



BOARD APPROVED 2/14/2022

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

January 10th at 7:00pm

Meeting was called to order at 7:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Vice President Randy Golden, Treasurer David Thompson, Secretary Gordon Cunningham, Director Bill Salmon via Zoom

Fire Department members present: Assistant Chief Jim Perry, Assistant Chief Peter Henderson, Andy Brown, Jessica Fritts, Warren Jones, District Administrator Cheryl Franz

Public members: 0

Confirmation that there are no changes to the agenda.

The Board moved the EMT Recognition to the beginning of the meeting and the CWPP Committee Report was moved to after the Treasurer's Report.

1. **New Business: EMT Recognition**

President Burk took the opportunity to thank members Cheryl, Jessica, and Andy for their dedication to the department and the effort made to complete the EMT class. Director Salmon congratulated each one and stated that it is not a small task with everyone's busy lives. He shared his appreciation to them and added that it was a sacrifice, and the community will benefit from their knowledge. Vice President Golden thanked each new EMT for their service. Treasurer Thompson congratulated Cheryl, Jessica, and Andy for their efforts, and stated that he was proud of them. Secretary Cunningham thanked them for giving of their time and effort of studying and traveling to attend classes. He added that it will be a great addition to the department. Member Andy Brown thanked the Board.

2. **Secretary's Report:** Report was submitted and made part of the minutes.

Secretary Cunningham reported that the December Board minutes were acceptable and ready for approval. **President Burk made a motion to approve the Board Meeting Minutes from December 13th, 2021, as presented. Vice President Golden accepted the motion to approve the minutes. Treasurer Thompson seconded. Call for discussion. No further discussion. All in favor, the motion carried.**

- 3. Treasurer's Report:** Report was submitted and made part of the minutes. Treasurer Thompson presented the December Treasurer's Report. He highlighted the Money Market Account on the Balance Sheet and referred to the Money Market Account Report by Reserve Account document in the Board Packet. He stated that each reserve account shows the movement of money in 2021. He noted that the total on the Money Market Account Report by Reserve Account document lines up with the 2021 Balance Sheet and that it also explains why the Budget numbers show over what the actual Budget is. He mentioned that anytime there is a transfer made, or money moves within the MM Account, a report would be presented at the Board meeting. He reviewed the Monthly P & L noting that the Miscellaneous/Reimbursement Income reflected the LC Fire Grant reimbursement and the final insurance claim. Treasurer Thompson reviewed Checks Over \$1K which included payment contribution to FPPA of \$5,900, Absolute Roofing \$3,706 for final repair work on the station roof, \$1,468 towards the Christmas event, \$5,984 was money used on a grant/donation for additional PPE lockers, \$5,280 to ROI for wildland shirts and pants which was also covered by the recent grant/donation, and \$2,707 of miscellaneous items on the FirstBank card. \$13,145 were received in donations for the month of November. \$12,220 was granted/donated by LC Long Term Recovery Group – United Way. **President Burk entertained a motion to accept the Treasurer's Report as presented. Director Salmon accepted the motion. Vice President Golden seconded. Call for discussion, no discussion. All in favor, the motion carried.**
- 4. President Burk invited Warren to proceed with any CWPP Committee Report updates.** Report submitted to Board. President Burk asked Warren if the HOA's engagement will be done after the CWPP's full report is completed or is there a preliminary meeting. Warren stated that the HOA's will be invited to the public engagement process later in the first quarter. Warren stated that there won't be any talk of an implementation process until the CWPP final report is completed. He finished his report on the discussion with evacuations which will be looked at later in the CWPP report. Warren mentioned that the key will be making improvements and modifications to some pinch-point areas of the District to allow for smoother evacuations.
- 5. Chief's Report:** Report submitted to Board. Chief Position - Warren reported on item seven of the **Chief's Report – Chief Selection.** He reported for the record that on January 6, 2022, the membership held an election to recommend a member to the Board for the position of Fire Chief. Nominations were solicited and compiled by Assistant Chief Jim Perry, and the election was conducted by Warren Jones. A quorum of full members (11 of 14 full members) voted unanimously by secret ballot to recommend Dan Knox for the position of Fire Chief. **President Burk entertained a motion to approve the members recommendation of Dan Knox as GVFPD Fire Chief. Vice President Golden accepted the motion. Director Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried.**

No additional discussion on the Chief's Report.

6. District Administrator Report: Report submitted to Board

District Administrator Franz reviewed the additional transfers as presented in the report. The \$16,000 was noted on the 2021 Budget, but not addressed at the December meeting and will be transferred from the Operating Account into the Money Market account – Capital Equipment Reserve. \$3,532.38 will be the final transfer from the Money Market Capital Equipment Reserve to the Operating Account to account for the final purchases of Squad 1. The total purchase for Squad 1 was \$17,633.11. Treasurer Thompson and District Administrator Franz asked that the CWPP lunch of \$71.12 be taken out of Money Market - CPF Donations and put back into the Operating Account to cover the expense of the CWPP lunch meeting. **President Burk motioned to approve the transfers as presented. Vice President Golden accepted the motion. President Burk seconded. Call for discussion, no discussion. All in favor. Motioned carried.**

President Burk read the following Resolutions:

RESOLUTION 2022-01-01 – A Resolution Calling For A Polling Place Election on May 3, 2022
President Burk entertained a motion to approve Resolution 2022-01-01 as read with changes made to the first line. Director Salmon accepted the motion. President Burk seconded. Call for discussion, no discussion. All in favor. Motioned carried.

