MINUTES

for

August 11, 2025

The Regular Glacier View Fire Protection District (GVFPD) Board meeting was called to order by President Lamb at 7:01pm.

Board of Directors Members present: President Berton Lee Lamb, Vice President Steve Groeteke, Secretary Warren Jones, Treasurer David Thompson, Director Henry Hudson.

Fire Department Members present: Chief Dan Knox (via Zoom), Assistant Chief Jim Perry, Brandi Mann, Community Wildfire Protection Plan Implementation Team (CWPP IT) Coordinator Tom Hausfeld Paul LeBron.

Public Members present: Recording Secretary Amari Victoria, Dave Burk, Les Thurman.

President Lamb presented a document (GVFPD Agenda Discussion) announcing and describing a monthly meeting to be held prior to upcoming Board of Directors meetings, to identify topics for the next Board of Directors meeting agenda. See Attachment 1.

Action Director Hudson moved to approve August 11, 2025, GVFPD Board of Directors meeting Agenda, as amended, adding the swearing-in of any GVFPD and/or CWPP IT members as a standing Agenda item, to be performed when needed. Treasurer Thompson seconded the motion. No discussion. Motion carried 5-0.

Swearing-In of New Members

Assistant Chief Perry assembled the GVFPD CWPP IT and Fire Fighter (FF) members in attendance, to be officially sworn in to the Glacier View Fire Protection District. There was one member of each group to be sworn in. The members gathered as a group in front of the Board of Directors and attendees and Assistant Chief Perry administered the oath to complete the task. The group was then dismissed.

The names of the members sworn in are as follows: Brandi Mann (FF), Paul LeBron (CWPP IT).

Secretary's Report

Director Hudson pointed out a small number of corrections to the June 9, 2025, GVFPD Board of Directors meeting minutes.

Action Director Hudson moved to approve the Minutes for June 9, 2025, GVFPD Board of Directors meeting, as corrected. Secretary Groeteke seconded the motion. No discussion. Motion carried 5-0.

Action Treasurer Thompson moved to approve the Minutes for July 14, 2025, GVFPD Board of Directors meeting. Director Hudson seconded the motion. No discussion. Motion carried 5-0.

No further report by the Secretary was given.

Treasurer's Report

A detailed Treasurer's Report is included in August 11, 2025, Board Packet.

Treasurer Thompson reviewed Treasurer's Report, beginning with the Annual Profit & Loss (P & L) sheets, bringing attention to account 530 Appreciation Fund, which includes the purchase of the Challenge Coins, account 531 Facilities, which includes the purchase of the chain drive (garage door opener), 570 EMS Supplies, which is slightly over budget, account 605 FF Station Supplies, which includes the new gear order, 665 Apparatus Purchase, which includes the new apparatus purchase, and account 698 Equipment Purchase, which includes the fire hose and air packs purchase.

Following this, Treasurer Thompson then talked about checks written for greater than $1000. Some of the checks included:

- #3634 $3,613.39 Encore Uniforms and Apparel for new gear.
- #3638 $1,321.08 First Bank for Challenge Coins.
- #3642 $2,497.62 Front Range Raynor for chain drive.

Board discussion:

- It is the Chief's belief that the new apparatus payment is due after the Certificates of Deposit (CDs) mature in October 2025, even though delivery of the apparatus will occur prior to October.
- The Treasurer will be brought into discussions concerning payment for the new apparatus, to provide the details required to reconcile the accounts.
- The approximately 33% increase in the Income is due to the recent reporting of the Property Tax amount (a majority contributor making up about 95% of the budget), the Automobile Tax amount, and the Building Levy amount.

Action Vice President Lamb moved to approve the Treasurer's Report as presented. Secretary Jones seconded the motion. No discussion. Motion carried 5-0.

Chief's Report

Chief Knox's detailed report is included in August 11, 2025, Board Packet.

Chief Knox reviewed the Chief's report, beginning with the number of calls in the previous month, and the Administrative Officer's (AO's) Report.

Chief Knox reported that there were nine (9) calls during the month of July, seven (7) medical, one (1) illegal burn and one (1) Red Feather Lakes fireworks assistance.

Administrative Officer Report

Information in the Administrative Officer's Report was noted, including that AO Lucas filed 2nd quarter Federal Tax Return Internal Revenue Service form 941 (IRS 941), completed Colorado quarterly reports, submitted Pinnacol Assurance Audit Report, and set up emails for three Board members. See report in Board Packet for more information.

