



## Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

October 8th, 2020 at 7:00pm

**Call to Order via virtual meeting:** Meeting was called to order at 7:02 PM. This meeting is a combined meeting for September and October due to the Cameron Peak Fire. The Board meeting was originally scheduled for Monday, September 21<sup>st</sup>.

Board of Directors present: President Steve Switzer, Secretary Paul Lameiro,  
Treasurer David Thompson, Director Bill Salmon

Board of Director's absent: Vice President Golden

Fire Department members present: Fire Chief Warren Jones, District Administrator Franz

Public members: 2

Confirmation that there are no changes to the agenda

- 1. Secretary's Report:** Report was submitted and made part of the minutes. President Switzer entertained a motion to accept the August 16<sup>th</sup>, 2020 Board Meeting minutes as presented. Director Salmon accepted the motion and Treasurer Thompson seconded. Call for discussion, no discussion. All in favor, the motion carried.
- 2. Treasurer's Report:** Treasurer Thompson submitted the Treasurer's Report for both September and October. Treasurer Thompson detailed the Checks Over \$1000. He noted the PPE Expenses, Cardiac Monitor Purchase, and the Building Payment. President Switzer entertained a motion to accept the Treasurer's Report. Secretary Lameiro accepted the motion and Director Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried.
- 3. Chief's Report:** Report submitted to Board.  
Chief Jones updated the Board on the Cameron Peak fire, additional report submitted. Chief Jones will be involved in several meetings and will keep the FF members and Board members informed of the fire's progression.

Chief Jones corrected his report and stated that there are two new members.

GVFD held a flu vaccination clinic for members and their families which included the other local fire departments. There were about 35 vaccinations given and GVFD paid for their members.

District Administrator Franz will be starting the grant process for the generator with GVFD members Andy Brown and Lynn Creekmore.

**(Chief Report's – continued)**

Chief Jones stated that GVFD will not be participating with the Coalition for the Poudre River Watershed on fuel mitigation because the grant agency decided that we are not eligible recipients of the funds. The Coalition expressed their appreciation that GVFD would consider collaborating with them.

Chief Jones added that a solar powered 911 call box will be installed at the GVFD fire station within the next couple of weeks. This will allow people to access ONLY 911 directly from the station.

Chief Jones presented an action request for the purchase of an 800 mgh vehicle-based radio for his personal vehicle. He elaborated the need for the vehicle-based radio due to a higher wattage allowing better coverage verses the portable radio with lessor wattage. Chief Jones added that It is also safer to maintain communication with the radio permanently mounted in the vehicle. Fred Delano made a note that the funds would come from Communications Expense for 2020 and the 2021 Budget would be adjusted to show that. The Board discussed the request further. Director Salmon made a motion for the 800 mgh vehicle-based radio to be installed in the chief's personal vehicle, Secretary Lameiro seconded. Call for further discussion, no discussion. All in favor, motion carried. Chief Jones stated, for clarification, that radios installed in the 2021 Squad purchase are included in the \$30,000 vehicle project as set in the 10-year Capital Replacement Plan.

- 4. District Administrator Report:** Report submitted to Board. District Administrator Franz and the Board discussed the IT information presented in the Board Packet. President Switzer expressed his concern about getting a .gov domain name since we are a government entity. A motion was made by President Switzer for the IT Committee to move forward with Streamline to develop our website using the domain name [glacierviewfire.gov](http://glacierviewfire.gov) or .org. Treasurer Thompson seconded. The IT Committee will continue to discuss the specific issues of the domain name and consider the interoffice email options for simplicity and consistency of use. Call for further discussion. No discussion. All in favor, motion carried.

District Administrator Franz discussed the current issue with the two garage door openers in the bay. The Board decided that GVFD would purchase six new garage door openers to bring them all up to date. These garage door openers will allow the doors, when opened, to shut off the overhead heat. The openers feature a timer that can be set to automatically close the garage doors after exiting. Red and Green signal lights will also be installed to notify driver/operator of door clearance when exiting the fire station. Bill motioned to purchase six garage door openers and signal lights for GVFD station 1 using the Building Debt Reserve. Treasurer Thompson seconded the motion. Call for further discussion. No discussion. All in favor, motion carried.

## **District Administrator Report (continued)**

Donations were highlighted and District Administrator Franz shared that multiple residents were stopping by the office, when returning to their homes, to say “thank you” to the firefighters.