RESOLUTION 2022-01-02 – Appointing a Designated Election Official And Authorizing Designated Election Official to Cancel Election

President Burk entertained a motion to approve Resolution 2022-01-02 as read. Vice President Golden accepted the motion. Treasurer Thompson seconded the motion. Call for discussion, no discussion. All in favor. Motioned carried.

District Administrator Franz mentioned that the Call for Nomination will be posted on the website and through the North Forty News. Self-Nomination Forms will be accepted at the fire department from January 1st – February 17th. Call for Nomination will be accepted from January 22nd – February 25th.

President Burk suggested that everyone talk with people to see if they would be interested.

7. Committee Reports:

(a) Patronage Committee - (David Thompson, Gordon Cunningham) Secretary Cunningham reported that most of the potential donors are donating to the recent Boulder County fire at this time and was asked to check back with the donors later in the year.

(b) CWPP Committee - (Warren Jones, Peter Henderson, Bill Salmon, Randy Golden)
Moved to after the Treasurer's Report

(c) Sunset Election Committee – (Fred Delano, David Thompson, Gordon Cunningham, Dan Knox, Cheryl Franz) Nothing new to report.

8. Unfinished Business:

Generator – In addition to the Chief's Report Assistant Chief Perry reported that member Steven Leenerts has given Chief Knox information on the generator loaned to us by the City of Ft Collins during the Cameron Peak Fire and Chief Knox will be looking into the cost of renting or leasing a generator.

Survey Monkey Questionnaire – President Burk mentioned that after last meeting it was recommended to have a Workshop. The Survey Committee recommended a Workshop because the survey effects so many facets of the fire department to where the Board can divide up the survey into different committees to handle specific questions and information. Director Salmon suggested coming out with a list that, as a Board, it can be presented as priorities set by the survey constituents for the department. President Burk stated that the Workshop will last about an hour and will go over the survey questions and responses. They will look at how the information can be used, and see if there is more information needed, if there is a plan that can be developed out of the questions and how to approach it. This will be an educational piece for the new Directors coming onto the Board. The Board agreed to the Workshop at the beginning of the March meeting. It will be open to any GVFPD member or community member. The Survey Committee will meet to prepare for the Workshop.

9. New Business:

Streamline Portal and Website will be discussed at the next meeting

Slash Pile Burning – Assistant Chief Peter Henderson shared information regarding the personal risk, liability to GVFPD, and safety concerns associated with burning the slash piles for the communities of GVM and Red Feather Highlands. After discussion with the Board on the fire conditions and unstable weather patterns, relating to the ability to burn the slash piles, the Board took action to forego any further burning. **President Burk entertained a motion to forego any slash pile burning and tasked CWPP to get with HOA's to come up with an alternative plan to eliminate slash. Director Salmon accepted the motion. Vice President Golden seconded. Call for discussion.** It was decided that Vice President Golden and District Administrator Franz will come up with a statement and post it to the GVFPD website. President Burk will have a conversation with GVM HOA management. **No further discussion. All in favor, motion carried.**

10. Public Comment:

Member Jessica Fritts thanked the Board for funding the EMT's and putting their trust in the EMT's to use the skills for the community.

Assistant Chief Peter Henderson expressed his appreciation to the Board for their discussion and decisions made on the slash piles.

11. Directors Comments:

Secretary Cunningham made recognition of the EMT's and their hard work. He thanked Assistant Chief Henderson for his work on the slash piles and the resolution that the Board made. He shared his appreciation of the Board and the input everyone brings at each meeting.

(Directors Comments – continued)

Treasurer Thompson thanked the EMT's for their hard work. He acknowledged Assistant Chief Henderson and reminded him that the Board will always have his back.

Vice President Golden thanked the EMT's and recognized Assistant Chief Henderson for his work.

Director Salmon echoed the Board members comments. He thanked Dan Knox for stepping up to the Fire Chief position for GVFPD. He stated that he was glad to see the membership unanimously voting in Dan and the confidence they have in him as their Fire Chief. He shared his appreciation to District Administrator Franz and recognized her as the backbone of GVFPD and keeping things together for the fire department.

President Burk also echoed the Board members comments. He expressed his appreciation to the membership for doing what they do. He recognized the members for giving up their time to come to trainings, meetings, and going on calls. He emphasized the Board's support for the membership.

Adjournment: President Burk made a motion to adjourn the meeting at 08:39 PM. Vice President Golden accepted the motion. Treasurer Thompson seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by
Cheryl Franz
District Administrator

Next Scheduled Board Meeting: Monday, February 14th, 2022
The Board meeting WILL BE in-person.