

Glacier View Fire Protection District

Agenda

September 13th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

The Zoom Meeting WILL BE recorded

1. **Secretary's Report – ACTION: Approve as presented**
 - (a) **BOARD APPROVAL** - Board Meeting Minutes of August 9th, 2021
2. **Treasurer's Report – ACTION: Approve as presented**
 - (a) Balance Sheet – As of August 2021
 - (b) P&L – Detail – August 2021
 - (c) Checks Over \$1000 – August 2021
 - (d) P&L - Budget vs. Monthly Actual Budget – August 2021
 - (e) P&L – Budget Overview vs. Actual +/- Year-to-Date – August 2021
 - (f) GVFD Visa – As of August 2021
 - (g) Donation Report – As of August 2021
3. **Chief's Report – Chief Report Submitted to Board**
4. **District Administrator's Report – District Administrator report submitted to the Board**
MM Reserve Balance and Donation Transfers to OP
5. **Committee Reports:**
 - a. **Handbook** - (Dan Knox, Dave Burk, Bill Salmon, Cheryl Franz) Handbook presentation
 - b. **Patronage Committee** - (David Thompson, Gordon Cunningham)
 - c. **Budget Committee** - (Dave Burk, Fred Delano, David Thompson, Cheryl Franz, Ops officer) **Presentation on Dual 2022 Budget – BOARD APPROVAL**
 - e. **CWPP Committee** – (Peter Henderson, **Warren Jones**, Casey Johnson, Randy Golden, Bill Salmon)

6. Unfinished Business:

Sunset of 1.15 Mill Levy – Committee??

7. New Business:

During Public Comment there will be three minutes per person. The Board cannot get into a long-detailed discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

8. Public Comment:

9. Director Comment:

10. Adjournment

Next Scheduled Board Meeting: Monday, October 11th, at 7:00PM

8. **New Business: CWPP Invoice** – This was discussed during the CWPP Committee Report.
9. **Public Comment:** Chief Dan Knox stated, as a member fire department, that Steve Switzer, with everything he did for the department, even before he was on the fire department Board, and for the community, he was awesome! He stated that the fire department will be getting a plaque for Steve that will be put on the memorial rock out in front of the building. There will be a memorial/presentation for him in the coming weeks.

10. **Directors Comments:**

Treasurer Thompson stated that he really got to know Steve when they went to a past SDA Conference. They became more than just peers working together. He appreciated Steve's guidance and steady hand on things and learned a lot from him. Treasurer Thompson shared that he also learned a lot from Steve during their friendship as well. He mentioned that he and Steve kept in contact through their friendship as long as they could. He wanted to express his appreciation and thank Britt for supporting him, he wished her all the best.

Secretary Cunningham thanked District Administrator Franz for her work and for putting together the Patronage Committee book. He has been able to use the book on a couple of potential donors and it was helpful to show them donation opportunities. He told Chief Knox that he is doing an excellent job and stated that Chief Knox has his full support as well as the rest of the Board's support. Secretary Cunningham expressed that with a heavy heart, and not knowing Steve for very long, that Steve was very levelheaded and always seemed to have an answer or a direction to take in any circumstance. He stated that Steve's family will be in our prayers.

Director Salmon stated that when coming on to the Board he saw a unanimous vote for Steve's leadership, and he soon became aware of why this was. Steve was a great man and great friend in the short amount of time that Bill got to know him. Director Salmon expressed his appreciation to Chief Knox for moving forward on a plaque for Steve. He thanked District Administrator Franz for her work performance and the detail that is put in the monthly reports. He stated that he appreciated all the Board for being able to talk well and collaborate well. Director Salmon expressed that it is an honor to be here on the Board.

Vice President Golden stated that when he is through with his time on the Board what he will be most proud of is when Steve came onto the Board. He said that once a position was available on the Board, it didn't take much and you didn't have to twist an arm, Steve was the first person he wanted to talk with. He stated that Steve was so excited for the Board position. Vice President Golden supported the idea of the plaque because Steve not only showed up for Board meetings but showed up to support the fire department in other areas. He was considered a friend. Steve and Vice President Golden played guitars together. When Steve started undergoing his second round of treatments, he would say his voice wasn't very good, Vice President Golden noted that it was loud and strong!

