

# Glacier View Fire Protection District

## Agenda

July 17th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

Please silence all cell phone sounds. If you are expecting a call or need to have a conversation with someone in the meeting room, please excuse yourself so as not to cause a distraction during the Board meeting.

**1. Secretary's Report – ACTION: Approve as presented**

**BOARD APPROVAL** – Secretary's Report - June 12<sup>th</sup>, 2023

**2. Treasurer's Report – ACTION: Approve as presented**

- (a) Balance Sheet – As of June 2023
- (b) P&L – Detail – June 2023
- (c) Checks Over \$1000 – June 2023
- (d) GVFD Visa – As of June 2023
- (e) Donations – June 2023
- (f) P&L – Budget vs. Monthly Actual Budget – June 2023
- (g) P&L - Budget Overview vs. Actual +/- Year-to-Date – June 2023
- (h) Money Market Report – June – Interest only

**BOARD APPROVAL** – Treasurer's Report

**BOARD APPROVAL** – Money Transfer for sale of Skidsteer from OP to MM

**3. Chief's Report – Chief Report Submitted to Board**

**BOARD APPROVAL** – Larimer County Fire Grant

**BOARD APPROVAL** – Surplus Property

**4. District Administrator's Report – District Administrator report submitted to the Board**

**BOARD APPROVAL** - Attorney Contact

**BOARD APPROVAL** - Emergency Credit Card

**5. Alliance Report – Alliance Report submitted to the Board**

**6. Committee Reports:**

a. **HB Committee** - (Cheryl Franz, Dan Knox) – First draft of the handbook is back from Legal and under review.

b. **Budget Committee** – (Dan Knox, Fred Delano, David Thompson, Cheryl Franz) Budget Report submitted to the Board

**7. Unfinished Business:**

Generator – District Administrator Report  
Non-Emergency Volunteer Handbook – Committee Report  
IT Upgrade – District Administrator Report

**8. New Business:**

Attorney Contact – **BOARD ACTION**  
Volunteer FF Recognition – See attached  
Board Training Session with Legal Counsel

**9. BOARD ACTIONS:**

Secretary's Report – June 12<sup>th</sup>  
Treasurer's Report – June 2023  
Money Transfer – Sale of Skidsteer – from OP to MM  
LC Fire Grant  
Attorney Contact  
Emergency Credit Card

**During Public Comment there will be three minutes per person. The Board cannot get into a discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.**

**10. Public Comment:**

**11. Director Comment:**

**12. Adjournment**

**Next Scheduled Board Meeting: Monday, August 14<sup>th</sup>, 2023 at 7:00PM**

# Secretary's Report

## July, 2023

**Appointment of Recording Secretary: Appointment of Cheryl Franz.**  
(GVFD Bylaws Section 5.7 Responsibilities of Secretary. "The Secretary may delegate the ministerial portion of these functions to a recording secretary.")

### Minutes Policy:

(Motion from June, 2023. Vice President Jones moved to direct staff to draft a Minutes Policy using pertinent points and advise that have been laid out by the attorney for the Board to adopt. Secretary Lamb seconded. Call for further discussion, no discussion. Motion approved 4-1.)

Guidance from Michelle B. Ferguson, Ireland Stapleton via electronic communication dated May 26, 2023.

"Minutes: The length and complexity of minutes is really a District specific issue. The legally required minimum for District minutes is a listing of attendance, and a record of all actions taken. However, while easy to write, such a minimal set of minutes is not usually helpful for a Board. Our typical suggestion is this:

- Include enough explanation of a situation, motion, or discussion so the item can be understood by an outsider.
- Include any details that will help the board in making a decision at a later meeting. (That is, discussion of the recent fires as a matter of information requires far less detail than the options a Board is considering for a possible election).
- Summarize the "10,000 foot" views of the whole Board.
- Do not include all the stated opinions of the Board or the small details that are discussed unless a Board member specifically asks or in other ways indicates they want their opinion to be noted for the record.
- Include any comment that requires follow up, or that provides direction to Staff, the Board itself, or Legal.
- Of course, record all motions.
- "Board discussion followed" can be your favorite words."

So for example, if you are discussing the location of a new station, you might have minutes that state: "The Fire Chief discussed the three options for purchase of land for the new station. Board discussion followed. A question was asked if the property values will drop next year, and Chief stated he would ask the realtor and provide that information to the Board at the next meeting. Director Smith stated that he was strongly against locating the new station next to his house. Discussion followed."

Model Minutes Using minutes of June 12, 2023 revised to follow these guidelines (Attached).

**Approval of Minutes of June, 2023:** Draft minutes sent to the Board on June 23, 2023; revised draft minutes sent to the Board on July 5, 2023



**DRAFT-2**

## Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

June 12th at 7:00pm

Meeting was called to order at 7:00 PM

Board of Directors present: President Dave Burk, Vice President Warren Jones, Treasurer David Thompson, Secretary Lee Lamb, and Director Steve Groetke

Fire Department members present: Assistant Chief Jim Perry, District Administrator Cheryl Franz, Captain Chris Serafin, and Ed Sather

Public members: 3

- 1. Board Positions – Board positions as accepted, moved, and approved. President - Dave Burk, accepted, motion approved 3-2. Vice President Warren Jones, accepted, motion approved 5-0. Treasurer – David Thompson, accepted, motion approved 5-0. Secretary – Lee Lamb, accepted, motion approved 5-0. Director Steve Groetke will remain in the same position.**
- 2. Zoom – President Burk reviewed the Zoom Staff Report  
A robust discussion presented both pros and cons of the Zoom platform and a motion was made. Pros included better opportunity for participation and transparency. Cons were occasional technical difficulties and interface is important but unable to capture through video. **President Burk moved to discontinue providing Zoom option for Board Meetings unless requested by a Board member if they are traveling and allow Zoom to members of the public if requested within 24 hours of a Board Meeting. Board discussion followed about the 24-hour limit. Secretary Lamb seconded. Call for further discussion, no discussion. Motion approved 4-1.****
- 3. Minutes – President Burk reviewed the Minutes Staff Report  
Board discussion led to a format for the minutes. Options were presented in the Staff Report and the Board discussed the level of detail that should be included in the minutes. **Vice President Jones moved to direct staff to draft a Minutes Policy using pertinent points and advice that have been laid out by the attorney for the Board to adopt. Secretary Lamb seconded. Call for further discussion, no discussion. Motion approved 5-0.****
- 4. Liaisons – President Burk reviewed the Liaison Staff Report  
Board discussion followed. Little benefit was noted. **President Burk moved to drop the liaison program. Vice President Jones seconded. Board discussion followed. Call for further discussion, no further discussion. Motion approved 4-1.****

5. **Secretary's Report** - Report was submitted and made part of the Board Packet. **President Burk moved to approve the April 10<sup>th</sup> Board Meeting Minutes as presented making a change under the Chief's Report to state that the motion failed and delete the word tabled.**

(Secretary's Report – continued)

**Vice President Jones seconded. Call for further discussion, no further discussion. All in Favor. Motion approved 5-0.**

**President Burk moved to approve the Board Meeting Minutes from May 8<sup>th</sup>, 2023, as presented. Treasurer Thompson seconded. Call for discussion, no discussion. All in favor. Motion approved 5-0.**

6. **Treasurer's Report** - Report was submitted and made part of the Board Packet. Treasurer Thompson highlighted the Monthly P & L, noting the final sale of last Skidsteer implement and that the adjustment was made to the income and depreciation accounts. He reviewed the Checks Over \$1K: \$1,655.74 was issued to Encore Uniforms and Apparel for FF t-shirts, and \$1,633.07 was paid to ESO Solutions for emergency reporting. Treasurer Thompson mentioned that there was a \$100 donation made.

