

Glacier View Fire Protection District

Agenda

May 10th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

This Zoom Meeting WILL BE recorded

SWEAR IN OF MEMBERS – Donnie Smith, Casey Johnson

1. Secretary's Report – ACTION: Approve as presented

- (a) Approve Board Meeting Minutes of April 12thth, 2021

2. Treasurer's Report – ACTION: Approve as presented

- (a) Balance Sheet – As of April 2021
- (b) P&L – Detail – April 2021
- (c) Checks Over \$1000 – April 2021
- (d) P&L - Budget vs. Monthly Actual Budget – April 2021
- (e) P&L – Budget Overview vs. Actual +/- Year-to-Date – April 2021
- (f) GVFD Visa – As of April 2021
- (g) Donation Report – As of April 2021

3. Chief's Report – Chief Report Submitted to Board

4. District Administrator's Report – District Administrator report submitted to the Board

5. Committee Reports

- a) **Handbook** - (Cheryl Franz, Steve Switzer, and Randy Golden,) – Report submitted to Board in District Administrator Report
- b) **Website/IT Committee** – (Cheryl Franz, Steve Switzer) - Report submitted to Board in District Administrator Report
- c) **Patronage Committee** - (David Thompson, Gordon Cunningham)
- d) **Budget Committee** – (Dave Burk, Fred Delano, David Thompson, Cheryl Franz, Warren Jones)
- e) **Firewise Committee** – (Doug Bond, Eric Ford, Dave Burk, Cheryl Franz)

(Committee Reports – Continued)

f) **CWPP Committee** – (Warren Jones, Peter Henderson, Randy Golden, Bill Salmon)

g) **Newsletter Committee** – (Cheryl Franz, Steve Switzer)

6. Unfinished Business:

Poudre Valley REA Pilot Program – Energy Assessment – District Administrator Report
Propane – District Administrator Report

7. New Business:

Wildfire Briefing – Peter Henderson
2023 Sundown on 1.15 Mill Levy

During Public Comment there will be three minutes per person. The Board cannot get into a long-detailed discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

8. Public Comment:

9. Director Comment:

10. Adjournment

Next Scheduled Board Meeting: Monday, June 14th, at 7:00PM



Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

April 12th, 2021 at 7:00pm

Meeting was called to order at 7:02 PM via ZOOM

Board of Directors present: President Steve Switzer, Vice President Randy Golden, Treasurer David Thompson, Secretary Gordon Cunningham, Director Bill Salmon

Fire Department members present: Fire Chief Warren Jones, Assistant Chief Jim Perry, Captain Peter Henderson, member Eric Ford, and District Administrator Cheryl Franz

Public members: 1

Confirmation that there are no changes to the agenda

Confirmation of Board Positions are as follows: President – Steve Switzer, Vice President – Randy Golden, Treasurer – David Thompson, Secretary – Gordon Cunningham, Director – Bill Salmon. President Switzer entertained a motion to approve the Board positions as remaining the same with Gordon Cunningham being appointed to the Secretary position. Treasurer Thompson accepted the motion. Vice President Golden seconded. Call for discussion, no discussion. All in favor, the motion carried.

- 1. Secretary's Report:** Report was submitted and made part of the minutes. Secretary Cunningham reported that the March minutes were ready for approval. President Switzer made a motion to approve the Board Meeting Minutes from March 8th, 2021 as presented. Vice President Golden accepted the motion. Director Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried.
- 2. Treasurer's Report:** Treasurer Thompson presented the March Treasurer's Report. He reviewed the P & L Detail, P & L Budget vs. Monthly Actual Budget, and the Budget Overview vs Actual +/- Year-to-Date. He highlighted the donation from PVREA for the Cameron Peak Fire. Treasurer Thompson noted the payments for Fire Station 1 building and GVFD General Insurance and Blanket Sickness/Accident Policies. President Switzer made a motion to accept the Treasurer Report as presented. Vice President Golden accepted the motion. Director Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried.

3. Chief's Report: Report submitted to Board.

Chief discussed his bullet points as submitted in his report to the Board.

Covid-19 Update - Chief Jones reported that there has been a surge in positive Covid testing numbers. He is not sure on the impact of Covid up on the mountain. EMS will continue using the fire station training room for their monthly training. All other trainings are in the bay and members are taking necessary PPE precautions. Chief Jones believes that the vaccinations being given will be effective with the variants that are emerging.

April-July Master Schedule – Submitted in Board Packet

FF Training for the next couple of months will focus on wildland fire and will be headed up by Captain Peter Henderson.

First Quarter Incidents – Chief Jones noted that GVFD is down on calls by a third, but that seems to be the same with the other departments. Treasurer Thompson asked Chief Jones to consider EMR for all members. Chief Jones said that all members are CPR / AED Certified and as part of a member's probationary period they will complete a Basic Ambulance Medical Assist training.

Operations Work Plan – Squad, Type 6, Rescue Tool are on the Capital Replacement Plan. Captain Peter Henderson is continuing to work on selling E502 with the funds going toward purchasing a Type 6. Assistant Chief Dan Knox is researching for a second Squad which would allow GVFD to get medical responders on scene quicker.

All other projects listed on the Chief's report have been budgeted in the 2021 Budget. Chief Jones made a request to the Board and asked at what level of spending would the Board like for staff to bring forward a purchasing request. Treasurer Thompson reminded Chief Jones that there are Capital Replacement Plan Projects and 2021 Budget Projects. He stated that all Capital Replacement Plan projects must be approved by the Board. President Switzer added that if a situation came up that needed immediate attention the Board would call a Special Board Meeting. Chief Jones stated that some of the budgeted project numbers are coming in with a higher cost than expected and will be identified and prioritized during mid-year. Chief Jones stated that Assistant Chief Jim Perry will be taking on the Training Building Project. This project will take estimate work, construction work, architectural work, and possible engineering work. GVFD will also be working with the GVM HOA and ACC Committee for approval on the training building project. This will be a multi-year project. Chief Jones suggested this project be used in conjunction with donation money and donated services. Treasurer Thompson asked Chief Jones to let him know an estimate on this project so he can move forward with pursuing donations.