10:49 AM

09/08/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

August 2021

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expense						
Income						
401 · Property Taxes						
Deposit	08/10/2021	DEP	Larimer County Trea...	Current Year Tax - Jul ...	106 · Ope...	4,774.54
Total 401 · Property Taxes						4,774.54
402 · Auto Taxes						
Deposit	08/10/2021	DEP	Larimer County Trea...	Specifice OWnership ...	106 · Ope...	2,033.98
Total 402 · Auto Taxes						2,033.98
403 · Bldg Levy (1.150 Mill for 2017)						
Deposit	08/10/2021	DEP	Larimer County Trea...	Bldg Levy (1.15 Mills)	106 · Ope...	522.93
Total 403 · Bldg Levy (1.150 Mill for 2017)						522.93
415 · Contract & Agreements						
Deposit	08/26/2021	Dep	Air Evac EMS Inc	membership reimb	106 · Ope...	91.80
Deposit	08/26/2021	DEP	Air Evac EMS Inc	membership reimb	106 · Ope...	550.80
Total 415 · Contract & Agreements						642.60
420 · Donations						
Deposit	08/26/2021	DEP	Bundy	donation	106 · Ope...	100.00
Deposit	08/26/2021	DEP	Erenberger	donation - S Switzer	106 · Ope...	250.00
Deposit	08/26/2021	DEP	Knox	donation	106 · Ope...	400.00
Total 420 · Donations						750.00
425 · Firewise Donations						
Deposit	08/26/2021	DEP	Larimer County EOC	Reimb Firewise Printing	106 · Ope...	268.36
Deposit	08/26/2021	DEP	CL FIRES	Firewise donation	106 · Ope...	500.00
Deposit	08/26/2021	DEP	NFPA - Firewise	NFPA Firewise donation	106 · Ope...	500.00
Total 425 · Firewise Donations						1,268.36
440 · Interest Income						
Deposit	08/10/2021	DEP	Larimer County Trea...	Current Tax Coll-Intere...	106 · Ope...	128.92
Total 440 · Interest Income						128.92
450 · Miscellaneous/Reimb Income						
Deposit	08/26/2021	DEP	Century Link	settlement	106 · Ope...	83.00
Deposit	08/26/2021	DEP		King Soopers rewards ...	106 · Ope...	331.93
Deposit	08/26/2021	DEP	Intact Claims Proces...	roofing ins claim 1	106 · Ope...	1,048.00
Check	08/31/2021	2573	First Bank	FirstCash Reward Doll...	106 · Ope...	99.62
Total 450 · Miscellaneous/Reimb Income						1,562.55
Total Income						11,683.88
Expense						
502 · Accounting						
Check	08/31/2021	2573	First Bank	Payroll - Intuit - CCCF	106 · Ope...	4.00
Total 502 · Accounting						4.00
503 · Office PC/Printer Supplies						
Check	08/31/2021	2573	First Bank	Ink - HP Instant Ink - C...	106 · Ope...	25.91
Total 503 · Office PC/Printer Supplies						25.91
505 · Admin (Supplies)						
513 · Telephone Expense						
Check	08/09/2021	EFT	Century Link	Bill Date - 7-19-2021	106 · Ope...	207.91
Check	08/20/2021	EFT	Century Link	Bill Date 8-1-2021	106 · Ope...	66.11
Total 513 · Telephone Expense						274.02
505 · Admin (Supplies) - Other						

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Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

August 2021

Type	Date	Num	Name	Memo	Split	Amount
Check	08/31/2021	2573	First Bank	goolge/Streamline/flow...	106 · Ope...	75.64
Total 505 · Admin (Supplies) - Other						75.64
Total 505 · Admin (Supplies)						349.66
510 · LCT Fees						
Deposit	08/10/2021	DEP	Larimer County Trea...	Current Year Fees - Ju...	106 · Ope...	108.54
Total 510 · LCT Fees						108.54
516 · Pinnacol Insurance - Expense						
Check	08/19/2021	2570	Pinnacol Assurance	Work Comp 2nd of 4 i...	106 · Ope...	443.00
Total 516 · Pinnacol Insurance - Expense						443.00
520 · Payroll Tax Expense						
Paycheck	08/31/2021	2575	Cheryl A Franz		106 · Ope...	0.00
Paycheck	08/31/2021	2575	Cheryl A Franz		106 · Ope...	127.53
Paycheck	08/31/2021	2575	Cheryl A Franz		106 · Ope...	29.83
Paycheck	08/31/2021	2575	Cheryl A Franz		106 · Ope...	0.00
Paycheck	08/31/2021	2576	Edwin V Sather Jr.		106 · Ope...	0.00
Paycheck	08/31/2021	2576	Edwin V Sather Jr.		106 · Ope...	29.66
Paycheck	08/31/2021	2576	Edwin V Sather Jr.		106 · Ope...	6.94
Paycheck	08/31/2021	2576	Edwin V Sather Jr.		106 · Ope...	0.00
Total 520 · Payroll Tax Expense						193.96
525 · Payroll and Benefits						
Paycheck	08/31/2021	2575	Cheryl A Franz		106 · Ope...	2,057.00
Paycheck	08/31/2021	2576	Edwin V Sather Jr.		106 · Ope...	478.50
Total 525 · Payroll and Benefits						2,535.50
531 · Bldg Maintenance / Repair						
Check	08/31/2021	2573	First Bank	door screen - Amz - C...	106 · Ope...	25.35
Total 531 · Bldg Maintenance / Repair						25.35
600 · Stations						
636 · Utilities-Electric						
Check	08/05/2021	EFT	Poudre Valley REA	Stmt Date - 7-21-2021	106 · Ope...	184.70
Check	08/05/2021	EFT	Poudre Valley REA	Bill Date 7-21-2021	106 · Ope...	29.00
Total 636 · Utilities-Electric						213.70
Total 600 · Stations						213.70
601 · Fire Fighting Supplies						
605 · FF Supplies						
Check	08/03/2021	2564	Russell Shumway	WL Pack	106 · Ope...	100.00
Check	08/31/2021	2573	First Bank	misc food -CCCCF	106 · Ope...	36.57
Total 605 · FF Supplies						136.57
607 · Personal Protection Equip						
Check	08/03/2021	2565	ROI Fire & Ballistic ...	number for helmets - I...	106 · Ope...	162.00
Total 607 · Personal Protection Equip						162.00
Total 601 · Fire Fighting Supplies						298.57
650 · Training						
651 · EMS Training						
Check	08/31/2021	2573	First Bank	EMT exp - CCCF	106 · Ope...	56.49
Check	08/31/2021	2577	Front Range Comm...	A Brown S02828, Fran...	106 · Ope...	6,809.04
Total 651 · EMS Training						6,865.53
652 · FF Training						
Check	08/25/2021	2572	Casey Johnson - Ex...	Food for Training 8-28	106 · Ope...	100.00

