

Glacier View Fire Protection District

Agenda

October 10th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

The Zoom Meeting WILL BE recorded

1. Secretary's Report – ACTION: Approve as presented

BOARD APPROVAL - Board Special Meeting Minutes – September 5th, 2022

BOARD APPROVAL - Budget Work Session Minutes – September 12th, 2022

BOARD APPROVAL - Board Meeting Minutes – September 12th, 2022

2. Treasurer's Report – ACTION: Approve as presented

(a) Balance Sheet – As of September 2022

(b) P&L – Detail – September 2022

(c) Checks Over \$1000 – September 2022

(d) P&L - Budget vs. Monthly Actual Budget – September 2022

(e) P&L – Budget Overview vs. Actual +/- Year-to-Date – September 2022

(f) GVFD Visa – As of September 2022

(g) Donation Report – September 2022

(h) Money Market Transfers for September – Interest Only

3. Chief's Report – Chief Report Submitted to Board

4. District Administrator's Report – District Administrator report submitted to the Board

BOARD APPROVAL: Lighting Project

5. Alliance Report – Report submitted to Board

6. Committee Reports:

a. Budget Committee – (Dave Burk – Chairman)

b. Sunset/Campaign Committee – (Cheryl Franz – Chairman)

d. Financial Procedure Committee – (David Thompson – Chairman) Nothing to report

7. Unfinished Business:

Operations SOG's
NLCERA – EMS Training
Generator – In District Administrator Report

8. New Business:

Lighting Project – In District Administrator Report
Agenda Discussion

During Public Comment there will be three minutes per person. The Board cannot get into a discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

9. Public Comment:

10. Director Comment:

11. Adjournment

Next Scheduled Board Meeting: Monday, November 14th, 2022, at 7:00PM



BOARD APPROVED 10-10-

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

SPECIAL BOARD MEETING

September 5th at 7:00pm

GVFPD SPECIAL Board Meeting was called to order at 7:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Vice President Bill Salmon, Treasurer David Thompson, Director Steve Groeteke, and Secretary Ron Lindroth via Zoom

CWPP Committee members present: 2 and project manager Warren Jones

Public members: 0

1. Sunset/Campaign Update – RESOLUTION OF ADVOCACY

District Administrator Franz stated that our attorney suggested a Resolution of Advocacy which would allow the Board to show support of the mill levy extension at the November Election. The Resolution can be handed out by the Board, Campaign Committee, or other election supporters. District Administrator Franz will distribute the accepted and unaccepted practices that the Board can use through the election process. Treasurer Thompson added that the Board can't advocate for or against the mill levy, but they can work with the Campaign Committee in preparation for the election and can state the facts relating to GVFPD. He presented a worksheet of planned funding for the 1.15 mill levy if the vote passed. The planned funding was in line with the survey that was sent out to the community and was put together by Chief Knox, the members, and the Sunset/Campaign Committee.

District Administrator Franz stated that GVFPD received its tax valuation from Larimer County and mentioned that Fred is working on the numbers for the Budget. Randy Golden is working on a Factual Summary for the Campaign Committee.

District Administrator Franz confirmed that there will be a Budget Work Session one hour before the Board meeting on September 12th in preparation for the preliminary Budget Approval at the regular Board meeting.

President Burk read Resolution 2022-09-01. There was discussion on the 1.15 mill levy. Secretary Lindroth asked if there was a cap on the dollar amount received. President Burk noted that the dollar amount is a floating amount and is based on the tax valuation received from Larimer County. In 1999 it was \$17,000 for 1.15 mills, in 2022 it was \$28,672 for 1.15 mills. Another question was answered regarding a third station. Treasurer Thompson mentioned that his document is a planning document which includes a third a station but can change as plans change. He mentioned that each project listed will have funding going towards it from the 1.15 mill levy.

(Sunset/Campaign Committee – continued)

There will be two punctuation corrections in the Resolution, an underscore in the last WHEREAS, and the colon will be eliminated after the word Colorado in the THEREFORE statement.

President Burk made a correction to his reading of the Resolution in the fifth WHEREAS, stating that this is a 1.15 mill levy, which was read as 1.1 mill levy.

President Burk made a motion to approve the Resolution as presented and amended. Treasurer Thompson accepted the motion. Vice President Salmon seconded. Call for discussion, no further discussion. All in favor, motion carried.

2. CWPP – Board Discussion

President Burk asked for questions on all the material presented for CWPP and noted that the reason for the Special Meeting was for the Board to be able to have discussion and take action on items.

Recommendations of the CWPP Implementation Committee to establish the Fire Adapted Community Alliance (FACA) Program –

Secretary Lindroth expressed supporting the implementation program, but when it comes to the reorganization of our structure and handbook, etc., he would like GVFPD to take a broader approach by having a branch in the organization called Fire Prevention of which the implementation committee or anything else would fall under that branch. He said it would open it up to different department activities without going back and redoing our handbooks, rules, bylaws, etc.

Secretary Lindroth addressed Warren directly and stated that it appears that the whole program is working towards just evacuations. He would like to entertain the idea of once a resident has done mitigation work then we work to train them to stay and defend their own properties. He stated that he understands the controversy theory, but to stay and defend once substantially better, or taking the pressure off the fire services, that just evacuation creates a problem. He knows we are not there yet and that this idea is farther down the road and would take more education and training but suggested small steps.

Treasurer Thompson expressed his concern which way this program was going to run, if the District was going to manage the project or if the HOA's were going to manage the projects. Warren stated that there could be projects that the District would manage as specified in the packet, such as the evacuation exercise would be in cooperation with the County and others. For mitigation projects, the District would not manage them directly by ourselves except for possibly a chipping program which we would not be doing the mitigating, but helping people deal with the slash. He added that it could be possible that the District would manage a project, but probably not, more the HOA's. Treasurer Thompson added that he had a problem with the District being responsible for a lot of the activities presented because the Mission and Goals presented stated that we would be assisting in the efforts. He believes that we can recommend, but as far as "assist" we cannot do that as a District. He noted that the Licketty Splitters can assist

(CWPP – Board Discussion – continued)

because they are not representative of the District and that our firefighters are not going to be out with chainsaws mitigating the District. Warren agreed and stated that the committee would help the HOA's develop a mitigation program. He stated that "assist" would be a variety of activities from sponsoring a meeting, assisting with information, giving a letter of support, or a grant, having meetings on slash programs with other agencies, etc., it was not actually going out and cutting trees. Treasurer Thompson felt like "assist" expresses an active element which was more than sharing information and giving support. Warren suggested that it would be the Board's decision to preclude from ever being involved in mitigation projects and that the Board could choose that direction. President Burk agreed that "assist" is very broad and encompassing and suggested that if the Board had concerns where we want to limit or expressly curtail some activities due to liability, insurance, or whatever, then the Board will do that. Vice President Salmon suggested saying "administratively assist" because that is what the committee is doing. Treasurer Thompson agreed to the change in wording and stated that if the District got involved in the actual mitigation than there are liability issues and ultimately any damages or injuries would fall back on the District and we can't have that. Warren asked about the chipper program and how that would work with assisting, stating that the District would be providing that assistance and the committee suggested getting a chipper like Poudre Canyon has. He stated that Poudre Canyon does chipping for properties twice a year, and it is done by the fire department members. Treasurer Thompson again stated that this would need to be done by our members and the program would need liability. Director Groeteke addressed several issues, one was that the committee stated they were working on grants for a chipper and for vegetation removal, but there is a gray area as to where the committee can actively be doing things, and if they can't then the program would be scrapped. He suggested saying assist in various ways primary in guidance, leaving it open to what the committee will be doing, stating that the liability and insurance will need to be addressed. Warren stated that he would bring back the specific programs for the Board to discuss and approve.

Section 1: President Burk asked the Board if there was any discussion with the committee's name Fire Adapted Community Alliance and noted that Fire Adapted Community Alliance is an overarching, nationwide program. **President Burk made a motion to approve the name as presented, Fire Adapted Community Alliance. Director Groeteke accepted the motion. President Burk seconded. Call for discussion, no discussion. All in favor, motion carried.**

The Board discussed the FACA Mission Statement. President Burk was unaware of any other program in the District that has a mission statement and asked what makes this program any different that it would need a mission statement. Vice President Salmon recommended a mission statement because it sets a precedence for the members on the committee as they interact within the community. Secretary Lindroth liked the mission statement for the Alliance but would recommend adding a line that states GVFPD supports the mission for the Fire Adapted Community Alliance in all aspects it deems possible or within the realm capable of the District. He believes the Alliance mission should be separate from the District's mission and value statement and it would be worthwhile for us to add a supportive comment from the GVFPD Board. President Burk had a comment on the last line of the mission statement; maintain a healthy

(CWPP-Board Discussion-Section 1-continued)

Ecosystem, stating that it was a pretty encompassing statement. He would like to see the scope narrowed. Warren suggested changing the statement and omitting the statement. Director Groeteke suggested that the language state either not harm our healthy ecosystem or to be in balance with our healthy ecosystem. President Burk suggested adding a line that says GVFPD creates and supports the Fire Adapted Community Alliance. The mission statement was amended to read: **The GVFPD creates and supports the mission of the Fire Adapted Community Alliance which is to improve the ability of district residents and visitors to survive a wildfire, reduce the potential for property loss, and be in balance with a healthy ecosystem within the District.** President Burk made a motion to accept the Mission Statement as amended. Secretary Lindroth accepted the motion. Vice President Salmon seconded. Call for discussion, no further discussion. All in favor, motion carried.

