

Glacier View Fire Protection District

Agenda

February 13th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

The Zoom Meeting WILL BE recorded

1. **Secretary's Report – ACTION: Approve as presented**
 - BOARD APPROVAL** - Board Meeting Minutes - January 9th, 2023
 - BOARD APPROVAL** – SPECIAL Board Meeting - January 19th, 2023

2. **Treasurer's Report – ACTION: Approve as presented**
 - (a) Balance Sheet – As of January 2023
 - (b) P&L – Detail – January 2023
 - (c) Checks Over \$1000 – January 2023
 - (d) GVFD Visa – As of January 2023
 - (e) P&L – Budget Overview vs. Actual +/- Year-to-Date – January 2023
 - (f) P&L - Budget vs. Monthly Actual Budget – January 2023
 - (g) Donation Report – January 2023
 - (h) Money Market Transfers for January

3. **Chief's Report** – Chief Report Submitted to Board

4. **District Administrator's Report** – District Administrator report submitted to the Board

5. **Committee Reports:**
 - a. **Financial Procedure Committee** – (Cheryl Franz, David Thompson, Steve Groeteke, Dan Knox, Jenny Rogers) Nothing new to report

 - b. **HB Committee** – (Cheryl Franz, Dave Burk, Bill Salmon, Dan Knox,) Nothing new to report

 - c. **Alliance Committee** – (Warren Jones – coordinator) Report submitted to Board

 - d. **Apparatus Committee** – (Ron Lindroth, Dan Knox, Jim Perry, Peter Henderson)
BOARD ACTION – Discuss Final Purchase Cost of Type 1 Engine

6. **Unfinished Business:**
 - Generator – In District Administrator Report
 - Non-Emergency HB – nothing new to report

7. New Business:

- Election of Officers
- Liaison and Committee assignments
- Slash Pile Mitigation – **BOARD ACTION**
- 10-year Capital Equipment Replacement Plan
- 20-year Facilities Plan

8. BOARD ACTIONS:

- Board Meeting Minutes – January 9th,
- Special Board Meeting Minutes – January 19th
- Treasurer’s Report
- Final Purchase Cost of Type 1 Engine (if needed)
- Slash Pile Mitigation

During Public Comment there will be three minutes per person. The Board cannot get into a discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

9. Public Comment:

10. Director Comment:

11. Adjournment

Next Scheduled Board Meeting: Monday, March 13th, 2022 at 7:00PM

GLACIER VIEW FIRE PROTECTION DISTRICT

02/08/23

Balance Sheet

Accrual Basis

As of January 31, 2023

	Jan 31, 23
ASSETS	
Current Assets	
Checking/Savings	
106 · Operating Account	175,518.49
116 · Money Market Account	348,051.67
Total Checking/Savings	523,570.16
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	7,526.00
Total Current Assets	531,096.16
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-812,674.52
Total Fixed Assets	413,824.18
TOTAL ASSETS	944,920.34
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	693.68
Total Other Current Liabilities	693.68
Total Current Liabilities	693.68
Long Term Liabilities	
235 · Building Loan	-77.84
Total Long Term Liabilities	-77.84
Total Liabilities	615.84
Equity	
300 · Fund Balance	769,046.23
32000 · Retained Earnings	191,194.18
Net Income	-15,935.91
Total Equity	944,304.50
TOTAL LIABILITIES & EQUITY	944,920.34

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

02/08/23

January 2023

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expense						
Income						
402 · Auto Taxes						
Deposit	01/10/2023	EFT	Larimer County Treasury	Stmt Date - Dec 22	106 · Ope...	1,713.83
Total 402 · Auto Taxes						1,713.83
415 · Contract & Agreements						
Deposit	01/19/2023	DEP	Air Evac EMS Inc	membership reimb - D...	106 · Ope...	460.80
Total 415 · Contract & Agreements						460.80
420 · Donations						
Deposit	01/19/2023	DEP	Francis A Feist	Donation	106 · Ope...	316.09
Deposit	01/19/2023	DEP	N W Hale	Donation	106 · Ope...	500.00
Deposit	01/19/2023	DEP	R S Weeder	Donation	106 · Ope...	1,000.00
Deposit	01/19/2023	DEP	Timothy and Lesha Van Binsbe...	Donation	106 · Ope...	5,000.00
Total 420 · Donations						6,816.09
Total Income						8,990.72
Expense						
502 · Accounting						
Check	01/31/2023	2976	First Bank	W-2/W-3 Forms - CCCF	106 · Ope...	22.99
Check	01/31/2023	2976	First Bank	QB Emp Payroll - CCCF	106 · Ope...	10.00
Total 502 · Accounting						32.99
503 · Office PC/Printer Supplies						
Check	01/31/2023	2976	First Bank	Instat Ink - HP - CCCF	106 · Ope...	25.91
Check	01/31/2023	2976	First Bank	Checks - CCCF	106 · Ope...	435.34
Check	01/31/2023	2976	First Bank	Microsoft sub - CCCF	106 · Ope...	99.99
Check	01/31/2023	2976	First Bank	Copy paper/envelopes...	106 · Ope...	236.47
Total 503 · Office PC/Printer Supplies						797.71
505 · Admin - Supplies						
513 · Telephone Expense						
Check	01/09/2023	EFT	Century Link	stmt date 12-19-2022	106 · Ope...	197.98
Check	01/20/2023	EFT	Century Link	stmt date 1-1-2023	106 · Ope...	66.11
Total 513 · Telephone Expense						264.09
505 · Admin - Supplies - Other						
Check	01/31/2023	2976	First Bank	USA Flags - CCCF	106 · Ope...	66.73
Check	01/31/2023	2976	First Bank	Website - Streamline -...	106 · Ope...	50.00
Check	01/31/2023	2976	First Bank	Storage - Google - CC...	106 · Ope...	1.99
Total 505 · Admin - Supplies - Other						118.72
Total 505 · Admin - Supplies						382.81
520 · Payroll Tax Expense						
Paycheck	01/31/2023	2974	Cheryl A Franz		106 · Ope...	0.00
Paycheck	01/31/2023	2974	Cheryl A Franz		106 · Ope...	135.53
Paycheck	01/31/2023	2974	Cheryl A Franz		106 · Ope...	31.70
Paycheck	01/31/2023	2974	Cheryl A Franz		106 · Ope...	0.00
Paycheck	01/31/2023	2975	Edwin V Sather Jr.		106 · Ope...	0.00
Paycheck	01/31/2023	2975	Edwin V Sather Jr.		106 · Ope...	45.30
Paycheck	01/31/2023	2975	Edwin V Sather Jr.		106 · Ope...	10.59
Paycheck	01/31/2023	2975	Edwin V Sather Jr.		106 · Ope...	0.00
Total 520 · Payroll Tax Expense						223.12
522 · FF/EMS Reimbursement						
Check	01/05/2023	2953	Dan Knox - FF Reimbursement	FF Reimbursement - ...	106 · Ope...	200.00
Check	01/05/2023	2954	Jim Perry - FF Reimbursement	FF Reimbursement - ...	106 · Ope...	275.00
Check	01/05/2023	2955	Warren Jones - FF Reimburse...	FF Reimbursement - ...	106 · Ope...	325.00
Check	01/05/2023	2956	Peter Henderson - FF Reimbur...	FF Reimbursement - ...	106 · Ope...	325.00
Check	01/05/2023	2957	Bridget Knox - FF Reimburse...	FF Reimbursement - ...	106 · Ope...	350.00

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

January 2023

02/08/23

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
Check	01/05/2023	2958	Chris Serafin - FF Reimbusem...	FF Reimbursement - ...	106 · Ope...	325.00
Check	01/05/2023	2959	Lynn Creekmore - FF Reimburs...	FF Reimbursement - ...	106 · Ope...	250.00
Check	01/05/2023	2960	Drake Dayton - FF Reimbusem...	FF Reimbursement - ...	106 · Ope...	100.00
Check	01/05/2023	2961	Steven Leenerts - FF Reimburs...	FF Reimbursement - ...	106 · Ope...	200.00
Check	01/05/2023	2962	Cheryl Franz - FF Reimbusem...	FF Reimbursement - ...	106 · Ope...	175.00
Check	01/05/2023	2963	Theresa Simmons - FF Reimbu...	FF Reimbursement - ...	106 · Ope...	100.00
Check	01/05/2023	2964	Andy Brown - FF Reimbursement	FF Reimbursement - ...	106 · Ope...	175.00
Check	01/05/2023	2965	Mike Leaverton - FF Reimburse...	FF Reimbursement - ...	106 · Ope...	125.00
Check	01/05/2023	2966	Art Jossart - FF Reimbursement	FF Reimbursement - ...	106 · Ope...	250.00
Check	01/05/2023	2967	Casey Johnson - FF Reimburse...	FF Reimbursement - ...	106 · Ope...	175.00
Check	01/05/2023	2968	Josh Kasik - FF Reimbursement	FF Reimbursement - ...	106 · Ope...	125.00
Check	01/05/2023	2969	Jessica Fritts - FF Reimbusem...	FF Reimbursement - ...	106 · Ope...	175.00
Check	01/05/2023	2970	Eric Ford - FF Reimbursement	FF Reimbursement - ...	106 · Ope...	60.00
Total 522 · FF/EMS Reimbursement						3,710.00
525 · Payroll and Benefits						
Paycheck	01/31/2023	2974	Cheryl A Franz		106 · Ope...	2,185.92
Paycheck	01/31/2023	2975	Edwin V Sather Jr.		106 · Ope...	730.62
Total 525 · Payroll and Benefits						2,916.54
531 · Bldg Maintenance / Repair						
Check	01/19/2023	2972	JR Fabrication LLC	Snow Removal 1-17-23	106 · Ope...	150.00
Check	01/31/2023	2979	JR Fabrication LLC	Snow plow - 1-30-23	106 · Ope...	150.00
Total 531 · Bldg Maintenance / Repair						300.00
600 · Stations						
636 · Utilities-Electric						
Check	01/05/2023	EFT	Poudre Valley REA	stmt date 12-20-2022	106 · Ope...	184.70
Check	01/05/2023	EFT	Poudre Valley REA	Stmt Date 12-20-2022	106 · Ope...	29.00
Total 636 · Utilities-Electric						213.70
Total 600 · Stations						213.70
601 · Fire Fighting Supplies						
605 · FF Station Supplies						
Check	01/31/2023	2976	First Bank	FF Supplies drinks/sn...	106 · Ope...	81.20
Check	01/31/2023	2976	First Bank	Chimfex Suppressant ...	106 · Ope...	196.63
Check	01/31/2023	2976	First Bank	Tripod Worklight - CC...	106 · Ope...	194.50
Check	01/31/2023	2976	First Bank	FF Supplies drinks/sn...	106 · Ope...	54.07
Check	01/31/2023	2976	First Bank	Snacks - CCCF	106 · Ope...	26.87
Total 605 · FF Station Supplies						553.27
607 · Personal Protection Equip						
Check	01/31/2023	2977	ROI Fire & Ballistic Equipment, ...	Turnout Gear Soap	106 · Ope...	70.00
Total 607 · Personal Protection Equip						70.00
Total 601 · Fire Fighting Supplies						623.27
626 · FF - Wildland Fire Expense						
Check	01/31/2023	2976	First Bank	Burn Permit - CCCF	106 · Ope...	103.02
Total 626 · FF - Wildland Fire Expense						103.02
660 · Vehicles						
662 · Fuel Expense						
Check	01/12/2023	2971	Glacier View Road & Recreation	Fuel - stmt date 12/29/...	106 · Ope...	174.18
Total 662 · Fuel Expense						174.18
668 · R&M 1995 Pierce International						
Check	01/31/2023	2978	Mountain View Fire Protection ...	E1 work - Inv 0004602	106 · Ope...	5,229.68
Total 668 · R&M 1995 Pierce International						5,229.68
Total 660 · Vehicles						5,403.86