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Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

August 2021

Type	Date	Num	Name	Memo	Split	Amount
Total 652 · FF Training						100.00
Total 650 · Training						6,965.53
660 · Vehicles						
662 · Fuel Expense						
Check	08/31/2021	2574	Glacier View Road &...	stmt date 8-23-2021	106 · Ope...	705.19
Total 662 · Fuel Expense						705.19
692 · R&M 2013 Dodge Engine 502						
Check	08/12/2021	2566	Beck's Automotive	E502 - Repair Inv 7150	106 · Ope...	648.00
Check	08/25/2021	2571	Beck's Automotive	E502 - rear suspensio...	106 · Ope...	734.96
Total 692 · R&M 2013 Dodge Engine 502						1,382.96
660 · Vehicles - Other						
Check	08/12/2021	2567	Cimarron Hills Fire ...	Purchase of 2011 Che...	106 · Ope...	10,000.00
Total 660 · Vehicles - Other						10,000.00
Total 660 · Vehicles						12,088.15
699 · Equipment Purchase						
Check	08/18/2021	2568	Curtis - Tools for He...	Telecrib jr-struts x 2 - I...	106 · Ope...	2,698.00
Check	08/18/2021	2569	CoPro	Cutter/Spreader - Res...	106 · Ope...	19,776.86
Check	08/31/2021	2573	First Bank	Saw tool pks/flashlight...	106 · Ope...	827.94
Total 699 · Equipment Purchase						23,302.80
Total Expense						46,554.67
Net Ordinary Income						-34,870.79
Other Income/Expense						
Other Income						
441 · MM interest income						
Deposit	08/12/2021			Interest	116 · Mon...	1.83
Total 441 · MM interest income						1.83
Total Other Income						1.83
Other Expense						
750 · Depreciation Expense						
General Jour...	08/18/2021	93		Depreciation Expense ...	185 · Acc...	5,367.35
Total 750 · Depreciation Expense						5,367.35
Total Other Expense						5,367.35
Net Other Income						-5,365.52
Net Income						-40,236.31

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Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Check Over \$1000

August 2021

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Aug 21				
	08/12/2021	2567	Cimarron Hills Fire Protecti...	-10,000.00
	08/18/2021	2568	Curtis - Tools for Heroes	-2,698.00
	08/18/2021	2569	CoPro	-19,776.86
	08/31/2021	2575	Cheryl A Franz	-1,732.64
	08/31/2021	2577	Front Range Community C...	-6,809.04
Aug 21				<u>-41,016.54</u>

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09/08/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Budget vs. Actual Monthly Budget

