



Glacier View Fire Protection District

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February 8th, 2021 at 7:00pm

Meeting was called to order at 7:00 PM via ZOOM

Board of Directors present: President Steve Switzer, Vice President Randy Golden, Secretary Paul Lameiro, Treasurer David Thompson, Director Bill Salmon

Fire Department members present: Fire Chief Warren Jones, Assistant Chief Jim Perry, Captain Peter Henderson, member Andy Brown, and District Administrator Cheryl Franz

Public members: 4

Confirmation that there are no changes to the agenda

- 1. Secretary's Report:** Report was submitted and made part of the minutes. Secretary Lameiro made a motion to approve the December Board Meeting Minutes from January 11th, 2021 as presented. Vice President Golden seconded. Treasurer Thompson abstained due to his absence at the January Board meeting. Call for discussion, no discussion. All in favor, the motion carried.
- 2. Treasurer's Report:** Treasurer Thompson presented the January Treasurer's Report. He shared the donation amount of \$20,000 from the Noel Barrett Shuller Foundation, and a \$5,000 donation from a private party. Treasurer Thompson detailed the Checks Over \$1000. President Switzer entertained a motion to accept the Treasurer's Report. Vice President Golden accepted the motion and Director Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried.
- 3. Chief's Report:** Report submitted to Board.
Chief discussed his bullet points as submitted in his report to the Board.
Covid-19 Update – Chief Jones reported that Larimer County's number of positive Covid tests are continuing to go down. Currently there are 281 cases on a 14-day running average, which drops us to a moderate risk. As of February 1st Larimer County is at a 4.5% positivity on testing. He stated that there is still a concern out in the medical world about the new variants that are coming up and potentially could be a problem in the future. About two-thirds of the membership have been vaccinated, and about one-third have had their second vaccine shot and are past the 14-day quarantine of the second shot. This means that since they are past the 14-day period and a member is exposed they should not experience symptoms and they would not have to quarantine. Chief Jones stated that the members are now involved in live training, but not using the classroom at this time.

(Chief's Report – continued)

Firewise – Chief Jones reported that the Community Firewise Event is starting up. He has been contacting past support people. GVFD member Doug Bond will be heading up the Firewise Event and the tentative date is Saturday, July 10th.

Community Slash Piles – GVFD Captain Peter Henderson stated that all the State burn permits are in place and have been submitted, signed, reviewed and we now have them. We also have the 2021 State Smoke Permit complete. We are waiting for favorable conditions to start the slash pile burning operations. Peter said there are three slash piles in total: two in Glacier View Meadows, one in Red Feather Highlands. Red Feather Highlands slash pile is still green and will probably be left for 2022 to allow for it to dry out. President Switzer stated that the slash pile in Red Feather Highlands will be closed as of June 1st. Peter published a Community Public Notice regarding the 2021 slash pile burn, and it has been posted in various locations.

Chief Jones added that the Forest Service will be burning several piles when they have favorable weather. The locations will be at the Magic Sky Ranch, East of Red Feather Highlands, and North of Gate 11 and Gate 12. GVFD will not be involved in any of the Forest Service projects.

Chief Jones stated that he and Peter worked with the GVM HOA on the GVM HOA open burn policy. GVM HOA is becoming very restrictive to open burning within the community. The GVM Road and Rec Board is adopting new policies that do not allow any open burning unless it is contained in a permanent structure. GVM HOA will not allow campfires to be built on the ground or a rock ring. This will help reduce the risk of any fire danger. GVM Subdivision is currently the only subdivision in the District taking this measure, and it will be up to each subdivision as to how to handle open campfires in the future and, as of now, will fall under the Larimer County rules.

Treasurer Thompson brought up the slash piles on private property that are attached to GVM property and questioned if GVFD would be providing any assistance with those. Chief Jones stated that GVFD will not be assisting in any private property owners slash piles.

CWPP – Community Wildfire Protection Plan

Chief Jones highlighted the CWPP. Three consulting groups were contacted Forest Stewards Guild (FSG), Peak Forestry, and Anchor Point. Anchor declined, the other two were to give proposals back. Peak Forestry asked for an extension, nothing has been presented to date, and GVFD received a proposal from FSG. He suggested the Board schedule a Special Meeting with Forest Stewards Guild on their proposals. A team was put together, Chief Jones, Board Member Bill Salmon, and GVFD member Peter Henderson. The three proposals on the table are as follows:

One proposal was for FSG to do a Wildfire Protection Plan for us and manage it from start to finish, including all the technical work, management of stakeholder engagement, technical analysis, and draft the report. This would allow GVFD to participate in the project but not

(Chief's Report – continued)

actively manage the process, costing \$36,440. Two would be GVFD managing the process and FSG providing the technical analysis, as well as managing the stakeholder engagement process, costing \$24,960. The third proposal would be GVFD managing the whole process and FSG would do the technical analysis, costing \$ 14,065.