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

January 2023

Type	Date	Num	Name	Memo	Split	Amount
665 · Apparatus Pruchase						
Check	01/24/2023	2973	Campobello Fire Department	Deposit to hold 2010 ...	106 · Ope...	5,000.00
Total 665 · Apparatus Pruchase						5,000.00
Total Expense						19,707.02
Net Ordinary Income						-10,716.30
Other Income/Expense						
Other Income						
441 · MM interest income						
Deposit	01/12/2023			Interest	116 · Mon...	147.74
Total 441 · MM interest income						147.74
Total Other Income						147.74
Other Expense						
750 · Depreciation Expense						
General Jour...	01/31/2023	110		Depreciation Expense ...	185 · Acc...	5,367.35
Total 750 · Depreciation Expense						5,367.35
Total Other Expense						5,367.35
Net Other Income						-5,219.61
Net Income						-15,935.91

10:00 AM

GLACIER VIEW FIRE PROTECTION DISTRICT

02/08/23

Check Over \$1000

Accrual Basis

January 2023

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Jan 23	01/12/2023	E-pay	United States Treasury	-1,551.48
	01/24/2023	2973	Campobello Fire Department	-5,000.00
	01/31/2023	2974	Cheryl A Franz	-1,860.69
	01/31/2023	2976	First Bank	-1,605.71
	01/31/2023	2978	Mountain View Fire Protecti...	-5,229.68
Jan 23				<u>-15,247.56</u>

GLACIER VIEW FIRE PROTECTION DISTRICT

First Bank - Visa

January 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
First Bank							
Check	01/31/2023	2976	Strmt Date 12-...	106 · Operating Acc...		-SPLIT-	-1,605.71
Check	01/31/2023	2976	FF Supplies d...	605 · FF Station Su...		106 · Operatin...	81.20
Check	01/31/2023	2976	Chimfex Supp...	605 · FF Station Su...		106 · Operatin...	196.63
Check	01/31/2023	2976	Tripod Workli...	605 · FF Station Su...		106 · Operatin...	194.50
Check	01/31/2023	2976	USA Flags - ...	505 · Admin - Suppli...		106 · Operatin...	66.73
Check	01/31/2023	2976	Instat Ink - H...	503 · Office PC/Prin...		106 · Operatin...	25.91
Check	01/31/2023	2976	Website - Str...	505 · Admin - Suppli...		106 · Operatin...	50.00
Check	01/31/2023	2976	Storage - Goo...	505 · Admin - Suppli...		106 · Operatin...	1.99
Check	01/31/2023	2976	Burn Permit - ...	626 · FF - Wildland ...		106 · Operatin...	103.02
Check	01/31/2023	2976	Checks - CCCF	503 · Office PC/Prin...		106 · Operatin...	435.34
Check	01/31/2023	2976	Microsoft sub ...	503 · Office PC/Prin...		106 · Operatin...	99.99
Check	01/31/2023	2976	FF Supplies d...	605 · FF Station Su...		106 · Operatin...	54.07
Check	01/31/2023	2976	W-2/W-3 For...	502 · Accounting		106 · Operatin...	22.99
Check	01/31/2023	2976	QB Emp Payr...	502 · Accounting		106 · Operatin...	10.00
Check	01/31/2023	2976	Snacks - CCCF	605 · FF Station Su...		106 · Operatin...	26.87
Check	01/31/2023	2976	Copy paper/e...	503 · Office PC/Prin...		106 · Operatin...	236.47

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual Monthly Budget
January 2023

	Jan 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	0.00	0.00	0.00	0.0%
402 · Auto Taxes	1,713.83	1,714.00	-0.17	100.0%
403 · Bldg Levy	0.00	0.00	0.00	0.0%
415 · Contract & Agreements	460.80	461.00	-0.20	100.0%
420 · Donations	6,816.09	3,000.00	3,816.09	227.2%
421 · Fund Raising	0.00	0.00	0.00	0.0%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	0.00	0.00	0.00	0.0%
430 · Equipment / Land Sales	0.00	0.00	0.00	0.0%
440 · Interest Income	0.00	0.00	0.00	0.0%
450 · Miscellaneous/Reimb Income	0.00	0.00	0.00	0.0%
Total Income	8,990.72	5,175.00	3,815.72	173.7%
Expense				
502 · Accounting	32.99	33.00	-0.01	100.0%
503 · Office PC/Printer Supplies	797.71	798.00	-0.29	100.0%
505 · Admin - Supplies				
513 · Telephone Expense	264.09	264.00	0.09	100.0%
505 · Admin - Supplies - Other	118.72	119.00	-0.28	99.8%
Total 505 · Admin - Supplies	382.81	383.00	-0.19	100.0%
506 · FF Administration	0.00	0.00	0.00	0.0%
510 · LCT Fees	0.00	0.00	0.00	0.0%
515 · General Insurance	0.00	0.00	0.00	0.0%
516 · Pinnacol Insurance - Expense	0.00	0.00	0.00	0.0%
517 · Firewise Expense	0.00	0.00	0.00	0.0%
520 · Payroll Tax Expense	223.12	223.00	0.12	100.1%
522 · FF/EMS Reimbursement	3,710.00	3,710.00	0.00	100.0%
525 · Payroll and Benefits	2,916.54	2,917.00	-0.46	100.0%
526 · Legal Expense	0.00	0.00	0.00	0.0%
527 · Newsletter	0.00	0.00	0.00	0.0%
528 · Election Costs	0.00	0.00	0.00	0.0%
530 · Appreciation	0.00	0.00	0.00	0.0%
531 · Bldg Maintenance / Repair	300.00	300.00	0.00	100.0%
540 · Communications	0.00	0.00	0.00	0.0%
570 · EMS Supplies	0.00	0.00	0.00	0.0%
600 · Stations				
636 · Utilities-Electric	213.70	214.00	-0.30	99.9%
637 · Utilities - Propane	0.00	0.00	0.00	0.0%
Total 600 · Stations	213.70	214.00	-0.30	99.9%
601 · Fire Fighting Supplies				
605 · FF Station Supplies	553.27	553.00	0.27	100.0%
606 · Wildland Gear	0.00	0.00	0.00	0.0%
607 · Personal Protection Equip	70.00	70.00	0.00	100.0%
Total 601 · Fire Fighting Supplies	623.27	623.00	0.27	100.0%
626 · FF - Wildland Fire Expense	103.02	103.00	0.02	100.0%
630 · Pension Trust Expense	0.00	0.00	0.00	0.0%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	0.00	0.00	0.00	0.0%
652 · FF Training	0.00	0.00	0.00	0.0%
654 · Admin Staff & Board Training	0.00	0.00	0.00	0.0%
Total 650 · Training	0.00	0.00	0.00	0.0%
660 · Vehicles				
662 · Fuel Expense	174.18	174.00	0.18	100.1%
668 · R&M 1995 Pierce International	5,229.68			
669 · R&M 1992 Int'l Tender 1	0.00	5,230.00	-5,230.00	0.0%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual Monthly Budget
January 2023