Section 2: President Burk brought up the location of FACA within the organization. Warren said the issue of placement was discussed by the other chief officer's and no one wanted to manage the program under Operations and suggested that going forward it should be a fire prevention program. He stated that it required participation with many stakeholders to get the job done, and that it is not a function for Operations. He mentioned that the Alliance will be providing some level of direct service and doing projects with people. The feeling of the committee was to keep it under the Board and not Operations. Vice President Salmon stated that there was concern about the capacity and the ability to perform in Operations after talking to Chief Knox, and felt it was a better fit as a third tier to the organization. President Burk noted that even if FACA was under Operations there will be a coordinator, like EMS, training, etc., and didn't see the necessity of elevating the position to be equal to the Fire Chief, unless it is purely to be with the Board, and reminded the Board that Firewise has been under Operations in the past and didn't have a coordinator elevated above the Fire Chief. To him, the Fire Chief is the Chief Executive Officer (CEO) of the organization, and according to the presentation there would be three CEO's for the organization. Treasurer Thompson agreed stating that he didn't understand why there was such a need for it to be separated, because the Fire Chief is the CEO of the organization. Director Groeteke felt like the Chief had enough on his plate and that this program is much more involved, so it does elevate its need as a separate program. Vice President Salmon mentioned that it would be good to add to FACA to the organization so as the Board changes or the Fire Chief changes, this program will keep its place. Secretary Lindroth supported the idea of separating it out from Operations and asked the Board's role in FACA and suggested that this program be labeled as Fire Prevention as not to overwhelm Operations or Administration. President Burk expressed his concerns. He sees that we have the cart before the horse, that there is talk about what kind of Board we will be and stated that if this is the way the Board is going to go then the Board is responsible for appointing the coordinator which has not been done yet. He stated that the Board doesn't even know what the program is and therefore it is unrealistic to move forward. He added that there is no budget, no knowledge of what people are doing, no handbook for them, no plan of action for the volunteers, as none of the documents presented spell it out. He reminded the Board that they are responsible for selecting a Fire Chief and Assistant Chief's through the recommendation of the members and hiring an Administrator,

(CWPP-Board Discussion-Section 2-continued)

and this would make the Board also responsible for selecting a coordinator which there is no process for. Warren would like to bring back handbook suggestions for the FACA program. Vice President Salmon stated that the Resolution presented will create the program and then work has to be done to bring the program in line. He agreed that the Board would have to appoint the coordinator for the program and then the coordinator will be responsible for the committee and for reporting back to the Board. Treasurer Thompson suggested having this program under the Fire Chief and putting an Assistant Chief in charge of the program. Warren said that the committee is not interested in going in the direction of having the FACA under Operations, and he is not opposed to the program being under a broader title such as Fire Prevention. Warren also added that the volunteers and the fire department members have two totally different roles and responsibilities and the two don't mix and it would be harder to sustain under one umbrella. President Burk suggested putting it under the Chief for a year while the program is being developed and move forward from there. He feels he is being asked to approve something that he has no details on because this is a different program and there is no liability or insurance coverage on the FACA. Vice President Salmon and Secretary Lindroth agreed on establishing a program that people can work in and the Board assist on the staff work that it will take so that when people show up, they understand what can be done and what cannot be done and take this forward knowing that it will be updated as the program grows. President Burk agreed that as you move forward you correct, but at the same time if you start out in the wrong direction there is a big correction to make and stated that the committee should know their direction before they start out. Warren stated that they would have to figure that out so everyone would know what is expected. Vice President Salmon suggest that we build the committee, and we seek the direction from others who are doing the same program. Warren stated that FACA would follow other organizations and that FACA would not develop or implement any programs without Board approval. Overall, the Board was in agreement with Section 2 of the Resolution.

Section 3. President Burk would like the Section to just read, establish a standing Fire Adapted Community Alliance, and keep it broad. This would not limit it to the specific listed groups and more groups could be added at any time. Treasurer Thompson added that the Board would trust the Alliance to bring the right people together that are representative of the entire District. Secretary Lindroth supports the way it is presented. Director Groeteke supported leaving the last line but could go either way. It was decided by a majority of the Board to leave it as it is presented.

Section 4: President Burk asked the committee to bring forth a coordinator name to the Board and the Board will approve.

Section 5: The committee will bring to the Board the definition of the program, a proposed organizational chart and handbook recommendations, definition of non-emergency members and their plan of action. It was suggested that this would reflect an additional volunteer support group within the organization as laid out by the Fire Chief and the handbook would have to clearly define the emergency members and non-emergency volunteers. President Burk asked Warren to come back with the sections of the Member Handbook for the Handbook Committee to

(CWPP-Section 5 – continued)

review for possible changes. He stated that the handbook would then have to go back to Legal for review.

The Board was in agreement with the discussions on the Resolution. District Administrator Franz will update the Resolution and present it to the Board at the Regular Board Meeting for approval.

President Burk felt that it would be appropriate to review additional Budget submittals at the Thursday Budget Meeting to discuss and bring forward at the Budget Work Session. Warren will send the Budget request to the Fire Chief to present to the Budget Committee. President Burk noted that this would be an exception to how the Budget is generally handled because of the deadline.

Warren discussed two potential grants. President Burk reminded the Board and Committee that if there is no matching grant, the Board would like to know about it so they can support the grant. On matching grants, the Committee would need to come to the Board for approval. He noted that there is potentially a meeting the week of September 26th. Warren mentioned that individual owners and groups can apply for grants, and it would be good for the Board to support the individuals and groups with a letter. He stated that the letter does not commit GVFPD to anything.

Public Comments:

Mr. Hudson has checked into the chipping programs. He mentioned that Poudre Canyon Fire has a State Grant from the Forrest Service with a 25% match and used the soft match of volunteer work time to pay off the program with the State. The Poudre Canyon has a chipping day one day a month and is done by a volunteer. The fire department owns the chipper. Mr. Hudson mentioned that a Premier chipper is top of the line costing \$23,500, a smaller chipper is between \$3k-\$5k.

Mr. Hudson addressed the healthy ecosystem, stating that this area didn't have trees 100 years ago, so he would consider people mitigating to avoid a potential problem.

Board comments:

- Vice President Salmon thanked everyone for being at the meeting and engaging in the discussion.
- President Burk commented on the 501c3 stating that there is still the question on how GVFPD is going to set up Firewise/Fire Adaptive -CWPP in the Budget. He noted that even with a supporting entity GVFPD would still have to take the money in as revenue and show it as an expense for whatever is purchased. He added that there is no downside to a resolution to be put in place, it is more formal than a Board motion and action, but with the complexity of CWPP for the District and beyond, lining it out on a written document is a good idea. President Burk stated that a resolution can always be amended and adjusted or dropped by a future Board. A resolution does not bind a

(Board Comments-continued)

future Board's action. He does not see a downside to a resolution and recommended a draft resolution before a meeting, so the Board is ready to discuss at a future Board Meeting.

- Treasurer Thompson had no further comments.
- Secretary Lindroth had no further comments.
- Director Groeteke shared his appreciation for all the work that has gone on with the Committee.

President Burk motioned to adjourn the meeting at 8:49 PM. Treasurer Thompson accepted the motion. No further discussion. All in favor, the motion carried.

Respectfully submitted by
Cheryl Franz
District Administrator



BOARD APPROVED 10-10-2022

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

BUDGET WORK SESSION

September 12th at 6:00pm

GVFPD Work Session was called to order at 6:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Vice President Bill Salmon, Treasurer David Thompson, Director Steve Groetke, and Secretary Ron Lindroth via Zoom

Fire department members present: Assistant Chief Warren Jones, District Administrator Cheryl Franz

Public members: 3

This was an open Board Work Session discussing the GVFPD 2023 Proposed Budget presented by the Budget Committee made up of Fred Delano, President Dave Burk, Treasurer David Thompson, Chief Dan Knox, and District Administrator Cheryl Franz.

No Board Action was taken.

President Burk started off by saying thank you to everyone on the Committee for all the hard work in putting the proposed budget together. He communicated to the Board that the Budget Committee has followed the Board's guidelines that were set back in April and the committee is unanimous on recommending the proposed budget for preliminary approval at the regular Board Meeting.

The meeting was turned over to Fred for the budget review. He thanked the Committee for their work on the budget.

Fred presented an overview of the 2023 Proposed Budget for the Revenue, Expenditures, and Carryover as submitted. He reviewed the 2023 Proposed Budget by column and by each line item as submitted to the Board. He noted the last column showed over and under amounts, with the line items in red showing over budget and line items in black were under budget, when comparing the 2022 Budget and the Proposed 2023 Budget.

The Budget Committee presented the 2023 prepaid propane cost for the department which is in the District Administrator's report submitted in the Board Packet. The Board will discuss during the Board Meeting.

Fred noted that the price of fuel and propane were increase by 15% in the 2023 Proposed Budget, and all projected numbers for September through December have been reviewed by Chief Knox and District Administrator Franz. Fred will present a break down of Vehicle

Operations at the October Board Meeting. Chief Knox will be asked to present the 2023 Proposed Equipment Purchases.

Fred talked about the Building Maintenance line item and noted the upcoming election of the 1.15 mill levy extension, the expiration of the mill in 2024, and excess revenue after the building is paid off in 2023. The Budget Committee recommended that the Board have a discussion in the coming months regarding the 1.15 mill levy for 2023 and 2024. Treasurer Thompson presented a spreadsheet pertaining to the Proposed Uses of the 1.15 Mill Levy if the vote passes in November. Document submitted.

President Burk asked that if there are any further questions on the proposed budget, they can ask any of the Budget Committee members.

Board personal comments and suggestions:

Secretary Lindroth recommended building up our Capitol Reserves for a future station.

Treasurer Thompson confirmed that this is in the Proposed Uses of the 1.15 Mill Levy plan.

