



Board Approved 5/9/2022

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

April 11th at 7:00pm

Meeting was called to order at 7:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Vice President Randy Golden, Treasurer David Thompson, Secretary Gordon Cunningham, Director Bill Salmon via Zoom

Fire Department members present: Fire Chief Dan Knox, Assistant Chief Warren Jones, District Administrator Cheryl Franz

Public members: 5

Confirm no changes made to the Agenda – An Agenda change was made to move the “executive session” after the Chief’s Report.

- 1. Secretary’s Report:** Report was submitted and made part of the Board Packet. Secretary Cunningham reported that the March Board minutes were acceptable and ready for approval. Treasurer Thompson asked for a correction to the minutes under the Chief’s Report because of a duplicate name for a Board Approval. The correction will be made to represent the correct Board Member accepting the motion made. **President Burk made a motion to approve the Workshop Meeting Minutes and Board Meeting Minutes from March 14th, 2022, as presented. Secretary Cunningham accepted the motion to approve the minutes. President Burk seconded. Call for discussion. No further discussion. All in favor, the motion carried.** Abstention made by Vice President Golden for the Workshop Meeting Minutes due to his absence at the Workshop meeting.
- 2. Treasurer’s Report:** Report was submitted and made part of the Board Packet. Treasurer Thompson presented the March Treasurer’s Report. He noted the grant money that GVFPD received from Firehouse Subs for \$16,507, and the CREATE grant for \$3,450, both of which caused the yearly percentage to be high. Treasurer Thompson mentioned the four badges purchased for the Chief and Assistant Chief’s at \$641. The amount is within the budget for these badges. The building interest of \$810 is included in the building payment in the Checks Over \$1K. The principle is adjusted in the Balance Sheet. Checks Over \$1K included two propane charges due to the February invoicing coming in at the beginning of March. Donation total for March is \$400. **President Burk entertained a motion to accept the Treasurer’s Report as presented. Vice President Golden accepted the motion. Treasurer Thompson seconded. Call for discussion, no discussion. All in favor, the motion carried.**

3. Chief's Report: Report submitted and made part of the Board Packet.

Chief Knox will have a detailed structure of what the support group will look like at the next Board Meeting.

Chief Knox asked the Board to approve the sale of the coverer trailer for no less than \$2,000. Chief Knox will be asking \$2,400 for the trailer. The sale will be advertised and open to everyone, and if there are no offers above \$2,000 Chief Knox will come back to the Board for approval. President Burk requested that if anyone from the District is interested they would need to be the highest bidder or only acceptable bidder. **President Burk entertained a motion to approve the sale of the covered trailer for no less than \$2,000. Treasurer Thompson accepted the motion. Vice President Golden seconded. Call for discussion, no further discussion. All in favor, the motion carried.**

Treasurer Thompson asked for more explanation of the potential change in the 10-Year Capital Equipment Replacement Plan. Chief Knox stated that, because of the Pumper, the Officers were already looking at the plan and getting ideas together about what could be sold and how the apparatus could be changed around to better fit the current needs of the department and still keep GVFPD with a good ISO rating. He added that the Pumper is 24 years old, we have had it for five years, and now it is starting to nickel-and-dime the department. He suggested moving the Pumper to the top of the list and pushing other items back. Treasurer Thompson stated that the Pumper is a big-ticket item and not just something we can move forward with and replace at this time. He asked for a list from Chief Knox before the next Board Meeting so he can put the numbers in place to see if what is suggested by Operations will be viable. Director Salmon requested a list of apparatus, their ages, and what shape each are in. President Burk asked for the Chief's vision on a Type 1 Pumper as it relates to cost, availability, and functionality for the department. Chief Knox will provide more information at the next Board Meeting.

Meeting adjourned for "Executive Session" at 07:25

4. "Executive Session" – personnel matter: Meeting called back in session at 07:50 -The Discussed the personnel issue, developed a plan of action, and will move forward with the plan of action.

5. District Administrator Report: Report submitted and made part of the Board Packet

District Administrator Franz updated the Board with the Handbook situation. She had received an apology email from Michelle last week and responded with an appreciation of the email and expressed a concern from the Board. It was decided not to send the initial letter of concern from the Board out to Legal. District Administrator Franz then received an additional email of apology which was sent on to the Board. President Burk stated to the Board members that Vice President Golden and him had drafted a letter and were ready to send it when the first email came in, so they held off sending it, then the second email came through on Thursday and felt the need to wait for Board discussion after they had read the emails from Michelle. He apologized to the Board for not sending out the letter because that was what was directed by the Board to do at the last meeting, but he decided it didn't seem like the right timing. President Burk looked to the Board for comment on sending a different letter or waiting to see how the