	Jan 23	Budget	\$ Over Budget	% of Budget
660 · Vehicles - Other	0.00	0.00	0.00	0.0%
Total 660 · Vehicles	5,403.86	5,404.00	-0.14	100.0%
665 · Apparatus Prurchase	5,000.00			
699 · Equipment Expense				
698 · Equipment Purchase	0.00	0.00	0.00	0.0%
Total 699 · Equipment Expense	0.00	0.00	0.00	0.0%
710 · Alliance - Wildfire Protection				
711 · Clothing/Support/PPE	0.00	0.00	0.00	0.0%
712 · Educational Materials	0.00	0.00	0.00	0.0%
713 · Firewise Event	0.00	0.00	0.00	0.0%
714 · Grant Match	0.00	0.00	0.00	0.0%
715 · Newsletter	0.00	0.00	0.00	0.0%
717 · Training/Conference	0.00	0.00	0.00	0.0%
Total 710 · Alliance - Wildfire Protection	0.00	0.00	0.00	0.0%
Total Expense	19,707.02	14,708.00	4,999.02	134.0%
Net Ordinary Income	-10,716.30	-9,533.00	-1,183.30	112.4%
Other Income/Expense				
Other Income				
441 · MM interest income	147.74			
Total Other Income	147.74			
Other Expense				
750 · Depreciation Expense	5,367.35			
Total Other Expense	5,367.35			
Net Other Income	-5,219.61			
Net Income	-15,935.91	-9,533.00	-6,402.91	167.2%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	0.00	296,702.00	-296,702.00	0.0%
402 · Auto Taxes	1,713.83	15,000.00	-13,286.17	11.4%
403 · Bldg Levy	0.00	32,496.00	-32,496.00	0.0%
415 · Contract & Agreements	460.80	500.00	-39.20	92.2%
420 · Donations	6,816.09	3,000.00	3,816.09	227.2%
421 · Fund Raising	0.00	1,000.00	-1,000.00	0.0%
422 · Equipment Grant	0.00	6,000.00	-6,000.00	0.0%
425 · Firewise Donations	0.00	500.00	-500.00	0.0%
430 · Equipment / Land Sales	0.00	0.00	0.00	0.0%
440 · Interest Income	0.00	400.00	-400.00	0.0%
450 · Miscellaneous/Reimb Income	0.00	500.00	-500.00	0.0%
Total Income	8,990.72	356,098.00	-347,107.28	2.5%
Expense				
502 · Accounting	32.99	3,500.00	-3,467.01	0.9%
503 · Office PC/Printer Supplies	797.71	2,900.00	-2,102.29	27.5%
505 · Admin - Supplies				
513 · Telephone Expense	264.09	3,200.00	-2,935.91	8.3%
505 · Admin - Supplies - Other	609.46	2,500.00	-1,890.54	24.4%
Total 505 · Admin - Supplies	873.55	5,700.00	-4,826.45	15.3%
506 · FF Administration	0.00	4,000.00	-4,000.00	0.0%
510 · LCT Fees	0.00	7,000.00	-7,000.00	0.0%
515 · General Insurance	0.00	14,400.00	-14,400.00	0.0%
516 · Pinnacol Insurance - Expense	0.00	3,000.00	-3,000.00	0.0%
517 · Firewise Expense	0.00	4,000.00	-4,000.00	0.0%
520 · Payroll Tax Expense	223.12	2,678.00	-2,454.88	8.3%
522 · FF/EMS Reimbursement	3,710.00	20,000.00	-16,290.00	18.6%
525 · Payroll and Benefits	2,916.54	35,000.00	-32,083.46	8.3%
526 · Legal Expense	0.00	3,000.00	-3,000.00	0.0%
527 · Newsletter	0.00	3,000.00	-3,000.00	0.0%
528 · Election Costs	150.00	1,000.00	-850.00	15.0%
530 · Appreciation	0.00	4,000.00	-4,000.00	0.0%
531 · Bldg Maintenance / Repair	300.00	10,000.00	-9,700.00	3.0%
540 · Communications	0.00	4,000.00	-4,000.00	0.0%
570 · EMS Supplies	0.00	2,500.00	-2,500.00	0.0%
600 · Stations				
636 · Utilities-Electric	213.70	2,579.00	-2,365.30	8.3%
637 · Utilities - Propane	0.00	8,681.00	-8,681.00	0.0%
Total 600 · Stations	213.70	11,260.00	-11,046.30	1.9%
601 · Fire Fighting Supplies				
605 · FF Station Supplies	553.27	3,000.00	-2,446.73	18.4%
606 · Wildland Gear	0.00	8,000.00	-8,000.00	0.0%
607 · Personal Protection Equip	70.00	8,000.00	-7,930.00	0.9%
Total 601 · Fire Fighting Supplies	623.27	19,000.00	-18,376.73	3.3%
626 · FF - Wildland Fire Expense	103.02	10,000.00	-9,896.98	1.0%
630 · Pension Trust Expense	0.00	1,500.00	-1,500.00	0.0%
631 · Pension Contribution	0.00	5,900.00	-5,900.00	0.0%
650 · Training				
651 · EMS Training	0.00	3,500.00	-3,500.00	0.0%
652 · FF Training	275.00	3,500.00	-3,225.00	7.9%
654 · Admin Staff & Board Training	0.00	1,000.00	-1,000.00	0.0%
Total 650 · Training	275.00	8,000.00	-7,725.00	3.4%
660 · Vehicles				
662 · Fuel Expense	174.18	5,000.00	-4,825.82	3.5%
668 · R&M 1995 Pierce International	5,229.68			
669 · R&M 1992 Int'l Tender 1	0.00	5,230.00	-5,230.00	0.0%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
660 · Vehicles - Other	0.00	8,770.00	-8,770.00	0.0%
Total 660 · Vehicles	5,403.86	19,000.00	-13,596.14	28.4%
665 · Apparatus Prurchase	5,000.00			
699 · Equipment Expense				
698 · Equipment Purchase	0.00	15,000.00	-15,000.00	0.0%
Total 699 · Equipment Expense	0.00	15,000.00	-15,000.00	0.0%
710 · Alliance - Wildfire Protection				
711 · Clothing/Support/PPE	0.00	2,500.00	-2,500.00	0.0%
712 · Educational Materials	0.00	500.00	-500.00	0.0%
713 · Firewise Event	0.00	500.00	-500.00	0.0%
714 · Grant Match	0.00	10,000.00	-10,000.00	0.0%
715 · Newsletter	0.00	3,000.00	-3,000.00	0.0%
717 · Training/Conference	2,475.00	4,000.00	-1,525.00	61.9%
Total 710 · Alliance - Wildfire Protection	2,475.00	20,500.00	-18,025.00	12.1%
Total Expense	23,097.76	239,838.00	-216,740.24	9.6%
Net Ordinary Income	-14,107.04	116,260.00	-130,367.04	-12.1%
Other Income/Expense				
Other Income				
441 · MM interest income	147.74			
Total Other Income	147.74			
Other Expense				
750 · Depreciation Expense	5,367.35			
Total Other Expense	5,367.35			
Net Other Income	-5,219.61			
Net Income	-19,326.65	116,260.00	-135,586.65	-16.6%

GLACIER VIEW FIRE PROTECTION DISTRICT

02/08/23

Transaction Detail by Account

Accrual Basis

January 2023

Type	Date	Num	Memo	Split	Amount
420 · Donations					
Deposit	01/19/2023	DEP	Donation	106 · Ope...	316.09
Deposit	01/19/2023	DEP	Donation	106 · Ope...	500.00
Deposit	01/19/2023	DEP	Donation	106 · Ope...	1,000.00
Deposit	01/19/2023	DEP	Donation	106 · Ope...	5,000.00
Total 420 · Donations					<u>6,816.09</u>
TOTAL					<u><u>6,816.09</u></u>

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Budget Overview vs Actual +/- Year to Date

January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	0.00	296,702.00	-296,702.00	0.0%
402 · Auto Taxes	1,713.83	15,000.00	-13,286.17	11.4%
403 · Bldg Levy	0.00	32,496.00	-32,496.00	0.0%
415 · Contract & Agreements	460.80	500.00	-39.20	92.2%
420 · Donations	6,816.09	3,000.00	3,816.09	227.2%
421 · Fund Raising	0.00	1,000.00	-1,000.00	0.0%
422 · Equipment Grant	0.00	6,000.00	-6,000.00	0.0%
425 · Firewise Donations	0.00	500.00	-500.00	0.0%
430 · Equipment / Land Sales	0.00	0.00	0.00	0.0%
440 · Interest Income	0.00	400.00	-400.00	0.0%
450 · Miscellaneous/Reimb Income	0.00	500.00	-500.00	0.0%
Total Income	8,990.72	356,098.00	-347,107.28	2.5%
Expense				
502 · Accounting	32.99	3,500.00	-3,467.01	0.9%
503 · Office PC/Printer Supplies	797.71	2,900.00	-2,102.29	27.5%
505 · Admin - Supplies				
513 · Telephone Expense	264.09	3,200.00	-2,935.91	8.3%
505 · Admin - Supplies - Other	118.72	2,500.00	-2,381.28	4.7%
Total 505 · Admin - Supplies	382.81	5,700.00	-5,317.19	6.7%
506 · FF Administration	0.00	4,000.00	-4,000.00	0.0%
510 · LCT Fees	0.00	7,000.00	-7,000.00	0.0%
515 · General Insurance	0.00	14,400.00	-14,400.00	0.0%
516 · Pinnacol Insurance - Expense	0.00	3,000.00	-3,000.00	0.0%
517 · Firewise Expense	0.00	4,000.00	-4,000.00	0.0%
520 · Payroll Tax Expense	223.12	2,678.00	-2,454.88	8.3%
522 · FF/EMS Reimbursement	3,710.00	20,000.00	-16,290.00	18.6%
525 · Payroll and Benefits	2,916.54	35,000.00	-32,083.46	8.3%
526 · Legal Expense	0.00	3,000.00	-3,000.00	0.0%
527 · Newsletter	0.00	3,000.00	-3,000.00	0.0%
528 · Election Costs	0.00	1,000.00	-1,000.00	0.0%
530 · Appreciation	0.00	4,000.00	-4,000.00	0.0%
531 · Bldg Maintenance / Repair	300.00	10,000.00	-9,700.00	3.0%
540 · Communications	0.00	4,000.00	-4,000.00	0.0%
570 · EMS Supplies	0.00	2,500.00	-2,500.00	0.0%
600 · Stations				
636 · Utilities-Electric	213.70	2,579.00	-2,365.30	8.3%
637 · Utilities - Propane	0.00	8,681.00	-8,681.00	0.0%
Total 600 · Stations	213.70	11,260.00	-11,046.30	1.9%
601 · Fire Fighting Supplies				
605 · FF Station Supplies	553.27	3,000.00	-2,446.73	18.4%
606 · Wildland Gear	0.00	8,000.00	-8,000.00	0.0%
607 · Personal Protection Equip	70.00	8,000.00	-7,930.00	0.9%
Total 601 · Fire Fighting Supplies	623.27	19,000.00	-18,376.73	3.3%
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630 · Pension Trust Expense	0.00	1,500.00	-1,500.00	0.0%
631 · Pension Contribution	0.00	5,900.00	-5,900.00	0.0%
650 · Training				
651 · EMS Training	0.00	3,500.00	-3,500.00	0.0%
652 · FF Training	0.00	3,500.00	-3,500.00	0.0%
654 · Admin Staff & Board Training	0.00	1,000.00	-1,000.00	0.0%
Total 650 · Training	0.00	8,000.00	-8,000.00	0.0%
660 · Vehicles				
662 · Fuel Expense	174.18	5,000.00	-4,825.82	3.5%
668 · R&M 1995 Pierce International	5,229.68			
669 · R&M 1992 Int'l Tender 1	0.00	5,230.00	-5,230.00	0.0%