August 2021

	Aug 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	4,774.54	21,815.75	-17,041.21	21.9%
402 · Auto Taxes	2,033.98	1,000.00	1,033.98	203.4%
403 · Bldg Levy (1.150 Mill for 2017)	522.93	2,389.33	-1,866.40	21.9%
415 · Contract & Agreements	642.60	0.00	642.60	100.0%
420 · Donations	750.00	0.00	750.00	100.0%
421 · Fund Raising	0.00	0.00	0.00	0.0%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	1,268.36	0.00	1,268.36	100.0%
440 · Interest Income	128.92	0.00	128.92	100.0%
450 · Miscellaneous/Reimb Income	1,562.55	0.00	1,562.55	100.0%
Total Income	11,683.88	25,205.08	-13,521.20	46.4%
Expense				
502 · Accounting	4.00	4.00	0.00	100.0%
503 · Office PC/Printer Supplies	25.91	26.00	-0.09	99.7%
505 · Admin (Supplies)				
513 · Telephone Expense	274.02			
505 · Admin (Supplies) - Other	75.64	350.00	-274.36	21.6%
Total 505 · Admin (Supplies)	349.66	350.00	-0.34	99.9%
506 · FF Administration	0.00	0.00	0.00	0.0%
509 · Bldg Interest	0.00	0.00	0.00	0.0%
510 · LCT Fees	108.54	216.00	-107.46	50.3%
515 · General Insurance	0.00	0.00	0.00	0.0%
516 · Pinnacol Insurance - Expense	443.00	250.00	193.00	177.2%
517 · Firewise Expense	0.00	0.00	0.00	0.0%
520 · Payroll Tax Expense	193.96	194.00	-0.04	100.0%
522 · FF/EMS Reimbursement	0.00	0.00	0.00	0.0%
525 · Payroll and Benefits	2,535.50	2,916.66	-381.16	86.9%
526 · Legal Expense	0.00	0.00	0.00	0.0%
527 · Newsletter	0.00	0.00	0.00	0.0%
530 · Appreciation	0.00	0.00	0.00	0.0%
531 · Bldg Maintenance / Repair	25.35	26.00	-0.65	97.5%
540 · Communications	0.00	1,072.72	-1,072.72	0.0%
570 · EMS Supplies	0.00	0.00	0.00	0.0%
600 · Stations				
636 · Utilities-Electric	213.70			
600 · Stations - Other	0.00	214.00	-214.00	0.0%
Total 600 · Stations	213.70	214.00	-0.30	99.9%
601 · Fire Fighting Supplies				
605 · FF Supplies	136.57			
607 · Personal Protection Equip	162.00			
601 · Fire Fighting Supplies - Other	0.00	300.00	-300.00	0.0%
Total 601 · Fire Fighting Supplies	298.57	300.00	-1.43	99.5%
630 · Pension Trust Expense	0.00	0.00	0.00	0.0%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	6,865.53			
652 · FF Training	100.00			
650 · Training - Other	0.00	6,870.00	-6,870.00	0.0%
Total 650 · Training	6,965.53	6,870.00	95.53	101.4%
660 · Vehicles				
662 · Fuel Expense	705.19			
692 · R&M 2013 Dodge Engine 502	1,382.96			
660 · Vehicles - Other	10,000.00	2,089.00	7,911.00	478.7%
Total 660 · Vehicles	12,088.15	2,089.00	9,999.15	578.7%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual Monthly Budget
August 2021

	Aug 21	Budget	\$ Over Budget	% of Budget
699 · Equipment Purchase	23,302.80	2,180.00	21,122.80	1,068.9%
Total Expense	46,554.67	16,708.38	29,846.29	278.6%
Net Ordinary Income	-34,870.79	8,496.70	-43,367.49	-410.4%
Other Income/Expense				
Other Income				
441 · MM interest income	1.83			
Total Other Income	1.83			
Other Expense				
750 · Depreciation Expense	5,367.35			
Total Other Expense	5,367.35			
Net Other Income	-5,365.52			
Net Income	-40,236.31	8,496.70	-48,733.01	-473.6%

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Budget Overview vs Actual +/- Year to Date

January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	254,912.77	261,789.00	-6,876.23	97.4%
402 · Auto Taxes	14,456.23	12,000.00	2,456.23	120.5%
403 · Bldg Levy (1.150 Mill for 2017)	27,919.35	28,672.00	-752.65	97.4%
415 · Contract & Agreements	1,217.94	500.00	717.94	243.6%
420 · Donations	39,605.00	3,000.00	36,605.00	1,320.2%
421 · Fund Raising	653.19	1,000.00	-346.81	65.3%
422 · Equipment Grant	0.00	2,500.00	-2,500.00	0.0%
425 · Firewise Donations	1,348.36	500.00	848.36	269.7%
440 · Interest Income	89.40	100.00	-10.60	89.4%
450 · Miscellaneous/Reimb Income	2,189.22	500.00	1,689.22	437.8%
Total Income	342,391.46	310,561.00	31,830.46	110.2%
Expense				
502 · Accounting	2,996.44	3,000.00	-3.56	99.9%
503 · Office PC/Printer Supplies	125.94	2,900.00	-2,774.06	4.3%
505 · Admin (Supplies)				
513 · Telephone Expense	2,678.25			
505 · Admin (Supplies) - Other	1,833.78	5,200.00	-3,366.22	35.3%
Total 505 · Admin (Supplies)	4,512.03	5,200.00	-687.97	86.8%
506 · FF Administration	2,251.32	10,000.00	-7,748.68	22.5%
509 · Bldg Interest	1,312.54	2,377.72	-1,065.18	55.2%
510 · LCT Fees	5,661.90	4,500.00	1,161.90	125.8%
515 · General Insurance	11,427.00	12,200.00	-773.00	93.7%
516 · Pinnacol Insurance - Expense	1,036.00	3,000.00	-1,964.00	34.5%
517 · Firewise Expense	4,143.36	6,000.00	-1,856.64	69.1%
520 · Payroll Tax Expense	1,630.23	2,678.00	-1,047.77	60.9%
522 · FF/EMS Reimbursement	11,950.00	22,500.00	-10,550.00	53.1%
525 · Payroll and Benefits	21,310.30	35,000.00	-13,689.70	60.9%
526 · Legal Expense	2,845.00	5,000.00	-2,155.00	56.9%
527 · Newsletter	1,073.07	3,000.00	-1,926.93	35.8%
530 · Appreciation	178.37	2,900.00	-2,721.63	6.2%
531 · Bldg Maintenance / Repair	5,218.69	15,700.00	-10,481.31	33.2%
540 · Communications	6,204.30	11,800.00	-5,595.70	52.6%
570 · EMS Supplies	1,106.62	2,500.00	-1,393.38	44.3%
600 · Stations				
636 · Utilities-Electric	1,746.63			
637 · Utilities - Propane	3,487.10			
638 · Pest Control - Trash	60.00			
600 · Stations - Other	0.00	8,000.00	-8,000.00	0.0%
Total 600 · Stations	5,293.73	8,000.00	-2,706.27	66.2%
601 · Fire Fighting Supplies				
605 · FF Supplies	2,839.82			
606 · Wildland Gear	639.95			
607 · Personal Protection Equip	14,708.65			
601 · Fire Fighting Supplies - Other	187.00	19,000.00	-18,813.00	1.0%
Total 601 · Fire Fighting Supplies	18,375.42	19,000.00	-624.58	96.7%
630 · Pension Trust Expense	462.68	600.00	-137.32	77.1%
631 · Pension Contribution	0.00	6,000.00	-6,000.00	0.0%
650 · Training				
651 · EMS Training	7,749.52			
652 · FF Training	1,612.05			
650 · Training - Other	0.00	18,000.00	-18,000.00	0.0%
Total 650 · Training	9,361.57	18,000.00	-8,638.43	52.0%
660 · Vehicles				
662 · Fuel Expense	1,284.31			
668 · R&M 1995 Pierce International	181.11			
670 · R&M 2007 Ford Tender 2	489.29			
672 · R&M 2009 Chev - Squad 2	161.52			