District Administrator Franz stated that, due to Covid-19, the deadline for the Certification of Valuation by Larimer County Assessor for the Mil Levy was extended to October 13.

District Administrator Franz added that the extractor project has been started and should be completed by the end of November.

**September Run Report:** 1 Medical Call, 2 Fire Calls- 1 fire call was a false alarm, 12 Fire Calls for Cameron Peak Fire

### **5. Committee Reports:**

- (a) Website Committee – IT Committee (Steve Switzer, Paul Lameiro, Randy Golden, Cheryl Franz)** Comments for the IT Committee and Website Committee were made during the District Administrator. No further discussion.
  
- (b) Patronage Committee - (David Thompson, Paul Lameiro)** Treasurer Thompson stated the Patronage Committee is on hold due not being able to have personal contact with potential donors.
  
- (c) Budget Committee – (Fred Delano, David Thompson, Cheryl Franz, Warren Jones, Dave Burk)** Report submitted in the Board Packet. Fred started off by expressing his appreciation for the fire district, leadership, and membership. The fire has made him and others aware to be more prepared for situations like this. Fred highlighted some items in the 2021 Budget: Revenue is holding constant going into 2021 since we did not have our Certificate of Valuation from Larimer County. Fred will make the change in 2021 Communication Expense to \$11,800 and add \$2200 to the Communication Expense line for 2020. Treasurer Thompson added that the 2021 Preliminary Budget has been looked over extensively by all and he feels it is ready for Board Approval with the adjustment being made as stated by Fred. The Budget Committee will come back next month for the final approval of the 2021 Budget. District Administrator Franz noted that a public hearing will follow the Board Approval of the 2021 Preliminary Budget and will also be presented at the next Board meeting, if needed. President Switzer made a motion to approve the GVFD 2021 Preliminary Budget, noting the change in the Communication Expense. Director Salmon seconded. Call for further discussion. No further discussion. All in favor, motion carried. President Switzer expressed his appreciation for all the work everyone did in preparing the 2021 Preliminary Budget.

- 6. Unfinished Business:** President Switzer and Director Salmon thanked Bridget Knox for her work on expediting the fire badges for the NW fire department members, including Rist Canyon, the GVFD Board members, and the North 40 Alliance.

Treasurer Thompson shared the 10-year Capital Equipment Plan and its benefit to the future of GVFD. He appreciated the help of Chief Jones in getting some of the numbers together to create this plan. Treasurer Thompson expressed that the Board approval is only for the plan as it has

potential to update annually, and it is flexible. Each individual line is NOT being approved, and each project will need to go before the Board for approval. President Switzer entertained a motion to accept the 10-year Capital Equipment Plan, as a guide, for the next ten years with a rolling adjustment, as necessary. Director Salmon accepted the motion, Secretary Lameiro seconded. Call for discussion. No discussion. All in favor, motion carried. President Switzer and Director Salmon thanked Chief Jones and Treasurer Thompson.

7. **New Business:** No new business discussed.

8. **Public Comment:** No public comment

9. **Directors Comments:**

Treasurer Thompson expressed his appreciation for the individual donation of \$5000 which went to purchase the Cardiac Monitor. Thank you!

Director Salmon stated that it is a pleasure to be on the GVFD Board. He appreciates all the thought on the decisions that were made. He thanked Chief Jones for the work done with the Cameron Peak Fire.

Secretary Lameiro is grateful for the input from everyone and is glad to see everything coming together.

Chief Jones thanked the Board, District Administrator Franz, Fred Delano, and David Burk for the work they have put in to the 2021 Preliminary Budget and 10-year Capital Equipment Plan. This will allow the Operations side of the fire department to complete some much-needed projects next year and in the coming year. Chief Jones added that these projects will be beneficial to both the fire department and the communities within the district that we serve. Chief Jones recognized the membership for putting in the 1400+ volunteer hours that allowed the organization to function during the Cameron Peak Fire.

**Adjournment:** Director Salmon moved to adjourn the meeting. Secretary Lameiro seconded. Meeting adjourned. Meeting was adjourned at 9:58 PM.

Respectfully submitted by

Cheryl Franz  
District Administrator

**Next Scheduled Board Meeting: Monday, November 16<sup>th</sup>, 2020**