2:02 PM

02/08/23

Cash Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
660 · Vehicles - Other	0.00	8,770.00	-8,770.00	0.0%
Total 660 · Vehicles	5,403.86	19,000.00	-13,596.14	28.4%
665 · Apparatus Prurchase	5,000.00			
699 · Equipment Expense				
698 · Equipment Purchase	0.00	15,000.00	-15,000.00	0.0%
Total 699 · Equipment Expense	0.00	15,000.00	-15,000.00	0.0%
710 · Alliance - Wildfire Protection				
711 · Clothing/Support/PPE	0.00	2,500.00	-2,500.00	0.0%
712 · Educational Materials	0.00	500.00	-500.00	0.0%
713 · Firewise Event	0.00	500.00	-500.00	0.0%
714 · Grant Match	0.00	10,000.00	-10,000.00	0.0%
715 · Newsletter	0.00	3,000.00	-3,000.00	0.0%
717 · Training/Conference	0.00	4,000.00	-4,000.00	0.0%
Total 710 · Alliance - Wildfire Protection	0.00	20,500.00	-20,500.00	0.0%
Total Expense	19,707.02	239,838.00	-220,130.98	8.2%
Net Ordinary Income	-10,716.30	116,260.00	-126,976.30	-9.2%
Other Income/Expense				
Other Income				
441 · MM interest income	147.74			
Total Other Income	147.74			
Other Expense				
750 · Depreciation Expense	5,367.35			
Total Other Expense	5,367.35			
Net Other Income	-5,219.61			
Net Income	-15,935.91	116,260.00	-132,195.91	-13.7%

GLACIER VIEW FIRE PROTECTION DISTRICT

2/8/2023 10:10 AM

Register: 116 · Money Market Account

From 01/01/2023 through 01/31/2023

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
01/12/2023			441 · MM interest inco...	Interest		X	147.74	348,051.67



DRAFT

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

January 9th at 7:00pm

Meeting was called to order at 7:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Treasurer David Thompson, Director Steve Groeteke, and Vice President Bill Salmon and Secretary Ron Lindroth via Zoom

Fire Department members present: District Administrator Cheryl Franz, and Chief Dan Knox, Assistant Chief Jim Perry, and Assistant Chief Warren Jones via Zoom

Public members: 3

Changes made to the Agenda: Chief's Report was moved to first on the Agenda.

- 1. Chief's Report:** Chief Knox presented his report as submitted to the Board. He highlighted the upcoming grant opportunities through the State Department of Fire Prevention and Control that are being pursued by Operations.
- 2. Secretary's Report:** Report was submitted and made part of the Board Packet. **President Burk made a motion to approve the December 19th Board Meeting Minutes. Vice President Salmon accepted the motion. President Burk seconded. Call for discussion. No discussion. All in favor, the motion carried.**
- 3. Treasurer's Report:** Report was submitted and made part of the Board Packet. Treasurer Thompson highlighted the checks over \$1K, \$3,271.47 was used for purchasing materials for the lighting from Roberts Electric. \$4,265.33 was the amount paid to Larimer County Clerk/Recorder for the November 2022 Election, Mountain View Fire installed a hose reel on 502 and repaired a telescoping light for \$2,459.33, GVFPD issued a check for \$1,250 to DU for the member appreciation Christmas dinner, and FirstBank Visa totaled \$2,398.23, which \$510 went to the annual QB Payroll subscription, \$537.74 was for purchasing EMS tablets, \$683.88 was spent on member appreciation gifts, and \$495.95 was spent on two pairs of binoculars, along with other misc. items.

Treasurer Thompson presented the Budget Overview and highlighted the following:

INCOME: 422 – Equipment Grant – Firehouse Subs Grant, LC Fire Grant, and 450 - included a CREATE Grant for EMT training in the amount of \$3,450.

EXPENSES: 519 – CWPP Expense was funded by Cameron Peak Fire donations, 637 – GVFPD signed a one-year contract for propane with Poudre Valley COOP and paid up front for the year 2023 in the amount of \$8,760, 607 – reflects purchases of PPE off the LC Fire Grant, and noted that training was half spent in 2022. Under vehicles, 668 – install pump valve, 669 – replaced fuel injector pump, 692 – install hose reel and telescopic light, and 698 - Equipment Expense Purchase – extrication purchase from Firehouse Sub Grant.

(Treasurer's Report – continued)

President Burk entertained a motion to accept the Treasurer's Report as presented. Vice President Salmon accepted the motion. Director Groeteke seconded. Call for discussion, no discussion. All in favor. The motion carried.

4. District Administrator Report: Report submitted and made part of the Board Packet

District Administrator Franz highlighted the 2022 Money Market Reserve totals: Capital Equipment Reserve - \$270,691, Contingency Reserve - \$40,000, Building Maintenance Reserve - \$17,960, Wildland Reserve - \$9,876, Cameron Peak Fire Donation - \$9,377. The 2022 ending Money Market Balance is \$347,904. See Board Packet for detail.

District Administrator Franz stated that the lighting project has been completed except for the installation of the timer on the outside lights. She is waiting on one more quote for the damage on the building from the steel company and noted that the electrician has pulled all electric off the wall that needs repaired.

District Administrator Franz reviewed the upcoming Board of Director Election in May. President Burk read the Resolution Calling For A Polling Place Election. Noted changes for paragraph two were changing even-numbered years to odd-numbered years and changing the date to reflect May 2, 2023 as the election date.

President Burk entertained a motion to approve the Resolution Calling For A Polling Place Election as presented with the changes. Vice President Salmon accepted the motion. Treasurer Thompson seconded. Call for discussion, no discussion. All in favor. The motion carried.

President Burk read the Resolution Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election.

President Burk entertained a motion to approve the Resolution Appointing A Designated Election Official And Authorizing Designated Election Official to Cancel Election. Treasurer Thompson accepted the motion. President Burk seconded. Call for discussion, no discussion. All in favor. The motion carried.

5. Committee Reports:

(a) Financial Procedures Committee – (David Thompson, Dan Knox, Cheryl Franz, Steve Groeteke, Jenny Rogers) District Administrator Franz stated that the procedures are still in process and presented a document for recommendations from the committee.

President Burk entertained a motion to raise the Fire Chief credit card limit to \$2K as presented. Director Groeteke accepted the motion. Vice President Salmon seconded. Call for discussion, no discussion. All in favor. The motion carried.

The Board discussed the grant approval for 100% funding and the language was restated as discussed: The Fire Chief is looking for clarification on grant approvals for 100% non-matching grants. The recommendation is that the Fire Chief does not need to bring forward a grant application to the Board for the 100% non-matching grants. The rest of the recommendation is as stated on the document. It was noted that the Fire Chief can apply for a grant, but the Board of Directors must accept the grant due to their fiduciary responsibility.

(Financial Procedure Committee – continued)

President Burk entertained a motion to accept the recommendation as discussed with the changes. Vice President Salmon accepted the motion. Treasurer Thompson seconded. Call for discussion, no further discussion. All in favor, the motion carried.

(b) Handbook Committee – (Cheryl Franz, Dave Burk, Bill Salmon, Dan Knox)

District Administrator Franz stated that the Handbook Committee met to review the Non-Emergency Support Member Handbook. After discussion it was decided to have Chief Knox review the Handbook with the Officers and downsize it before the handbook comes back for further review.

(c) Alliance Committee – (Warren Jones – coordinator) The committee will start their meetings again in January. Assistant Chief Jones stated that he has sent grant information on mitigation to all the HOA's in the fire district. District Administrator Franz will post the information on the website for any individuals or groups that are interested in applying.

6. Unfinished Business:

- a. **Generator** - Submitted in the District Administrator Report
- b. **Non-Emergency Handbook** – Report made by District Administrator Franz as a committee report

7. New Business:

No new business

8. Public Comment:

No public comment

9. Directors Comments:

Secretary Lindroth gave an apparatus update. He stated that he received a report on Engine 1 from Mountain View Fire. The brakes are being worked on for approximately \$2,500, they are replacing the pump packing for approximately \$1,000, and are rebuilding a discharge valve for approximately \$500. The tires have aged out and recommends replacement on Engine 1 and for the rest of the apparatus to have the tires checked. The committee has looked into State Pricing and the tires for Engine 1 will be approximately \$4,400. He added that the engine should last GVFPD another 3-5 years, noting that it is 28 years old. The committee discussed their priorities for apparatus with the Pumper being first followed by the Tender. They discussed DU and the possibility of receiving some funding from them. This discussion will be put on the February Agenda.

Vice President Salmon shared his appreciation to the detail in putting everything together for the meeting, and thanked all the committees for their work. He wished a Happy New Year to everyone! He thanked the public for coming and thanked all the Operation members.

Treasurer Thompson emphasized how well the department did in 2022 and mentioned that he was able to get the starting numbers for the Capital Equipment Plan for 2023 and said Happy New Year to everyone!

(Director's Comments – continued)

Director Groeteke agreed with what everyone said and apologized for his absence at the last meeting. He thanked the public for showing up and the District Administrator work that was done, and thanked Operations. He is looking forward to the New Year.

President Burk stated that he is glad to see that we stayed at our average 100 FF/EMS calls for the year. He expressed his appreciation for the work that has been done on the committees and the forward thinking and related it back to how far we have come as a fire department. He mentioned that even though we struggle with big ticket items we are in better financial shape than we have ever been, and we can now have discussions on purchasing items. He complimented Mr. Delano, District Administrator Franz, and Treasurer Thompson for their hard work. He stated that it was a great year and would like to see the momentum continue in 2023.