Operations

Chief Knox reported on the following topics:

- As summer progresses, dryer conditions exist and will continue to increase.
- The new apparatus should be ready on September 5, 2025. Assistant Chief Perry will accompany Chief Knox to Minnesota for inspection and training. Following inspection they will be delivered. A Push-In Ceremony will be held once in service. Chief Knox and AO Lucas will be working on the apparatus documentation, licensing and insurance (to be reported on at September 2025 Board meeting).
- Payment for the cab and chassis is due and is being worked on. Treasurer Thompson will meet with Chief Knox to discuss.
- Squad 2 should be completed by end of August 2025. Squad 1 will be designated as Utility Truck 1 (UT1); Chief Knox will instruct CWPP IT personnel on operation of UT1.
- Tender 1 will be advertised for sale, with approval from Board. A Tender 1 Status Report is included in the Board Packet.
- Grant work continues.
- A document included in the Board Packet describes the GVFPD Recording Secretary position. Chief Knox consulted with legal and determined that the position needs only be advertised internally.
- Updates to the GVFPD Bylaws and Handbook have been sent to legal for review. Waiting for response.
- University of Denver (DU) – Mountain Campus agreement has been sent to legal for review. Waiting for response.
- The August 10, 2025, Evacuation Drill was cancelled due to low response.
- CWPP IT Chair Tom Hausfeld and Chief Knox have not yet met to discuss a program for reimbursement of the CWPP IT group members.
- Due to timing issues related to grant application for the Chief's Paramedic training, Chief Knox reported that he will not be able to take advantage of the (CREATE) grant. Board discussion revealed that there is still interest in attempting to provide Chief Knox with some tuition assistance and will be talked about in the future.

Training

- Training with the Loveland Fire trainers to begin this month and continue through November 2025. Driver operations, pumping operations hose work, water supply and

other structure fire topics will be included. The training will increase the level of skills and operations of the new Engine and Tender apparatus.

- Paula Rainsberger and Brandi Mann passed their Intravenous (IV) certification classes. Jim Perry, Tait Rauen and Dale Eldridge passed their Emergency Medical Technician (EMT) classes. Jim has received his NREMT certification and is now an GVFPD EMT!

Action Director Hudson moved to approve the reclassification of apparatus Tender 1 to 'Surplus Property'. Secretary Jones seconded the motion. No discussion. Motion carried 5-0.

Action Treasurer Thompson moved to approve the of the advertising of çSurplus Propertyé apparatus Tender 1 for sale, with an acceptable lowest sale price set at no less than $14,000. Director Hudson seconded the motion. No discussion. Motion carried 5-0.

CWPP IT

A detailed CWPP IT Report is included in August 11, 2025, Board Packet.

CWPP IT Coordinator Tom Hausfeld reviewed the report included in August 11, 2025, Board Packet.

- The number of assessments completed this month is nine (9) – a new record, with 23 completed this year. The number of assessments pending is 23, including six (6) for the Glacier View Meadows Homeowners Association (GVM HOA) buildings.
- Red Feather Highlands moved 90 cubic yards of slash to Straw Court. Coordinator Hausfeld expressed thanks to the GVM HOA for the cooperation between neighborhoods.
- Work will proceed on Bald Mountain Drive s-curve.
- The large Air Curtain Burner (ACB) arrival has been delayed again, this time due to deployment of employees to fight wildfires on the Western slopes. Chief Knox expects their return sometime in October.
- S212 chainsaw class has been approved; date TBD.
- Applied for Crystal Lake Grant, it will be used for chaps and bar oil. Fire Chiefs Grant to pay for slash pile supervisor hours not awarded.
- 3 of 5 North Rim Road property owners signed liability agreements. The work on the firebreak has already begun!
- Evacuation drill cancelled. Much work had been done by Information Officer (IO) Menning, AO Lucas and the Drala Center to support this. The drill will be replaced by a webinar on August 26, 2025, at 4:30-5:30 pm, and a two-day inperson 'Dare to Prepare' educational series held in Johnston on August 20 and 27, 2025 from 6-8 pm.
- Coordinator Hausfeld invited all to attend the Glacier View Meadows (GVM) Ecology Mountain Living Lecture Series session on Tuesday, August 12, 2025, at the Mary Keller Community Room at 6:30 pm. The topic is 'Five Years After the Cameron Peak Fire'.