Snowstorm Response Improvements – Chief Jones stated that the membership suggested that GVFD go back to using chains for our vehicles. GVFD relies on GVM HOA and County to open the roads during these heavy snowstorms. The storm shut GVFD down for 48 hours. Chief Jones noted that they would also look at a V plow for one of the vehicles and will talk about it this Fall.

(Chief's Report – continued)

New Members – Chief Jones will bring on about 2-3 new members.

EMT Training – Chief Jones stated that there will be three members attending EMT class this Fall. Two EMT spots were budgeted, and the officers agreed to support three so there would be more medical staff available for response.

Community Slash Piles – Chief Jones is hoping to burn the GVM HOA piles in the next several days as the weather looks more favorable. Captain Peter Henderson and Chief Jones have been discussing options if burning the slash piles does not take place. This is becoming a more difficult issue every year as there are more restrictions and regulations that GVFD is required to follow with large slash piles.

Warren's Job – Chief Jones has a contracting job in El Paso County starting next week. He will be gone Sunday night through Thursday night for six months. He has discussed this with the membership and officers. He stated that most of the trainings are on Saturday so he will be back for them. He reassured the Board that there would no impact to the organization. Treasurer Thompson ask who his stand in would be. Chief Jones will not designate one person for acting Chief and feels that he will be available to do what he normally does while away. President Switzer added that Chief Jones and he discussed the job and felt that this would be good for him. President Switzer was encouraged by the leadership team and was comfortable with Chief Jones being away and felt this would provide for a good learning experience for the membership.

4. District Administrator Report: Report submitted to Board

District Administrator Franz highlighted the two grants that have been submitted and the CREATE Grant that is in the works.

District Administrator Franz and Treasurer Thompson reviewed documentation for the Un-designation and Designated donations from the Cameron Peak Fire. After review, just before the Board meeting, the document was revised and will be updated and sent out to the Board as Obligated and Unobligated Donations. District Administrator Franz will transfer a total of \$42,388.40 into an Obligated Donations Reserve and continue to track specific obligated donations within the Reserve Account. Of the \$42,388.40, \$9,448.40 of the Cameron Peak Fire is Unobligated. The remaining \$32,940 is for the CWPP and will be paid out as per the stated contract with The Ember Alliance.

5. Committee Reports:

(a) Website Committee – IT Committee (Steve Switzer, Randy Golden, Cheryl Franz) In District Administrator Report - Streamline is waiting for Weebly to release our glacierviewfiredept.com domain then Streamline can embed glacierviewfire.gov as the domain name. The new website is up, and District Administrator Franz encouraged feedback and ideas to move forward with complying the website.

(Committee Reports – continued)

- (b) Handbook Committee** – (President Switzer, Randy Golden, Cheryl Franz) In District Administrator Report – In District Administrator Report
- (c) Patronage Committee** - (David Thompson) Treasurer Thompson added that he would like to see others help out on the Patronage Committee.
- (d) Budget Committee** – (Dave Burk, Fred Delano, David Thompson, Cheryl Franz, Warren Jones) Dave Burk would like to schedule the first Budget meeting and asked the Board to decide tonight the process and procedure for the Budget Committee. President Switzer asked the Board to review the bullet points prior to the meeting and opened discussion on the bullet points.

1. Board to establish a spending cap of 3% across the entire proposed budget, including the funding matters in (2) below.
2. Board has previously established spending priorities for capital items by approving the Ten-Year Capital Improvement Plan. These are to be adhered to tightly.
3. Board to continue, as well, to be closely guided over-all by the spending priorities reflected in 6B approval.
4. Board to establish deadline for budget submission – The week before the August meeting.
5. Board to establish budget submission process consisting of one-page written request per item, to Board and Committee for ease in current budget year planning and carry over requests not funded in the prior budget year.
6. Board to have Budget Committee begin in April the week after the hard adoption of these points as may be adjusted and finalized at the April 12, 2021 Board meeting.
7. Board to have one Department member on the Committee, which Chief Jones will designate, to be added by the first Budget Committee meeting after the April 12, 2021 board meeting, or as soon as practicable given department processes.
8. Board to have Chief or his designee submit all priorities and lesser requests by no later than May 15, 2021, maybe five, by budget category, that are not otherwise established by the above referenced Ten Year Capital Improvement Plan and 6B guidance. No further priorities should be submitted after the foregoing date, so that discussions and proposals are not being adjusted on a rolling basis, which in turn causes timeline adherence issues.

Treasurer Thompson thought they were good points, no further discussion. Director Salmon stated that the points were on track. Vice President Golden agreed with the points. Secretary Cunningham stated that this would give us a starting point as the Budget Committee proceeds. Chief Jones will be engaging the officers in the budget process on April 24th and he will bring the request from the officers forward to the Budget Committee. They will be focusing on the 6B issues of Training, PPE, and Equipment.

(Committee Reports - Budget Committee – continued)

President Switzer discussed the possibility of questions/survey for the public and putting it on the website and adding a cutoff date for submission to the Budget Committee. This would allow the public to be involved and give GVFD feedback on the money spent by the fire department. Director Salmon will get with Dave Burk and District Administrator Franz to put forth a survey of questions, post to the website and contact all HOA's to broadcast district wide.

President Switzer motioned to incorporate the eight points and results of the survey that will direct the Budget Committee to move forward in making the 2022 Budget. Director Salmon accepted the motion. Secretary Cunningham seconded. Call for further discussion, no discussion. All in favor. The motion carried.

(e) Firewise Committee – (Doug Bond, Eric Ford, Dave Burk, Cheryl Franz) Eric stated that there are 16 vendors signed up for the Firewise event. Orville's will provide pulled chicken and pulled pork. Flyers are getting ready to be hung. Smokey the Bear costume has been reserved. Lifeline helicopter is scheduled. Eric, Doug, and other members will be visiting the schools and promoting the event. The committee is looking for donations for the drawing that will be held at the Firewise event. They are also planning some kid activities.

