

MINUTES

for
June 9, 2025

The Regular Glacier View Fire Protection District (GVFPD) Board meeting was called to order by Vice President Lamb at 7:00pm

Board of Directors Members present: Vice President Berton Lee Lamb, Treasurer David Thompson, Secretary Steve Groeteke, Director Henry Hudson.

Board of Directors Members not present: President Warren Jones. After a short discussion, Vice President Lamb ruled that President Warren Jones' absence was Excused.

Fire Department Members present: Chief Dan Knox. Community Wildfire Protection Plan Implementation Team (CWPP IT) Chair Tom Hausfeld.

Public Members present: Recording Secretary Amari Victoria, Budget Committee Chair Fred DeLano, Les Thurman, CWPP IT Community Member Volunteers Elisabeth Menning, Spencer Haden, Paul Burek, Diana Reeves and Steve Burt.

Pertaining to approval of the Agenda, Vice President Lamb ruled that the item entitled 'Bylaw and Handbook Revisions to Codify Administrative Officer' is related to New Business item 'Discussion of New Plan for Board Secretary Duties' and therefore would be discussed together. The item was moved from Unfinished Business to New Business without dissent.

Action: Vice President Lamb moved to approve the Agenda as presented. Director Hudson, seconded. No discussion. Motion carried: 4-0.

Chief Knox assembled the Community Wildfire Protection Plan Implementation Team members in attendance, to be officially sworn in to the Glacier View Fire Protection District. There were five members of the CWPP IT that gathered as a group in front of the Board of Directors and attendees for the swearing-in. Chief Knox had the group swear the oath to complete the task. The group was then dismissed.

The names of the CWPP IT members who were sworn in are as follows:

Steve Burt, Paul Burek, Spencer Haden, Elisabeth Menning and Diana Reeves.

Secretary's Report

Action Treasurer Thompson moved to approve the Minutes for May 12, 2025, as presented. Director Hudson seconded. No discussion. Motion carried 4-0.

No further report by the Secretary was given.

Treasurer's Report

A detailed Treasurer's Report is included in June 9, 2025, Board Packet, Part 2.

Treasurer Thompson reviewed Treasurer's Report, starting with the Monthly, then Annual Profit & Loss (P & L) sheets. Following this, checks written for greater than \$1000 were discussed. Some of the checks included:

- #3583 \$3300 to Rist Canyon Fire Department for EMT classes for two (2) members.
- #3585 \$1573.96 to Tait Rauen for travel expense reimbursement.
- #3586 \$1874.76 to Robert's Electrical Services LLC for Station #2 repair.
- #3592 \$1641.60 for Fire Department (FD) member badges.
- #EFT \$1431.26 to United States Treasury for quarterly withholding.

Action Secretary Groeteke moved to approve the Treasurer's Report as presented. Director Hudson seconded. No discussion. Motion Carried 4-0.

Chief's Report

Chief Dan Knox's detailed report is included in June 9, 2025, Board Packet.

Vice President Lamb reminded that the item entitled 'Bylaw and Handbook Revisions to Codify Administrative Officer', which pertains to Fire Department (FD) business was moved from Unfinished Business to New Business.

Chief Knox reviewed the report included in June 9, 2025, Board Packet.

Chief Knox reported that there were eight (8) calls during the month of May, five (5) medical, one (1) vehicle accident and two (2) wildland fires.

Administrative Officer Report

Information in the Administrative Officer's (AO) Report was noted, including introduction of new AO Deborah Lucas, decision to keep same FD business hours and accomplishments thus far. Also included is a mention that the Station #2 electrical power repairs were completed, and Robert's Electrical has provided evidence that Century Link, while doing work, cut the power line.

Operations

Please see Board Packet for Chief's Report details.

After Chief Knox reported on the reception of the Division of Fire Prevention and Control (DFPC) for Self-Contained Breathing Apparatus (SCBA) equipment, a question was asked about how the new equipment would be inventoried. The Chief's response was that the proper documents would be filed. Another question was asked

concerning clarification of the timing of presentation of any grant to the Board of Directors. Grants are presented to the Board of Directors at acceptance of the grant.

As Chief Knox reported on the striping of the new apparatus (Squad #2), he presented a photo representation of a more modern version of the GVFPD striping. After discussion, it was decided to use the new striping design, not only for Squad #2, but also for the two new apparatus arriving later this year.