- The next CWPP IT meeting is Tuesday, September 2, 2025, at 4:30 pm.

Committee Reports

Budget Committee

A detailed Budget Committee Report (including the 2026 Budget work-to-date is included in August 11, 2025, Board Packet.

Budget Committee Chair, Fred De Lano, was absent.

- Chief Knox commented that he would meet with Chair De Lano to iron out a couple of minor items. Information missing currently concerns propane contract and insurance expenses.
- The Budget Committee has not met since June.

Some key points included in the Report:

- Current 2025 mil levy revenue is $455,713, which is 94.2% of Budget.
- Property Taxation Division to publish Taxable Assessed Valuations after August 25, 2025.
- Carryover to 2026 is projected at $152,704, compared to 2025 budgeted carryover of $152,309. 2026 Budgeted carryover is $154,841.

Action Secretary Jones moved to set a Budget Work Session on Monday, September 8, 2025, at 6:00 PM MST. Director Hudson seconded the motion. No discussion. Motion carried 5-0.

Action Secretary Jones moved to set the 2026 GVFPD Budget Public Hearing on Monday, November 10, 2025, at 6:00 PM MST. Director Hudson seconded the motion. No discussion. Motion carried 5-0.

Unfinished Business

- As reported by Chief Knox during the Chief's Report section of the GVFPD Board of Directors meeting, the Bylaws and Handbook revisions have been sent to legal for review. Waiting for response.
- Actions concerning the sale of apparatus Tender 1 were taken by the Board during the Chief's Report section of the GVFPD Board of Directors meeting.
- As reported during the Chief's Report section of the GVFPD Board of Directors meeting, the CWPP IT and Paramedic training reimbursement policies are not yet ready for Board approval.
- Discussion: Board ethical requirements.

As the duration of this discussion was quite long, and many sub-topics were touched upon during it, only some key points will be included here:

- An explanation of the reasons for discussions which occurred between Board Members outside of formal Board meetings, which ultimately resulted in an email containing allegations of collusion between Board Members, was provided by those Board Members to which the allegations were targeted.
- The Board Member bringing forth those allegations explained his reasoning, and presented pertinent information from the GVFPD Handbook, Bylaws, as well as the SDA documents.
- The targeted Board Members denied any wrongdoing.
- A potentially similar situation occurring in Douglas County was brought up as an example which the GVFPD did not want to follow.
- The email containing the allegation of collusion was read into the record by Secretary Jones.
- The Board Member in question presented his defense as to its consideration as being out-of-order.
- A sub-discussion occurred concerning the potential Conflict of Interest (COI) of a Board Member, since the Member is also on the Board of CWDG.
- A sub-discussion occurred concerning input made to the Budget Committee by a Board Member, calling it out-of-order. President Lamb made a ruling that the input was not direction to staff as defined in the bylaws.
- An action was taken concerning the allegations of collusion between Board Members.

Action President Lamb moved to include the Board Member's Conflict of Interest Statement as an Addendum to the July 2025 GVFPD Board of Directors Meeting Minutes. Treasurer Thompson seconded the motion. Motion carried 5-0.

Action Secretary Jones moved, that based on the Board discussion during the August 11, 2025, Board of Directors meeting of the email sent by Director Groeteke on May 13, 2025, the Board finds no evidence of collusion among Board Members relating to the election of Board Officers during the May 2025 Board of Directors meeting. Treasurer Thompson seconded the motion. Motion carried 3-1-1. Vice President Groeteke voted against the motion and Director Hudson abstained from the vote.

New Business

No New Business items on the agenda this month.

Public Comments

These comments are paraphrased.

- Speaking as a GVFPD member, Amari Victoria commented on several items:
    - She defended a good wage for the Recording Secretary position, as the Recording Secretary's job responsibilities differ from the Administrative Officer's.

    - She suggested publishing some of the North Rim firebreak work photos on the GVM Ecology website.
    - She defended the Recording Secretary's work-to-date, reminding the Board that each Member has an opportunity to review the Meeting Minutes provided, and that the Board Secretary is ultimately responsible for the contents of the Meeting Minutes. Since the Minutes are 'Action'centric, some meeting details may be missed or absent from the Minutes.
    - She commented that she fears that the effectiveness of the Board of Directors may be diminished by the recent discussions, etc. concerning Board ethics.
- Speaking as a GVFPD member, Dave Burk congratulated Assistant Chief Perry and Chief Knox about the number of EMTs in the department. He also talked about the discussion of the Board's actions concerning the handling of the allegations and the inclusion of his name in a Board circulated email.
- Speaking as a GVFPD member, Les Thurman commented that Board Members must have trust, must have cohesiveness, must cooperate. When issues do arise, they must be raised, discussed and resolved.