billing comes out. Currently there have been no bills for the Member or Employee Handbook. District Administrator Franz stated that there has been a charge of \$752 for the Board Handbook which seems reasonable. Vice President Golden suggested waiting for the bill to see if there is any consideration on the bill regarding the delay and then send a letter afterwards. Director Salmon agreed with Vice President Golden. He was glad that the emails were received by Legal and sent unsolicited. He added that on the financial side of this it is an opportunity for Legal to show us some consideration because of the delay in the handbooks. Secretary Cunningham also agreed with the Board and suggested a letter of concern regarding Legal's emails and how their charges would be applied to GVFPD. Vice President mentioned maybe a letter to say thank you for the emails followed by an expectation of a billing adjustment but would rather wait and see how it would be handled and not to accuse. The Board will discuss further when the bill arrives if there is a concern. District Administrator Franz will update the Board.

President Burk questioned the Larimer County Fire Grant match for GVFPD. It was stated by Chief Knox in March and approved by the Board that the total would be approximately \$10K and the actual total came to \$12K, which is twenty percent higher. District Administrator Franz mentioned that some items had a cost increase. Chief Knox stated that they will be reducing the total cost of the grant and it will be closer to \$10K when the grant is finalized. The Board asked to be made aware of matching differences on grants moving forward.

6. Committee Reports:

(a) Patronage Committee - (David Thompson, Gordon Cunningham) Nothing new to report

(b) CWPP Committee - (Warren Jones, Peter Henderson, Bill Salmon, Randy Golden, Casey Johnson)

Assistant Chief Jones presented the CWPP Progress Report as submitted to the Board. He expressed his enthusiasm for the community participation at the community meeting. He added that it would be good to know where the representation of the community was from. President Burk suggested to include a question on the next survey questionnaire. Assistant Chief Jones shared the importance of the CWPP as it relates to funding opportunities down the road. The CWPP is a requirement for funding, and this will be good for GVFPD. He stated that Firewise will be implemented this Summer and they will look to work with Crystal Lakes Fires for cooperation in the educational piece to CWPP which could include programs such as chainsaw safety skills, evacuation systems, home hardening, etc. He will get the new forest service information to GVM HOA to put in new member packets and will be attending the Ecology Committee Meeting Tuesday night. Assistant Chief Jones shared his excitement that all the CWPP partners have started discussing the issues of the slash piles and determining a resolution. Treasurer Thompson stated that there is nothing in the budget this year for CWPP and suggested that there be a projected implementation cost for the 2023 budget process. Assistant Chief Jones stated that \$2,400 is for the 2022 Firewise event and the Ember Alliance recommends that in future we work with the other agencies on the mountain to fund a position to coordinate mitigation projects.

Vice President Golden and Treasurer Thompson expressed their concern that some community members felt like once the CWPP was complete there no direction or assistance for the community and that some members would not mitigate. Assistance Chief Jones will

eventually develop a list of grant opportunities for communities that will help in assisting in mitigation. There was continued discussion on mitigation currently being done within the fire district and possibly putting together some future demonstration project areas that community members can view or take tours.

- (c) **Sunset Election Committee** – (Cheryl Franz, David Thompson, Gordon Cunningham, Dan Knox) Treasurer Thompson believes that the next move is to create a second committee to move the ballot issue forward to present to the community for GVFPD to keep the 1.15 Mill Levy. He suggested that this committee would tie together the 6B Ballot issue, and what was promised and what has been accomplished with the 6B and what GVFPD did, and layer it with the 2022 election of what will be planned for the 1.15 Mill Levy and that we are looking for the community's vote. He suggested Vice President Golden could lead this next committee as he will be off the Board after the May Meeting. Chief Knox stated that he is getting hard numbers on projected ballot issues and additional items for consideration towards the ballot. President Burk suggested for everyone on the committee to recruit people for the new committee.
- (d) **Newsletter Committee** – (Cheryl Franz, Dave Burk, Dan Knox) The Newsletter Committee will be gathering information to put together the Spring Newsletter. It should be out in the next couple of weeks.
- (e) **Budget Committee** – The 2022 Budget Committee members volunteered to head up the 2023 Budget Committee again this year and will meet in the next couple of weeks. The members are Fred Delano, Dave Burk, David Thompson, Dan Knox, Cheryl Franz. President Burk offered an invitation to Chief Knox for other members to attend. The Budget Committee will research the CPI-Consumer Price Index and bring recommendations for Administrative and Operations estimated cost increases for the 2023 Budget.

7. Unfinished Business:

Generator – Chief Knox stated that the minimum to fix the current generator would be \$2000 and depending on the problem the cost would go up. He mentioned that the fire department has two generators that can be used in case of a power outage. Chief Knox stated that more information was sent out for the grant, but no word on when the 2021 grant will be awarded. The Board was comfortable that the department has emergency power. Chief Knox indicated that in an extreme power outage situation he has a contact and would be able to rent a bigger generator for \$200 for a few days or \$1000 for a month.