President Switzer thanked the Committee for the hard work they are putting into Firewise.

(f) CWPP Committee – (Warren Jones, Peter Henderson, Bill Salmon, Randy Golden) Chief Jones wanted to confirm the Core Team – The Board deemed Bill Salmon and Randy Golden will be the Board Representatives.

Chief Jones advised the Board that since the last conversation with the Forest Stewards Guild (FSG), they have had a change in the organization and have spun off from the FSG a new organization that would focus on just wildfire projects and the services that they will provide. That part of the organization is now called The Ember Alliance. The name change was discussed quite a bit and The Ember Alliance assured the Core Team that these are the same people from the same organization doing the same work but reorganized so that they can focus solely on CWPP, prescribed burns, and wildland fire work. Chief Jones would like to amend the Board motions made in March to reflect The Ember Alliance. Vice President Golden stated that this is a better formatted program with The Ember Alliance than with Forest Stewards Guild and would fit GVFD's needs better. Vice President Golden made a motion to amend the March motion to reflect The Ember Alliance from the Forest Stewards Guild. Director Salmon seconded. Call for discussion. Treasurer Thompson stated he went through the contract and noticed discrepancies with the names of the two agencies and wanted to make sure that Legal will clean up the contract. President Switzer suggested that once the contract comes back from Legal, he will look at any inconsistencies before formally signing the contract. Bill Salmon and the Core Team will also be going through the contract again. Chief Jones asked if the contract would have to come back to the Board for approval. President Switzer confirmed to Chief Jones that the Board has approved the CWPP and once Legal has signed off on the contract he and the rest of the Board will thoroughly go through it and the contract will not need to come back to the Board for any additional approval. Chief Jones asked if there would be an expectation that this contract needs to come back for all the Board members to look at or just to the Core Team and signatory, President Switzer? President Switzer is comfortable with the Core Team reading over the contract, but he will

(Committee Reports – CWPP – continued)

also be ready to read over the contract as soon as he gets a copy from Legal. Treasurer Thompson would like to see the final contract for review before it is signed. No further discussion. All in favor, motion carried.

The motions will read as:

Motion 1 - Move to authorize the President to sign a contract acceptable to the District's attorney with The Ember Alliance to produce a Community Wildfire Protection Plan in accordance with Proposal 1 presented to the Board on February 8th, 2021 in the amount of \$36,440.

Motion 2 – Motion to appropriate undesignated donations from the Cameron Peak Fire to the production of the Community Wildfire Protection Plan by The Ember Alliance for \$32,940 and apply the designated \$3,500 in the 2021 Budget to fund this contract for the full amount of \$36,440.

Director Salmon commented that Chief Jones will be the point of contact. Any comments, thoughts, or questions should be directed to him so he can communicate to The Ember Alliance.

Captain Peter Henderson rest assured the Board that The Ember Alliance will do a fantastic job. They are known by all in the wildland fire community, and he expects nothing but professionalism and cooperation with what the GVFD CWPP will entail. Peter stated that if GVFD is not getting the product we need then it will be addressed and discussed with The Ember Alliance.

6. Unfinished Business:

7. **New Business:** Propane switch – District Administrator Franz recommended changing supplies as Poudre Valley COOP offers a Fall fixed pricing and that would be beneficial when we need additional propane during the winter months. President Switzer asked to check on set up and inspection fees. District Administrator Franz will contact PV COOP and give the Board any additional information.

8. Public Comment:

Captain Peter Henderson thanked the Board for their continued patience for the wildfire program including the slash piles and the CWPP. He also stated that the Chief's contract is a great opportunity and supports it. Peter encouraged the Board to have trust in the senior officers. GVFD has a great membership, and they will continue to perform their duties for GVFD.

Dave Burk, speaking as a community member at large, shared his appreciation for what the Board and membership is doing. He looks forward to in person meetings.

9. Directors Comments:

Vice President Golden thanked Chief Jones, the officers and membership for their dedication and service, and feels GVFD is in a good position.

Director Salmon recognized everyone for their great work. He thanked Chief Jones for his work on the CWPP and the membership. He appreciates all the hard work from the officers and membership team.

Treasurer Thompson thanked the Chief and leadership. He stated that he has a lot of confidence in the whole team.

President Switzer echoed in agreement with what all the Board members said. He is glad to be involved with this organization. He stressed that it is nice to see everyone pulling in the same direction.

President Switzer stated that the May Board Meeting will be an in-person meeting at the fire station.

Adjournment: President Switzer entertained a motion to adjourn the meeting. Treasurer Thompson accepted the motion. Vice President Golden seconded. Meeting adjourned at 8:32PM.

Respectfully submitted by

Cheryl Franz
District Administrator

Next Scheduled Board Meeting: Monday, May 10th, 2021
The Board meeting WILL BE in-person.

GLACIER VIEW FIRE PROTECTION DISTRICT

Balance Sheet

As of April 30, 2021

	Apr 30, 21
ASSETS	
Current Assets	
Checking/Savings	
106 · Operating Account	198,190.45
116 · Money Market Account	222,338.93
Total Checking/Savings	420,529.38
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	7,526.00
Total Current Assets	428,055.38
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-703,279.75
Total Fixed Assets	523,218.95
TOTAL ASSETS	951,274.33
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	704.80
Total Other Current Liabilities	704.80
Total Current Liabilities	704.80
Long Term Liabilities	
235 · Building Loan	35,822.53
Total Long Term Liabilities	35,822.53
Total Liabilities	36,527.33
Equity	
300 · Fund Balance	769,046.23
32000 · Retained Earnings	45,408.40
Net Income	100,292.37
Total Equity	914,747.00
TOTAL LIABILITIES & EQUITY	951,274.33