The team evaluated the proposals sent and recommend the first proposal, costing \$36,440. Chief Jones stated that after meeting with District Administrator Franz there is approximately \$43,500 in donations from the Cameron Peak Fire and other available funding that could be used for the CWPP.

Chief Jones followed up presenting the extension of the plan into the future and the implementation of the plan. He stated this would be the beginning of a long-term plan. It will help GVFD get a start on a plan for the District. The plan that FSG proposed would be presented at the end of 2021 and GVFD would start implementation with stakeholders and put together target points in preparation for this plan to move forward. Peter added that he would like to see this as a fifteen-to-twenty-year plan with its own vision, mission, and values regarding wildland fire in the community and risk reduction. He stressed that there must be tangible results on the ground for this to work. He stated that GVFD needs to be proactive as we have seen two fires in this area. Peter said that this plan will need to be heavily funded and have enormous stakeholder involvement. Regardless of the turnover on the Board, Chief, or membership, this plan will be handed down year after year and you will be able to see results within the District. He stressed that the best way to do this is to create a solid foundation.

District Administrator Franz will schedule and coordinate a Special Meeting with FSG on the Monday, February 15th, 7 PM. Treasurer Thompson will work with District Administrator Franz to verify funding for this project.

4. District Administrator Report: Report submitted to Board

District Administrator Franz opened discussion from the Board on donating bunker boots and wildland boots, that have a few years of service life, over to the Thunder Mountain Fire and Wind 501 (C) (3), which helps Mexican fire departments. GVFD outfitted its members in 2020 with new structure and wildland fire gear and instead of disposing of the boots GVFD would donate what was usable. Director Salmon has been involved in this project for twenty-three years and stated that donations have been both given and received by the Mexican fire departments 501(C)(3). The boot donation would go to Cozumel, Playa Del Carmen, or another small fire department depending on the need. President Switzer shared the excitement of being able to donate to another fire department and share items that we no longer need. Vice President entertained a motion to donate the boots as proposed. Treasurer Thompson seconded. Call for further discussion, no discussion. All in favor, the motion carried. Director Salmon recused himself as he is on the Board for the Cozumel fire department.

(District Administrator Report – continued)

District Administrator Franz and GVFD member Andy Brown put together and completed the Homeland Security Grant (SHSG) for the generator. The grant package is described in the District Administrator's Report. There will be a preliminary meeting for the grant on February 18th. As the grant stands GVFD would pay for 20% of the generator and SHSG would pay 100% of the security fencing. District Administrator Franz stated that there was a chance during the preliminary hearing that GVFD would be asked to provide a 20% match for the security part. If questioned she would like the ability to respond for the Board. This would be an additional cost of \$2,700. Treasurer Thompson asked how the project would work and the length of time it would take. Chief Jones stated that GVFD would have to pay for the whole project up front and then wait to get reimbursed by SHSG. The project would start in mid-2022, and then after completion it would take about three weeks for reimbursement from the SHSG project. Chief Jones suggested the Board give District Administrator Franz the ability to make any decision on the funding within the grant amount set in the Grants Reserve, which has a balance of \$13,000. Director Salmon made the motion that District Administrator is given the latitude and authority to negotiate within the bounds of the Grant Reserve for grant matching if needed. Vice President Golden seconded the motion. Any discussion, no discussion. All in favor, the motion carried.

District Administrator Franz shared with the Board that GVFD member Andy Brown is putting together a list of grant opportunities that would be pertinent to GVFD for possible funding assistance. District Administrator Franz and Andy will be meeting with other fire departments in the future for some collaborative grant work. Treasurer Thompson and Director Salmon expressed their appreciation to Andy. Andy stated his intentions on putting together a grant strategy for GVFD.

District Administrator Franz and the Board discussed the Handbook. The current Handbook was last revised in 2017. It is put together by the Board, department, and the administrator. The Board decided that once we get the new handbook a protocol would be set as how the Handbook will be maintained in the future. It was recommended to be reviewed at least once a year as there are federal and state law changes that would need to be reconciled in the Handbook. The Handbook will be made into a PDF so the members have easy access to it. Chief Jones will present the Handbook to the Officers for any changes needed during the Handbook revision process.