The Board discussed the Fire Adapted Community Alliance (FACA). Their suggestion was that FACA could replace the Firewise Expense line. President Burk stated that the Budget Committee was just handed a new Budget request from FACA for \$20,500 (see attached), preceded by an initial \$10,000 request, and another \$3,000 request that was presented in the 2023 Budget – Firewise Expense line. President Burk questioned the grant match because several months ago the Budget Committee brought the idea of doing away with a Grant Match line item because we were budgeting for an unknown. At that time the Board's recommendation was to do away with the Grant Match line item and now it is being considered to be a line item again. The Budget Committee is recommending as an alternative to break out the Grant Match into mitigation projects and adding an expense line item for FACA projects. President Burk added that a grant match comes out of the expense line it is budgeted for, noting that it would fit better to what the Board has directed. Vice President Salmon believes that, with potentially moving forward with a new tier in the organization and specifically looking at grants under FACA, it shouldn't be tied to the previous decisions of the Board on not having a Grant Match line item. He says the \$10K grant match would be trying to get our property owners and HOA's to actually do work and doesn't want it tied to major projects that don't have money allocated. President Burk asked for clarification as to why the FACA programs are more important than the other programs in the department. Vice President Salmon stated that it was fire prevention. President Burk reminded the Board, as an example, that if we did a grant for PPE, we don't call it out as a grant match, we just put it in the PPE line. Vice President Salmon believes that there is a lot of room for discussion as this is new. Treasurer Thompson noted that we would have firefighting and fire prevention and that there isn't a difference. President Burk reminded the Board that a big piece of what the Alliance was going to do was mitigation according to the September 5th meeting. Treasurer Thompson does not want the grant match to look like a slush fund with a non-designated matching expense and recommends there be a specific line item for a FACA project. Director Groeteke also suggested a line item for FACA projects. Warren stated that the grant project hasn't been pinned down at this time. President Burk stated that the Budget Committee is trying to bring the budget request in line with what the Board decided three months ago, noting that it still provides the same amount of money requested and expressed the need for uniformity throughout the budget and that it should not be different for a particular program.

The Budget Committee recommended that the Newsletter funding be combined.

There were questions on the budget request for committee support, mileage, PPE, clothing. The Budget Committee did not recommend reimbursement on mileage as GVFPD does not pay members for mileage and the Board decided in the past that members would follow the IRS rules and claim mileage on their own taxes.

Vice President Salmon asked about if the generator was in carried over into the 2023 budget. Treasurer Thompson stated that the generator is in the Capital Equipment Replacement Plan and the budgeted funds have been carried forward.

Secretary Lindroth asked the Board to think about having a grant match line item and the money could only be spent by the Board specifically approving a grant.

President Burk entertained a motion to adjourn the meeting. Vice President Salmon accepted the motion. Treasurer Thompson seconded. Call for discussion. No further discussion. All in favor, the motion carried. Meeting adjourned at 7:04 PM.

Respectfully submitted by
Cheryl Franz
District Administrator



BOARD APPROVED 10-10-2022

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

September 12th at 7:05pm

Meeting was called to order at 7:05 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Vice President Bill Salmon, Treasurer David Thompson, Director Steve Groeteke and Secretary Ron Lindroth via Zoom

Fire Department members present: Assistant Chief Warren Jones, District Administrator Cheryl Franz, and Ed Sather

Public members: 3

Confirm no changes made to the Agenda

Item number two in the Treasurer's Report – Dates will be changed to reflect that the Treasurer's Report is being presented as of August 2022

- 1. Secretary's Report:** Report was submitted and made part of the Board Packet.
President Burk made a motion to approve both the CWPP Workshop Minutes from August 1st, 2022, and the Board Meeting from August 8th, as presented. Treasurer Thompson accepted the motion. Vice President Salmon seconded. Call for discussion. No discussion. All in favor, the motion carried.
- 2. Treasurer's Report:** Report submitted and made part of the Board Packet. Treasurer Thompson presented the Checks Over \$1K. \$2,315.96 was used for purchasing four GPS units and four weather stations. A helmet shield and wildland pants were purchased for \$1,513. The final payment for the CWPP to The Ember Alliance was made for \$3,244. \$1,031.50 was spent on new Run Books for each apparatus. He mentioned that the Money Market Account - Cameron Peak Fire Donation Reserve will reflect the CWPP payment and moved over to Operations. This was a nonbudgeted item.

President Burk made a motion to approve the Treasurer's Report as presented. Vice President Salmon accepted the motion. Director Groeteke seconded. Call for discussion. No further discussion. All in favor, the motion carried.
- 3. Chief's Report:** Assistant Chief Jones was present for Chief Knox. Chief Report presented as submitted to Board.

Assistant Chief Jones highlighted the grant that the Chief Knox received from the State for \$9,872 for PPE. This grant is 100% funded by the State. Thank you, Chief Knox.

(Chief's Report – continued)

Vice President Salmon stated that it is taking a long time for a resolution with NLCERA on EMS Training and he would like to have the Chief come back with substance at the next Board meeting.

Secretary Lindroth suggested an analysis be done on the size of our district, the land between our district and surrounding districts, and really incorporate the idea of a long-term strategy (20yrs) of one combined fire district on the mountain and place fire stations accordingly opposed to building a fire station where we can get some free land. He mentioned that it is the least effective way to build a fire station and added that we should fill in the gaps of fire stations appropriately that can best serve our citizens. Treasurer Thompson noted that the best use would be at the top of McNey as it would service the Deer Meadows and Hewlett Gulch area and improve their insurance rating.

4. District Administrator Report: Report submitted and made part of the Board Packet

ACTION ITEMS:

Handbook: President Burk recommended approving the Handbooks and Board Bylaws and noted that any addition comments or suggested changes to the Handbook or Bylaws can be presented during the next review to the Handbook Committee. Secretary Lindroth suggested having a review after the state legislative changes so they can be incorporated into the changes. District Administrator Franz will keep a record of any amendments made. The Handbook Review will be put on the January Agenda for Board discussion.

President Burk made a motion to approve the Member Handbook, Employee Handbook, and Bylaws as presented. Treasurer Thompson accepted the motion. Vice President Salmon seconded. Call for discussion, no further discussion. All in favor. The motion carried.

Propane: The Board was in agreement with signing up with prepaid pricing for propane, stating it was good business to save the district money where we can.

President Burk made a motion to approve the Prepaid Contract with Poudre Valley Coop as presented. Vice President Salmon accepted the motion. Treasurer Thompson seconded. Call for discussion, no further discussion. All in favor. The motion carried.

Building Payoff for Station 1:

Secretary Lindroth motioned that GVFPD prepay and payoff the loan asap and with the dollars saved in interest we can use for future building. Vice President Salmon stated that it was good business and seconded the motion. Call for discussion, no discussion. All in favor. The motion carried.

President Burk stated the Budget Committee will meet to reflect the two approved items in the Budget and let the Board know the impact on the carryover for 2023.

Secretary Lindroth questioned the amount of mill levy GVFPD would have now that the building would be paid off. President Burk stated that there is roughly \$32K that comes from the 1.15 mill levy to pay off the building and that will now go into the Building Maintenance Reserve. Currently, Board policy is that we put the money into a Building Maintenance Reserve, the original language stated that it could be used for general operating expenses and capital

(District Administrator Report – continued)

equipment, but the Board will need to discuss at the November Board Meeting, such as if the general election passes, how will the money be distributed. This policy was based on a legal opinion we got. Treasurer Thompson and District Administrator Franz will present the Building Maintenance Reserve at a November Board Meeting, and how it might impact the Budget numbers.

5. Committee Reports:

(a) Budget Committee – (Dave Burk, Dan Knox, David Thompson, Cheryl Franz, Fred Delano, Ops member)

President Burk opened up questions from the Board regarding the Fire Adapted Community Alliance (FACA) and the \$20,500 Budget Request.

Vice President Salmon thanked the Budget Committee for all the work they did in preparing the 2023 Proposed Budget.

Vice President Salmon stated that we have a Resolution being presented, and now need to establish a committee, and from the committee and the coordinator, they would bring forward projects from the lists previously brought forward. He mentioned that it is essential for the committee to keep the Board informed on what projects are being preformed or considered for grants. He acknowledged the need for detail in how the money will be spent through the needs and priorities. Director Groeteke asked about the past grant line item in the Budget. President Burk reminded the Board that in May the Board decided to take away the Unplanned Grant Match line item because it was vague, and the expense comes out of its specific budgeted line item. Treasurer Thompson clarified that anything we know about that we are getting grants for are budgeted into an expense line and noted that some grants come up that are unknown and those are explainable during the Budget year. Director Groeteke suggested a budget line Mitigation Projects or FACA Projects. Warren suggested Wildfire Risk Reduction Projects. President Burk was okay with the suggestion this year because it's a new program but does not want it to be vague in 2024 because we are accountable to the community for what we spend. Treasurer Thompson agreed with President Burk on FACA Projects but would also like to see it presented differently in 2024 as a hard grant defined instead of an unknown. President Burk added that the Budget Committee will continue to start off each budget year and end each year showing the grant items purchased in each specific expense line as was done at the beginning of this budget year. President Burk asked if it would be okay to itemize each grant as indicated by the FACA. Warren stated that the committee would present a list of the grants they would pursue in 2023. Vice President Salmon is reluctant to tying the line item to specific items. President Burk mentioned that what the Board decides the Budget Committee will have to got back and revise. Treasurer Thompson stressed transparency and explainable variances in the Budget.

Vice President Salmon asked to include the COLA for the employee's salary increase for next year. The Board agreed and the Budget Committee will put it in the Budget and present it next month for final approval.

(Committee Report – Budget Committee – continued)

President Burk made a motion to approve the 2023 preliminary budget with the exclusion of the \$20,500, that the coordinator will come back to the Board with language in line with identifying specific grants as presented with the addition of the \$20,500, and research COLA, not to exceed 8%. Secretary Lindroth accepted. Treasurer Thompson seconded. Call for discussion, no further discussion. All in favor, the motion carried.

- (b) Sunset Election Committee – (Cheryl Franz, David Thompson, Dan Knox)** (Campaign Committee – Randy Golden, Henry Hudson, Kathy Hudson) Administrator Franz will look to Randy for some documentation and she is working on the Factual Statement.
- (c) Financial Procedures Committee– (David Thompson, Dan Knox, Cheryl Franz, Steve Groeteke)** Nothing to report.