10:55 AM

05/05/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

April 2021

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expense						
Income						
401 · Property Taxes						
Deposit	04/09/2021	DEP	Larimer County Trea...	Current Year Tax - Mar 21	106 · Oper...	63,430.36
Total 401 · Property Taxes						63,430.36
402 · Auto Taxes						
Deposit	04/09/2021	DEP	Larimer County Trea...	Specific Ownership Tax - Ma...	106 · Oper...	2,195.90
Total 402 · Auto Taxes						2,195.90
403 · Bldg Levy (1.150 Mill for 2017)						
Deposit	04/09/2021	DEP	Larimer County Trea...	Bldg Levy (1.15 Mill) - Mar 21	106 · Oper...	6,947.13
Total 403 · Bldg Levy (1.150 Mill for 2017)						6,947.13
420 · Donations						
Deposit	04/01/2021	DEP	Ponderosa Realty A...	Donation	106 · Oper...	750.00
Deposit	04/15/2021	DEP	Dave Burk	Donation	106 · Oper...	200.00
Total 420 · Donations						950.00
440 · Interest Income						
Deposit	04/09/2021	DEP	Larimer County Trea...	Current Tax Collection - Inter...	106 · Oper...	4.10
Total 440 · Interest Income						4.10
450 · Miscellaneous/Reimb Income						
Deposit	04/01/2021	DEP	Pinnacol Assurance	2021 General Dividend - 7-1-...	106 · Oper...	214.00
Deposit	04/01/2021	DEP	United States Treas...	Stimulus Reimbursement	106 · Oper...	412.67
Total 450 · Miscellaneous/Reimb Income						626.67
Total Income						74,154.16
Expense						
502 · Accounting						
Check	04/29/2021	2490	First Bank	Intuit Annual Payroll - CCCF	106 · Oper...	292.44
Total 502 · Accounting						292.44
503 · Office PC/Printer Supplies						
Check	04/29/2021	2490	First Bank	Weebly - Final pmt - website...	106 · Oper...	14.00
Total 503 · Office PC/Printer Supplies						14.00
505 · Admin (Supplies)						
513 · Telephone Expense						
Check	04/06/2021	EFT	Century Link	Bill Date 3-12-2021	106 · Oper...	11.80
Check	04/07/2021	EFT	Century Link	Bill Date 3-19-2021	106 · Oper...	189.92
Check	04/21/2021	EFT	Century Link	Bill Date 4-1-2021	106 · Oper...	66.11
Total 513 · Telephone Expense						267.83
505 · Admin (Supplies) - Other						
Check	04/07/2021	2476	Streamline	Monthly website	106 · Oper...	50.00
Check	04/29/2021	2490	First Bank	Zoom Annual pmt - split - C...	106 · Oper...	77.72
Check	04/29/2021	2490	First Bank	Google Storage - CCCF	106 · Oper...	1.99
Total 505 · Admin (Supplies) - Other						129.71
Total 505 · Admin (Supplies)						397.54
506 · FF Administration						
Check	04/29/2021	2490	First Bank	Zoom Annual - split - CCCF	106 · Oper...	77.73
Total 506 · FF Administration						77.73
510 · LCT Fees						
Deposit	04/09/2021	DEP	Larimer County Trea...	Current Year Fees - Mar 21	106 · Oper...	1,407.70