10:58 AM

09/08/21

Cash Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
676 · R&M 2010 Dodge Ambulance R3	262.50			
677 · R&M 2013 Polaris UTV E705	419.68			
691 · R&M 2013 Dodge Engine 501	1,218.97			
692 · R&M 2013 Dodge Engine 502	2,506.69			
695 · R&M E302	566.20			
660 · Vehicles - Other	10,000.00	19,000.00	-9,000.00	52.6%
Total 660 · Vehicles	17,090.27	19,000.00	-1,909.73	89.9%
699 · Equipment Purchase	27,672.27	8,000.00	19,672.27	345.9%
Total Expense	163,239.05	228,855.72	-65,616.67	71.3%
Net Ordinary Income	179,152.41	81,705.28	97,447.13	219.3%
Other Income/Expense				
Other Income				
441 · MM interest income	31.95			
Total Other Income	31.95			
Other Expense				
750 · Depreciation Expense	42,938.80			
Total Other Expense	42,938.80			
Net Other Income	-42,906.85			
Net Income	136,245.56	81,705.28	54,540.28	166.8%

GLACIER VIEW FIRE PROTECTION DISTRICT

First Bank - Visa

August 2021

Type	Date	Num	Memo	Account	Split	Amount
First Bank						
Check	08/31/2021	2573	Stmnt date 7-1...	106 · Operating Acc...	-SPLIT-	-952.28
Check	08/31/2021	2573	Payroll - Intuit...	502 · Accounting	106 · Operatin...	4.00
Check	08/31/2021	2573	Ink - HP Insta...	503 · Office PC/Print...	106 · Operatin...	25.91
Check	08/31/2021	2573	goolge/Strea...	505 · Admin (Suppli...	106 · Operatin...	75.64
Check	08/31/2021	2573	door screen - ...	531 · Bldg Maintena...	106 · Operatin...	25.35
Check	08/31/2021	2573	misc food -CC...	605 · FF Supplies	106 · Operatin...	36.57
Check	08/31/2021	2573	EMT exp - CC...	651 · EMS Training	106 · Operatin...	56.49
Check	08/31/2021	2573	Saw tool pks/f...	699 · Equipment Pur...	106 · Operatin...	827.94
Check	08/31/2021	2573	FirstCash Re...	450 · Miscellaneous/...	106 · Operatin...	-99.62

11:04 AM

09/08/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Transaction Detail by Account
 January through December 2021

Type	Date	Num	Name	Memo	Split	Amount
420 - Donations						
Deposit	01/12/2021	DEP	FNBO - Noel Barrett...	donation - CPF	106 · Oper...	20,000.00
Deposit	01/12/2021	DEP	Great Western Oper...	donation	106 · Oper...	4,000.00
Deposit	01/14/2021	DEP	David and Patricia M...	Donation	106 · Oper...	300.00
Deposit	01/14/2021	DEP	Timothy and Lesha ...	Donation - CPF	106 · Oper...	5,000.00
Deposit	01/14/2021	DEP	Francis A Feist	donation	106 · Oper...	300.00
Deposit	01/14/2021	DEP	David and Aleesha ...	donation	106 · Oper...	100.00
Deposit	01/26/2021	DEP	Anita and Jeff Aem...	donation	106 · Oper...	100.00
Deposit	02/10/2021	DEP	Mountain Gals	donation	106 · Oper...	100.00
Deposit	03/01/2021	DEP	LC 4Wheel Drive Club	Donation	106 · Oper...	200.00
Deposit	03/01/2021	DEP	Poudre Valley REA	Donation - CPF	106 · Oper...	6,000.00
Deposit	04/01/2021	DEP	Ponderosa Realty A...	Donation	106 · Oper...	750.00
Deposit	04/15/2021	DEP	Dave Burk	Donation	106 · Oper...	200.00
Deposit	05/20/2021	DEP	Harry and Debbie Kl...	donations	106 · Oper...	100.00
Deposit	06/03/2021	DEP	Hawkeye Rental LLC	Donation	106 · Oper...	1,000.00
Deposit	07/15/2021	DEP	C Franz	donation - Stripe	106 · Oper...	25.00
Deposit	07/21/2021	DEP	Shirley Peterson	donation	106 · Oper...	25.00
Deposit	07/21/2021	DEP	Max & Lavonne Breite	donation	106 · Oper...	55.00
Deposit	07/21/2021	DEP	R Stroh	donation	106 · Oper...	100.00
Deposit	07/28/2021	DEP	K Des Marais	donation - Stripe	106 · Oper...	500.00
Deposit	08/26/2021	DEP	Bundy	donation	106 · Oper...	100.00
Deposit	08/26/2021	DEP	Erenberger	donation - S Switzer	106 · Oper...	250.00
Deposit	08/26/2021	DEP	Knox	donation	106 · Oper...	400.00
Total 420 - Donations						39,605.00
TOTAL						<u>39,605.00</u>