6. Unfinished Business:

- a. Generator - Submitted in the District Administrator Report.
- b. Section 8.3 – Vice President Salmon questioned that if we receive money outside of our normal Budget, how is the money accounted for in the budgeting process and if we are going to use it, does it require a supplemental budget. Treasurer Thompson reminded the Board, as an example, that the donations that GVFPD received during the Cameron Peak Fire were put into a Reserve and have been used for CWPP and fire item purchases. He will report any variances that do not exceed \$50K as suggested by legal and our auditor. He recommended that all funding spent that exceeds \$50k will have an amended budget. He noted that there is a lengthy process in doing an amendment and is structured as required for an actual budget. This discussion will be turned over to the Financial Procedure Committee along with any other questions, suggestion, or ideas to start off their committee work.
- c. SOGS – The Board asked for Chief Knox to have specifics on the Member SOGs at next month's meeting and that they are complete and in compliance with the new handbook.
- d. NLCERA – Submitted in Chief's Report

7. New Business: FACA discussion: Resolution – The date will be amended to be adopted September 12th.

Warren will bring back language for the Member Handbook in October for the Board. Treasurer Thompson was concerned about adding volunteer information to the current Member Handbook stating that it would be a mix of information for emergency and non-emergency members and volunteers and suggested a separate handbook. President Burk reminded everyone of the work that the Handbook Committee did with Legal to separate out the last handbook into three categories: Members, Employees, and Board. Both the Handbook Committee and Legal thought this would be the cleanest and best way to have handbooks and the Board accepted the recommendation from the committee to separate the handbooks. He felt this would be a step back to what the committee had done and stated the justification to why the handbooks were split apart did not change. Warren will bring a list of items that need to be addressed in the handbook and the Handbook Committee can review. Secretary Lindroth stated that there is currently nothing in the handbooks for auxiliary, volunteer, or support group

(New Business – FACA discussion -continued)

and was discussed that this would go into the next years handbook review. He felt that the FACA Committee needs to move forward and trusts that the coordinator to have control over the group until a handbook is developed. President Burk explained an incident that has already happened and stated that without a handbook or policy in place there is little control because there are no guidelines. Vice President Salmon stated that when the Board creates the committee then the coordinator, with a recommendation of Warren as the coordinator, then it is on him to organize the people and is ultimately responsible for them. Warren will look to resolve this matter. President Burk stated that when this committee represents themselves as being part of the district, it reflects the whole District. Vice President Salmon supported Warren bringing forward the proposed effects of the handbook and the Handbook Committee will meet to make a recommendation to the Board on how the handbook will be presented for FACA. Director Groeteke suggested changing the wording in the Resolution stating to create a handbook specific to FACA. President Burk suggested leaving line five out of the Resolution since Warren would be coming back with handbook language. He is not in favor of voting for something that is still open ended on the Resolution. Vice President Salmon suggested passing the Resolution and trust the work of the committee. **Secretary Lindroth agree and made a motion to approve the Resolution as written and we'll go from there. Vice President Salmon seconded. Call for discussion.** Treasurer Thompson commented number two on the Resolution which would create a third level to the organization and stated that the Board had never agreed to the that style of organization for this district. He mentioned that he talked with Chief Knox who was also in disagreement with the idea and is a significant issue that has not been addressed. Vice President Salmon stated that he is the Chief's Board liaison and has not hear the Chief state that. President Burk discussed the org chart that was presented at the Work Session and stated that it was not in line with the current District's org chart. GVFPD org chart is that the Fire Chief and District Administrator are under the Board and everything else, non-administrator, is under the Fire Chief. He mentioned that it was also stated at the Work Session that we don't have the capacity and that fire prevention isn't under operations, but fire prevention is still under the Fire Chief. President Burk is unaware of any program in a fire agency that there isn't a program that the Fire Chief doesn't has a lead member with, nothing that person would not be elevated to the level of the Fire Chief but under the Fire Chief. He added that if the Board says there is no capacity and we put FACA under the Fire Chief and Warren stays, then we have the same capacity as we have now. He added that the idea of capacity makes no difference where the program is located, the capacity is in the person who is running the program. President Burk reminded the Board that EMS is 80% of our calls and the EMS coordinator doesn't report to the Board. He added that there are people who have budgets as big as FACA and they don't report to the Board, they report to the Fire Chief. The Fire Chief doesn't have to be the expert, he manages the programs. President Burk commented that Genesse Fire was presented to the Board as a mature program to emulate for the CWPP, they have a Fire Chief and a Wildfire Coordinator where their CWPP program resides, under the Fire Chief. Another concern was that it was mentioned in the Work Session that FACA was going to be a separate organization and different than the district, and he is adamant that it is a program under the district. He believes that just because the Chief Officers decide that the Fire Chief doesn't want to supervise this program, that is not how things get done, stating that the Chief oversees all the other programs in the district. Director Groeteke suggested having the Fire Chief here to discuss where the program should be placed in the organization. Vice President Salmon added that the committee is made up of community volunteers interested in doing the work and suggests putting them under the Board so we can fund them to do the work. Warren added that this project adds new skills and relationships outside of the organization that our Chief's are

(New Business – FACA discussion -continued)

not set up for this. President Burk brought back the capacity issue and stated that currently Warren would be the capacity and when he leaves, we are back to the beginning, and we would have an org chart that is set up for Warren specific and not what is best for the district. He believes it is for a mistake. Warren stated that the capacity sits with the committee that is building and functioning. He added that they will build it out, add new members, and develop roles within the committee. He mentioned that they are already doubling and tripling the roles, stating on the organization side it is done through the officers. FACA would be an entirely different volunteer force with different ways they would contribute. President Burk suggested making FACA a committee such as Firewise has been done in the past, noting that this year no one from last years committee sat on the committee and it didn't involve the Board, it was purely Operations, so it shows that it can be done from Operations. Secretary Lindroth appreciated all the comments. He feels that we have big responsibilities for various programs and doesn't have a problem with the Board having a liaison to the committee as long as everyone knows who they are working for, who they report to, and who the ultimate decision maker is, which is the Board. He supports the Resolution as written and would like to call for the question. **Call for additional discussion, no further discussion. All in favor, 3 for, two against. Motion carried 3-2.**

Resolution 2022-09-02 was read with the adopted date changed to September 12th, and "Plan" was added to Larimer County Hazard Mitigation. Vice President Salmon motioned to appoint Warren for a period, not to exceed 90 days, to bring back a recommendation from the FACA committee for a coordinator and for Board members Bill Salmon and Steve Groeteke to be the liaisons for the committee. Director Groeteke seconded. All in favor, the motion carried.

8. Public Comment:

Mr. Hudson stated that we have to do something in this community or it's just going to burn up, it's just waiting to happen. He also referenced the Fire Chief's grant letter to CWRP, adding that he knows the Fire Chief works hard, he hasn't been to many CWPP meetings, and that it would be best suited as a separate committee and not under the Fire Chief.

Mrs. Hudson stated that she would like for everyone to be happy. It is important for her to know that the Board is unified when they go out into the community, so they have Boards support in what they do. She added that there are committee members that have fire mitigation knowledge and others depend on them. She asked the Board to have faith in the committee. She mentioned that there is a lot of work to be done and it is a community wide effort to take care of their own property and their neighbors.

9. Directors Comments:

Secretary Lindroth understands the split vote and the desire for unanimity. He appreciates that the Board can have discussions and not come to full agreement on it. He added that his meeting showed that the Board can move things forward and trust that we can get what we all need done in the end.

(Director Comments – continued)

Vice President Salmon appreciates the people who don't necessarily think the same all the time and don't come from the same background. He stated that it doesn't have to be perfect. We do the peoples work the best we can. He appreciates what went on in the meeting. His hope was to be unified but is please to move forward with the committee. He feels there are amazing people on the committee and Warren has a way to pull this committee together. He thanked the Board and District Administrator Franz the continued work.

Director Groeteke stated that we are all trying to do the best we feel for what we represent, the Fire District. He said it is a struggle to get unanimity all the time. This is a new thing nation wide with little experience so there will be growing pains. He suggested that if we want to participate, be proactive, and better prepared than the past fires, then we have to take action whether right or wrong, or just sit back and wait for it to come. He added that he appreciates everyone's work. He has a great appreciation for Operations.

Treasurer Thompson addressed the committee and said that just because of the disagreements on the Board it does not mean that the Board does not support the CWPP or FACA because they do 100%. Everyone has different views on how to implement the whole process. He supports the committee and knows they will do a great job.

President Burk thanked everyone for coming and sharing. He echoed what Treasurer Thompson said and appreciates the work that FACA is doing and noted that it just rested on two pieces; where it was placed in the organization and the handbook, not anything else. He acknowledged the passion of the committee and stated that it needs to be harnessed well to get the right work done the right way for the district. He noted that there is support for the committee and that tonight was a discussion on the details of the program. He thanked the leadership of the committee and the Board liaisons.

Adjournment: President Burk made a motion to adjourn the meeting at 09:57PM. Treasurer Thompson accepted the motion. Vice President Salmon seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by
Cheryl Franz
District Administrator

Next Scheduled Meetings: Monday, October 10th, 2022
Board Meeting 7:00PM – in-person – Station 1

GLACIER VIEW FIRE PROTECTION DISTRICT

Balance Sheet

As of September 30, 2022

	Sep 30, 22
ASSETS	
Current Assets	
Checking/Savings	
106 · Operating Account	324,088.14
116 · Money Market Account	253,467.59
Total Checking/Savings	577,555.73
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	7,526.00
Total Current Assets	585,081.73
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-791,205.12
Total Fixed Assets	435,293.58
TOTAL ASSETS	1,020,375.31
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	1,861.00
Total Other Current Liabilities	1,861.00
Total Current Liabilities	1,861.00
Long Term Liabilities	
235 · Building Loan	-77.84
Total Long Term Liabilities	-77.84
Total Liabilities	1,783.16
Equity	
300 · Fund Balance	769,046.23
32000 · Retained Earnings	110,382.33
Net Income	139,163.59
Total Equity	1,018,592.15
TOTAL LIABILITIES & EQUITY	1,020,375.31