Directors Comments:

- Secretary Jones showed appreciation for the discussion concerning Board ethical requirements, and mentioned that as far as he is concerned, the collusion allegations are resolved.
- Secretary Jones mentioned that he had visited North Rim Road to see the work facilitated by the CDWG, and being accomplished by the Community Mitigation Volunteers (CMVs) and Ambassadors.
- Secretary Jones mentioned the CWDG work he is involved in is not technical and mostly conversational; relationships are important.
- Secretary Jones also mentioned that he is excited about the Emergency Medical Services (EMS) side and the CWPP side (of GVFPD).
- Treasurer Thompson expressed excitement, but also anxiety about getting the new apparatus.
- Treasurer Thompson also showed appreciation for the CWPP IT.
- Director Hudson expressed congratulations to Chief Knox and Assistant Chief Perry for the EMTs in the department.
- Director Hudson thanked the CWPP IT and mentioned that he was glad to see the North Rim Road work going on.
- Vice President Groeteke echoed Director Hudson's congratulations to the Chief and Assistant Chief and thanked Chief Knox.
- Vice President Groeteke mentioned that the CWPP IT is a passion of his and is happy to be past the struggles and furthermore commends the group.
- President Lamb remarked that a high percentage of the GVFPD EMS members are medical, and that is "pretty damn impressive".
- President Lamb commented that the AO is making really good progress.

- President Lamb recalled that there had been a conversation about mitigation two years ago, and that it was a good conversation.
- President Lamb commented that the GFVPD is “pretty darn good”.

Action Director Hudson moved to adjourn the regular meeting of the GVFPD Board. Treasurer Thompson seconded the motion. No vote occurred.

President Lamb declared the meeting adjourned at 8:45 pm.

Respectfully Submitted,

Warren Jones, Secretary
and Amari Victoria, Recording Secretary

Board Actions

- Amended August 11, 2025, Agenda, adding the swearing-in of any GVFPD and/or CWPP IT members as a standing Agenda item, with the swearing-in to be performed when needed.
- Approved the reclassification of apparatus Tender 1 as surplus property.
- Approved the advertising of the surplus property Tender 1 for sale, with an acceptable lowest price set at no less than $14,000.
- Approved GVFPD Recording Secretary job description, as amended.
- Approved a directive to the Chief to hire a Recording Secretary and to set the hourly pay rate for the Recording Secretary position.
- Set a Budget Work Session on September 8, 2025, at 6:30 PM.
- Set GVFPD 2026 Budget Public Hearing for November 10, 2025, at 7:00 PM.
- Agreed to end the debate concerning whether any evidence exists proving or disproving that collusion between Board Members exists.
- Approved inclusion of Secretary Jones' Conflict of Interest statement as an Addendum to the July 2025 Board of Directors Meeting Minutes.
- Found, based on the Board discussion during August 11, 2025, Board of Directors meeting of the email sent by Director Groeteke on May 13, 2025, that no evidence of collusion among Board Members relating to the election of Board Officers during the May 2025 Board of Directors meeting exists.

NEXT BOARD MEETING SEPTEMBER 8, 2025
ATTACHMENT 1

GVFPD AGENDA DISCUSSION

The GVFPD President willhold an Agenda Discussion on the dates listed below to identify topics for the upcoming monthly Board meeting. Only one other member of the GVFPD Board may attend. The Fire Chief and Administrative Officer are specifically invited to participate. Citizens and GVFPD members are welcome.

If you plan to attend, please contact the GVFPD President in advance of the meeting.

Contact: Lee Lamb 970-222-0660 (text or voice)

Schedule of Monthly Agenda Discussions

Location: GVFPD Fire Station 1

August 14, 2025 @ 11 :00am

September 11, 2025 @11:00am
October 16, 2025 @11:00am
November 13, 2025 @11:00am
December 11, 2025 @11:00am
January 15, 2026 @11:00am
February 12, 2026 @11:00am
March 12, 2026 @11:00am
April 16, 2026 @11:00am
May 14, 2026 @11:00am