BOARD ACTIONS TAKEN:

Board Meeting Minutes – December 19th, 2022 – approved

Treasurer's Report – December 2022 – approved

Resolution Calling For A Polling Place Election - approved with changes

Resolution Appointing A Designated Election Official And Authorizing Designated Election Official to Cancel Election – approved

Credit Card Limit Change for Fire Chief – approved

Financial Procedure for 100% non-matching Grant - approved

Adjournment: President Burk entertained a motion to adjourn the meeting at 07:55 PM. Treasurer Thompson accepted the motion. Secretary Lindroth seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by
Cheryl Franz
District Administrator

Next Scheduled Meetings: Monday, February 13th, 2023
Board Meeting 7:00PM – in-person – Station 1



DRAFT

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

SPECIAL BOARD MEETING

January 19th at 3:00pm

GVFPD SPECIAL Board Meeting was called to order at 3:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Treasurer David Thompson, Director Steve Groeteke, and Vice President Bill Salmon and Secretary Ron Lindroth via Zoom

Members present: District Administrator Franz, Ed Sather, and Assistant Chief Jim Perry and Assistant Chief Peter Henderson via Zoom

Public Members: 1

1. Apparatus Discussion – 10-year Capital Equipment Replacement Plan and 15-year Facilities Plan

Secretary Lindroth started by saying that our current engine was down at Mountain View being serviced to the best of our ability and that Mountain View had stated that it is in decent condition for its age but no guarantees for its age. However, it was stated that the engine should last GVFPD another 3 to 5 years. The Apparatus Committee believes that having a good Type 1 engine and keeping our current engine as a backup is the best action for reducing risk for losing a Type 1 engine. Secretary Lindroth stated that our current engine is not four-wheel drive, it is aged, and trying to find an engine that fits our needs at an affordable price point will be challenging. He expressed that trying to find an engine if needed quickly would be impossible. He added that the engine they found specked out to what the committee was looking for; correct size for crew capacity, four-wheel drive, sufficiently large pump, roll up doors, low miles, and reasonably priced given the low usage on the engine and that appears to be in good condition. He noted that service records have been requested, but have not been reviewed, the engine has been pump tested, and equipment on the engine will be negotiated. Secretary Lindroth reminded the Board that since the committee is recommending keeping the current engine, it will be necessary to get equipment on the new engine. He stated that the engine is roughly 12 years old, and the tires will also need to be inspected but cannot be verified at this time. Secretary Lindroth stated that currently there is a verbal agreement on the engine, and if approved by the Board, GVFPD would issue a deposit check for \$5K to hold the engine, and a timeline would be set up. He is unsure if the \$5K would be nonrefundable but might be if it is a mechanical issue that we are not comfortable with. Treasurer Thompson asked if we were responsible for taking the engine to the dealership for inspection. Secretary Lindroth would like that in the negotiations for having this done and other items.

Secretary Lindroth's personal view is that the district is at risk should we lose our structure engine. He stated that with our engine being out for repair for an extended period of time, it would affect our ISO insurance rating which would in effect raise insurance rates for the community.

Treasurer Thompson asked where the engine was located. Assistant Chief Perry stated that the engine is in South Carolina.

Vice President Salmon reiterated what Secretary Lindroth stated and added that the engine is not age limited and we could expect another ten years out of it. He believes that this is an unusual opportunity and time is of the essence.

Treasurer Thompson asked if the engine would be better suited to maneuver within some of the difficult driveways and roadways in the district. Assistant Chief Henderson stated that the engine is 30' and is shorter than our current engine and has a shorter wheelbase.

Director Groeteke asked if someone in South Carolina could look at the engine and vouch for its condition. Assistant Chief Perry stated that when he spoke to the Fire Chief of the department it was indicated that there is a Pierce dealership that is not far from their location and that GVFPD would be asking for the engine to be taken to the dealership for a full inspection.

President Burk asked how the vehicle would get out here. Secretary Lindroth stated that there are two options, either drive it out or have it hauled out. The committee would have to research the CDL requirements by state if driving the engine out and he could personally make arrangements to go down to South Carolina and drive the engine back. He would also like to have another person go and decide if the engine is what we expected to get then drive it back. President Burk asked if the cost of bringing the engine back was included in the purchase price of \$275,000 and Secretary Lindroth said that the transport cost was included. President Burk asked about the liability of driving the engine back verses having it delivered. Secretary Lindroth stated that GVFPD would add the engine to our insurance before leaving. He added that he would like to get an agreement that if something were to happen, and the engine blew when driving back, that there would be some warranty from the dealership that performed the inspection. President Burk noted that driving the engine back would double the mileage on the engine and Secretary Lindroth agreed. Moving forward, Vice President Salmon would like to see both options with numbers and agreed with someone going out and getting eyes and hands on the engine to see if there are issues before getting it here, and if driving, identify any issues that would need repaired.

Treasurer Thompson reviewed the 10-year Capital Equipment Replacement Plan and the 15-year Facilities Plan. His issue is that Operations has pulled the engine from 2025 to 2023 and caused negative balances in the Capital Plan. He hoped that having the engine replaced in 2025 GVFPD could offset a chunk of the cost with grants. Treasurer Thompson stated that if we spend the money now, it is all our funds, and there is no grant that would offset any costs for the engine. He reminded the Board that at one time the number one priority from Operations was a Tender, but that would now have to be pushed back to 2025. He expressed his concern about adopting a plan and having it continually change because priorities change, noting that the plan is a road map on how to proceed and keep on track beyond the next Board or Fire Chief. Treasurer Thompson did work the plan so that this engine purchase was possible. This was done by pulling money out of the Facilities Plan and put into the Capital Plan, making balances low in the Facilities Plan for the next several years, and noted that the exhaust system had to be pushed back to 2024. See attached documents. Vice President Salmon agreed with looking for grants for the Tender now that it has been pushed back.

Treasurer Thompson asked for the advantages of keeping the current engine along with having the newer engine and where would it be stored. Secretary Lindroth shared the advantages stating that it gives GVFPD a backup engine and a backup engine for mutual aid for other departments. He added that if we have an engine fail then there would be backup. He mentioned that if we were to ever build a

secondary station then the older engine would be stored there. Assistant Chief Perry mentioned that station 2 could house apparatus on a short-term basis, however there is no heat in the building.

President Burk noted that all the points being made seem to be applicable to the current engine. He believes that if we keep the engine then there must be some confidence in the Apparatus Committee of the current engines ability to function for us and wants to know why we don't keep it for another two years before purchasing the requested engine. Secretary Lindroth stated that keeping the engine gives us a backup plan and without it there is no backup engine. President Burk again stated that an engine replacement is in the current Capital Plan for 2025, and the submittal from the Apparatus Committee stated the need for an engine replacement was in 3 to 5 years and noted that GVFPD is trying to get through the next two years. He gave the background on the Tender stating that seven years ago Tender 1 was Operation's number one priority and has continued to float through the plan for the past seven years and noted that we still don't have the Tender replaced. He asked about the ISO impact of the newer engine because it has fewer gallons than the current engine. Assistant Chief Henderson stated that the newer engine is a Type 1 and that our ISO rating would remain the same. President Burk reminded the Board that the oil analysis and the mechanic that went through our current engine has given us reasonable assurance that it will last for the next two years and added that we need to base our judgement on the mechanic's report and oil analysis report and not on "we don't think the engine will make it." Vice President Salmon's issue is that our engine is a two-wheel drive for our topography and just doesn't work. He feels that a four-wheel drive is a huge priority. President Burk added that we have operated for eight years with our current engine, and we haven't had four-wheel drive, and it shows that there wasn't an emergent requirement with two years left for the engine, and suddenly it is being suggested that it is incapable for its use for the district. Both agreed that this newer engine was found with the used market being tight, and Vice President Salmon added that this is a good option for GVFPD now.

President Burk doesn't believe that the benefit of buying this engine now outweighs the damage and the risk in blowing up the Capital Equipment Replacement Plan in the next five years. He asked if the Board felt that the Capital Equipment Replacement Plan needs to be revised to make the purchase of the newer engine. Vice President Salmon appreciated the work on both the Capital Equipment Replacement Plan and the Facilities Plan by Treasurer Thompson and the way it is laid out. Secretary Lindroth reiterated what Vice President Salmon stated and added that plan is moveable, adjustable and flexible and this is a good plan. Treasurer Thompson noted that the Capital Plan balance is roughly \$276K and that \$30K (1.15mil) would be going into the Facilities Plan as submitted. He wanted it understood that the purpose is to maintain the integrity of the plans, and any change in the plans ripples through the whole plan. Director Groeteke added that if we have the facility and not the right equipment in it, then what good is the facility. President Burk again stated that this is not an emergent situation and is a planned need on the Capital Plan in 2025. Vice President Salmon stated that if this plan didn't show how we can move things around and still accomplish our goals moving forward than it would be hard to make the decision to make the purchase. President Burk respectively added that just because we can doesn't mean we should and that is the difference. He noted that the repercussions put the exhaust system down the road and disregards the health and safety of the members, and the Tender gets pushed back two more years and now makes it nine years since it was Operation's number one priority. President Burk appreciates all the work that the committee has done and doesn't want to see GVFPD in a bind down the road. He added that the fiduciary responsibility falls on the Board in making the decision on the engine and if this is the right timing for the purchase.

Director Groeteke questioned the availability of other engines and wanted confirmation that the anticipated costs down the road would be considerably higher because of the lack of availability and

wanted input from the committee. Assistant Chief Perry stated that the committee has extensively searched for used apparatus and in the few months that they have been looking they had found three that fit our needs but only one that would fit our budget, stating that the market is tough, and engines are moving fast. Secretary Lindroth is asking the Board to consider the purchase now because opportunities like this are rare and is afraid that something might happen to our existing engine, and he doesn't want to be put into a reactionary mode. Treasurer Thompson asked what the market would be for our current engine if we were to sell it since it has been stated that the used market is high. Secretary Lindroth thought our engine would probably bring around \$75K to \$100K if we were to sell it. Treasurer Thompson suggested to sell our engine as it would cut our costs back from the purchase of the newer one unless we really need a backup. Secretary Lindroth recommended keeping the older engine. Director Salmon stated that he could go either way with the older engine and is comfortable with exploring the option of selling the engine. Director Groeteke summed up that deviating from the plan may actually benefit us from waiting two years and having to pay more for a pumper down the road for an equivalent pumper. Treasurer Thompson added that if we waited a couple of years according to the plan than we could go after grants that would help fund the purchase.