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10/04/22

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

September 2022

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expense						
Income						
401 · Property Taxes						
Deposit	09/09/2022	DEP	Larimer County Treasury	Curretn Year Tax - AUG	106 · Ope...	4,208.52
Total 401 · Property Taxes						4,208.52
402 · Auto Taxes						
Deposit	09/09/2022	DEP	Larimer County Treasury	Specific Ownership Ta...	106 · Ope...	2,564.09
Total 402 · Auto Taxes						2,564.09
403 · Bldg Levy (1.150 Mill for 2017)						
Deposit	09/09/2022	DEP	Larimer County Treasury	Bldg Levy (1.15 Mill)	106 · Ope...	460.93
Total 403 · Bldg Levy (1.150 Mill for 2017)						460.93
420 · Donations						
Deposit	09/22/2022	DEP	S Riley	Donation - WS - Stripe	106 · Ope...	200.00
Total 420 · Donations						200.00
440 · Interest Income						
Deposit	09/09/2022	DEP	Larimer County Treasury	Current Tax Coll-Inter...	106 · Ope...	175.96
Total 440 · Interest Income						175.96
Total Income						7,609.50
Expense						
502 · Accounting						
Check	09/22/2022	2875	First Bank	Emp Payroll - Intuit - ...	106 · Ope...	4.00
Total 502 · Accounting						4.00
503 · Office PC/Printer Supplies						
Check	09/22/2022	2875	First Bank	Printer Ink/Google/Str...	106 · Ope...	100.72
Total 503 · Office PC/Printer Supplies						100.72
505 · Admin (Supplies)						
513 · Telephone Expense						
Check	09/07/2022	EFT	Century Link	Bill Date 8-19-2022	106 · Ope...	200.48
Check	09/20/2022	EFT	Century Link	Bill Date 9-1-2022	106 · Ope...	66.11
Total 513 · Telephone Expense						266.59
505 · Admin (Supplies) - Other						
Check	09/15/2022	2865	Personnel Concepts	CO-Fed Labor Law Po...	106 · Ope...	16.27
Check	09/22/2022	2875	First Bank	Stamps/Paper - USPS...	106 · Ope...	353.34
Total 505 · Admin (Supplies) - Other						369.61
Total 505 · Admin (Supplies)						636.20
506 · FF Administration						
Check	09/22/2022	2875	First Bank	EMSAC Membership/...	106 · Ope...	440.45
Total 506 · FF Administration						440.45
509 · Bldg Interest						
Check	09/15/2022	2863	VeraBank	Bldg Interest - 10/1/20...	106 · Ope...	548.19
Total 509 · Bldg Interest						548.19
510 · LCT Fees						
Deposit	09/09/2022	DEP	Larimer County Treasury	Current Year Fees - A...	106 · Ope...	96.93
Total 510 · LCT Fees						96.93
516 · Pinnacol Insurance - Expense						
Check	09/22/2022	2869	Pinnacol Assurance	Policy 1523772 pmt 3 ...	106 · Ope...	425.00

GLACIER VIEW FIRE PROTECTION DISTRICT

10/04/22

Profit & Loss Detail

Accrual Basis

September 2022

Type	Date	Num	Name	Memo	Split	Amount
Total 516 · Pinnacol Insurance - Expense						425.00
520 · Payroll Tax Expense						
Paycheck	09/29/2022	2876	Cheryl A Franz		106 · Ope...	0.00
Paycheck	09/29/2022	2876	Cheryl A Franz		106 · Ope...	143.90
Paycheck	09/29/2022	2876	Cheryl A Franz		106 · Ope...	33.65
Paycheck	09/29/2022	2876	Cheryl A Franz		106 · Ope...	0.00
Paycheck	09/29/2022	2877	Edwin V Sather Jr.		106 · Ope...	0.00
Paycheck	09/29/2022	2877	Edwin V Sather Jr.		106 · Ope...	33.76
Paycheck	09/29/2022	2877	Edwin V Sather Jr.		106 · Ope...	7.90
Paycheck	09/29/2022	2877	Edwin V Sather Jr.		106 · Ope...	0.00
Total 520 · Payroll Tax Expense						219.21
525 · Payroll and Benefits						
Paycheck	09/29/2022	2876	Cheryl A Franz		106 · Ope...	2,321.00
Paycheck	09/29/2022	2877	Edwin V Sather Jr.		106 · Ope...	544.50
Total 525 · Payroll and Benefits						2,865.50
526 · Legal Expense						
Check	09/22/2022	2873	Ireland Stapleton	Budget/Audit Question...	106 · Ope...	201.50
Check	09/22/2022	2873	Ireland Stapleton	HB Review 15.1 - 03000	106 · Ope...	507.00
Total 526 · Legal Expense						708.50
528 · Election Costs						
Check	09/22/2022	2873	Ireland Stapleton	Election Costs - 06000	106 · Ope...	1,651.00
Total 528 · Election Costs						1,651.00
531 · Bldg Maintenance / Repair						
Check	09/08/2022	2857	Front Range Raynor	Bay Door Repair - E1 ...	106 · Ope...	4,101.00
Check	09/22/2022	2874	JR Fabrication LLC	501 - Replace starter ...	106 · Ope...	25.00
Total 531 · Bldg Maintenance / Repair						4,126.00
570 · EMS Supplies						
Check	09/15/2022	2866	Life-Assist	EMS Supplies - 12500...	106 · Ope...	233.63
Total 570 · EMS Supplies						233.63
600 · Stations						
636 · Utilities-Electric						
Check	09/01/2022	EFT	Poudre Valley REA	Bill Date 8-16-2022	106 · Ope...	184.70
Check	09/01/2022	EFT	Poudre Valley REA	Bill date 8-16-2022	106 · Ope...	29.00
Total 636 · Utilities-Electric						213.70
637 · Utilities - Propane						
Check	09/15/2022	2862	Poudre Valley COOP	Prepaid Propane @ 2....	106 · Ope...	8,760.00
Total 637 · Utilities - Propane						8,760.00
Total 600 · Stations						8,973.70
601 · Fire Fighting Supplies						
605 · FF Supplies						
Check	09/22/2022	2875	First Bank	Drinks/Snacks - Sams...	106 · Ope...	49.98
Total 605 · FF Supplies						49.98
Total 601 · Fire Fighting Supplies						49.98
626 · FF - Wildland Fire Expense						
Check	09/08/2022	2856	The Supply Cache	Bladder Bags/Rakes - ...	106 · Ope...	1,257.60
Total 626 · FF - Wildland Fire Expense						1,257.60
630 · Pension Trust Expense						
Check	09/15/2022	2867	Fire & Police Pension Assoc of ...	FPPA Expenses 6/22-...	106 · Ope...	280.20

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Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

September 2022

Type	Date	Num	Name	Memo	Split	Amount
Total 630 · Pension Trust Expense						280.20
650 · Training						
651 · EMS Training						
Check	09/08/2022	2858	Front Range Community College	EMT IV Class - Brown...	106 · Ope...	385.28
Check	09/08/2022	2859	Emergency Medical Services A...	EMS Conference - 5 E...	106 · Ope...	1,450.00
Check	09/29/2022		Front Range Community College	IV class - S02828868 ...	106 · Ope...	385.28
Total 651 · EMS Training						2,220.56
652 · FF Training						
Check	09/22/2022	2868	Colorado State Fire Chiefs	Ref 65519496 - Knox ...	106 · Ope...	890.00
Check	09/22/2022	2875	First Bank	Training lunch - KS - ...	106 · Ope...	51.54
Total 652 · FF Training						941.54
654 · Admin Staff & Board Training						
Check	09/22/2022	2875	First Bank	SDA Conf Online - CC...	106 · Ope...	175.00
Total 654 · Admin Staff & Board Training						175.00
Total 650 · Training						3,337.10
660 · Vehicles						
662 · Fuel Expense						
Check	09/15/2022	2864	Glacier View Road & Recreation	Fuel - Bill date 8/25/22	106 · Ope...	100.49
Total 662 · Fuel Expense						100.49
669 · R&M 1992 Int'l Tender 1						
Check	09/08/2022	2861	Beck's Automotive	Tender 1 - fuel injector...	106 · Ope...	5,214.41
Total 669 · R&M 1992 Int'l Tender 1						5,214.41
670 · R&M 2007 Ford Tender 2						
Check	09/22/2022	2870	Beck's Automotive	Tender 2 - Inv 7491	106 · Ope...	782.68
Total 670 · R&M 2007 Ford Tender 2						782.68
671 · 2011 CHEV Tahoe - Squad 1						
Check	09/22/2022	2871	Beck's Automotive	Squad 1 - Inv 7492	106 · Ope...	389.09
Total 671 · 2011 CHEV Tahoe - Squad 1						389.09
672 · R&M 2009 Chev - Squad 2						
Check	09/22/2022	2871	Beck's Automotive	Squad 2 - Inv 7494	106 · Ope...	290.91
Total 672 · R&M 2009 Chev - Squad 2						290.91
691 · R&M 2013 Dodge Engine 501						
Check	09/08/2022	2860	BLANCHAT MFG., INC	E501 Starter - Pump - ...	106 · Ope...	124.09
Total 691 · R&M 2013 Dodge Engine 501						124.09
Total 660 · Vehicles						6,901.67
699 · Equipment Expense						
698 · Equipment Purchase						
Check	09/22/2022	2872	Fire Safety USA	LCFG - GRANT - Stok...	106 · Ope...	1,145.00
Total 698 · Equipment Purchase						1,145.00
Total 699 · Equipment Expense						1,145.00
Total Expense						34,000.58
Net Ordinary Income						-26,391.08
Other Income/Expense						
Other Expense						
750 · Depreciation Expense						
General Jour...	09/29/2022	106		Depreciation Expense ...	185 · Acc...	5,367.35

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Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

September 2022

Type	Date	Num	Name	Memo	Split	Amount
			Total 750 - Depreciation Expense			5,367.35
			Total Other Expense			5,367.35
			Net Other Income			-5,367.35
			Net Income			-31,758.43

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Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Check Over \$1000

September 2022

	Date	Num	Name	Amount
Sep 22				
	09/08/2022	2856	The Supply Cache	-1,257.60
	09/08/2022	2857	Front Range Raynor	-4,101.00
	09/08/2022	2859	Emergency Medical Servic...	-1,450.00
	09/08/2022	2861	Beck's Automotive	-5,214.41
	09/15/2022	2862	Poudre Valley COOP	-8,760.00
	09/15/2022	2863	VeraBank	-19,061.93
	09/22/2022	2872	Fire Safety USA	-1,145.00
	09/22/2022	2873	Ireland Stapleton	-2,359.50
	09/22/2022	2875	First Bank	-1,175.03
	09/29/2022	2876	Cheryl A Franz	-1,944.45
Sep 22				<u>-46,468.92</u>