To: Glacier View Fire District Board Members

September 2021 Chief Report

- We ran 11 calls in August. 6 medicals, 2 MVA's, 2 wildland fires (one was mutual aid to Livermore) and 1 camp fire investigation.
- ESO Update – ESO bought Emergency Reporting (the program we currently use). Bridget found out that next year we will be able to switch from ER to ESO for free. We don't have an exact date for this yet, but she will keep us informed as she gets updates. We are going to push back the January 1 timeline to switch programs to later next year which will save us a significant amount of money. The annual membership expense will still increase up once we switch.
- Extrication equipment update – We trained with the new extrication equipment at our September Saturday training, and it has been placed in service on the engine. Also, I met with Mountain View Fire in Longmont and they are donating a used extrication set to us to use as a secondary unit on our other engine. I went down and picked it out, along with 11 fire hose nozzles to replace some of our older ones. They will deliver all of it later this month after their board approves the donation. We are looking into what to do with the old sets we are replacing. We will come up with a plan to dispose of the old sets and bring it to the board in October. Thank you, Board member Thompson, for attending the training and getting some photos.
- The new squad is at Beck's automotive getting a maintenance evaluation to check it out mechanically. We are currently working on registering it. Once that is done, we will remove the other departments decals and put it in service for our use. We will get our decals put on it, and we are going to add a 3" lift kit due to its low ground clearance. I will have a final cost at next month's board meeting, but if Beck doesn't find anything that needs repaired we should be under \$15,000.
- The Tenders will go in this month to get the swivel dumps added to them. That will complete the first Larimer County grant for them, and we can receive the matching reimbursement. Also, we have received most of the equipment from the second Larimer County grant. We are waiting on the Porta-tanks to arrive, then we can close out that grant and receive our reimbursement for it.
- We would like to use the rest of the Cameron Peak fire donations for gear we need. I am working with the officers to get a list together of things we would like to use the donations for. We will get the list together and present it to the board in October.

Respectfully submitted,

Acting Glacier View Fire Chief Dan Knox

Cheryl Franz
District Administrator Report
Agenda Item 4

a. Administrative -

Usual work product such as prepare Board Meeting Agenda & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Budget work. Handbook work.

Filled out Audit Report documents from Pinnacol Assurance for Worker's Comp period 07/01/2020 to 07/01/2021

Money Transfers: (See Attachments)

Transferred \$19,776.86 From MM - Capital Equipment to Operating – for purchase of the Rescue Tools

Transferred \$10,000 from MM – Capital Equipment to Operating – for purchase of Squad 1

Transferred \$500 from MM – CPF donations to Operating – to cover remainder of \$4000 invoice (\$3,500 was budgeted in Firewise)

Run Log for August 2021 – 6 medical calls, 2 Fire, 1 smoke report, 2 other – Total calls for the year – 68

a. Cameron Peak Fire – Donations –

Remaining balance in CPF to be paid to Ember Alliance is \$32,440

Remaining balance of undesignated CPF Funds are \$9,448.40

There will be a presentation regarding the undesignated funds at the October Board meeting

b. Grants –

State Homeland Security Grant (SHSG) – Nothing new to report

Supplemental Larimer County Fire Grant (LCFG) – Many of the grant items have been purchased and will be billed out in September for reimbursement. There will be an itemized report at the October Board Meeting of final costs and reimbursements expected.

f. Ongoing Projects –

Building Repair from snow damage – I will be meeting with the insurance claims representative on Wednesday to finalize the snow damage claim. The roofer and HVAC contractors will be up on September 28th.

Lighting in the Bay – Josh from Robert's Electric notified me that the lighting has been shipped and should be in and the job complete by the end of September.

g. Correspondence/Donations –

A check in the amount of \$7,351.83 was received from the Larimer County Treasury for the July 2021 tax period. GVFD received \$750 from individual donations for the month of August and 1,268.36 of remaining Firewise donations were deposited, which were received at the end of July. GVFD was reimbursed from Air Evac \$642.60 for membership contracts. King Soopers refunded \$331.93 in Royalty Rewards. FirstCash Reward from FirstBank credited our bank account for 99.62. Centurylink reimbursed GVFD \$83 due to a settlement agreement. Thank you all for your donations to GVFD!