10:55 AM

GLACIER VIEW FIRE PROTECTION DISTRICT

05/05/21

Profit & Loss Detail

Accrual Basis

April 2021

Type	Date	Num	Name	Memo	Split	Amount
Total 510 · LCT Fees						1,407.70
520 · Payroll Tax Expense						
Paycheck	04/28/2021	2486	Cheryl A Franz		106 · Oper...	0.00
Paycheck	04/28/2021	2486	Cheryl A Franz		106 · Oper...	137.77
Paycheck	04/28/2021	2486	Cheryl A Franz		106 · Oper...	32.22
Paycheck	04/28/2021	2486	Cheryl A Franz		106 · Oper...	0.00
Paycheck	04/28/2021	2487	Edwin V Sather Jr.		106 · Oper...	0.00
Paycheck	04/28/2021	2487	Edwin V Sather Jr.		106 · Oper...	35.81
Paycheck	04/28/2021	2487	Edwin V Sather Jr.		106 · Oper...	8.38
Paycheck	04/28/2021	2487	Edwin V Sather Jr.		106 · Oper...	0.00
Total 520 · Payroll Tax Expense						214.18
522 · FF/EMS Reimbursement						
Check	04/07/2021	2454	Warren Jones - FF ...	Qtr 1 Reimbursement - 2021	106 · Oper...	250.00
Check	04/07/2021	2455	Dan Knox - FF Reim...	Qtr1 Reimbursement - 2021	106 · Oper...	275.00
Check	04/07/2021	2456	Jim Perry - FF Reim...	Qtr 1 Reimbursement - 2021	106 · Oper...	175.00
Check	04/07/2021	2457	Bridget Knox - FF R...	Qtr 1 Reimbursement - 2021	106 · Oper...	275.00
Check	04/07/2021	2458	Ryan Hammack - F...	Qtr 1 Reimbursement - 2021	106 · Oper...	125.00
Check	04/07/2021	2459	Peter Henderson - F...	Qtr 1 Reimbursement - 2021	106 · Oper...	75.00
Check	04/07/2021	2460	Steve Leenerts - FF ...	Qtr 1 Reimbursement - 2021	106 · Oper...	150.00
Check	04/07/2021	2461	Chris Serafin - FF R...	Qtr 1 Reimbursement - 2021	106 · Oper...	200.00
Check	04/07/2021	2462	Drake Dayton - FF R...	Qtr 1 Reimbursement - 2021	106 · Oper...	100.00
Check	04/07/2021	2463	Lynn Creekmore - F...	Qtr 1 Reimbursement - 2021	106 · Oper...	75.00
Check	04/07/2021	2464	Theresa Simmons - ...	Qtr 1 Reimbursement - 2021	106 · Oper...	125.00
Check	04/07/2021	2465	Mike Leaverton - FF ...	Qtr 1 Reimbursement - 2021	106 · Oper...	125.00
Check	04/07/2021	2466	Jessica Fritts - FF R...	Qtr 1 Reimbursement - 2021	106 · Oper...	80.00
Check	04/07/2021	2467	Doug Bond - FF Rei...	Qtr 1 Reimbursement - 2021	106 · Oper...	160.00
Check	04/07/2021	2468	Seth Gibbs - FF Rei...	Qtr 1 Reimbursement - 2021	106 · Oper...	80.00
Check	04/07/2021	2469	Josh Kasik - FF Rei...	Qtr 1 Reimbursement - 2021	106 · Oper...	60.00
Check	04/07/2021	2470	Art Jossart - FF Rei...	Qtr 1 Reimbursement - 2021	106 · Oper...	125.00
Check	04/07/2021	2471	Donnie Smith - FF R...	Qtr 1 Reimbursement - 2021	106 · Oper...	60.00
Check	04/07/2021	2472	Cheryl Franz - FF R...	Qtr 1 Reimbursement - 2021	106 · Oper...	140.00
Check	04/07/2021	2473	Eric Ford - FF Reim...	Qtr 1 Reimbursement - 2021	106 · Oper...	200.00
Check	04/07/2021	2474	Andy Brown - FF Re...	Qtr 1 Reimbursement - 2021	106 · Oper...	140.00
Check	04/07/2021	2475	Edwin Sather - FF R...	Qtr 1 Reimbursement - 2021	106 · Oper...	140.00
Total 522 · FF/EMS Reimbursement						3,135.00
525 · Payroll and Benefits						
Paycheck	04/28/2021	2486	Cheryl A Franz		106 · Oper...	2,222.00
Paycheck	04/28/2021	2487	Edwin V Sather Jr.		106 · Oper...	577.50
Total 525 · Payroll and Benefits						2,799.50
531 · Bldg Maintenance / Repair						
Check	04/15/2021	2479	Poudre Valley Air	Maintenance on Furnance - I...	106 · Oper...	315.00
Check	04/15/2021	2480	Livermore Plumbing	Repair Vent from snow dam...	106 · Oper...	168.00
Check	04/28/2021	2489	JR Fabrication LLC	Monthly maintenance of gen...	106 · Oper...	50.00
Total 531 · Bldg Maintenance / Repair						533.00
540 · Communications						
Check	04/21/2021	2484	Complete Wireless ...	Chargers for radios -(4)- 989...	106 · Oper...	273.75
Total 540 · Communications						273.75
570 · EMS Supplies						
Check	04/07/2021	2477	Life-Assist	EMS supplies	106 · Oper...	51.60
Total 570 · EMS Supplies						51.60
600 · Stations						
636 · Utilities-Electric						
Check	04/01/2021	EFT	Poudre Valley REA	Bill Date 3-17-2021	106 · Oper...	184.70
Check	04/01/2021	EFT	Poudre Valley REA	Bill Date 3/17/2021	106 · Oper...	29.00
Total 636 · Utilities-Electric						213.70
637 · Utilities - Propane						

10:55 AM

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

April 2021

05/05/21

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
Check	04/21/2021	2483	Schrader Propane	26430038 - Ticket 102023	106 · Oper...	1,664.00
Total 637 · Utilities - Propane						1,664.00
Total 600 · Stations						1,877.70
601 · Fire Fighting Supplies						
605 · FF Supplies						
Check	04/21/2021	2482	The Supply Cache	WL Incident Pocket Guides- ...	106 · Oper...	299.70
Check	04/29/2021	2490	First Bank	FF Supplies - CCCF	106 · Oper...	80.73
Total 605 · FF Supplies						380.43
607 · Personal Protection Equip						
Check	04/22/2021	2485	ROI Fire & Ballistic ...	Helmet Inserts-Name Tags -...	106 · Oper...	2,319.00
Total 607 · Personal Protection Equip						2,319.00
601 · Fire Fighting Supplies - Other						
Check	04/07/2021	2478	FoothillsFire Extingu...	Annual Inspection - 6266	106 · Oper...	187.00
Total 601 · Fire Fighting Supplies - Other						187.00
Total 601 · Fire Fighting Supplies						2,886.43
650 · Training						
651 · EMS Training						
Check	04/28/2021	2488	Steven Leenerts - F...	NREMT - EMR Written Test	106 · Oper...	85.00
Total 651 · EMS Training						85.00
Total 650 · Training						85.00
660 · Vehicles						
677 · R&M 2013 Polaris UTV E705						
Check	04/15/2021	2481	Advanced Auto Parts	Air Element on 705 - Inv 817...	106 · Oper...	45.99
Total 677 · R&M 2013 Polaris UTV E705						45.99
Total 660 · Vehicles						45.99
Total Expense						14,091.56
Net Ordinary Income						60,062.60
Other Income/Expense						
Other Income						
441 · MM interest income						
Deposit	04/14/2021			Interest	116 · Mon...	4.95
Total 441 · MM interest income						4.95
Total Other Income						4.95
Other Expense						
750 · Depreciation Expense						
General J...	04/29/2021	89		Depreciation Expense 3-21	185 · Accu...	5,367.35
Total 750 · Depreciation Expense						5,367.35
Total Other Expense						5,367.35
Net Other Income						-5,362.40
Net Income						54,700.20

10:57 AM

05/05/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Check Over \$1000

April 2021

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Apr 21				
	04/21/2021	E-pay	United States Treasury	-1,489.68
	04/21/2021	2483	Schrader Propane	-1,664.00
	04/22/2021	2485	ROI Fire & Ballistic Equipm...	-2,319.00
	04/28/2021	2486	Cheryl A Franz	-1,860.01
Apr 21				<u>-7,332.69</u>

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Monthly Actual Budget
April 2021