Assistant Chief Perry confirmed to the Board that Chief Knox and the Apparatus Committee are in agreement with pursuing the purchase of the engine.

Treasurer Thompson suggested that if we proceeded with the purchase of the engine, he would like to adopt the revised both the Capital Equipment Replacement Plan and Facilities Plan because it is different from the previous plan.

Vice President Salmon entertained a motion to approve \$275,000 towards the purchase of the South Carolina engine with a \$5K deposit provided to the department to hold the engine, contingent that it is sound mechanically and to have the committee be able to negotiate how that will get done and how the committee plans to get the engine out here and wants the committee to continue to inform the Board with updates.

President Burk asked for confirmation that the price of \$275K was all inclusive with people going out, the mechanic review, and equipment, and stated that if we buy the engine without everything, we will have to purchase those items in addition. Vice President Salmon confirmed that \$275K was a good amount and suggested the deposit of \$5K be good for 30 days to allow time to get it looked at and asked for a written report on the outcome as well as a report on the cost for travel versus delivery costs. Secretary Lindroth would like the \$275K for the purchase and equipment and the negotiations would be towards the travel cost because negotiations have not been completed nor are there any true cost of moving the engine. Treasurer Thompson stated that he can make the \$275K work but anything over that will be a real push. Secretary Lindroth stated that anything over and they would come back to the Board. Treasurer Thompson asked the Apparatus Committee to include a way to pay for any additional costs incurred if the cost is over \$275K.

Secretary Lindroth seconded the motion. Call for discussion. Further discussion included Secretary Lindroth asking if the Board would like him to take the lead on moving forward and reporting back to the Board. The Board was comfortable with him as the liaison on the Apparatus Committee and getting information to the Board. **Motion carried, 4-1.**

Treasurer Thompson will get back with the Board at the February meeting with an updated 10-year Capital Equipment Replacement Plan and a 15-year Facilities Plan.

Public Comments:

Mr. Delano stated that, on a budget standpoint, this engine purchase will raise several questions and issues. He encouraged actively working on grants, including a grant for a facility to house the backup engine, and a grant for the exhaust system, as they will be helpful in making the two plans a lot more workable. He is concerned about water sourcing and the availability of water. He questioned if the backup engine would have to be drained to keep from freezing while it sits or will it be housed with water storage. He would like to hear this discussion because it would be an issue.

Board Comments:

Secretary Lindroth thanked the Board for the consideration on this purchase and the willingness to discuss the issue.

Treasurer Thompson admitted that he can see both sides of purchasing verses waiting and came down to the point that the plan can be managed. He will support the purchase.

Director Groetke thanked the Apparatus Committee for their work in bringing this forward and recognized the responsibility the Board has to the district to provide fire protection to the best of our financial ability. He shared that it is a balancing act to try to stay prudent financially and fiscally, but there is also a big responsibility on us to be expected to provide fire service if and when it is needed. His hope is that we are moving in the right direction with this decision.

Vice President Salmon thanked the Apparatus Committee and Mr. Delano's comments and thanked Treasurer Thompson for such a clear plan. He shared his appreciation for the Board and thanked President Burk for his leadership in how we are conducting business. He expressed his honor to be on the Board and thanked everyone for listening and being part of this decision as we move forward.

President Burk thanked the Apparatus Committee for their work and thanked the Board. He will have District Administrator Franz put the 10-year Capital Equipment Replacement Plan and the 15-year Facilities Plan on the February Agenda for ongoing discussion of the plans and discussion about keeping the current engine and the impacts of that.

BOARD ACTION:

\$275,000 purchase towards a South Carolina engine – approved 4-1

President Burk made a motion to adjourn the meeting at 04:35 PM. Treasurer Thompson accepted the motion. President Burk seconded. All in favor. The motion carried.

Respectfully Submitted
Cheryl Franz – District Administrator

Next regular board meeting is Monday, February 13th, 7PM – Station 1

To: Glacier View Fire District Board Members

February 2023 Chief Report

- GVFD ran 3 calls in January. 2 Medicals and a possible illegal campfire.
- We are putting in for a grant through the State DFPC for approximately \$10,000, it pays 100%. The grant is pretty specific on what they will fund, so we are putting in for low angle rescue equipment, rescue rope, 4 gas monitor and a thermal infrared camera. Our current low angle equipment and rope is old and needs replaced. It is due Feb 24th.
- We are working on a grant that will pay 100% for the stretcher, and a possible load system. Total cost will be approximately \$49,000 if we get both the stretcher and load system. No due date. Currently, we have to lift the stretcher into the ambulance and someone has to lift the wheels as it goes in. This will help our members safely load patients, and lower the possibility of an injury when loading the stretcher into the ambulance. Thank you to Andy and Cheryl for working to get both of these grant requests in.
- The Station door codes will be changed at training on Feb 16, we will notify anyone who needs the new code that week of training prior to changing the codes. This will be done annually as noted for station security.
- First quarter projects that we are working on include:

ESO training and data transfer from ER – Training should start March/April. Data transfer is in process.

Finalize the support group hand book and begin meetings – Still in progress. First meeting will be in Early March due to scheduling conflicts.

Recruitment for firefighters and support group members – Working on a flyer and advertisement. We would like to hold a recruitment day during an upcoming training.

Purchase a stretcher for Rescue 3 – Working on the grant

Continue Apparatus and capital replacement planning. Thank you to the board for your support on going forward with looking into the used Type 1 pumper. I believe this will be a good step in the right direction for the department if this engine works out. This will also give us time to set up a well thought out replacement plan for all of our apparatus for the next 10-15 years.

Addressing the Type 5/bay door issue through training, SOGs and possible upgrades on the Type 5's – We have worked with training members about following the SOG, performing a 360 walk around prior to pulling out of the bay and checking mirrors prior

to moving apparatus. We will continue to press the importance of following the SOG, and continue training to prevent more incidents going forward. We are looking into the options for a warning system on the Type 5's. Possible ideas are a better flashing light in cab when compartment doors are open, a buzzer when compartment doors are open, and/or reflective striping/flagging on the doors that will be highly visible in mirrors.

Respectfully submitted,

Dan Knox,

GVFD Chief

**Cheryl Franz
District Administrator Report
February 2023
Agenda Item 4**

a. Administrative -

Usual work product such as prepare Board Meeting Agendas & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Set up the 2023 Budget in QB and created new accounts for the Alliance in line with the budget.

Filings and postings:

- Budget Accepted by DOLA
- Filed Transparency with SDA
- FPPA 2023 Actuarial Valuation Report for the year 2022
- Prepared and filed W-2's and W-3 for 2022
- Updated and verified our domain for .gov

Views on GVFPD website for November: 4,091

FOR DISCUSSION AND/OR APPROVAL:

This is a look forward to March:

FPPA Meeting prior to the Board Meeting
Resolution for Exemption of Audit

BOARD INFORMATION

- a. **BOARD OF DIRECTOR ELECTION** – The Call for Nomination was published in the North 40 News and on the GVFPD website as of January 22 and the Call for Nomination will be open until will be open through February 24th at 3PM. Self-Nominations Acceptance Forms can be found on the GVFPD website.
- b. **FAMLI** – GVFPD opt out letter was approved by FAMLI 1/20/2022 and they have extended the opt out date until March 1, 2023.
- c. **Grants** –
 - **State Homeland Security Grant (SHSG) – Generator** – This project will start in April or May of 2023. I did receive a new estimate on the security fencing for the grant and have sent it on to Nicole at Homeland Security. We are still waiting for SHS to bring on a new agent and reorganize.
 - **DFPC Grant** – I am sending out a thank you to all vendors who participated in this State grant that allowed us to receive the following at no charge: 15 Structure Hoods, 10 Leather Structure Boots, 20 Wildland Helmets, 10 pairs of wildland pants, and 7 Fire Shelters

- d. **Poudre Valley COOP** - In September of 2022 GVFPD entered into a propane contract with Poudre Valley COOP and prepaid 4000 gallons at \$8,760. We have spent \$2,738.86 to date, with a remaining balance of \$6,021.14 to be used the remainder of the year.

- e. **Ongoing Projects –**
 - Outside/Indoor Lighting** – The lighting project is complete except for the automatic timer on the outside lighting and then the electrician will submit an invoice.

 - Building Damage** – The building structure repair estimate has come in at approximately \$15K with the total cost of repair at approximately \$19K. Our insurance is looking into moving forward with this claim and is working with underwriting on the increased cost that will be added to our annual insurance due to this claim.

- f. **Correspondence/Donations** – A check in the amount of \$1,713.83 was received from the Larimer County Treasury for the December 2022 tax period. \$460.80 was received from Air Evac for helicopter membership reimbursements. Individual donations for January totaled \$6,816.09. Thank you for your donations!

Respectfully Submitted,

Cheryl Franz - District Administrator

To: GVFD Board of Directors
Fr: Warren Jones, FACA Coordinator
Date: February 13, 2023
Re: Fire Adapted Community Alliance monthly report

Community Wildfire Defense Grant: We have not heard anything on our grant application. We hope to hear something by late spring.