Respectfully Submitted,

Cheryl Franz - District Administrator

UNDESIGNATED CAMERON PEAK FIRE - DONATIONS

<u>DATE</u>	<u>AMOUNT</u>	<u>DONOR</u>
Sep-20	1,000	Schrader Propane
Oct-20	1799.96	Custom Ink - Fundrasier
Oct-20	1,400	Miscellaneous Donors
Nov-20	2,500	Miscellaneous Donors
Nov-20	400	Thompson Valley Chiroparactic
Dec-20	2,500	Big D Properties
Dec-20	520	Buckhorn Properties
Dec-20	1,150	Miscellaneous Donors
Dec-20	10,000	El Pomar Foundation **
Jan-21	20,000	Noel Barrett Schuler Foundation
Jan-21	5,000	Private Donor
Mar-21	6,000	PVREA
TOTAL	52,270	
	<u>42,821.60</u>	TOTAL Designated Funds Issued
	9,448.40	TOTAL Undesignated Funds

DESIGNATED CAMERON PEAK FIRE DONATIONS

1,871.92	Chain Saws - 12-15-2020 **
8,009.68	BK Radios - 12-23-2020 **
<u>32,940.00</u>	CWPP - PMT TBD *
42,821.60	TOTAL Designated Funds Issued

CWPP	32,940.00	CWPP - PMT TBD *
	<u>-500</u>	8-26-2021 - Pmt incld w. 21Firewise Budget of \$3,500
	32.440.00	Remiander amt of pmts to Ember Alliance



1st EA pmt was \$4,000

GVFD - MONEY MARKET ACCOUNT -

Capital Equipment Reserve

<u>Date</u>		<u>Balance</u>	
12/31/2015	Beginning Balance	63,700	
3/31/2016	transfer \$25,700 to Operating	25,700	38,000 Payoff lease balance on 501/502
12/31/2016	BOD approved Annual Transfer		38,000
Aug-17	transfer \$20K from Operating	20,000	58,000
Nov-17	transfer \$35k to Operating	35,000	23,000 Type 1 Engine
Feb-18	transfer \$7K from Operating	7,000	30,000 Sale of Rescue 1
Oct-18	transfer \$16K from Operating	16,000	46,000 Sale of Equipment
18-Oct	BOD approved Annual Transfer	20,000	66,000
Nov-19	BOD approved Annual Transfer	20,000	86,000
4/29/2020	Transfer from MM to Operating	3,000	83,000 Payoff Skidster - GVM HOA
5/28/2020	Transfer from MM to Operating	-6,825	76,175 Pruchase of IR Camera
5/28/2020	Transfer from MM to Operating	-4,257	71,918 Purchase of PPE
7/29/2020	Transfer from Operating to MM	6,825	78,743 LC Grant for IR Camera
11/31/2020	Additional accum interest	68	78,811
12/10/2020	BOD approved Annual Transfer	23,000	101,811
12/30/2020	Transfer from WL Res to Cap Reserve	30,000	131,811 Per Fire Chief Recom
12/30/2020	Transfer from Comm Res to Cap Res	6,000	137,811 10-Year Plan
12/20/2020	Transfer from Operating to MM	4,257	142,068 Reim PPE Purch
12/31/2020	Ending Balance		142,068
8/26/2021	Transfer from MM to Operating	-10,000	132,068 Purchase of Squad 1
8/26/2021	Transfer from MM to Operating	-19,777	112,291 Purchase of Rescue Tool

* Required W/H - 10 year Capital Replacement Plan
 2020 for Pumper Purchase - 2025 \$35,822 6,045

To: GVFD Board of Directors
Fr: Warren Jones, CWPP Project Manager
Date: September 8, 2021
Re: September progress report

In September we made good progress in several areas on the CWPP project.

First draft of risk assessment maps: The Ember Alliance has produced the first written draft of the risk assessment maps. The core team reviewed these at their meeting on September 7. They will be refined and presented to the first key stakeholder meeting later this month. They are attached. Note that at this level there is a degree of orientation needed to apply these maps. This will be provided at the key stakeholder, and later emergency response partner and general community meetings. The Ember Alliance advised that new information on weather inputs indicates that the 90% risk maps need to be updated to 25 mph wind speeds.

Road map: Casey and I met with Ember Alliance to confirm the road network to be used in later in evacuation modeling. The values-at-risk map will be updated at later stakeholder meetings.

Core team meeting: The core team met on September 7. They reviewed the first draft of the risk assessment as well as the electronic drafts of evacuation risk points and ember spread. These electronic maps are not yet available. They also discussed the first key stakeholder meeting.

Key stakeholder meeting: The Ember Alliance reported that we'll be ready soon to start stakeholder meetings. The first will be key stakeholders. These are the home owner associations, GVM boards and manager, North 40 Alliance, Magic Sky and Sundance Guest Ranches. The core team will be developing a specific list of key stakeholders to invite. It is likely that this first meeting will be the week of September 27. I'll be talking with Dan about the use of the station for this in regards to Covid precautions. If board members what to attend it may be necessary to make the appropriate meeting notifications.