As the Budget Committee starts working on the 2024 Budget, a budget process presentation will be given at the July Board Meeting during the Budget Committee presentation.

**President Burk moved to accept the Treasurer's Report as presented. Treasurer Thompson seconded. Call for further discussion, no further discussion. All in favor. Motion approved 5-0.**

7. **Chief's Report** – Report submitted and made part of the Board Packet. Assistant Chief Jim Perry sat in for Chief Knox. Comments were made by the Board regarding the DU Mountain Campus building. Assistant Chief Perry shared the vision of the parking lot project and is currently waiting for estimates. Board discussion followed.
8. **District Administrator Report** – Report submitted and made part of the Board Packet. District Administrator Franz highlighted the discussion as submitted in the Board Packet. Board discussion followed. District Administrator Franz will have the insurance provide us with an invoice for the increased replacement value of the fire station. Treasurer Thompson and District Administrator Franz will work on a policy for excess funds from insurance claims or grant funds and bring them back to the Board. The IT project will move forward as presented but will bring back information on the Cybersecurity and reoccurring costs associated with it.

District Administrator Franz added that the newsletter was completed and sent out.

9. **Alliance Report** – (Tom Hausfeld) Report submitted and made part of the Board Packet. Tom presented the report as submitted.
10. **Committee Reports:**
  - b. **Handbook Committee** – (Cheryl Franz, Bill Salmon, Dan Knox) District Administrator Franz reported that the Non-Emergency Volunteer Handbook is with Legal for review.

**(Committee Reports – continued)**

**c. Budget Committee** – (Fred Delano, Dan Knox, David Thompson, Cheryl Franz) Fred submitted the Budget Report to the Board. He expressed his appreciation to the Board for their comments on the budget items during the meeting. Board discussion followed. See inclusion to the Board Packet.

Additional suggestions were made regarding volunteer pension, per call reimbursement, and monetary support for the Fire Chief, with no motions. A suggestion was made to put this topic on a future agenda.

**d. Apparatus Committee** – (Dan Knox, Jim Perry, Mike Leaverton) Assistant Chief Perry advised the Board that Tender 1 will go into the shop for maintenance because it is blowing out white smoke and could potentially be a problem. The Apparatus Committee will now reconvene and try to figure out where they want to go with a couple of apparatus, Engine 1 and Tender 1. He noted that the used market is hot with buyers and apparatus is hard to get quickly. He asked the Board for permission, based on Operation's needs, to pursue with the vendor the opportunity to send a \$5k deposit up front to hold the apparatus and be able to send people out to check out the apparatus.

**Vice President Jones moved to allow the Chief's Staff to make a \$5k deposit, refundable, to a vendor that would put a hold on a potential truck purchase, and to have the ability to travel with the \$1K travel cap. Treasurer Thompson seconded. Board discussion followed.** It was advised by the Board for the Apparatus Committee take a holistic look at the department and what our ideal department would look like and build our apparatus from that.  
**Call for discussion, no further discussion. All in favor. Motion approved 5-0.**

**11. Unfinished Business:**

**New Generator** – In District Administrator report

**Non-Emergency Handbook** – Handbook is with Legal

**12. New Business:**

**IT Upgrade** – In District Administrator Report

**13. Public Comment** – Mr. Petrie suggested staying away from recycled asphalt on the parking lot project.

**14. Director Comments –**

Treasurer Thompson was pleased with the meeting and welcomed the new Board members.

Vice President Jones said that he was glad to be here and that it was an honor. He noted the good progress being made.

Director Groeteke thanked Operations for their work and welcomed the two new Board members.

Secretary Lamb stated that he was glad to be here, it was an honor to serve on the Board, and that he was impressed with the professionalism of Operations.

President Burk thanked the public and all who attended. He noted that there are a lot of moving parts in the department and that Operations is the reason that the Board is here.

**BOARD ACTIONS TAKEN:**

**Board Positions – approved**

**Zoom Meetings – approved**

**Minutes Procedures – approved**

**Liaisons – approved**

**Board Meeting Minutes – April 10<sup>th</sup>, 2023 – approved as amended**

**Board Meeting Minutes – May 8<sup>th</sup>, 2023 - approved**

**Treasurer's Report - May 2023 – approved**

**Apparatus deposit/travel cap – approved**

**Adjournment:** President Burk moved to adjourn the meeting at 9:23 PM. Treasurer Thompson accepted the motion. Vice President Jones seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by  
Berton Lee Lamb - Secretary  
Cheryl Franz – Recording Secretary

**PLEASE NOTE THE CHANGE IN THE JULY MEETING – 3<sup>rd</sup> MONDAY**

**Next Scheduled Meetings: Monday, July 17<sup>th</sup>, 2023**  
**Board Meeting 7:00PM – in-person – Station 1**

## GLACIER VIEW FIRE PROTECTION DISTRICT

07/06/23

## Balance Sheet

Accrual Basis

As of June 30, 2023

	<u>Jun 30, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
106 · Operating Account	250,582.37
116 · Money Market Account	501,377.48
Total Checking/Savings	<u>751,959.85</u>
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	<u>7,526.00</u>
Total Current Assets	759,485.85
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-836,801.56
Total Fixed Assets	<u>389,697.14</u>
<b>TOTAL ASSETS</b>	<b><u><u>1,149,182.99</u></u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	1,889.62
Total Other Current Liabilities	<u>1,889.62</u>
Total Current Liabilities	<u>1,889.62</u>
Total Liabilities	1,889.62
Equity	
300 · Fund Balance	769,046.23
32000 · Retained Earnings	191,194.18
Net Income	187,052.96
Total Equity	<u>1,147,293.37</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u><u>1,149,182.99</u></u></b>



GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

June 2023

Type	Date	Num	Name	Memo	Split	Amount
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>401 · Property Taxes</b>						
Deposit	06/09/2023	DEP	Larimer County Treasury	Current Year Tax - Ma...	106 · Ope...	28,391.97
Total 401 · Property Taxes						28,391.97
<b>402 · Auto Taxes</b>						
Deposit	06/09/2023	DEP	Larimer County Treasury	Specific Ownership Ta...	106 · Ope...	1,947.08
Total 402 · Auto Taxes						1,947.08
<b>403 · Bldg Levy</b>						
Deposit	06/09/2023	DEP	Larimer County Treasury	Building Levy (1.15 Mil...	106 · Ope...	3,109.59
Total 403 · Bldg Levy						3,109.59
<b>415 · Contract &amp; Agreements</b>						
Deposit	06/28/2023	DEP	Air Evac EMS Inc	member reimb	106 · Ope...	100.56
Total 415 · Contract & Agreements						100.56
<b>420 · Donations</b>						
Deposit	06/05/2023	DEP	CASH DONATION	Cash donations	106 · Ope...	1,046.00
Deposit	06/28/2023	DEP	Under the Hammer Construction	Donation	106 · Ope...	500.00
Total 420 · Donations						1,546.00
<b>425 · Firewise Donations</b>						
Deposit	06/28/2023	DEP	Larimer County OEM	Printing reimb for FIR...	106 · Ope...	211.00
Total 425 · Firewise Donations						211.00
<b>440 · Interest Income</b>						
Deposit	06/09/2023	DEP	Larimer County Treasury	Current Tax Coll-Inter...	106 · Ope...	29.49
Total 440 · Interest Income						29.49
Total Income						35,335.69
<b>Expense</b>						
<b>502 · Accounting</b>						
Check	06/21/2023	3064	First Bank	Payroll - Intuit - CCCF	106 · Ope...	10.00
Total 502 · Accounting						10.00
<b>503 · Office PC/Printer Supplies</b>						
Check	06/21/2023	3064	First Bank	Ink, Google, website, ...	106 · Ope...	251.45
Total 503 · Office PC/Printer Supplies						251.45
<b>505 · Admin - Supplies</b>						
<b>513 · Telephone Expense</b>						
Check	06/07/2023	EFT	Century Link	Bill Date 5-19-23	106 · Ope...	197.96
Check	06/20/2023	EFT	Century Link	Bill Date 6-1-23	106 · Ope...	66.11
Total 513 · Telephone Expense						264.07
Total 505 · Admin - Supplies						264.07
<b>510 · LCT Fees</b>						
Deposit	06/09/2023	DEP	Larimer County Treasury	Current Year Fees - M...	106 · Ope...	630.64
Total 510 · LCT Fees						630.64
<b>520 · Payroll Tax Expense</b>						
Paycheck	06/28/2023	3066	Cheryl A Franz		106 · Ope...	0.00
Paycheck	06/28/2023	3066	Cheryl A Franz		106 · Ope...	129.63
Paycheck	06/28/2023	3066	Cheryl A Franz		106 · Ope...	30.32
Paycheck	06/28/2023	3066	Cheryl A Franz		106 · Ope...	0.00
Paycheck	06/28/2023	3067	Edwin V Sather Jr.		106 · Ope...	0.00
Paycheck	06/28/2023	3067	Edwin V Sather Jr.		106 · Ope...	39.00

## GLACIER VIEW FIRE PROTECTION DISTRICT

07/06/23

## Profit &amp; Loss Detail

Accrual Basis

June 2023

Type	Date	Num	Name	Memo	Split	Amount
Paycheck	06/28/2023	3067	Edwin V Sather Jr.		106 · Ope...	9.13
Paycheck	06/28/2023	3067	Edwin V Sather Jr.		106 · Ope...	0.00
Total 520 · Payroll Tax Expense						208.08
<b>525 · Payroll and Benefits</b>						
Check	06/21/2023	3060	Ireland Stapleton	Non-Emer Volunteer ...	106 · Ope...	70.00
Paycheck	06/28/2023	3066	Cheryl A Franz		106 · Ope...	2,090.88
Paycheck	06/28/2023	3067	Edwin V Sather Jr.		106 · Ope...	629.05
Total 525 · Payroll and Benefits						2,789.93
<b>526 · Legal Expense</b>						
Check	06/21/2023	3060	Ireland Stapleton	General Legal	106 · Ope...	194.00
Total 526 · Legal Expense						194.00
<b>527 · Newsletter</b>						
Check	06/07/2023	3053	Enhance Printing	GVFPD Spring News	106 · Ope...	648.00
Check	06/07/2023	3056	United Mailing	Binding-Addressing-P...	106 · Ope...	533.42
Total 527 · Newsletter						1,181.42
<b>531 · Bldg Maintenance / Repair</b>						
Check	06/07/2023	3055	Milestone Garage Door & Service	Bay Door Repair - Inv ...	106 · Ope...	1,042.00
Check	06/12/2023	3057	Western Construction Manage...	Building Repair - Inv 452	106 · Ope...	15,294.00
Total 531 · Bldg Maintenance / Repair						16,336.00
<b>540 · Communications</b>						
Check	06/21/2023	3061	Complete Wireless Technologies	Reprogramming VHF r...	106 · Ope...	525.00
Total 540 · Communications						525.00
<b>570 · EMS Supplies</b>						
Check	06/07/2023	3054	Life-Assist	EMS Supp - Inv 13322...	106 · Ope...	236.45
Check	06/21/2023	3058	Life-Assist	EMS Supplies - Inv 13...	106 · Ope...	27.33
Total 570 · EMS Supplies						263.78
<b>600 · Stations</b>						
<b>636 · Utilities-Electric</b>						
Check	06/01/2023	EFT	Poudre Valley REA	Bill Date 5-16-23	106 · Ope...	185.65
Check	06/01/2023	EFT	Poudre Valley REA	Bill Date 5-16-23	106 · Ope...	29.00
Total 636 · Utilities-Electric						214.65
<b>638 · Pest Control - Trash</b>						
Check	06/28/2023	3065	Glacier View Meadows Associa...	Qtr billing for trash 20...	106 · Ope...	16.25
Total 638 · Pest Control - Trash						16.25
Total 600 · Stations						230.90
<b>601 · Fire Fighting Supplies</b>						
<b>605 · FF Station Supplies</b>						
Check	06/21/2023	3064	First Bank	FF tools/supp - CCCF	106 · Ope...	398.88
Check	06/21/2023	3064	First Bank	Water Pallet - CCCF	106 · Ope...	399.99
Total 605 · FF Station Supplies						798.87
Total 601 · Fire Fighting Supplies						798.87
<b>626 · FF - Wildland Fire Expense</b>						
Check	06/07/2023	3052	The Supply Cache	Belt Weather Kit/ Fire ...	106 · Ope...	961.83
Total 626 · FF - Wildland Fire Expense						961.83
<b>660 · Vehicles</b>						
<b>662 · Fuel Expense</b>						
Check	06/21/2023	3062	Glacier View Meadows Associa...	Fuel - Bill date 6-5-2023	106 · Ope...	56.16