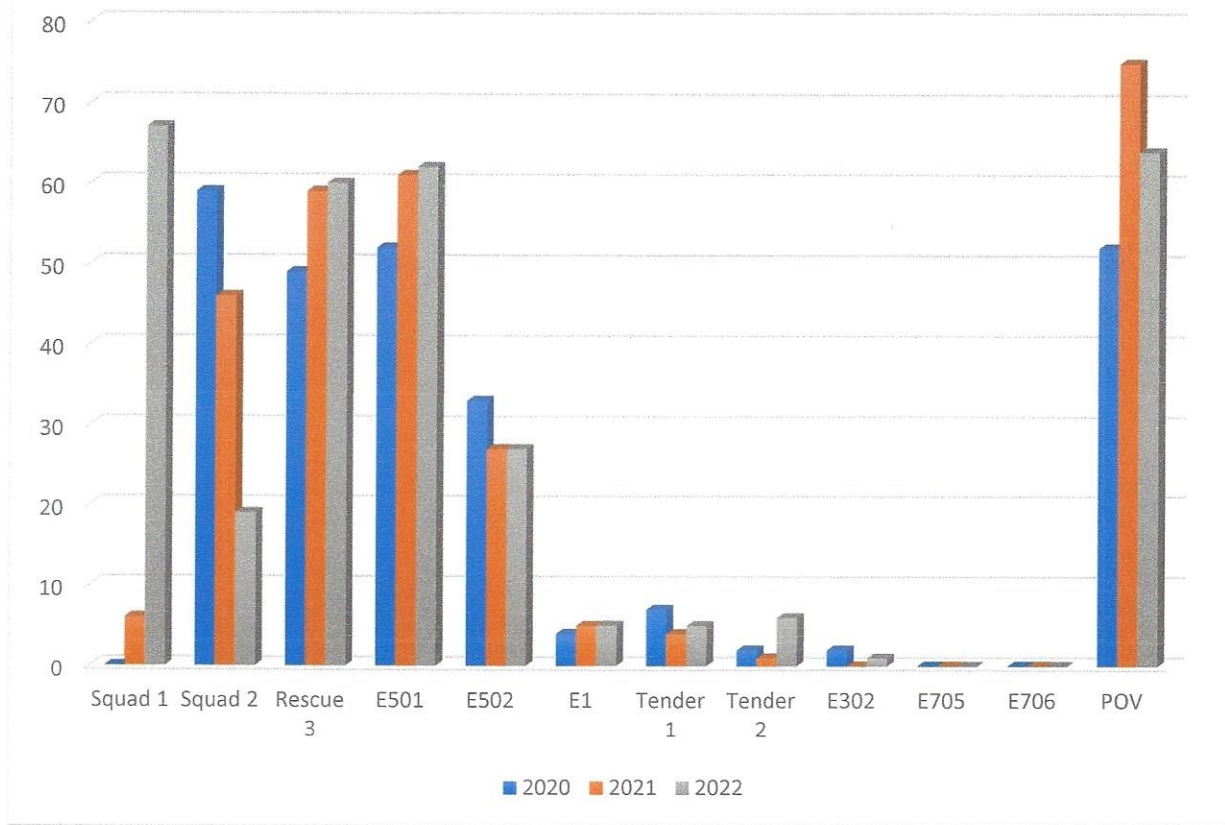
2023 Larimer OEM Community Mitigation Grant: This local mitigation grant opened in early January. We sent information to HOAs and posted it on our website.

Conference and Training: Three FACA members will be attending a workshop in Boulder sponsored by Fire Adapted Colorado on ambassador programs. Developing a local ambassador program is on our 2023 workplan. Nine FACA members will be attending the Colorado Wildfire Conference in Fort Collins in April. Because this is a local conference and there are no travel, lodging and meal costs we are able to send a greater number of people than if it was in another part of the state. Chief Knox and Captain Serafin will also be attending.

Community Mitigation Specialist Volunteers: This is a new volunteer group that is organizing within the district to assist property owners and others reduce hazardous fuel. This group is not connected with FACA but there are FACA members on it. It includes members of the Lickety Splitter mitigation group that were active last summer in GVM. They are being advised by Daniel Bowker from CPRW. This group has been working with GVM on several issues related to roadway mitigation. They will also be applying for a **Larimer OEM Community Mitigation Grant** for the purchase of equipment.

Poudre Canyon CWPP: The Poudre Canyon Fire District is working on a new CWPP using the Ember Alliance as their consultant. I attended a stakeholder meeting as part of this process two weeks ago. Their risk maps are similar to ours and show significant wildfire risk in areas between our districts on the southeast, south and southwest.

Apparatus Usage on Calls 2020-2022



NOTES:

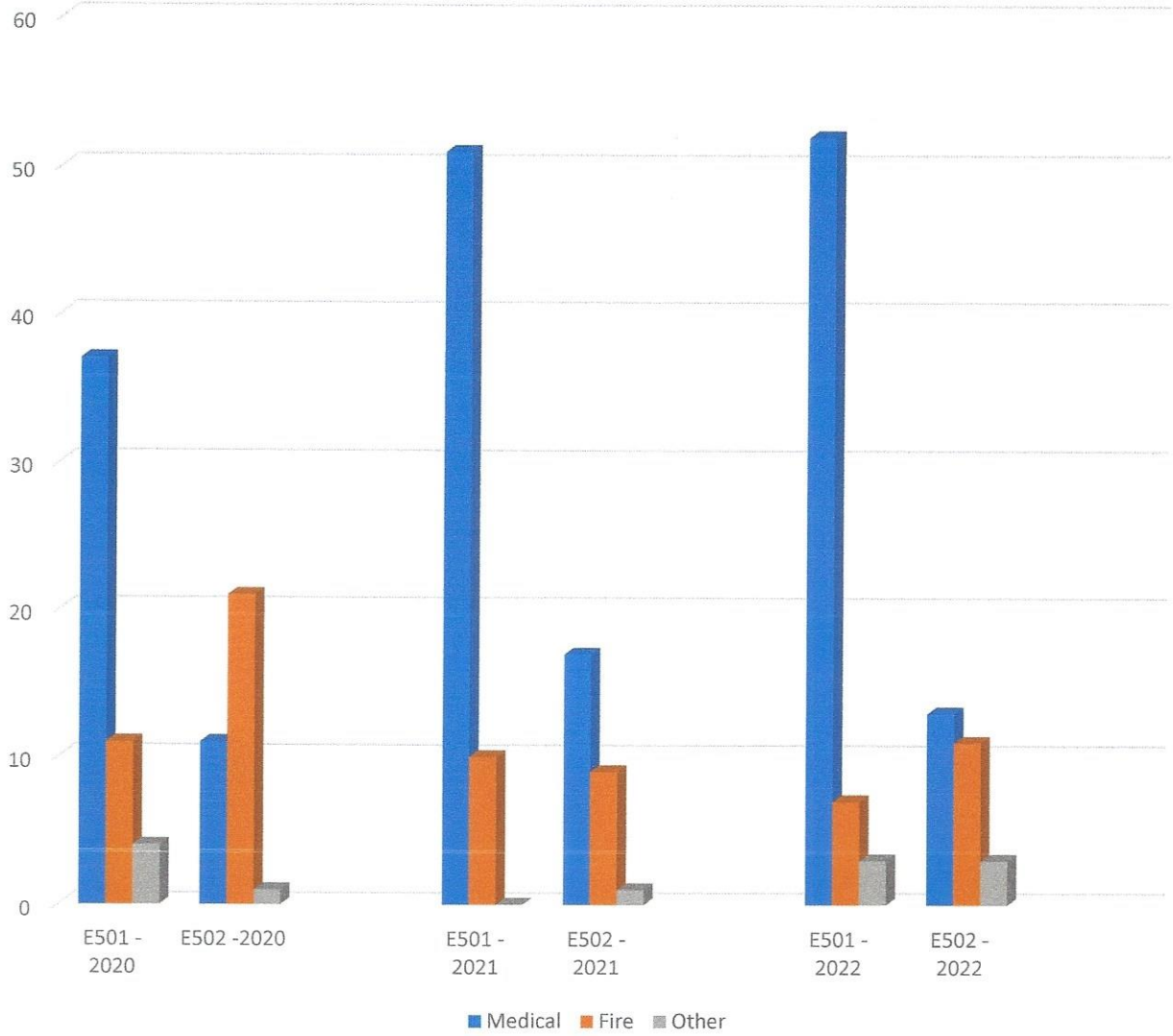
Squad 1 – purchased 9/21/2021

- E1 – 2020 –
 - 1- Fire Alarm – false alarm
 - 1- CPF Evac notice
 - 1- Chimney tube glow
 - 1- MVA

- 2021 -
 - 2 - MVA
 - 1 - MVA – fire - active
 - 1- RV fire - active
 - 1- CO monitor

- 2022
 - 1- smoke report – none noted
 - 1- RFL Parade/Fireworks
 - 1- 5th-W fire – active
 - 1- RFL Structure fire – mutual aid
 - 1- Beaver Meadows cabin fire – stand down

E501/E502 Usage on Calls 2020-2022



Glacier Fire Protection District Standard Operating Guidelines

301.04 Vehicle Response Order

Updated: March 2020

PURPOSE: The Glacier View Fire District (GVFD) responds to various types of emergency calls, this is a guide to facilitate the most appropriate type of vehicles to respond.

SCOPE: These procedural guidelines shall apply to all GVFD members.

POLICY: The effectiveness of on scene operations is dependent upon the appropriate personnel and vehicles responding. The following list of types of calls and the most appropriate apparatus based on the call type. Generally, the vehicles are listed in the order they should respond, unless a specialized response is requested by a command officer.

Incident Type	Vehicle or Apparatus
CO Investigation	R3, E1, E501
Structure Fire	E1, T2, E501, T1, R3, E502 (see Special Note 1 below)
Odor/smoke investigation in structure	E1, T2, E501, T1, R3, E502 (see Special Note 1 below)
Vehicle Fire	E501, R3, T1, E1
Helicopter Landing Zone	E501, E502
Medical	R3, E501, E502
Motor Vehicle Accident	E501, R3, E1, E502
Wildland Fire	E502, E501, T1, E302, T2 (see Special Note 2 below)
Wildland Smoke Investigation	E502, E501, T1, E302, T2
Back County Rescue	E501, R3, E502
Water/Ice Rescue	E501, R3, E502
Low Angle Rescue	E501, R3, E502
Hazardous Materials/Propane	E1, T2, E501
Mutual Aid Structure Fire	Per Requesting Agency
Mutual Aid Wildland Fire	Per Requesting Agency
Specialized Response	Per GVFD Officer

Special Note 1: If no qualified DO for E1 substitute E501 for E105, and E502 for E501.

Special Note 2: Response of Type 7 and E1 for wildland fires at direction of IC.



