



**BOARD APPROVED 4/11/2022**

## **Glacier View Fire Protection District**

1414 Green Mountain Dr. • Livermore • Colorado • 80536

March 14th at 7:00pm

Meeting was called to order at 7:03 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Vice President Randy Golden, Treasurer David Thompson, Secretary Gordon Cunningham, Director Bill Salmon via Zoom

Fire Department members present: Fire Chief Dan Knox, Assistant Chief Jim Perry, Assistant Chief Warren Jones, Casey Johnson, Ed Sather, District Administrator Cheryl Franz

Public members: 5

Confirm no changes made to the Agenda

Dan Knox was sworn in as the new GVFPD Fire Chief serving at the pleasure of the Board. A congratulation was extended to Chief Knox by all.

- 1. Secretary's Report:** Report was submitted and made part of the Board Packet. Secretary Cunningham reported that the February Board minutes were acceptable and ready for approval. **President Burk made a motion to approve the FPPA Meeting Minutes and Board Meeting Minutes from February 14<sup>th</sup>, 2022, as presented. Secretary Cunningham accepted the motion to approve the minutes. President Burk seconded. Call for discussion. No further discussion. All in favor, the motion carried.** Abstention made by Vice President Golden due to his absence at the February meeting.
- 2. Treasurer's Report:** Report was submitted and made part of the Board Packet. Treasurer Thompson presented the February Treasurer's Report. He noted the high percentage under the Firewise Expense for the P & L Overview. This is related to the payment due to Ember Alliance for the CWPP Expense approved last year. The funds are taken out of the Donation Reserve from the Cameron Peak Fire donations. He highlighted Checks Over \$1K which included payments to Complete Wireless Technologies in the amount of \$1,100 for pagers and Tribett Agency for GVFPD Blanket Accident/Sickness Policy Renewal for \$2,281. President Burk asked about the insurance renewal this year. District Administer Franz stated that the GVFPD insurance will increase by 24%. This is due to the roof claim, accident claim, and estimated inflation costs over the next three years. **President Burk entertained a motion to accept the Treasurer's Report as presented. Vice President Golden accepted the motion. Director Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried.**

**3. Chief's Report:** Report submitted and made part of the Board Packet.

Chief Knox added that the Logistic program will transition to a support group for GVFPD. Tasks for this group would include Firewise, event setup, possible fundraising, data entry etc. He will follow up on this at the next Board meeting and a new job description will be created.

Chief Knox stated that two additional members have resigned due to new work schedule and moving off the mountain. GVFPD has 18 firefighters and averages 7-8 members going to calls. He will be interviewing 2-3 new members in the next couple of months.

Chief Knox asked the Board for approval in applying for the Larimer County Fire Grant of approximately \$10,000 with GVFPD matching at 50% for approximately \$5000. This grant would include purchasing WL gear, a new stokes basket, 2 new ice rescue suits, and high visibility cold weather jackets. **President Burk entertained a motion to approve the grant request. Director Salmon accepted the motion. Director Thompson seconded. Call for discussion, no discussion. All in favor, motion carried.**

President Burk asked for a copy of the Local Firefighter Safety Resources Bill that passed. District Administrator Franz will send a copy to the Board members.

Chief Knox and District Administrator Franz added information on the generator project. Chief Knox will get an updated quote. District Administrator Franz stated that GVFPD is approved for the grant, but due to an agent change at the Homeland Security office, no 2021 funding has been issued at this time. Casey Johnson will be helping complete a FEMA application for this grant. Chief Knox will continue to look into the repair costs of the current generator.

Treasurer Thompson asked Chief Knox about the 2022 scheduled Tender upgrade that is in place on the 10-year Capital Equipment Replacement Plan. Chief Knox stated that SVI is booked until March 2023. He will be looking into another option and will update the Board next month. Chief Knox is updating costs of equipment on the 10-year plan.

**4. District Administrator Report:** Report submitted and made part of the Board Packet

The Board discussed the Handbook situation and decided that District Administrator Franz will review the bills and make sure that we are not double charged for reorganization issues that has delayed our Handbook and Bylaws. Director Salmon suggested a follow-up letter of concerns to the attorney from the Board in recognition of their delay in the Handbooks and the delay in our product which we requested in a timely fashion. He added that the next documents we get back should be correct and reflect the changes that the HB committee made to the attorney.