Operations

An additional topic which Chief Knox discussed was that he had been accepted to Paramedic school (as of 3:00 PM this day), and with the estimated cost of \$14,000 to \$15,000, he would like to be able to apply for grants to assist with the expense. However, to do so, GVFPD would need to be a 'sponsor'. This could potentially decrease the expense by 50%. Currently, the GVFPD policies include applying for grants for FD member training, up to and including (Emergency Medical Technician) EMT training. However, Paramedic training is not included. Chief Knox mentioned that the State of Colorado offers a CREATE (Colorado Resource for Emergency and Trauma Education) Program to offset the cost of this training. The Colorado Rural Health Center administers the application process for CREATE funding. Vice President Lamb remarked that he will ask President Jones to add an item to the July 14, 2025 Board of Directors meeting agenda to consider Chief Knox's request. Chief Knox mentioned that there are advantages to having a Paramedic as a GVFPD member.

CWPP IT

A detailed CWPP IT Report is included in June 9, 2025, Board Packet.

Coordinator Hausfeld reviewed the report included in June 9, 2025, Board Packet.

Additionally, Coordinator Hausfeld mentioned that Kim Green would attend the July 14, 2025, Board of Directors meeting to be sworn in. The total number of Ambassadors is currently at 11, with 3 new Ambassadors joining and 1 Ambassador (Henry Hudson) leaving due to election to the Board of Directors.

Committee Reports

Budget Committee

Budget Committee Chair, Fred DeLano reported that the Budget Committee had met, and that their next meeting was to be held June 10, 2025, at 1:00 PM. He mentioned that the Committee's intention was to present a preliminary budget at the July 14, 2025, Board of Directors meeting.

Unfinished Business

No New Business items per adjustment of the Agenda during discussion of the Agenda at the start of the Board of Directors meeting.

New Business

Discussion of Board Secretary duties, also including Bylaw and Handbook Revisions to Codify Administrative Officer.

Chief Knox reviewed the Recording Secretary Meeting Staff Report, included in the Board Packet. After discussion of the three (3) Options outlined in the report, the Board of Directors agreed that Option 3, hiring someone to fill the Recording Secretary position, to work for 5-10 hours per month to assist with the Secretary's tasks, was the most acceptable. Chief Knox will continue to develop the job responsibilities and pursue filling the position.

Discussion of proper Board Member conduct.

Secretary Groeteke discussed proper Board Member conduct in light of his concern about the GVFPD Board of Directors Officer election. Excerpts from the Board of Directors Code of Conduct handbook were cited. Board members discussed Secretary Groeteke's concern.

Consider action to schedule a Board Officer election for July Board of Directors meeting.

It was mentioned by Vice President Lamb, that it was likely that a Board Officer election will be necessary, as President Jones, had indicated to him that he was planning on resigning the President position at the July 14, 2025 Board of Directors meeting.

Public Comments

Speaking as a Glacier View Fire Department (GVFD) member, Chief Knox thanked the Board of Directors members for attending the Firewise event and showing support for GVFPD.

Speaking as a GVFPD member, Amari Victoria thanked the Board of Directors for their integrity in upholding their responsibility to the GVFPD members.

Speaking as a CWPP IT member, Elisabeth Menning thanked Chief Knox for supporting the CWPP IT.

Speaking as a Glacier View Meadows Homeowners Association (GVM HOA) member, Fred DeLano showed appreciation for Tom Hausfeld, Ted Sammond and Henry Hudson for attending the GVM HOA Board of Directors meetings.

Directors Comments:

Director Hudson mentioned that Firewise was a success. Director Hudson thanked Chair Tom Hausfeld and the CWPP IT group, as well as Chief Dan Knox and the Fire Department group. Director Hudson showed appreciation for the Emergency Medical Services (EMS) group answering calls, as well as the CWPP IT group for their mitigation efforts.

Treasurer Thompson expressed appreciation for GVFPD Operations and CWPP IT. Appreciation was also given for validation of the public responsibilities of the GVFPD Board of Directors.

Secretary Groeteke echoed Director Hudson's comment about the Firewise event success and thanked the Glacier View Fire Department (GVFD) Responders and

CWPP IT members for their attendance and participation. Appreciation was also given for the opportunity to discuss concerns about the conduct of the Board of Directors and responsibility to the members of the Glacier View Fire Protection District. Vice President Lamb remarked about being impressed with the Firewise event having found it beneficial. Vice President Lamb also commented that the event needed more attendees. Vice President Lamb enjoyed meeting and talking to GVFD members. Also mentioned was that the event organizing coordination was very good. Additional comments were that Emergency Medical Services (EMS) and mitigation were the only two functions of the GVFD, that the apparatus upgrade is really big, that the GVFPD mission is much clearer now, and for everything, is deeply appreciative.

Action Director Hudson moved to adjourn the regular meeting of the GVFPD Board. Treasurer Thompson seconded. Motion carried 4-0.

Vice President Lamb declared the meeting adjourned at 9:01 pm MST.

Respectfully Submitted,

Steve Groeteke, Secretary
and Amari Victoria, Recording Secretary

NEXT BOARD MEETING JULY 14, 2025