5. Committee Reports:

- (a) Website Committee – IT Committee (Steve Switzer, Paul Lameiro, Randy Golden, Cheryl Franz)** In District Administrator Report - Streamline is moving forward with incorporating our new website with the new domain name glacierviewfire.gov.
- (b) Handbook Committee – (President Switzer, Randy Golden, Cheryl Franz)** President Switzer asked for Handbook comments to be given to District Administrator Franz at the January Board Meeting so we could present them to our legal counsel. The Board decided to move forward with the Handbook project. District Administrator Franz will check with legal as to the best time to start project. Chief Jones will work with Officers on some specifics in the Handbook regarding training and other possible issues. These will also be incorporated with the revision of the Handbook.

(Committee Report's – continued)

(c) Patronage Committee - (David Thompson, Paul Lameiro) Treasure Thompson stated he would like to have a list of needs from the Chief or GVFD members, so he has something to work with when he starts talking with people.

(d) Budget Committee – (Dave Burk, Fred Delano, David Thompson, Cheryl Franz) Dave Burk appreciated the Board's confidence they gave him for chairing the Budget Committee for the 2022 Budget. He shared with the Board that he wanted to have a defined process set by the Board for the Budget. Items that Dave would like for the Board to consider are:

1. Direction from the Board on the top 3-5 categories for the Budget Committee to focus on in the Budget.
2. Deadlines for the Budget Proposal need to be set to reduce the last-minute workload from changes.
3. Encourage members to participate to extend their knowledge of how the money allocated.
4. Dave would like to see 3-5 Budget priority needs from the members to be given to the Chief for better direction on allocating Budget line items.
5. Board of Directors need to set a spending cap so the Budget Committee has something to go back on each year, so they can move forward in a better direction.
6. Dave Burk would like to propose that the Budget Committee start in April.

President Switzer will forward Dave Burk's email to the Board and Chief Jones for review and comments to be presented at the March Board Meeting.

- 6. Unfinished Business:** Community Wildfire Protection Plan – In Chief's Report
Poudre Valley REA Pilot Program – Energy Assessment – District Administrator's Report
- 7. New Business:** Boot Donation – In District Administrator's Report
Handbook – In District Administrator's Report and discussed during the Handbook Committee remarks
- 8. Public Comment:**

Mr. Petrie brought up five points to share regarding the meeting. First was to make sure that the fencing for the generator grant was brought before GVM HOA for approval. Second, was to state that GVM HOA fire pit consideration was based upon what Crystal Lakes fire pit requirements.

Mr. Petrie asked if the fire department could do anything about slash piles on private property that is not within the Glacier View Subdivision. Chief Jones stated that the property is private, and the owners do have a Larimer County burn Permit, however, the house has a contract on it. Member Captain Peter Henderson stated that when the new owners are there, he would attempt to have a conversation with them. Chief Jones reminded Mr. Petrie that there was an attempt in 2020 to burn the piles, but with no success. The piles were very dense, and the piles would not burn. GVFD is not responsible for slash pile burns on private property.

(Public Comments – continued)

Mr. Petrie asked about fire mitigation and control within GVM and volunteered to put together a group that would mitigate along the roadways of GVM. He stated that the setbacks from the center of road is 50 feet on each side. Chief stated that part of the CWPP will have the roadway plan in it for GVM.

Mr. Petrie asked about the progress for the training building at Station 2. Chief Jones said that this project was handed over to Assistant Chief Jim Perry and that he would be contacting him in the next couple of months.

Mr. Delano expressed his approval of the CWPP and suggested that if it is presented right to the community, the community could help with funding the project through donations. This would help build a partnership between GVFD and the communities. Fred stress that there will be an action part of the CWPP plan and asked the Board to determine what funding would be allocated in the budget to keep this project going. Fred will get with Treasurer Thompson to discuss specifics regarding the donations received.

9. Directors Comments:

Treasurer Thompson stated that he was glad to see Vice President Golden back and well.

Vice President Golden thanked the leadership for attending the meeting. He thanked President Switzer for continuing to fight for GVFD. He also thanked the leadership including having Jim Perry back as an Assistant Chief, Peter Henderson as a Captain, and the leadership of Chief Jones.

Director Salmon echoed Vice President Golden's comments and thanked everyone.

President Switzer thanked the Petrie's for attending the meeting. He expressed his gratitude for the new leadership among the members and was glad to see them and member Andy Brown at the meeting and thanked them for their involvement with GVFD.

Adjournment: President Switzer entertained a motion to adjourn the meeting. Vice President Golden accepted the motion. Director Salmon seconded. Meeting adjourned at 8:33PM.

Respectfully submitted by

Cheryl Franz
District Administrator

Next Scheduled Board Meeting: Monday, March 8th, 2021