**GLACIER VIEW FIRE PROTECTION DISTRICT**

07/06/23

**Profit & Loss Detail**

Accrual Basis

June 2023

Type	Date	Num	Name	Memo	Split	Amount
Total 662 · Fuel Expense						56.16
<b>669 · R&amp;M 1992 Int'l Tender 1</b>						
Check	06/21/2023	3059	Beck's Automotive	Tender 1 - Diagnose w...	106 · Ope...	125.00
Check	06/21/2023	3059	Beck's Automotive	Tender 1 - Annual Ins...	106 · Ope...	329.79
Total 669 · R&M 1992 Int'l Tender 1						454.79
<b>676 · R&amp;M 2010 Dodge Ambulance R3</b>						
Check	06/21/2023	3063	Pomp's Tire Service	R3 - Tires 3649	106 · Ope...	2,329.54
Check	06/21/2023	3064	First Bank	tire press extension - ...	106 · Ope...	77.48
Total 676 · R&M 2010 Dodge Ambulance R3						2,407.02
<b>691 · R&amp;M 2013 Dodge Engine 501</b>						
Check	06/21/2023	3063	Pomp's Tire Service	501 Tires - Inv 3665/3...	106 · Ope...	2,725.39
Total 691 · R&M 2013 Dodge Engine 501						2,725.39
Total 660 · Vehicles						5,643.36
<b>710 · Alliance - Wildfire Protection</b>						
<b>713 · Firewise Event</b>						
Check	06/21/2023	3064	First Bank	Firewise Event - CCCF	106 · Ope...	1,157.90
Total 713 · Firewise Event						1,157.90
<b>715 · Newsletter</b>						
Check	06/07/2023	3053	Enhance Printing	FACA Insert - Spring ...	106 · Ope...	324.00
Check	06/07/2023	3056	United Mailing	Binding-Addressing-P...	106 · Ope...	266.71
Total 715 · Newsletter						590.71
<b>716 · Alliance - Legal</b>						
Check	06/21/2023	3060	Ireland Stapleton	Non-Emer Volunteer ...	106 · Ope...	70.00
Total 716 · Alliance - Legal						70.00
Total 710 · Alliance - Wildfire Protection						1,818.61
Total Expense						32,107.94
Net Ordinary Income						3,227.75
<b>Other Income/Expense</b>						
<b>Other Income</b>						
<b>441 · MM interest income</b>						
Deposit	06/11/2023			Interest	116 · Mon...	226.55
Total 441 · MM interest income						226.55
Total Other Income						226.55
<b>Other Expense</b>						
<b>750 · Depreciation Expense</b>						
General Jour...	06/28/2023	116		Depreciation Expense ...	185 · Acc...	3,375.78
Total 750 · Depreciation Expense						3,375.78
Total Other Expense						3,375.78
Net Other Income						-3,149.23
<b>Net Income</b>						<b>78.52</b>

1:55 PM

# GLACIER VIEW FIRE PROTECTION DISTRICT

07/06/23

## Check Over \$1000

Accrual Basis

June 2023

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	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
<b>Jun 23</b>				
	06/07/2023	3055	Milestone Garage Door & S...	-1,042.00
	06/12/2023	3057	Western Construction Man...	-15,294.00
	06/21/2023	3063	Pomp's Tire Service	-5,054.93
	06/21/2023	3064	First Bank	-2,295.70
	06/28/2023	3066	Cheryl A Franz	-1,785.93
				<hr/>
<b>Jun 23</b>				<b>-25,472.56</b>
				<hr/> <hr/>

GLACIER VIEW FIRE PROTECTION DISTRICT

First Bank - Visa

June 2023

Type	Date	Num	Memo	Account	Clr	Split	Amount
<b>First Bank</b>							
Check	06/21/2023	3064	Statement Da...	106 · Operating Acc...		-SPLIT-	-2,295.70
Check	06/21/2023	3064	Payroll - Intuit...	502 · Accounting		106 · Operatin...	10.00
Check	06/21/2023	3064	Ink, Google, ...	503 · Office PC/Prin...		106 · Operatin...	251.45
Check	06/21/2023	3064	FF tools/supp...	605 · FF Station Su...		106 · Operatin...	398.88
Check	06/21/2023	3064	Water Pallet -...	605 · FF Station Su...		106 · Operatin...	399.99
Check	06/21/2023	3064	tire press exte...	676 · R&M 2010 Do...		106 · Operatin...	77.48
Check	06/21/2023	3064	Firewise Even...	713 · Firewise Event		106 · Operatin...	1,157.90

## GLACIER VIEW FIRE PROTECTION DISTRICT Profit & Loss Budget vs. Actual Monthly Budget

June 2023

	Jun 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
401 · Property Taxes	28,391.97	28,392.00	-0.03	100.0%
402 · Auto Taxes	1,947.08	1,947.00	0.08	100.0%
403 · Bldg Levy	3,109.59	3,110.00	-0.41	100.0%
415 · Contract & Agreements	100.56	0.00	100.56	100.0%
420 · Donations	1,546.00	0.00	1,546.00	100.0%
421 · Fund Raising	0.00	0.00	0.00	0.0%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	211.00	200.00	11.00	105.5%
430 · Equipment / Land Sales	0.00	0.00	0.00	0.0%
440 · Interest Income	29.49	30.00	-0.51	98.3%
450 · Miscellaneous/Reimb Income	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>35,335.69</b>	<b>33,679.00</b>	<b>1,656.69</b>	<b>104.9%</b>
<b>Expense</b>				
502 · Accounting	10.00	10.00	0.00	100.0%
503 · Office PC/Printer Supplies	251.45	251.00	0.45	100.2%
505 · Admin - Supplies				
513 · Telephone Expense	264.07	264.00	0.07	100.0%
505 · Admin - Supplies - Other	0.00	0.00	0.00	0.0%
<b>Total 505 · Admin - Supplies</b>	<b>264.07</b>	<b>264.00</b>	<b>0.07</b>	<b>100.0%</b>
506 · FF Administration	0.00	0.00	0.00	0.0%
510 · LCT Fees	630.64	631.00	-0.36	99.9%
515 · General Insurance	0.00	0.00	0.00	0.0%
516 · Pinnacol Insurance - Expense	0.00	0.00	0.00	0.0%
517 · Firewise Expense	0.00	0.00	0.00	0.0%
520 · Payroll Tax Expense	208.08	208.00	0.08	100.0%
522 · FF/EMS Reimbursement	0.00	0.00	0.00	0.0%
525 · Payroll and Benefits	2,789.93	2,790.00	-0.07	100.0%
526 · Legal Expense	194.00	194.00	0.00	100.0%
527 · Newsletter	1,181.42	1,181.00	0.42	100.0%
528 · Election Costs	0.00	0.00	0.00	0.0%
530 · Appreciation	0.00	0.00	0.00	0.0%
531 · Bldg Maintenance / Repair	16,336.00	3,520.00	12,816.00	464.1%
540 · Communications	525.00	525.00	0.00	100.0%
570 · EMS Supplies	263.78	264.00	-0.22	99.9%
600 · Stations				
636 · Utilities-Electric	214.65	215.00	-0.35	99.8%
637 · Utilities - Propane	0.00	0.00	0.00	0.0%
638 · Pest Control - Trash	16.25	0.00	16.25	0.0%
<b>Total 600 · Stations</b>	<b>230.90</b>	<b>215.00</b>	<b>15.90</b>	<b>107.4%</b>
601 · Fire Fighting Supplies				
605 · FF Station Supplies	798.87	799.00	-0.13	100.0%
606 · Wildland Gear	0.00	0.00	0.00	0.0%
607 · Personal Protection Equip	0.00	0.00	0.00	0.0%
<b>Total 601 · Fire Fighting Supplies</b>	<b>798.87</b>	<b>799.00</b>	<b>-0.13</b>	<b>100.0%</b>
626 · FF - Wildland Fire Expense	961.83	962.00	-0.17	100.0%
630 · Pension Trust Expense	0.00	0.00	0.00	0.0%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	0.00	0.00	0.00	0.0%
652 · FF Training	0.00	0.00	0.00	0.0%
654 · Admin Staff & Board Training	0.00	0.00	0.00	0.0%
<b>Total 650 · Training</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
660 · Vehicles				
662 · Fuel Expense	56.16	72.00	-15.84	78.0%
668 · R&M 1995 Pierce International	0.00	0.00	0.00	0.0%
669 · R&M 1992 Int'l Tender 1	454.79	455.00	-0.21	100.0%