	Apr 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	63,430.36	21,815.75	41,614.61	290.8%
402 · Auto Taxes	2,195.90	1,000.00	1,195.90	219.6%
403 · Bldg Levy (1.150 Mill for 2017)	6,947.13	2,389.33	4,557.80	290.8%
415 · Contract & Agreements	0.00	0.00	0.00	0.0%
420 · Donations	950.00	0.00	950.00	100.0%
421 · Fund Raising	0.00	0.00	0.00	0.0%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	0.00	0.00	0.00	0.0%
440 · Interest Income	4.10	0.00	4.10	100.0%
450 · Miscellaneous/Reimb Income	626.67	0.00	626.67	100.0%
Total Income	74,154.16	25,205.08	48,949.08	294.2%
Expense				
502 · Accounting	292.44	292.00	0.44	100.2%
503 · Office PC/Printer Supplies	14.00	14.00	0.00	100.0%
505 · Admin (Supplies)				
513 · Telephone Expense	267.83			
505 · Admin (Supplies) - Other	129.71	398.00	-268.29	32.6%
Total 505 · Admin (Supplies)	397.54	398.00	-0.46	99.9%
506 · FF Administration	77.73	78.00	-0.27	99.7%
509 · Bldg Interest	0.00	0.00	0.00	0.0%
510 · LCT Fees	1,407.70	1,408.00	-0.30	100.0%
515 · General Insurance	0.00	0.00	0.00	0.0%
516 · Pinnacol Insurance - Expense	0.00	500.00	-500.00	0.0%
517 · Firewise Expense	0.00	500.00	-500.00	0.0%
520 · Payroll Tax Expense	214.18	214.18	0.00	100.0%
522 · FF/EMS Reimbursement	3,135.00	3,135.00	0.00	100.0%
525 · Payroll and Benefits	2,799.50	2,800.00	-0.50	100.0%
526 · Legal Expense	0.00	0.00	0.00	0.0%
527 · Newsletter	0.00	0.00	0.00	0.0%
530 · Appreciation	0.00	0.00	0.00	0.0%
531 · Bldg Maintenance / Repair	533.00	533.00	0.00	100.0%
540 · Communications	273.75	273.75	0.00	100.0%
570 · EMS Supplies	51.60	51.60	0.00	100.0%
600 · Stations				
636 · Utilities-Electric	213.70			
637 · Utilities - Propane	1,664.00			
600 · Stations - Other	0.00	1,878.00	-1,878.00	0.0%
Total 600 · Stations	1,877.70	1,878.00	-0.30	100.0%
601 · Fire Fighting Supplies				
605 · FF Supplies	380.43			
607 · Personal Protection Equip	2,319.00			
601 · Fire Fighting Supplies - Other	187.00	2,886.00	-2,699.00	6.5%
Total 601 · Fire Fighting Supplies	2,886.43	2,886.00	0.43	100.0%
630 · Pension Trust Expense	0.00	0.00	0.00	0.0%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	85.00			
650 · Training - Other	0.00	85.00	-85.00	0.0%
Total 650 · Training	85.00	85.00	0.00	100.0%
660 · Vehicles				
677 · R&M 2013 Polaris UTV E705	45.99			
660 · Vehicles - Other	0.00	46.00	-46.00	0.0%
Total 660 · Vehicles	45.99	46.00	-0.01	100.0%
699 · Equipment Purchase	0.00	0.00	0.00	0.0%

11:58 AM

05/05/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Monthly Actual Budget
April 2021

	Apr 21	Budget	\$ Over Budget	% of Budget
Total Expense	14,091.56	15,092.53	-1,000.97	93.4%
Net Ordinary Income	60,062.60	10,112.55	49,950.05	593.9%
Other Income/Expense				
Other Income				
441 · MM interest income	4.95			
Total Other Income	4.95			
Other Expense				
750 · Depreciation Expense	5,367.35			
Total Other Expense	5,367.35			
Net Other Income	-5,362.40			
Net Income	54,700.20	10,112.55	44,587.65	540.9%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
 January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	121,265.06	261,789.00	-140,523.94	46.3%
402 · Auto Taxes	7,087.70	12,000.00	-4,912.30	59.1%
403 · Bldg Levy (1.150 Mill for 2017)	13,281.75	28,672.00	-15,390.25	46.3%
415 · Contract & Agreements	0.00	500.00	-500.00	0.0%
420 · Donations	37,050.00	3,000.00	34,050.00	1,235.0%
421 · Fund Raising	361.40	1,000.00	-638.60	36.1%
422 · Equipment Grant	0.00	2,500.00	-2,500.00	0.0%
425 · Firewise Donations	0.00	500.00	-500.00	0.0%
440 · Interest Income	-89.47	100.00	-189.47	-89.5%
450 · Miscellaneous/Reimb Income	626.67	500.00	126.67	125.3%
Total Income	179,583.11	310,561.00	-130,977.89	57.8%
Expense				
502 · Accounting	2,980.44	3,000.00	-19.56	99.3%
503 · Office PC/Printer Supplies	14.00	2,900.00	-2,886.00	0.5%
505 · Admin (Supplies)				
513 · Telephone Expense	1,233.59			
505 · Admin (Supplies) - Other	1,548.83	5,200.00	-3,651.17	29.8%
Total 505 · Admin (Supplies)	2,782.42	5,200.00	-2,417.58	53.5%
506 · FF Administration	2,221.44	10,000.00	-7,778.56	22.2%
509 · Bldg Interest	1,312.54	2,377.72	-1,065.18	55.2%
510 · LCT Fees	2,691.33	4,500.00	-1,808.67	59.8%
515 · General Insurance	11,427.00	12,200.00	-773.00	93.7%
516 · Pinnacol Insurance - Expense	0.00	3,000.00	-3,000.00	0.0%
517 · Firewise Expense	0.00	6,000.00	-6,000.00	0.0%
520 · Payroll Tax Expense	808.52	2,678.00	-1,869.48	30.2%
522 · FF/EMS Reimbursement	7,305.00	22,500.00	-15,195.00	32.5%
525 · Payroll and Benefits	10,568.80	35,000.00	-24,431.20	30.2%
526 · Legal Expense	124.00	5,000.00	-4,876.00	2.5%
527 · Newsletter	0.00	3,000.00	-3,000.00	0.0%
530 · Appreciation	178.37	2,900.00	-2,721.63	6.2%
531 · Bldg Maintenance / Repair	1,547.96	15,700.00	-14,152.04	9.9%
540 · Communications	1,373.75	11,800.00	-10,426.25	11.6%
570 · EMS Supplies	878.00	2,500.00	-1,622.00	35.1%
600 · Stations				
636 · Utilities-Electric	854.80			
637 · Utilities - Propane	3,487.10			
600 · Stations - Other	0.00	8,000.00	-8,000.00	0.0%
Total 600 · Stations	4,341.90	8,000.00	-3,658.10	54.3%
601 · Fire Fighting Supplies				
605 · FF Supplies	613.38			
606 · Wildland Gear	639.95			
607 · Personal Protection Equip	4,307.80			
601 · Fire Fighting Supplies - Other	187.00	19,000.00	-18,813.00	1.0%
Total 601 · Fire Fighting Supplies	5,748.13	19,000.00	-13,251.87	30.3%
630 · Pension Trust Expense	102.32	600.00	-497.68	17.1%
631 · Pension Contribution	0.00	6,000.00	-6,000.00	0.0%
650 · Training				
651 · EMS Training	409.00			
652 · FF Training	360.92			
650 · Training - Other	0.00	18,000.00	-18,000.00	0.0%
Total 650 · Training	769.92	18,000.00	-17,230.08	4.3%
660 · Vehicles				
662 · Fuel Expense	129.90			
668 · R&M 1995 Pierce International	181.11			
677 · R&M 2013 Polaris UTV E705	45.99			
691 · R&M 2013 Dodge Engine 501	107.23			
695 · R&M E302	200.00			
660 · Vehicles - Other	0.00	19,000.00	-19,000.00	0.0%
Total 660 · Vehicles	664.23	19,000.00	-18,335.77	3.5%
699 · Equipment Purchase	0.00	8,000.00	-8,000.00	0.0%
Total Expense	57,840.07	228,855.72	-171,015.65	25.3%
Net Ordinary Income	121,743.04	81,705.28	40,037.76	149.0%
Other Income/Expense				