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Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Budget vs. Actual Monthly Budget

September 2022

	Sep 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	4,208.52	4,209.00	-0.48	100.0%
402 · Auto Taxes	2,564.09	0.00	2,564.09	100.0%
403 · Bldg Levy (1.150 Mill for 2017)	460.93	461.00	-0.07	100.0%
415 · Contract & Agreements	0.00	0.00	0.00	0.0%
420 · Donations	200.00	175.00	25.00	114.3%
421 · Fund Raising	0.00	0.00	0.00	0.0%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	0.00	0.00	0.00	0.0%
440 · Interest Income	175.96	0.00	175.96	100.0%
450 · Miscellaneous/Reimb Income	0.00	0.00	0.00	0.0%
Total Income	7,609.50	4,845.00	2,764.50	157.1%
Expense				
502 · Accounting	4.00	4.00	0.00	100.0%
503 · Office PC/Printer Supplies	100.72	101.00	-0.28	99.7%
505 · Admin (Supplies)				
513 · Telephone Expense	266.59	370.00	-103.41	72.1%
505 · Admin (Supplies) - Other	369.61	267.00	102.61	138.4%
Total 505 · Admin (Supplies)	636.20	637.00	-0.80	99.9%
506 · FF Administration	440.45	440.00	0.45	100.1%
509 · Bldg Interest	548.19	548.19	0.00	100.0%
510 · LCT Fees	96.93	97.00	-0.07	99.9%
515 · General Insurance	0.00	0.00	0.00	0.0%
516 · Pinnacol Insurance - Expense	425.00	425.00	0.00	100.0%
517 · Firewise Expense	0.00	0.00	0.00	0.0%
520 · Payroll Tax Expense	219.21	219.00	0.21	100.1%
522 · FF/EMS Reimbursement	0.00	0.00	0.00	0.0%
525 · Payroll and Benefits	2,865.50	2,861.00	4.50	100.2%
526 · Legal Expense	708.50	501.00	207.50	141.4%
527 · Newsletter	0.00	1,500.00	-1,500.00	0.0%
528 · Election Costs	1,651.00	1,651.00	0.00	100.0%
530 · Appreciation	0.00	0.00	0.00	0.0%
531 · Bldg Maintenance / Repair	4,126.00	4,126.00	0.00	100.0%
540 · Communications	0.00	0.00	0.00	0.0%
570 · EMS Supplies	233.63	234.00	-0.37	99.8%
600 · Stations				
636 · Utilities-Electric	213.70	214.00	-0.30	99.9%
637 · Utilities - Propane	8,760.00	925.00	7,835.00	947.0%
Total 600 · Stations	8,973.70	1,139.00	7,834.70	787.9%
601 · Fire Fighting Supplies				
605 · FF Supplies	49.98	50.00	-0.02	100.0%
606 · Wildland Gear	0.00	0.00	0.00	0.0%
607 · Personal Protection Equip	0.00	0.00	0.00	0.0%
Total 601 · Fire Fighting Supplies	49.98	50.00	-0.02	100.0%
626 · FF - Wildland Fire Expense	1,257.60	1,258.00	-0.40	100.0%
630 · Pension Trust Expense	280.20	280.00	0.20	100.1%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	2,220.56	2,221.00	-0.44	100.0%
652 · FF Training	941.54	942.00	-0.46	100.0%
654 · Admin Staff & Board Training	175.00	175.00	0.00	100.0%
Total 650 · Training	3,337.10	3,338.00	-0.90	100.0%
660 · Vehicles				
662 · Fuel Expense	100.49			
669 · R&M 1992 Int'l Tender 1	5,214.41			
670 · R&M 2007 Ford Tender 2	782.68			
671 · 2011 CHEV Tahoe - Squad 1	389.09			

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10/04/22

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual Monthly Budget
September 2022

	Sep 22	Budget	\$ Over Budget	% of Budget
672 · R&M 2009 Chev - Squad 2	290.91			
691 · R&M 2013 Dodge Engine 501	124.09			
660 · Vehicles - Other	0.00	4,007.00	-4,007.00	0.0%
Total 660 · Vehicles	6,901.67	4,007.00	2,894.67	172.2%
699 · Equipment Expense				
697 · Equipment Maintenance	0.00	0.00	0.00	0.0%
698 · Equipment Purchase	1,145.00	0.00	1,145.00	100.0%
699 · Equipment Expense - Other	0.00	1,145.00	-1,145.00	0.0%
Total 699 · Equipment Expense	1,145.00	1,145.00	0.00	100.0%
700 · Unplanned Grant Share	0.00	0.00	0.00	0.0%
Total Expense	34,000.58	24,561.19	9,439.39	138.4%
Net Ordinary Income	-26,391.08	-19,716.19	-6,674.89	133.9%
Other Income/Expense				
Other Expense				
750 · Depreciation Expense	5,367.35			
Total Other Expense	5,367.35			
Net Other Income	-5,367.35			
Net Income	-31,758.43	-19,716.19	-12,042.24	161.1%

2:56 PM

10/04/22

Cash Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Budget Overview vs Actual +/- Year to Date

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	295,838.65	299,802.00	-3,963.35	98.7%
402 · Auto Taxes	17,495.88	12,000.00	5,495.88	145.8%
403 · Bldg Levy (1.150 Mill for 2017)	32,401.33	32,836.00	-434.67	98.7%
415 · Contract & Agreements	525.00	500.00	25.00	105.0%
420 · Donations	3,025.00	3,000.00	25.00	100.8%
421 · Fund Raising	1,089.82	1,000.00	89.82	109.0%
422 · Equipment Grant	16,507.56	6,000.00	10,507.56	275.1%
425 · Firewise Donations	840.00	500.00	340.00	168.0%
430 · Equipment / Land Sales	2,400.00			
440 · Interest Income	532.49	100.00	432.49	532.5%
450 · Miscellaneous/Reimb Income	5,196.01	500.00	4,696.01	1,039.2%
Total Income	375,851.74	356,238.00	19,613.74	105.5%
Expense				
502 · Accounting	2,906.62	3,400.00	-493.38	85.5%
503 · Office PC/Printer Supplies	387.90	2,900.00	-2,512.10	13.4%
505 · Admin (Supplies)				
513 · Telephone Expense	2,742.97	4,000.00	-1,257.03	68.6%
505 · Admin (Supplies) - Other	1,127.91	1,000.00	127.91	112.8%
Total 505 · Admin (Supplies)	3,870.88	5,000.00	-1,129.12	77.4%
506 · FF Administration	2,243.68	4,600.00	-2,356.32	48.8%
509 · Bldg Interest	1,358.66	2,377.72	-1,019.06	57.1%
510 · LCT Fees	6,576.54	6,858.00	-281.46	95.9%
515 · General Insurance	13,675.00	12,500.00	1,175.00	109.4%
516 · Pinnacol Insurance - Expense	1,521.00	3,000.00	-1,479.00	50.7%
517 · Firewise Expense				
518 · Firewise Expense	367.94			
519 · CWPP Expense	22,708.00			
517 · Firewise Expense - Other	0.00	2,500.00	-2,500.00	0.0%
Total 517 · Firewise Expense	23,075.94	2,500.00	20,575.94	923.0%
520 · Payroll Tax Expense	1,818.81	2,678.00	-859.19	67.9%
522 · FF/EMS Reimbursement	9,895.00	22,500.00	-12,605.00	44.0%
525 · Payroll and Benefits	23,775.40	35,000.00	-11,224.60	67.9%
526 · Legal Expense	6,206.32	6,000.00	206.32	103.4%
527 · Newsletter	994.29	3,000.00	-2,005.71	33.1%
528 · Election Costs	2,294.51	4,000.00	-1,705.49	57.4%
530 · Appreciation	282.64	4,000.00	-3,717.36	7.1%
531 · Bldg Maintenance / Repair	6,897.20	15,000.00	-8,102.80	46.0%
540 · Communications	3,063.07	5,000.00	-1,936.93	61.3%
570 · EMS Supplies	1,281.16	3,000.00	-1,718.84	42.7%
600 · Stations				
636 · Utilities-Electric	1,923.30	2,000.00	-76.70	96.2%
637 · Utilities - Propane	13,834.69	6,000.00	7,834.69	230.6%
Total 600 · Stations	15,757.99	8,000.00	7,757.99	197.0%
601 · Fire Fighting Supplies				
605 · FF Supplies	1,821.34	4,000.00	-2,178.66	45.5%
606 · Wildland Gear	4,544.00	5,000.00	-456.00	90.9%
607 · Personal Protection Equip	4,434.05	10,000.00	-5,565.95	44.3%
Total 601 · Fire Fighting Supplies	10,799.39	19,000.00	-8,200.61	56.8%
625 · FF Miscellaneous Expense	46.55			
626 · FF - Wildland Fire Expense	6,664.59	10,000.00	-3,335.41	66.6%
630 · Pension Trust Expense	522.94	600.00	-77.06	87.2%
631 · Pension Contribution	0.00	6,000.00	-6,000.00	0.0%
650 · Training				
651 · EMS Training	3,835.61	5,000.00	-1,164.39	76.7%
652 · FF Training	1,348.51	9,500.00	-8,151.49	14.2%
654 · Admin Staff & Board Training	205.00	4,000.00	-3,795.00	5.1%