8. New Business:

Government Issued ID's – Treasurer Thompson requested updated ID's as they have expired. He stated that this would help with the Patronage Committee when visiting potential donors. Director Salmon and Secretary Cunningham agreed with having ID's of some kind for the Board. Chief Knox noted that the current ID's were produced on a system that identified people who were actively on a fire and were used on the Cameron Peak Fire. Operations has no plans to renew the ID's. After further discussion it was decided that the fire department would issue their own ID's and provide business cards to the Board members. Chief Knox and District Administrator Franz will work together to produce ID's.

9. Public Comment:

Mr. Hudson is concerned that the community members will not know where to start with mitigating their property. He noted that at the CWPP meeting the partners mentioned helping out, but no contact information was given. He suggested that the fire department go after the homeowners to tell them what to do on their mitigation. President Burk suggested calling the GVM HOA or Ecology Committee and they could distribute information whether it is the County forester, State, or a private entity. He added that he believes the fire department does not have the knowledge, expertise, or the time for our volunteer members to go out and inspect each individual property. As the CWPP moves forward more information and resources will be gathered and distributed. Director Salmon suggested for Mr. Hudson to keep coming back to the CWPP community meetings. The CWPP will continue to be on the monthly Agenda for updated information.

Mr. Petrie mentioned, that on the roadside clearing for mitigation, the roadways in GVM are 30' on each side of center, totaling 60', courts have a 30' radius. He doesn't suggest clearing that much for mitigation but maybe a few feet off the road as most roads are only maintained 25'. Mr. Petrie suggested setting up a generator for the fuel pumps and a separate generator for the fire department. He also noted not to do a shared venture with the generator.

Mr. Delano shared his opinion and thanked the fire department for generating the CWPP but would like to see the HOA grab ahold of it because the fire department is multi HOA's. He suggested that the fire department supports the HOA in providing the back up and support to the HOA because the residents are part of an HOA not the fire department. He would like to see this evolve in that information is put into new resident packets. He believes to really make this work it is going to have to fall on the HOA. He added that the fire department needs to get the CWPP started and educate, but at some point, the communication needs to go to the HOA and not the fire department.

Mrs. Hudson expressed her concern over resistance from residents in mitigating properties. She believes it is about safety and everyone needs to do their due diligence to protect the community. Her and her husband volunteered to be trained by Chief Knox or Assistant Chief Jones to go out to people in the community who are interested in mitigating and explain to them what they have to do and why. She added that we live with the danger of wildfire not just a few months of the year but twelve months of the year, and this is important enough to do something about it now. They have volunteered their property as a model property for mitigation. President Burk noted that these are all the things that the CWPP implementation committee will come up with, but it is highly unlikely that the fire department will come up with anything that is mandatory because there is a long process that goes into an abatement program with hearings, hiring contractors to mitigate, proceeding with tax liens, filing bill with the LC Treasurer etc. He added that the fire department is not in the position to enforce mitigation because there is no fire code to mandate, but the fire department can work to educate and help people by providing information.

10. Directors Comments:

Director Salmon expressed how good the involvement was from the community and thanked everyone for attending. He thanked District Administrator Franz for putting all the work together for the meetings. Director Salmon shared his appreciation for the Board members and the work they have done. He stated that it was an honor to be on the Board.

Secretary Cunningham offered to help with the CWPP when his term ends in May. He stated that he has done a lot of work on his property and would like to help. He added that he has learned a lot while on the Board and looks for the new Board member to maintain what is already going. He expressed his appreciation to everyone on the Board and to the public for their comments.

Vice President Golden thanked District Administrator for a great job and Chief Knox for his job as the Volunteer Chief. He recognized the Board and all the hard work they have put in over the years and the tasks they have accomplished. He thanked President Burk for being President and all the work he has done for GVFPD. Vice President Golden is grateful for the time he has spent on the Board.

Treasurer Thompson wanted all the Board members to know how appreciative he is of them and said he would miss those who are stepping down.

President Burk thanked everyone and stated that there are a lot of moving parts in the fire department to do what we do. He mentioned that CWPP is going to be expanding, so we will have more parts and people, and the fire department will be expanding a support group to help in various areas of need. He suggested that anyone community member interested could talk with Chief Knox or District Administrator Franz. He mentioned that there is something for everyone for the skill that they bring.

Adjournment: President Burk made a motion to adjourn the meeting at 09:23 PM. Vice President Golden accepted the motion. Treasurer Thompson seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by
Cheryl Franz
District Administrator

Next Scheduled Meetings: Monday, May 9th, 2022
Board Meeting 7:00PM – in-person – Station 1