12:00 PM

05/05/21

Cash Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
 January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Other Income				
441 · MM interest income	18.73			
Total Other Income	18.73			
Other Expense				
750 · Depreciation Expense	21,469.40			
Total Other Expense	21,469.40			
Net Other Income	-21,450.67			
Net Income	100,292.37	81,705.28	18,587.09	122.7%

12:05 PM

05/05/21

GLACIER VIEW FIRE PROTECTION DISTRICT

First Bank - Visa

April 2021

Type	Date	Num	Memo	Account	Split	Amount
First Bank						
Check	04/29/2021	2490	Stmt Date 3-1...	106 · Operating Account	-SPLIT-	-544.61
Check	04/29/2021	2490	Intuit Annual ...	502 · Accounting	106 · Operatin...	292.44
Check	04/29/2021	2490	Weebly - Fina...	503 · Office PC/Printer Supplies	106 · Operatin...	14.00
Check	04/29/2021	2490	Zoom Annual ...	505 · Admin (Supplies)	106 · Operatin...	77.72
Check	04/29/2021	2490	Zoom Annual ...	506 · FF Administration	106 · Operatin...	77.73
Check	04/29/2021	2490	Google Stora...	505 · Admin (Supplies)	106 · Operatin...	1.99
Check	04/29/2021	2490	FF Supplies - ...	605 · FF Supplies	106 · Operatin...	80.73

To: Glacier View Fire District, Board of Directors

From: Warren Jones, Fire Chief

Re: May 2021 Chief's Report

Below are topics for my monthly report. I'll add more details verbally at the meeting.

- COVID
- CWPP
- New members
- EMT training
- Community slash piles
- Positive social media postings

GVFD Master Schedule April-July 2021

April

Date	Day of Week	Time	Location	Event	Who
2	Thursday	7 pm	Station	Truck check and business meeting	All
5	Monday	6 pm	LETA office, Loveland	Larimer Chiefs	Warren, Jim
6	Tuesday	7 pm	Zoom	Officer/coordinator meeting	Officers/coordinators
8	Thursday	7 pm	Zoom	CWPP core team	Warren, Pete
8	Thursday	7 pm	Station	EMS training	EMTs and EMRs only
12	Monday	7 pm	Zoom	Board meeting	
15	Thursday	7 pm	Station	Fire training	All
17	Saturday	9 am	Field	S130 field skills	New members
21	Wednesday	7 pm	Zoom	NW Chiefs	Warren Jim, Bridget
24	Saturday	9 am	Station	Fire training	All

Other possible events

New member info meeting, Officer/coordinator 2022 budget planning meeting

May

Date	Day of Week	Time	Location	Event	Who
3-7	Mon-Fri			Pack test	All
4	Tuesday	7 pm	Zoom	Officer/coordinator meeting	Officers/coordinators
5	Wednesday	7 pm	Zoom	NW Chiefs	Warren, Jim, Bridget
6	Thursday	7 pm	Station	Truck checks and business meeting	All
7-8	Fri-Sat	6 pm Fri 8 am Sat	Fri station Sat field	RT 130 wildfire refresher	All
10	Monday	7 pm	Station	Board meeting	
13	Thursday	7 pm	Station	EMS training	EMTs and EMRs only
14-16	Fri-Sun	6 pm Fri. 8 am Sat/Su	Livermore	S-215 class	

		n			
19	Wednesday	7 pm	Zoom	NW Chiefs	Warren Jim, Bridget
20	Thursday	7 pm	Station	Fire training	All