**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual Monthly Budget**  
**June 2023**

	Jun 23	Budget	\$ Over Budget	% of Budget
676 · R&M 2010 Dodge Ambulance R3	2,407.02	2,407.00	0.02	100.0%
691 · R&M 2013 Dodge Engine 501	2,725.39	2,725.00	0.39	100.0%
695 · R&M E302	0.00	0.00	0.00	0.0%
660 · Vehicles - Other	0.00	0.00	0.00	0.0%
<b>Total 660 · Vehicles</b>	<b>5,643.36</b>	<b>5,659.00</b>	<b>-15.64</b>	<b>99.7%</b>
699 · Equipment Expense				
698 · Equipment Purchase	0.00	0.00	0.00	0.0%
<b>Total 699 · Equipment Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
710 · Alliance - Wildfire Protection				
711 · Clothing/Support/PPE	0.00	0.00	0.00	0.0%
712 · Educational Materials	0.00	0.00	0.00	0.0%
713 · Firewise Event	1,157.90	500.00	657.90	231.6%
714 · Grant Match	0.00	0.00	0.00	0.0%
715 · Newsletter	590.71	591.00	-0.29	100.0%
716 · Alliance - Legal	70.00	0.00	70.00	100.0%
717 · Training/Conference	0.00	0.00	0.00	0.0%
<b>Total 710 · Alliance - Wildfire Protection</b>	<b>1,818.61</b>	<b>1,091.00</b>	<b>727.61</b>	<b>166.7%</b>
<b>Total Expense</b>	<b>32,107.94</b>	<b>18,564.00</b>	<b>13,543.94</b>	<b>173.0%</b>
<b>Net Ordinary Income</b>	<b>3,227.75</b>	<b>15,115.00</b>	<b>-11,887.25</b>	<b>21.4%</b>
Other Income/Expense				
Other Income				
441 · MM interest income	226.55			
<b>Total Other Income</b>	<b>226.55</b>			
Other Expense				
750 · Depreciation Expense	3,375.78			
<b>Total Other Expense</b>	<b>3,375.78</b>			
<b>Net Other Income</b>	<b>-3,149.23</b>			
<b>Net Income</b>	<b>78.52</b>	<b>15,115.00</b>	<b>-15,036.48</b>	<b>0.5%</b>

## GLACIER VIEW FIRE PROTECTION DISTRICT

## Profit &amp; Loss Budget Overview vs Actual +/- Year to Date

07/06/23

Cash Basis

January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
401 · Property Taxes	214,293.95	296,702.00	-82,408.05	72.2%
402 · Auto Taxes	11,367.08	15,000.00	-3,632.92	75.8%
403 · Bldg Levy	23,470.28	32,396.00	-8,925.72	72.4%
415 · Contract & Agreements	668.28	500.00	168.28	133.7%
420 · Donations	8,662.09	3,000.00	5,662.09	288.7%
421 · Fund Raising	678.57	1,000.00	-321.43	67.9%
422 · Equipment Grant	0.00	6,000.00	-6,000.00	0.0%
425 · Firewise Donations	711.00	1,000.00	-289.00	71.1%
430 · Equipment / Land Sales	14,451.50	0.00	14,451.50	100.0%
440 · Interest Income	29.83	400.00	-370.17	7.5%
450 · Miscellaneous/Reimb Income	16,796.16	500.00	16,296.16	3,359.2%
<b>Total Income</b>	<b>291,128.74</b>	<b>356,498.00</b>	<b>-65,369.26</b>	<b>81.7%</b>
<b>Expense</b>				
502 · Accounting	3,331.99	3,500.00	-168.01	95.2%
503 · Office PC/Printer Supplies	1,484.92	2,900.00	-1,415.08	51.2%
505 · Admin - Supplies				
513 · Telephone Expense	1,591.37	3,200.00	-1,608.63	49.7%
505 · Admin - Supplies - Other	898.52	2,500.00	-1,601.48	35.9%
<b>Total 505 · Admin - Supplies</b>	<b>2,489.89</b>	<b>5,700.00</b>	<b>-3,210.11</b>	<b>43.7%</b>
506 · FF Administration	508.88	4,000.00	-3,491.12	12.7%
509 · Bldg Interest	77.84			
510 · LCT Fees	4,756.03	7,000.00	-2,243.97	67.9%
515 · General Insurance	15,879.00	14,400.00	1,479.00	110.3%
516 · Pinnacol Insurance - Expense	546.00	3,000.00	-2,454.00	18.2%
517 · Firewise Expense	0.00	4,000.00	-4,000.00	0.0%
520 · Payroll Tax Expense	1,292.89	2,678.00	-1,385.11	48.3%
522 · FF/EMS Reimbursement	5,845.00	20,000.00	-14,155.00	29.2%
525 · Payroll and Benefits	16,970.47	35,000.00	-18,029.53	48.5%
526 · Legal Expense	257.73	3,000.00	-2,742.27	8.6%
527 · Newsletter	1,181.42	3,000.00	-1,818.58	39.4%
528 · Election Costs	2,093.77	1,000.00	1,093.77	209.4%
530 · Appreciation	0.00	4,000.00	-4,000.00	0.0%
531 · Bldg Maintenance / Repair	22,815.49	10,000.00	12,815.49	228.2%
540 · Communications	2,120.32	4,000.00	-1,879.68	53.0%
570 · EMS Supplies	376.54	2,500.00	-2,123.46	15.1%
600 · Stations				
636 · Utilities-Electric	1,287.84	2,579.00	-1,291.16	49.9%
637 · Utilities - Propane	0.00	8,681.00	-8,681.00	0.0%
638 · Pest Control - Trash	16.25			
<b>Total 600 · Stations</b>	<b>1,304.09</b>	<b>11,260.00</b>	<b>-9,955.91</b>	<b>11.6%</b>
601 · Fire Fighting Supplies				
605 · FF Station Supplies	3,698.84	5,000.00	-1,301.16	74.0%
606 · Wildland Gear	0.00	6,000.00	-6,000.00	0.0%
607 · Personal Protection Equip	285.96	8,000.00	-7,714.04	3.6%
<b>Total 601 · Fire Fighting Supplies</b>	<b>3,984.80</b>	<b>19,000.00</b>	<b>-15,015.20</b>	<b>21.0%</b>
626 · FF - Wildland Fire Expense	1,064.85	10,000.00	-8,935.15	10.6%
630 · Pension Trust Expense	455.67	1,500.00	-1,044.33	30.4%
631 · Pension Contribution	0.00	5,900.00	-5,900.00	0.0%
650 · Training				
651 · EMS Training	93.87	3,500.00	-3,406.13	2.7%
652 · FF Training	1,333.44	3,500.00	-2,166.56	38.1%
654 · Admin Staff & Board Training	140.00	1,000.00	-860.00	14.0%
<b>Total 650 · Training</b>	<b>1,567.31</b>	<b>8,000.00</b>	<b>-6,432.69</b>	<b>19.6%</b>
660 · Vehicles				
662 · Fuel Expense	1,782.12	5,000.00	-3,217.88	35.6%
668 · R&M 1995 Pierce International	5,229.68	5,230.00	-0.32	100.0%