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10/04/22

Cash Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Total 650 · Training	5,389.12	18,500.00	-13,110.88	29.1%
660 · Vehicles				
662 · Fuel Expense	3,442.60			
668 · R&M 1995 Pierce International	5,863.12			
669 · R&M 1992 Int'l Tender 1	5,950.96			
670 · R&M 2007 Ford Tender 2	782.68			
671 · 2011 CHEV Tahoe - Squad 1	389.09			
672 · R&M 2009 Chev - Squad 2	855.51			
676 · R&M 2010 Dodge Ambulance R3	503.57			
678 · R&M Polaris UTV E706	630.42			
691 · R&M 2013 Dodge Engine 501	1,070.74			
692 · R&M 2013 Dodge Engine 502	1,255.78			
695 · R&M E302	200.00			
660 · Vehicles - Other	385.00	19,000.00	-18,615.00	2.0%
Total 660 · Vehicles	21,329.47	19,000.00	2,329.47	112.3%
699 · Equipment Expense				
697 · Equipment Maintenance	1,217.20	0.00	1,217.20	100.0%
698 · Equipment Purchase	17,902.45	0.00	17,902.45	100.0%
699 · Equipment Expense - Other	0.00	15,000.00	-15,000.00	0.0%
Total 699 · Equipment Expense	19,119.65	15,000.00	4,119.65	127.5%
700 · Unplanned Grant Share	0.00	10,000.00	-10,000.00	0.0%
Total Expense	191,754.32	249,413.72	-57,659.40	76.9%
Net Ordinary Income	184,097.42	106,824.28	77,273.14	172.3%
Other Income/Expense				
Other Income				
441 · MM interest income	52.74			
Total Other Income	52.74			
Other Expense				
750 · Depreciation Expense	44,986.57			
Total Other Expense	44,986.57			
Net Other Income	-44,933.83			
Net Income	139,163.59	106,824.28	32,339.31	130.3%

3:02 PM

10/04/22

GLACIER VIEW FIRE PROTECTION DISTRICT

First Bank - Visa

September 2022

Type	Date	Num	Memo	Account	C	Split	Amount
First Bank							
Check	09/22/2022	2875	Bill Date Augu...	106 · Operating Acc...	X	-SPLIT-	-1,175.03
Check	09/22/2022	2875	Emp Payroll - ...	502 · Accounting		106 · Oper...	4.00
Check	09/22/2022	2875	Printer Ink/Go...	503 · Office PC/Print...		106 · Oper...	100.72
Check	09/22/2022	2875	Stamps/Paper...	505 · Admin (Suppli...		106 · Oper...	353.34
Check	09/22/2022	2875	EMSAC Mem...	506 · FF Administrat...		106 · Oper...	440.45
Check	09/22/2022	2875	Drinks/Snack...	605 · FF Supplies		106 · Oper...	49.98
Check	09/22/2022	2875	Training lunch...	652 · FF Training		106 · Oper...	51.54
Check	09/22/2022	2875	SDA Conf Onl...	654 · Admin Staff & ...		106 · Oper...	175.00

12:42 PM

10/05/22

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Transaction Detail by Account
September 2022

Type	Date	Num	Memo	Split	Amount
420 · Donations					
Deposit	09/22/2022	DEP	Donation - WS - Stripe	106 · Ope...	200.00
Total 420 · Donations					200.00
TOTAL					200.00

To: Glacier View Fire District Board Members

October 2022 Chief Report

- GVFD ran 10 calls in September. 4 medicals, 3 fires (1 was mutual aid), 2 smoke reports and 1 MVA.
- Driver training for the apparatus is part of the probationary sign off process to become a new member. Members must demonstrate competent driving skills to become a D/O of an apparatus, and also must be comfortable and confident when driving the apparatus. Probationary members do not become full members until they are signed off as a D/O on Rescue 3, the type 5's and the tenders. Engine 1 training starts after they become full members and have demonstrated competency on the other apparatus. We are looking into putting on a more formal driver training session in 2023.
- UC Health will start up live training this month. Our concerns with the online training have been heard, but due to their staffing issues no changes were made. UC Health was not breaking the contractual agreement. We look forward to going back to live trainings and I will update you if any other issues arise going forward.
- The Support group is a non-emergency response member group. A member handbook will need to be created and approved for them, which we will include the FACA in this handbook instead of creating a separate one for them. I have included a document with details and our vision of this group for the board.
- GVFD was dispatched to a camper fire on 10/5 in GVM. Upon arrival there was a 40+ foot long 5th wheel camper trailer fully involved. Crews immediately pulled hose lines and mutual aid was requested. The fire was contained to the camper trailer and a small patch of grass behind it. We received mutual aid assistance from Crystal Lakes FD, Red Feather FD, Livermore FD, Poudre Canyon FD (they were canceled), UC Health, LCSO and LC Emergency Services. A small shed, pick up and UTV near the camper were protected and further wildland exposure was prevented. LCSO and PFA were called up to conduct an investigation into the cause of the fire, the cause was officially undetermined but believed to be an electrical problem. No people or pets were in the camper at the time of the fire. We would like to thank our mutual aid partners for their assistance, LCSO and PFA for investigating the fire, and offer our condolences to the owner for his property loss.
- We would like to put a committee together involving a board member and some department members to work on finding the new pumper engine to replace E1. Assistant Chief Perry will lead this up for the department. The committee will work together on the project and give

updates at the Board meetings because this is such a large task to find the right one for our district and a large capital investment. I would like to ask the board to form a committee.

- Nothing new to report for the generator.

Respectfully submitted,

Dan Knox,

GVFD Chief

GVFD non-emergency response support group (Cool name will be decided on later)

- **Helping first responders to help our community.**
- I believe that 10 members would be the ideal number, not including the FACA group
- Group structure: 1 leader who will coordinate with Chief or designated FD member, 1 back-up leader. Projects will be managed by at least 1 group member and 1 designated FD member as needed.
- No budget additions or changes needed, any expenses will go through the chief and current budget.
- Meetings will be held once per month unless needed more/less often
- All donations from events received through the support group will go directly to the GVFD

Mission and duties

- **This is a way for community members to aid and assist GVFPD who do not want to, or are not able to, volunteer as an emergency response member**
- Plan and hold GVFD events
- Participate for GVFD at other local events
- Donation fundraising
- Possible data entry, record keeping assistance (I.E. training or apparatus record entry)
- Provide meals, water or other assistance after large incidents as needed
- Represent the department as a community and GVFD non-emergency member
- Assist with emergency response member recruitment
- Possible PIO
- Assist with other projects as needed

A handbook will be created for non-emergency response volunteer members, which will include the support group and the Fire Adapted Community Alliance.

Cheryl Franz
District Administrator Report
October 2022
Agenda Item 4

a. Administrative -

Usual work product such as prepare Board Meeting Agendas & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Work and discussion with Ireland Stapleton on Election materials.

Registered/booked hotel five EMT's for EMSAC Conference in November.

Registered/booked hotel for Chief Knox and Assistant Chief Jones for the Chief's Conference next week.

Filings and postings:

- Escrow account balance is \$6.56 for our vehicle registrations with Larimer County
- Filed TABOR NOTICE with Larimer County Elections Office
- Filed Property Owner Voter Registration with Larimer County Elections Office
- Made final payment for payoff of GVFPD building – station 1, as per September Board Approval
- Issued check for prepaid Propane as per September Board Approval

Views on GVFPD website for August: 5,646

FOR DISCUSSION AND/OR APPROVAL:

a. Indoor/Outdoor Lighting: DISCUSSION/BOARD APPROVAL - The bay lighting was completed last year, and I would like to complete the indoor and outdoor lighting this year. As it stands the outdoor lighting is old and safety is an issue when pulling out the apparatus after dark. It would be replaced with new LED lighting as well as an additional light installed on the west side of the building to allow tenders and engines to be filled during the night if needed. The inside lighting has two ballast that are not functioning properly anymore, and the upstairs lighting is dim. I have gotten a couple of bids but would recommend the Board accepting and approving the bid from Robert's Electric that is attached. He has done our previous work and is well under the other bid on pricing. The bid for the total package is \$8,955.27 and will put us over budget approximately \$700. I am requesting that the money be taken out of Operations, but note, there is a balance of \$13K in the Building Maintenance if needed for the remainder of the year.

BOARD INFORMATION

a. Election Update – I will say that this process was very time consuming, and it is now complete and in the hands of Larimer County Elections. An information packet was sent to the Campaign Committee. The Fall 2023 Newsletter has been published and is being sent out. Kathy Hudson has set up an email account for public messaging. The Committee has already been out in the community and visited with different groups. They will set up a public meeting after the Newsletters have been distributed. Thank you, Campaign Committee!

b. FMLI – Family and Medical Leave Insurance – I will work on getting the Opt Out letter uploaded into the FMLI Portal this month.

c. Grants –

State Homeland Security Grant (SHSG) – Generator – I have received notification that we are up for receiving the generator. I am waiting for further details on the purchasing steps, and it looks like I will be needing to get new estimates on the security fencing portion of the grant. I will keep the Board and Chief updated as I hear more.

Larimer County Fire Grant – In the process of completing purchases. Deadline is November 1.

d. Ongoing Projects –

Outside/Indoor Lighting – In Board Discussion

e. Correspondence/Donations –

A check in the amount of \$7,312.57 was received from the Larimer County Treasury for the August 2022 tax period. A donation of \$200 was received from an individual off the GVFPD website.

Respectfully Submitted,

Cheryl Franz - District Administrator

Estimate

Roberts' Electrical Services LLC

39271 County Road 43
Ault, CO 80610

robertselectricalservicesllc@gmail.com

Date	Estimate No.
8/11/2022	269

Name/Address

Glacier View Fire Department
1414 Green Mountain Drive
Livermore, CO 80536

Requested By:

Cheryl

Pricing Valid Until:

8/11/2022

Project

LED inside

Description	Qty	Rate	Total
Labor to install 15 new surface mount LED fixtures in office area and lower main level and bathroom. Will install 6 new troffer LED fixtures upstairs. Will remove old fixtures and dispose of old tubes and fixtures. Also will remove 5 old fixtures and change them to LED wall-pak outside. Will also add light to west peak on switch. If anything changes, work will be completed at time and material. Customer is subject to cost of material changes.	30	90.00	2,700.00
Electrician Helper Labor	20	60.00	1,200.00
Material Cost		4,912.80	4,912.80T
Note: If existing troffers does not have proper support we will need to reinforce which will be determined when grid tiles are removed to see access to light.			
Sales Tax		2.90%	142.47
Thank You!			
Total			\$8,955.27

To: GVFD Board of Directors

Fr: Warren Jones, CWPP Project Manager

Date: October 10, 2022

Re: Fire Adapted Community Alliance monthly report

The Fire Adapted Community Alliance (FACA) committee has focused on two major activities in September and early October.