President Burk and District Administrator Franz will draft a letter to the attorney with the review of Vice President Golden on the concerns and performance of the Handbook. District Administrator Franz will review the attorney bill and update the Board at the next meeting.

Exemption of Audit Resolution 2022 03-14 was read by President Burk. **President Burk entertained a motion for approval of the Resolution as read. Treasurer Thompson accepted the motion. President Burk seconded. Call for discussion, no discussion. All in favor, motion carried.** District Administrator Franz will mail out Exemption of Audit to the State Auditor.

**(District Administrator’s Report – Continued)**

District Administrator Franz will get with Chief Knox regarding Streamline Website internal emails to discuss the best way to set up. This will be incorporated into the 2023 budget process.

**5. Committee Reports:**

**(a) Patronage Committee - (David Thompson, Gordon Cunningham)** Nothing new to report

**(b) CWPP Committee - (Warren Jones, Peter Henderson, Bill Salmon, Randy Golden, Casey Johnson)**

Assistant Chief Jones presented the CWPP Progress Report as submitted to the Board. He added that the March 23<sup>rd</sup> meeting will be from 7-9 PM at the fire station, and the April 6<sup>th</sup> CWPP meeting will be at the Denver University Mountain Center (formerly Magic Sky). A flyer will be sent out and posted on our website. District Administrator Franz will post for a Special Meeting/Workshop for both events. GVFPD member Casey Johnson presented the Infrastructure Investment and Jobs Act- Community Wildfire Defense Funding as submitted in the CWPP report. This Bill will offer ways to obtain fuel mitigation grants and does require a CWPP, which will be completed for GVFPD in early summer. He stated that this project is well timed and that looking at the national scene GVFPD is not alone at risk the of wildfire. Casey stressed that, from an environmental perspective, people must get into a planning mode to go out and actually do good work on the ground with mitigation of property. Casey suggested to Assistant Chief Jones that GVFPD needs to be specific in the actions it will be taking as the implementation process begins with the CWPP. President Burk asked if there is a possibly the grant would help pay for things such as paid instructors for education, or an inspector to assist property owners, etc. Casey will research further.

**(c) Sunset Election Committee – (Cheryl Franz, David Thompson, Gordon Cunningham, Dan Knox)** Treasurer Thompson stated that the committee came up with a list of projects with input from Operations. The top four were prioritized; bay exhaust system, water supply at Station 2, bay insulation, and remote facility. He put together a 20-year plan and projected out each item. This plan will be presented to the community to show how the money will be used. A committee will need to be put together. District Administrator Franz stated that July is the deadline to let Larimer County know GVFPD will going to election in November.

**6. Unfinished Business:**

**Generator** – Report submitted in both the Chief’s Report and District Administrator’s Report.

**7. New Business:** No new business

**8. Public Comment:**

No public comment

## 9. Directors Comments:

Director Salmon commented on a productive meeting. He thanked Chief Knox for his willingness to serve GVFPD and the great leadership team he has put together. He thanked District Administrator Franz for keeping the administration side of GVFPD together. Director Salmon shared his appreciation for the community attendance at the meeting and for the Boards work and diligence for doing the right things for the right reasons. He expressed that it was an honor to be on the Board.

Vice President Golden thanked Assistant Chief Jones for the involvement in the CWPP and the progression that it has taken.

Secretary Cunningham was able to see GVFPD in full swing and operation during an incident at the fire department and wanted to thank everyone for their performance and help given to his wife. He was appreciative of all the work that is happening within GVFPD.

Treasurer Thompson shared his appreciation to work that has been done on CWPP and is anxiously waiting to review the implementation of CWPP.

President Burk stated that the CWPP will be a new piece to the Budget moving forward and suggested that Chief Knox bring forward to the Board what that may entail, and a possible organized plan, as GVFPD moves forward with CWPP. He extended an invite to other fire department members to become involved in the budget process to better understand how it works.

**Adjournment: President Burk made a motion to adjourn the meeting at 08:25 PM. Secretary Cunningham accepted the motion. Director Salmon seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.**

Respectfully submitted by  
Cheryl Franz  
District Administrator

**Next Scheduled Meetings: Monday, April 11<sup>th</sup>, 2022**  
**Board Meeting 7:00PM – in-person – Station 1**