FTTC

CERTIFICATE OF ACCOMPLISHMENT

PRESENTED TO

VICTOR GEE

FOR PARTICIPATING IN THE
**2018 SPARTAN FIRE TRUCK
TRAINING CONFERENCE**

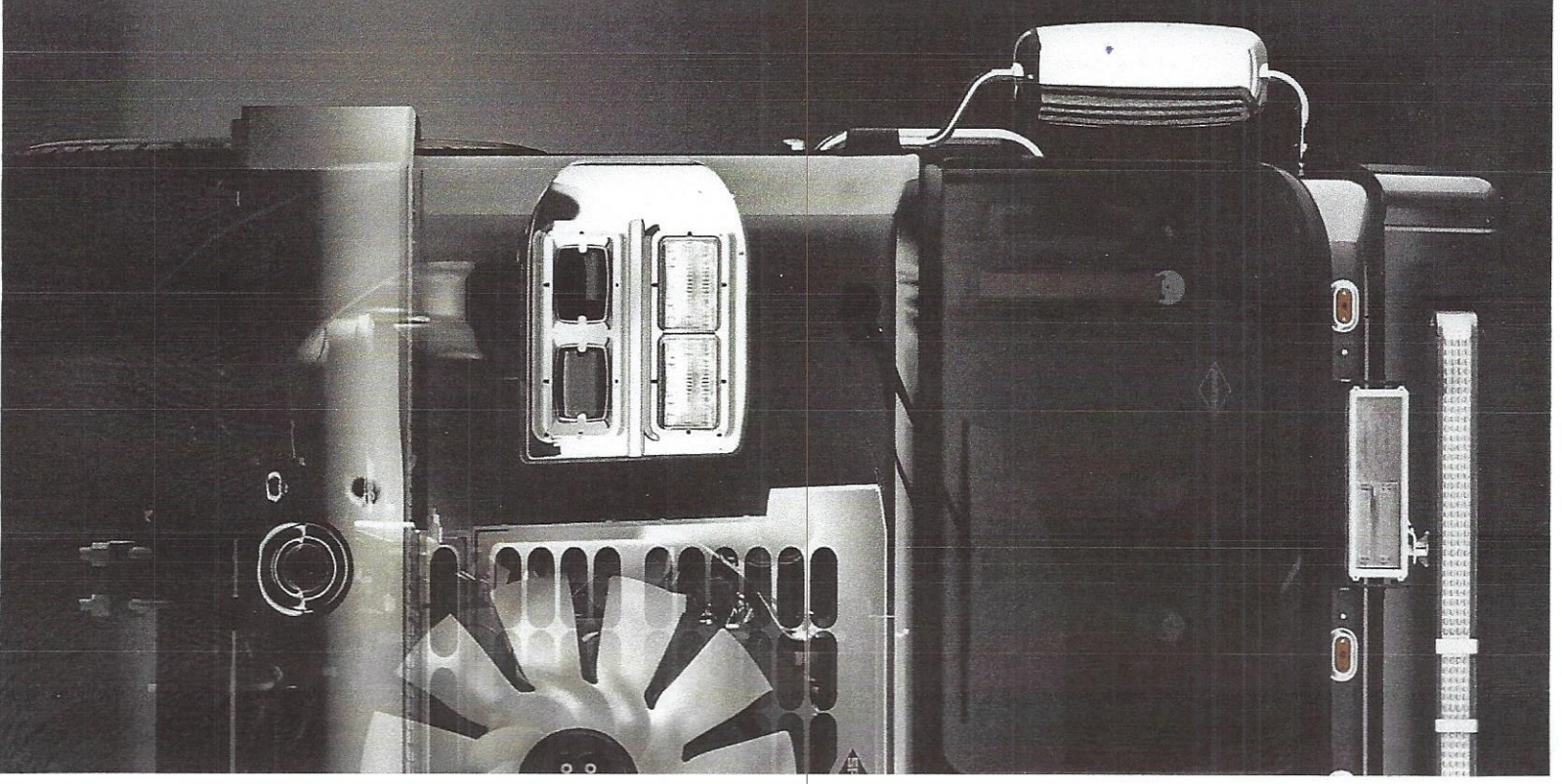
SEPT. 30TH - OCT. 5TH, 2018 ■ LANSING, MI

A handwritten signature in white ink, appearing to read 'William Foster', is written over a horizontal line.

WILLIAM FOSTER, VICE PRESIDENT OF FIRE TRUCK SALES

10/5/2018

DATE



Certificate of Completion

This certificate is awarded to

Victor Gee

FOR PARTICIPATION AND COMPLETION OF
SMEAL AERIAL MAINTENANCE AND SERVICE TRAINING
SEPTEMBER 24-25, 2015



WE BUILD RESPECT.

Tom Smeal
Product Manager
Aerial Division

Certificate of Completion

This certificate is awarded to

Victor Gee

FOR PARTICIPATION AND COMPLETION OF
SMEAL MULTIPLEXED ELECTRICAL SYSTEMS TRAINING
SEPTEMBER 24-25, 2015



WE BUILD RESPECT.

Gary Reppert
Electrical Engineering Manager




Waterous Fire Pump Seminar Certificate of Attendance

This is to Certify that

Victor See

Attended 34 hours of the Fire Pump Training Seminar
February 22-26, 2010 at Waterous Company
in the State of Minnesota


Mark Blake
Waterous Instructor

CERTIFICATE OF ACHIEVEMENT

This is to acknowledge that

Victor R. Gee

Has Successfully Completed the
PUMP TRAINING SEMINAR

For Service, Maintenance, and Installation of Darley Fire Pumps


Conducted at Chippewa Falls, WI

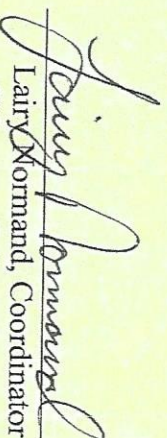
Held on Oct. 4-6, 2010



W.S. Darley & Co.

325 Spring Lake Drive, Itasca, Illinois 60143-2072


Jeff Darley, Ex V.P. & C.O.O.
Chippewa Falls, Wisconsin


Lairy Normand, Coordinator
Chippewa Falls, Wisconsin

HALE PRODUCTS, INC.

Pump Maintenance and Operation

We hereby certify that

Victor Joe

Has successfully completed a 12 hour seminar for Hale Centrifugal Fire Pump Maintenance and Repair.

Awarded this day October 28, 2009 by

Ric Tull

Ric Tull, Director of Product Training





Emergency Vehicle Technician Certification Commission, Inc.

Victor Gee

is certified in the areas listed below:

Expires:

Maintenance, Inspection, & Testing of Fire Apparatus	05/24/2023
Design & Performance Standards of Fire Apparatus	05/15/2019
Fire Pumps and Accessories	05/24/2023



Kevin Roberts, President

10 Year Capital Equipment Plan

Glacier View Fire Protection District

1/26/2023

	Current Cost	Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Beginning Balance			270,694	67,042	106,218	10,448	41,008	19,598	73,343	92,867	118,082	(538)
Annual Budget Contribution	80,000		80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Emergency generator (2)	8,652	2023	8,652									
Type 1 pumper (used)	275,000	2023	275,000									
Portable radio replacement (3)	37,800	2024		40,824								
Tender replacement	155,000	2025			175,770							
Type 6 (Used or local build) (1)	26,522	2026				31,580						
Type 7 - UTV (4)	15,000	2026				17,861						
Ambulance rehab	81,113	2027				101,410						
NFPA Ladders	10,000	2028					13,127					
Hose	10,000	2028					13,127					
Squad 2 (Used)	28,875	2029						39,801				
Life Pack Monitor	15,000	2029						20,676				
SCBAS	37,853	2030							54,784			
Extrication Equipment	20,000	2031								30,393		
PPE - Wildland Ensemble - 20	73,640	2031								111,908		
PPE - Structure Ensemble - 20	37,060	2031								56,319		
Fire Shelters - 25	11,250	2032									17,951	
AEDs - 4	7,200	2032										11,489
Total Capital Equipment Reserve			67,042	106,218	10,448	41,008	19,598	73,343	92,867	118,082	(538)	50,022

Assumptions:

Inflation:

2023 8%
2025 5%

Budget Escalation 0%

Notes:

- (1) Assumes existing type 5 sale
- (2) Assumes generator 80% grant
- (3) 24 units @ \$1,500+ ea.
- (4) Assumes sale of existing type 7s Stretcher in '33 - \$13K

Input
Fixed

20 Year Capital Facilities Plan Glacier View Fire Protection District 01/26/2023

Beginning Balance	Current Cost	Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Annual Budget Contribution (1)	40,000		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Parking Lot Improv.	20,000	2023	20,000									
IT Upgrade (Office/Training Room)	10,000	2023	10,000									
Exhaust System	60,000	2024		64,800								
PPE Room	30,000	2025			34,020							
Station 2 Bldg Improv.	30,000	2026				35,721						
Flooring	10,000	2026				11,907						
Furniture	5,000	2027					6,231					
Appliances	5,000	2028						6,564				
Station 2 Water Storage	25,000	2030								36,183		
Bay Insulation	30,000	2032										47,870
Remote Facility	350,000	2035										
Roof Reseal	25,000	2039										
Training Facility	300,000	2040										
Total Capital Facilities Reserve			27,960	3,160	9,140	1,512	35,261	68,697	108,697	112,515	152,515	144,645

Beginning Balance	Current Cost	Year	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042
Annual Budget Contribution (1)	40,000		40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Parking Lot Improv.	20,000	2023										
IT Upgrade (Office/Training Room)	10,000	2023										
Exhaust System	60,000	2024										
PPE Room	30,000	2025										
Station 2 Bldg Improv.	30,000	2026										
Flooring	10,000	2026										
Furniture	5,000	2027										
Appliances	5,000	2028										
Station 2 Water Storage	25,000	2030										
Bay Insulation	30,000	2032										
Remote Facility	350,000	2035			646,508							
Roof Reseal	25,000	2039							56,131			
Training Facility	300,000	2040								707,251		
Total Capital Facilities Reserve			184,645	224,645	(381,863)	(341,863)	(301,863)	(261,863)	(277,994)	(945,246)	(905,246)	(865,246)

Assumptions:
Inflation: 8%
2023 5%
2025

Budget Escalation 0%

Notes:
(1) \$20k (from 1.15 mills) + \$20k

Input