2022 PROPOSED BUDGET--ASSESSMENT RATE 7.15 VS 6.5

		7.15 Rate	6.5 Rate	CHANGE
	PROJECTED	PROPOSED	PROPOSED	
	ACTUAL	BUDGET	BUDGET	
	2021	2022	2022	
Taxable Assed Valuation		\$28,552,580	\$26,307,484	(\$2,245,096)
INCOME:				
Cash on Hand	\$128,533	\$125,073	\$125,073	
Property Tax (10.50 mill)	\$261,789	\$299,802	\$276,229	(\$23,574)
Bldg Levy (1.150 mill)	\$28,672	\$32,835	\$30,254	(\$2,582)
Auto Taxes	\$12,000	\$12,000	\$12,000	
Contracts	\$575	\$500	\$500	
Donations	\$38,855	\$3,000	\$3,000	
Fund Raising	\$1,103	\$1,000	\$1,000	
Grants-Misc (EMS, PPE)	\$2,500	\$6,000	\$6,000	
Firewise	\$500	\$500	\$500	
Interest Income	\$64	\$100	\$100	
Refunds, Reimbursement, Misc	\$627	\$500	\$500	
TOTAL Mil Levy Funds & Other Revenue	\$346,685	\$356,238	\$330,082	(\$26,155)
Appropriated Reserve Transfer				
TOTAL Revenue Available all Sources	\$346,685	\$356,238	\$330,082	
EXPENDITURES:				
Administration:				
Accounting	\$2,992	\$3,400	\$3,400	
FF Admin	\$9,751	\$4,600	\$4,600	
General Insurance	\$11,427	\$12,500	\$12,500	
LCT Fees	\$5,899	\$6,858	\$6,338	
Office PC/Printer Supplies	\$2,600	\$2,900	\$2,900	
Admin (phones, cells, supplies)	\$1,758	\$1,200	\$1,200	
Telephone	\$3,904	\$3,800	\$3,800	
Administrative Salaries	\$33,275	\$35,000	\$35,000	
Payroll Tax Expense	\$2,546	\$2,678	\$2,678	
Pinnacol Ins. Expense	\$3,093	\$3,000	\$3,000	
Legal Expense	\$4,445	\$6,000	\$6,000	
Election Costs	\$0	\$4,000	\$4,000	
Newsletter	\$3,073	\$3,000	\$3,000	
TOTAL ADMINISTRATION	\$84,764	\$88,936	\$88,415	
Appreciation Fund	\$2,678	\$4,000	\$4,000	
Communications*****	\$11,594	\$5,000	\$5,000	
EMS Supplies	\$2,507	\$3,000	\$3,000	
Fire Fighting-Volunteer Protective Equip	\$18,577	\$19,000	\$19,000	
Stations-Utilities	\$7,080	\$8,000	\$8,000	
Training (EMS/FF)	\$17,396	\$18,500	\$18,500	
FF/EMS Reimbursement	\$22,950	\$22,500	\$22,500	
Vehicles-Operations	\$19,002	\$19,000	\$19,000	
Equipment Purchase*	\$9,477	\$5,000	\$5,000	
Building Maintenance**	\$6,693	\$15,000	\$15,000	
Firewise-Emergerncy Preparedness	\$6,143	\$2,500	\$2,500	
Wildland Fire (included in Equipment)	\$0	\$10,000	\$10,000	
TOTAL OPERATIONS	\$124,097	\$131,500	\$131,500	
TOTAL EXPENSES	\$208,861	\$220,436	\$219,915	

NET CASH FLOW	\$137,825	\$135,802	\$110,167	
Cash on Hand	\$128,533	\$125,073	\$125,073	
Appropriated Reserves Exp-Transfer				
BOND P & I	\$19,262	\$19,262	\$19,262	
FFPA PENSION TRUST FUND	\$613	\$600	\$600	
PENSION CONTRIBUTION	\$6,000	\$6,000	\$6,000	
APPROPRIATED RESERVES	\$115,410	\$103,573	\$100,992	
TOTAL Transfer Payments	\$141,285	\$129,435	\$126,854	
TOTAL ALL EXPENDITURES	\$350,146	\$349,871	\$346,769	
CHECKING CARRYOVER	\$125,073	\$131,439	\$108,386	(\$23,053)
CHECKING RESERVES:				
Tabor	\$6,266	\$6,613	\$6,597	
Operations Reserve	\$118,807	\$124,826	\$101,789	
Total Checking Reserves	\$125,073	\$131,439	\$108,386	(\$23,053)
ANNUAL TRANSFERS	\$0			
Capital-Equipment	\$70,000	\$70,000	\$70,000	
Bldg Maint. Reserve	\$9,410	\$13,573	\$10,992	
Grants				
Wildland Fire		\$0	\$0	
FF-PPE		\$0	\$0	
Communications	\$16,000	\$0	\$0	
Contingency Fund	\$20,000	\$20,000	\$20,000	
TOTAL	\$125,410	\$103,573	\$100,992	