**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget Overview vs Actual +/- Year to Date**  
**January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
669 · R&M 1992 Int'l Tender 1	454.79	455.00	-0.21	100.0%
676 · R&M 2010 Dodge Ambulance R3	3,552.66	3,553.00	-0.34	100.0%
691 · R&M 2013 Dodge Engine 501	2,725.39	2,725.00	0.39	100.0%
695 · R&M E302	200.00	200.00	0.00	100.0%
660 · Vehicles - Other	0.00	1,837.00	-1,837.00	0.0%
<b>Total 660 · Vehicles</b>	<b>13,944.64</b>	<b>19,000.00</b>	<b>-5,055.36</b>	<b>73.4%</b>
665 · Apparatus Prurchase	4.78			
699 · Equipment Expense				
698 · Equipment Purchase	0.00	15,000.00	-15,000.00	0.0%
<b>Total 699 · Equipment Expense</b>	<b>0.00</b>	<b>15,000.00</b>	<b>-15,000.00</b>	<b>0.0%</b>
710 · Alliance - Wildfire Protection				
711 · Clothing/Support/PPE	824.00	2,500.00	-1,676.00	33.0%
712 · Educational Materials	0.00	500.00	-500.00	0.0%
713 · Firewise Event	1,157.90	1,000.00	157.90	115.8%
714 · Grant Match	0.00	10,000.00	-10,000.00	0.0%
715 · Newsletter	590.71	3,000.00	-2,409.29	19.7%
716 · Alliance - Legal	335.00	0.00	335.00	100.0%
717 · Training/Conference	3,245.51	4,000.00	-754.49	81.1%
<b>Total 710 · Alliance - Wildfire Protection</b>	<b>6,153.12</b>	<b>21,000.00</b>	<b>-14,846.88</b>	<b>29.3%</b>
<b>Total Expense</b>	<b>110,507.44</b>	<b>240,338.00</b>	<b>-129,830.56</b>	<b>46.0%</b>
<b>Net Ordinary Income</b>	<b>180,621.30</b>	<b>116,160.00</b>	<b>64,461.30</b>	<b>155.5%</b>
<b>Other Income/Expense</b>				
Other Income				
441 · MM interest income	977.55			
<b>Total Other Income</b>	<b>977.55</b>			
Other Expense				
750 · Depreciation Expense	-5,454.11			
<b>Total Other Expense</b>	<b>-5,454.11</b>			
<b>Net Other Income</b>	<b>6,431.66</b>			
<b>Net Income</b>	<b>187,052.96</b>	<b>116,160.00</b>	<b>70,892.96</b>	<b>161.0%</b>

GLACIER VIEW FIRE PROTECTION DISTRICT 2017

Donations

June 2023

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	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Jun 23	06/05/2023	Cash donations	420 · Donations	1,046.00
	06/28/2023	Donation	420 · Donations	500.00
Jun 23				<u>1,546.00</u>

GLACIER VIEW FIRE PROTECTION DISTRICT

7/6/2023 12:41 PM

Register: 116 · Money Market Account

From 06/01/2023 through 06/30/2023

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment C</b>	<b>Deposit</b>	<b>Balance</b>
06/11/2023			441 · MM interest inco...	Interest	X	226.55	501,377.48

To: Glacier View Fire District Board Members

July 2023 Chief Report

- GVFD ran 6 calls in June. 5 medicals and 1 MVA.
- We have some old PPE and equipment that we need to dispose of because it is out of date and has been replaced. I have included a list for you to look at. We will donate the items that we can and properly dispose of the rest. I am asking for board approval to dispose of the listed items.
- We have received the grant from Larimer County for the Thermal imaging camera and 4-gas detector. Total cost for the equipment is \$1882, and the grant matches it at 50%. I am asking for board approval to accept the grant to purchase the equipment, we have funds for our half of the cost.
- We did not receive the state grant for the low angle rescue equipment. We are looking at a few grant opportunities that will come up this fall, including the Firehouse Subs grant again. I am working with the officers to determine what equipment to apply for on the Firehouse grant.
- We have spoken with and are waiting to receive quotes from 3 companies for the parking lot repair job. We hope to get those this month, pick a company for the job and complete the job before fall.
- We had 2 members that participated in the Red Feather Lakes July 4<sup>th</sup> parade in Engine 502 and Engine 1, and 6 members that assisted with the fireworks that night. This is a great event for the community that we attend each year along with RFLFD, CLFD, LFD, PCFD and LCSO.
- Asst Chief Perry is scheduling apparatus for their annual maintenance appointments, any issues will be reported as needed.
- Asst Chief Henderson has been working with members on getting their wildland red cards completed and he is monitoring the wildland fire outlook. Currently we are still doing good with all of the rain we have been receiving, but it looks to dry out these coming months. We will continue to monitor.
- Apparatus Committee would like to ask the board for a special meeting to discuss where we currently are with finding an engine/tender, and to look at other options in order to purchase the apparatus we need due to the lack of used equipment for sale.
- Firewise was held on June 24<sup>th</sup> and went well. We had LCSO, 2 Larimer County Commissioners, RFLFD, CLFD, PCFD, SAR with their dogs, LC dispatch communications van, Lifeline Helicopter, DFPC, LCES and many various vendors and informational groups attend.