Other possible events

COVID vaccination clinic, CWPP core team meeting, CWPP FSG tour

June

Date	Day of Week	Time	Location	Event	Who
1	Tuesday	7 pm	Zoom	Officer/coordinator meeting	Officers/coordinators
2	Wednesday	7 pm	Zoom	NW Chiefs	Warren, Jim, Bridget
3	Thursday	7 pm	Station	Truck check and business meeting	All
10	Thursday	7 pm	Station	EMS training	EMTs and EMRs only
12-13	Sat/Sun	8 am	Livermore	ICS 300 class	
14	Monday	7 pm	Station	Board meeting	
16	Wednesday	7 pm	Zoom	NW Chiefs	Warren, Jim, Bridget
17	Thursday	7 pm	Station	Fire training	All
24	Thursday	7 pm	Station	New member training	New members
26	Saturday	9 am	Station	Fire training	All

Other possible events

CWPP core team meeting, CSFFA fire college June 18-21, CWFIMA June 7-11

July

Date	Day of Week	Time	Location	Event	Who
1	Thursday	7 pm	Station	Truck check and business meeting	All
3	Saturday	6 pm	RFL	RFL fireworks	
6	Tuesday	7 pm	Zoom	Officer/coordinator meeting	Officers/coordinators
7	Wednesday	7 pm	Zoom	NW chiefs	Warren, Jim, Bridget
8	Thursday	7 pm	Station	EMS training	EMTs and EMRs only
10	Saturday	8 am	Station	Firewise	All
12	Monday	7 pm	Zoom	Board meeting	
15	Thursday	7 pm	Station	Fire training	All

21	Wednesday	7 pm	Zoom	NW chiefs	Warren, Jim, Bridget
22	Thursday	7 pm	Station	New member training	New members
31	Saturday	9 am	Station	Fire training	All

Other possible events

CWPP core team meeting

Cheryl Franz
District Administrator Report
Agenda Item 4

a. Administrative -

Usual work product such as prepare Board Meeting Agenda & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account.

Working with FirstBank on the signature card and waiting for approved Board Meeting Minutes to complete the bank requirements. This will be complete in May.

Run Log for April 2021 – 5 medical calls, 0 fire call, 1 other

a. Tribbett Insurance Package – Insurance package was sent to the Board for review. The insurance coverage costs will remain the same until the three-year price guarantee expires in 2022. **The Board needs to approve the package and it will be added to the Appendix of the Handbook.** All Board members and fire department members need to fill out a new beneficiary form. I am checking on the estimated increase to our 2022 policy in preparation for the 2022 Budget.

b. Grants –

State Homeland Security Grant (SHSG) – Nothing new to report

Larimer County Fire Grant – Nothing new to report

CREATE EMS Grant – This grant that will cover 50% of EMT tuition will be sent in in May. We have three members that have been accepted into Front Range Community College Fall Semester EMT Class.

CL FIRES Grant – I filled out a request to CL Fires for a \$500 grant to be used during our 2021Firewise Event. This grant is to be used by GVFD to provide information and education on fire mitigation and fire prevention to the community. The Firewise Committee will look at the best way in which to use this money during the event if the request is accepted.

c. Handbook – The Handbook is back from Ireland Stapleton. All Board members, Chief, District Administrator Franz, and Officers will be reviewing the Handbook. There is a possibility that I will be able to set up a donation section on our website with Streamline. I will work on that in May if we are able to integrate a donation option.

d. Poudre Valley REA – Energy Assessment – The Energy Audit is being completed and will be sent to the Board members for review as soon as it comes in.

e. IT Information/Website – The GVFD website has been officially switched over to glacierviewfire.gov. I am continuing to work on adding content. This will be the last month of payment to Weebly, the last website host.

f. Ongoing Projects –

Building Repair – The adjuster has been up. The roofer is putting the last set of estimates in and checking on the warranty for the coating due to the repair. We had a leak in the roof from the last few small storms that caused a short to an electrical breaker. Josh with Roberts Electric came and repaired what he could. He also checked the additional lighting on the south side of the bay and stated that we only have two ballasts that are functional. The other ballasts no longer work, and need replaced at some point. See bid from Roberts Electric for updating all the lights in the bay. The repair job that Roberts Electric did was added to the insurance claim. I would like discussion with the Board on upgrading the lights in the bay towards the end of the year.

Garage Doors – Adam with Ankele Garage Doors continues to have some backordered parts that is not allowing the completion of this project. I am still working on this. Adam will also try and tighten up the handle on the man door to the bay. If he is unable to tighten due to the age of the handle, it will need replaced.

Propane – An application was sent to Poudre Valley Coop and I am waiting for a response. If we switch from Schrader Propane to Poudre Valley Coop there will not be a set up charge. GVFD will be billed \$400 per year for the tank rentals.

g. Correspondence/Donations –

A check in the amount of \$71,169.79 was received from the Larimer County Treasurer for the March 2021 tax period. Pinnacol issued GVFD \$124 from their 2021 General Dividend Fund. \$412.67 was sent from the US Treasury for the 941 QTR 4 Payroll Tax stimulus package. GVFD received a total of \$950 from individual donations for the month of April. Thank you for your donations!

Respectfully Submitted,

Cheryl Franz
District Administrator

Estimate

Roberts' Electrical Services LLC

39271 County Road 43
Ault, CO 80610

robertselectricalservicesllc@gmail.com

Date	Estimate No.
5/6/2021	247

Name/Address

Glacier View Fire Department
1414 Green Mountain Drive
Livermore, CO 80536

Requested By:

Cheryl

Pricing Valid Until:

5/6/2021

Project

LED lights

Description	Qty	Rate	Total
Labor to install upto 20-150watt LED ufo hi bay fixtures to replace existing 30 fixtures. Will remove all old fixtures lamps. Will mount new boxes if necessary plug holes,all make-ups.	20	85.00	1,700.00
Electrician Helper Labor	20	55.00	1,100.00
Material Cost		4,645.78	4,645.78T
Lift		150.00	150.00T
Note if any changes or comes up work will be treated as time and material. Fell free to call me with any questions. If estimate is not reached at end of project customer will only be billed for work provided.			
Demo lamp disposal,fixture disposal		400.00	400.00
Sales Tax		2.90%	139.08
Thank You!			
Total			\$8,134.86