Federal Community Wildfire Defense Grant application. At its special meeting on September 3 the board approved a letter of support (attached). The applicant and fiscal agent is the National Forest Foundation and the total application is a cooperative effort of the Northern Colorado Fireshed Collaborative, Coalition of the Poudre River Watershed, Estes Valley FPD, Glen Haven FD and GVFPD. This is a five-year grant and has \$1.5 million in projects within GVFPD. The application was submitted on Friday, October 7.

Resolution establishing the Fire Adapted Community Alliance program. Based on the approval of this resolution the committee has been working on three sub-projects. A proposed budget as discussed at the September board meeting has been submitted for 2023. Chief Knox and Warren Jones are working on a new, separate handbook for non-emergency response members that will include the FACA committee and support members. Finally, the FACA committee recommends the board appoint Warren Jones as FACA coordinator and Tom Hausfeld as assistant coordinator.

The FACA committee will start meeting regularly on the third Tuesday of each month. Main efforts in coming months will be developing a 2023 work plan and planning for programs that can be accomplished within this period and budget allocated. This will include building the committee membership to approximately 12 and establishing teams for project development. If the CWDG is approved in 2023 the committee will include these long-term projects in future work plans.

On October 5 Warren Jones attended the Crystal Lakes CWPP community meeting. They expect to complete their CWPP by the end of the year. There are great opportunities for collaboration with CL and all the partners for a more regional approach to wildfire risk reduction in the western portions of the county.



GLACIER VIEW FIRE PROTECTION DISTRICT

October 5, 2022

Ms. Emily Olsen
Rocky Mountain Region Director
National Forest Foundation

Dear Ms. Olsen,

On behalf of the Glacier View Fire Protection District, I want to offer our support for the application to the Federal Community Wildfire Defense Grant (CWDG) for the Larimer County Wildfire Defense Project. The specific projects in this application are key components of our CWPP that seek to reduce the risk of wildfire to the residents and property owners of our District. We are pleased to be a part of this collaborative effort that benefits not only our district but also the greater Larimer County region.

Thank you for the work the National Forest Foundation (NFF) has contributed to our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Burk".

Dave Burk – President
GVFPD Board of Director

GVFPD BOARD MEETING October 10, 2022

Draft Budget

Notes on 2022 Projected Budget

1. Revenue is right on budgeted revenue with exception
 - a. Refunds & Reimbursements are \$9,496 over budget
2. Total Administration Expenses are Projected to be under budget
 - a. General Insurance is over budget
 - b. Legal expense is over budget
 - c. Salaries are under budget
3. Operations are projected to be \$10,000 under budget
 - a. Equipment purchase (Stretcher) delayed to 2023
4. Projected Carryover to 2023 \$166,209

Notes on Draft 2023 Budget

1. Revenue same as 2022 Budget
2. Total Administration Expense budget same as 2022
 - a. Legal and Election Expense reduced from \$10,000 to \$4,000
 - b. Salaries increased 8% per CPI from \$32,372 projected to \$35,000 2023 Budget
3. Total Budgeted Operations Expense \$4,672 under 2022
 - a. Propane & Fuel increased \$3,760 or 30%
 - b. Training reduced \$10,500
 - c. Building Maintenance reduced \$5,000
4. A new section was added designated the **Alliance-Wildfire Prevention**
 - a. Conferences \$4,000
 - b. Special Newsletters \$3,000
 - c. Support-Clothing, Firewise, Education \$3,500
 - d. Projects \$10,000
5. The Transfer to Capital Improvement Reserve increased \$30,000
6. Building Levy Revenue of \$32,496 transferred to Building Maintenance Reserve
7. Budgeted Carryover \$129,974

GLACIER VIEW FIRE PROTECTION DISTRICT - 2023 PROPOSED BUDGET--									
		ACTUAL	ACTUAL	September	TOTAL	October	PROJECTED		
		2021	TO-DATE	2022	TO-DATE	Through	2022	BUDGET	BUDGET
		TOTAL	8/30/2022			31-Dec	TOTAL	2022	2023
Taxable Assessed Valuation		24,932,265					28,548,122.00	28,552,580	28,257,351
INCOME:									
Cash on Hand		128,533					156,467	156,467	166,209
Property Tax (10.50 mill)		260,293	291,630	4,209	295,839	3,963	299,802	299,802	296,702
Bldg Levy (1.150 mill for 2019)		28,509	31,940	461	32,401	434	32,835	32,835	32,496
Auto Taxes		22,298	14,932	2,564	17,496	0	17,496	12,000	15,000
Contracts		2,073	525	0	525	0	525	500	500
Donations		15,721	2,825	200	3,025	-25	3,000	3,000	3,000
Fund Raising		981	1,090	0	1,090	0	1,090	1,000	1,000
Grants-Misc (EMS, PPE)		-	-	0	-	0	-	6,000	6,000
Firewise		1,348	840	0	840		840	500	500
Interest Income		361	357	176	532	0	532	100	400
Refunds, Reimbursement, Misc		17,022	9,996	0	9,996		9,996	500	500
Mil Levy Funds & Other Revenue	TOTAL	348,606	354,135	7,610	361,745	4,373	366,117	356,238	356,098
TRANSFERS									
Revenue Available all Sources	TOTAL	348,606	354,135	7,610	361,745	4,373	366,117	356,238	356,098
EXPENDITURES:									
Administration:									
Accounting		3,512	2,903	4	2,907	493	3,400	3,400	3,500
FF Admin		3,576	1,803	440	2,244	2,356	4,600	4,600	4,000
General Insurance		11,771	13,675	-	13,675	-	13,675	12,500	14,400
LCT Fees		5,787	6,480	97	6,577	282	6,858	6,858	7,000
Office PC/Printer Supplies		592	287	101	388	1,613	2,001	2,900	2,900
Admin supplies		1,931	758	370	1,128	72	1,200	1,200	1,700
Telephone		3,737	2,476	267	2,743	1,057	3,800	3,800	4,000
Administrative Salaries		31,568	20,910	2,866	23,775	8,597	32,372	35,000	35,000
Payroll Tax Expense		2,415	1,600	219	1,819	658	2,476	2,678	2,678
Pinnacol Ins. Expense		1,940	1,096	425	1,521	1,479	3,000	3,000	3,000
Legal Expense		3,726	5,498	709	6,206	500	6,706	6,000	3,000
Election Costs		-	644	1,651	2,295	1,500	3,795	4,000	1,000
Newsletter-GVFPD		1,073	994	0	994	1,200	2,194	3,000	3,000
	TOTAL	71,628	59,123	7,148	66,271	19,807	86,077	88,936	85,178
Appreciation Fund		3,786	283	0	283	3,717	4,000	4,000	4,000
Communications*****		8,832	3,063	0	3,063	1,000	4,063	5,000	4,000
EMS Supplies		1,879	1,048	234	1,281	1,719	3,000	3,000	2,500
Fire Fighting-Volunteer Protective Equip		19,261	10,749	50	10,799	8,201	19,000	19,000	19,000
Stations-Utilities									
Electric		2,457	1,710	214	1,923	650	2,573	2,000	2,500
Propane		6,004	5,075	8,760	13,835	0	13,835	6,000	8,760
TRAINING-EMS, FF		6,946	2,052	3,337	5,389	13,111	18,500	18,500	8,000
FF/EMS Reimbursement		17,670	10,095	0	10,095	6,000	16,095	22,500	20,000
Vehicles-Operations									
FUEL		2,144	3,342	100	3,443	557	4,000	4,000	5,000
MAINTENANCE		8,601	5,223	1,587	6,809	0	6,809	6,000	6,000
REPAIRS		2,291	5,863	5,214	11,078	0	11,078	9,000	8,000
Equipment Purchase*		23,930	1,466	1,145	2,611	500	3,111	15,000	15,000
Building Maintenance**		17,162	2,771	4,126	6,897	8,103	15,000	15,000	10,000
Emergerncy Preparedness		3,714	368	0	368	0	368	2,500	4,000
Wildland Fire (included in Equipment)		-	5,407	1,258	6,665	3,335	10,000	10,000	10,000
	TOTAL	124,737	58,514	26,025	84,538	46,893	131,432	141,500	126,760
Alliance-Wildfire Prevention									
Conferences									4,000
Special Newsletters									3,000
Support-Clothing, Firewise,Education									3,500
Projects									10,000
TOTAL									20,500
TOTAL EXPENSES		196,365	117,637	33,172	150,809	66,700	217,509	230,436	232,438
NET CASH FLOW		152,241	236,498		210,936		148,608	125,802	123,661
Cash on Hand		128,533	-		-		156,467	156,467	166,209
Reserve Transfer Expenditures									

Bldg Prin & interest		19,262	9,631		9,631	19,061	28,692	19,262	0
FFPA PENSION TRUST FUND		1,431	243	280	523	77	600	600	1,500
PENSION CONTRIBUTION		5,900	-	-	-	6,000	6,000	6,000	5,900
*ANNUAL TRANSFERS		99,247	99,247		99,247	4,326	103,573	103,573	152,496
	TOTAL	125,840	109,121	280	109,401	29,465	138,866	129,435	159,896
TOTAL ALL EXPENDITURES		322,205	226,758		260,210	96,165	356,375	359,871	392,333
CHECKING CARRYOVER		154,935	127,377	0	101,535		166,209	152,833	129,974
CHECKING RESERVES:				0					
Tabor		5,891	\$3,529		\$4,524		\$6,525	6,913	6,973
Operations Reserve		149,044	123,848		97,010		159,684	145,920	123,001
Total Checking Reserves		154,935	127,377		101,535	-	166,209	152,833	129,974
Balance for Added Capital Reserve		0			0			0	
*ANNUAL TRANSFERS									
Capital-Equipment		70000	70000		70000			70000	100000
BUILDING MAINTENANCE RESERVE		9,247	9,247		22,770		4,143	13,573	32,496
Grants									
Cameron Peak Fire Donations								0	
FF-PPE***								0	
Communications****								0	
Contingency Fund		20000	20000		20000			20000	20000
TOTAL		99246.57	99247		112770.3			\$103,573	\$152,496