Respectfully submitted,

Dan Knox,

GVFD Chief

## OOS / OO Date PPE, Equipment and Supplies for Discard

### **PPE**

- 23- Wildland helmets > 10 years old
- 29 pairs- Welding style structure gloves >10 years old
- 7 Wildland ear and neck protectors > 10 years old
- 11 Structure Shrouds > 10 years old
- 2 old style wildland helmet lights
- 2 wildland shirts > 10 years old
- 1 pair wildland pants > 10 years old
- 4 old style structure helmet lights and holders
- 2 Turnout coats – MFR dates 2011 and 1991
- 2 Turnout pants – MFR dates 2011 and 1991
- 1 pr of used wildland gloves
- 1 pair used/damaged safety glasses
- 1 WL Jacket – MFR date 2006

### **Equipment**

- 1 large white board
- 1 foam board map
- 1 old generation plastic shelter case
- 2 Retired Motorola 1500 Radios and chargers
- 1 Retired Motorola 1000 radio and charger
- 1 retired Vertex radio and charger
- 1 retired Optimus headset
- 3 Kenwood radio mics
- 1 unknown mfr mic
- 1 Cape radio mic
- 1 Viking radio mic

1 Wilson radio mic

4 Antennas

4 Antenna mounts

3 Otto 500 radio mics

3 Maxon radio mics

3 Maxon chargers

2 Motorola radio mics

1 Unitrol radio mic

Used Scott SCBA filter

9 retired radio cases

29 Radio charging bases

Master lock with no key

19 old style LE flashlight holders

Orange rolled vinyl

1 Vertex radio

2 Maxon radios

2 apparatus laptop mounts

1 Maxon wall adaptor

2 apparatus radios and mounts

1 Bearcat base radio

1 old apparatus/base style radio

1 siren

1 window mount air conditioning unit, spacers, and foam stripping

Multiple High Park era and older paper maps

3 computer bags/cases

3 old computer keyboards

2 old computer monitors

4 boxes of miscellaneous telephone cords, tv and computer cables, charging cords, power cords, and connectors

Old mobile printer

Old Belkin USB hub

Box of old computer manuals and operating guides , old emergency fliers and 2005 netgear and powerchute software.

Empty router box with phone cables/connectors

5 old computer speakers

2012 Centurylink router and modem

Samsung Direct TV controller/box

Old "Direcway" router

Box of discarded phones, phone cords and tv cables

Old fashioned, free standing projector screen

Stereo CD and cassette player

One 2'X3" plexiglass sheet

10 hand pumps

6 back rafts

**Cheryl Franz**  
**District Administrator Report**  
**June 2023**  
**Agenda Item 4**

**a. Administrative -**

Usual work product such as prepare Board Meeting Agendas & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Made monthly Depreciation Journal Entry.

Filings and postings:

- Application for Exemption for Audit for the year ended 12/31/2022 was reviewed and approved by the State Auditor June 8, 2023
- I need ALL Board members to sign the new signature card to file with FirstBank

Views on GVFPD website for June: 4,366

**FOR DISCUSSION AND/OR APPROVAL:**

**BOARD INFORMATION**

- a. IT Upgrade** – At the June Board Meeting the Board discussed the ID Upgrade and there was discussion about the inclusion of ransomware in the Cybersecurity and if the GVFPD general insurance covered ransomware. I have checked with both our insurance and the cybersecurity that is offered with the IT Upgrade. The GVFPD Insurance Cybersecurity covers the fire department should a cyber attack happen with information that is stored in our computer system and GVFPD is held liable for the attack. The insurance does not cover ransomware but is offered if we changed to a broader policy which would increase our policy another \$4K-\$5K. The underwriter looked over the documents that Rocky Mountain Computer Solutions (RMCS) provided and stated that what RMCS offers is a great value for GVFPD. Chad with RMCS stated that his services does cover ransomware, and a recovery backup is stored with RMCS. The GVFPD insurance covers GVFPD for \$1M in cases against us, hardware replacement of \$25K, extortion for \$25K, and IT recovery of \$25K. Chad with Rocky Mountain Computer Solutions should be starting on the upgrade in the next few weeks. This project will be coming out of the Capital Facilities Plan for 2023.
- b. Building Insurance** – Last month we talked about the increase in the cost of replacement for fire station building. The replacement increase was from \$1,009,003 to \$1,861,914. GVFPD was in the first year of a three-year locked in price. However, since the structure/door damage, our insurance was reevaluated with an increase of approximately \$1,800 which will reflect the 2024 and 2025 locked in price. Our next three-year price lock will be in 2026 unless there are any additional claims.



- c. **MM Recap:** Please see document in Board Packet. This document will replace Appendix A in the Financial Policy and Procedures.
- d. **SDA Workshop:** I did attend the SDA Workshop and I have hard copies of the 2023 SDA Board Member Manual if anyone would like to pick one up.
- e. **Grants –**
- **State Homeland Security Grant (SHSG) – Generator –** I heard from Nicole with Homeland Security. A financial person was hired in Weld County and started on July 11<sup>th</sup>. Nicole has put us at the top of the priority list, and I will be in contact with her this next week to see if I can get a timeline.
  - El Pomar – Application in process
  - **CO DFPC Grant –** GVFPD did not receive this grant
- f. **Poudre Valley COOP –** Nothing new to report – June report: In September of 2022 GVFPD entered a propane contract with Poudre Valley COOP and prepaid 4000 gallons at \$8,760. We have spent \$5,798.51 to date, with a remaining balance of \$2,961.49 to be used for the remainder of the year. I will keep this in my report and update as I get statements. The last bill date was 4-15-23.
- g. **Correspondence/Donations –** A check in the amount of \$32,847.4 was received from the Larimer County Treasury for the May 2023 tax period. We received \$100.56 from Air Evac for membership reimbursements. Donations for June were \$1,046 in cash donations from the GVFPD Easter event and boot donations, and a \$500 individual donation. There is a donation boot at the GVM HOA office. We appreciate the community support and thank everyone for their donations!

Respectfully Submitted,  
Cheryl Franz - District Administrator

**GVFD Money Market Balances By Reserve Account - 2023**

Annual funding of the Reserves currently occur in April with the goal of totally funding these Reserves at the beginning of the fiscal year.

	<u>Transfers</u>	<u>Subtotals</u>
<b><u>Capital Equipment Reserve</u></b>		
1/1/2023 Beginning Balance		270,691
Accumulated Interest through 4-30-23	577	271,268
4/25/2023 OP to MM - 2022 Board Approved Transfer	100,000	371,268
4/25/2023 Move \$20K to Cap Facilities - Board Apprvd	20,000	351,268
<b><u>Capital Facilities Reserve - (Bldg Maintenance-name changed)</u></b>		
1/1/2023 Beginning Balance		17,960
4/25/2023 OP to MM - 2023 Board Approved Transfer	32,496	50,456
4/25/2023 Trans from Cap Equip - Board Approved	20,000	70,456
<b><u>* Contingency Fund</u></b>		
1/1/2023 Beginning Balance		40,000
4/25/2023 OP to MM - 2022 Board Approved Transfer	20,000	60,000
6/30/2023 Accumulated Interest May-June	400	60,400
<b><u>Wildland Fire Reserve</u></b>		
1/1/2023 Beginning Balance		9,876
<b><u>CPF Donations Reserve</u></b>		
1/1/2023 Beginning Balance	-3,244	9,377
4/30/2023 Ending MM Balance		501,377.00

\* The Contingency Fund will have a cap of \$100,000

Glacier View Fire Protection District  
Fire Adapted Community Alliance (FACA)  
July Monthly Report to the GVFPD Board

July 11, 2023

FACA participated in the Firewise event, on June 24, 2023, from 10:00 am to 2:00 pm, at the GVFPD firehouse. A huge thank you to Kathy Hudson and Cheryl Franz for organizing the event, Glacier Gals for providing food, Diana Reeves for getting donations from the Community and Businesses, and other FACA members for supporting the FACA table. Thank you to the Firehouse staff for cleaning out the Firehouse bay, and setting up tables. This was scheduled on the same day as the GVM HOA Annual Meeting, in order to get more visitors to attend Firewise as they left the Annual Meeting. Feedback is welcome whether this scheduling proved to be a good idea, to be continued next year. Over 20 vendors attended. The Firewise event recruited three additional FACA members to be Fire Mitigation Ambassadors, for a total of six. Five property owners signed up to have a FACA Ambassador visit their site and have a Fire Mitigation Assessment performed, for now a total of six.

The Ambassador Program is working with Raina Eschleman, the new Wildfire Partner Program Coordinator from the Larimer County Sheriff's Department. We will be using the Safety Culture software on iPads to use to assess property owner's wildfire risk, that will result in a list of recommended fire mitigation actions to reduce the risk of property loss from wildfires. FACA is submitting a proposal to the Fire Adapted Colorado for a \$2411 grant to purchase iPads, protective covers, and other materials for our Ambassador program. There is a 50% match requirement, but volunteer hours can be used as a matching resource.

The 2024 FACA Budget proposal has been approved by the FACA membership, and provided to David Thompson, Frank Delano, and Chief Dan Knox. FACA Coordinator Tom Hausfeld will attend the August GVFPD Budget Committee meeting.

FACA members will be working with Cheryl Franz to improve the fire mitigation information presently on the GVFPD website. We are trying to recruit new FACA members to chair the Information/Education Committee.

FACA will continue to work with the National Fire Foundation (NFF), and the Coalition for the Poudre River Watershed (CPRW), to update our second proposal for the Community Wildfire Defense Grant (CWDG). We were not awarded a grant in the initial round this spring. 95% of the grant money was awarded to California proposals. Scoring of our first proposal will be used to modify our second attempt. The second bid process opens in the middle of July.

FACA continues to communicate with other fire mitigation organizations, such as the Northern Colorado Fireshed Coalition, University of Denver, as well as the organizations mentioned above.

Respectfully submitted,

Tom Hausfeld  
FACA Coordinator

**Glacier View Fire Protection District**  
**BUDGET COMMITTEE REPORT**  
**Fred DeLano, Dan Knox, David Thompson, Cheryl Franz**

The Budget Committee met June 21, 2023. The Budgeting process, as outlined in the *“GVFPD Financial Policy and Procedures”* policy, was reviewed.

**“The Fire Chief and the District Administrator are responsible for preparing, managing, and reporting on the District’s annual budget, in compliance with Title 29, Article 1, C.S.S. and direction of the (GVFPD) Board.”**

Expected Revenue and Expenditures for the remainder of 2023 were reviewed to project cash carryforward to 2024.

1. Chief Dan said the \$6,000 Equipment Grant was expected later in 2023
2. DA Cheryl explained the \$16,796 reimbursement was from insurance on the door.
3. Administrative Legal Expense is expected to be minimal.
4. Total Newsletter expense was reduced from Administrative \$3,000 & FACA \$3,000 to Administrative \$1,500 and FACA \$1,500.
5. Operations Firewise budget \$4,000 was reduced to \$0.00
6. FACA remaining 2023 budget and 2024 Budget will be discussed with Tom Hausfeld at the next meeting of the Budget Committee.

Budget Expenditures for 2024 are in process based on Needs Assessments and Board Policy action.

**The 2023 Budget Calendar for 2024 Budget, per Board request:**

- August 14 Board meeting Preliminary 2024 Budget numbers.
- August 25 County Assessor certification of new Valuations to GVFPD
- September 11 Board Workshop on Proposed 2024 Budget 6:00 p.m.
- September 11 GVFPD Board Meeting 7:00 p.m. review proposed budget.
- October 9 Public “Notice of Budget”
- October 9 GVFPD Board Meeting Budget Committee submit revised Budget
- November 13 GVFPD Board Meeting Adopt 2024 Budget
- December Certification of Mil Levy, File 2024 Budget with DOLA.

The next Budget Committee meeting is scheduled for August 8, 2023 at 1:00 p.m. (All meetings will be coordinated with the Fire Chief).

To: GVFD Board of Directors

Fr: Warren Jones, Vice President

Date: July 17, 2023

Re: 2024 budget issues related to recognition of volunteer firefighters

At our June meeting I indicated that I have three policy priorities for the 2024 budget related to the support and recognition of our volunteer firefighters and fire chief. These are:

- Increase the per-call expense reimbursement for all volunteer firefighters.
- Increase the pension benefit for all volunteer firefighters.
- Provide some type of administrative stipend, allowance or expense reimbursement for our fire chief.

Since the June meeting I have researched these items in our neighboring districts. This data is shown below.

District	Per call expense reimbursement	Pension	Fire chief support
Glacier View	\$25 general members, \$20 probationary members	\$250 at 20 years, \$125 at 10 years, prorated 10-20 years	
Red Feather Lakes	\$15 general members, \$30 lead EMT, \$30 Incident Commander	\$200 at 10 years, \$20 per year to max of \$600 (\$400 at 20 years)	\$600 per month vehicle allowance
Crystal Lakes	\$25	\$400 at 20 years, \$200 at 10 years	\$300 per month administrative expense stipend
Poudre Canyon	0	\$175 at 20 years (\$200 proposal)	
Livermore	\$25	\$200 at 20 years, \$100 at 10 years	

After this research and more reflection my recommendation to the budget committee will be to increase the per call expense reimbursement by inflation from when it was adopted. I believe this program was adopted in 2015 but don't now for sure. Using an on-line inflation calculator (<https://www.usinflationcalculator.com/>) the cumulation inflation since 2015 has been 28.3%. Adjusting our current per call expense reimbursement to today's value I'll recommend that the 2024 per call expense reimbursement be increased to \$32 per call. Based on the 2023 budget for the per call expense reimbursement of \$20,000, this would be an increase of \$5,660 in 2024.

As to the pension and support of our fire chief I recognize that these proposals are likely larger than can be accomplished in this budget process. Much staff work and deliberative process should occur for both,

including collaboration with our fire chief and volunteer firefighters. In particular, because I'm a retired volunteer firefighter receiving a pension, I should not be the primary advocate for a change in pension. I will be submitting a potential conflict of interest document and consulting with our legal counsel on the limits of my involvement in pension issues.