

# Glacier View Fire Protection District

## Agenda

February 14th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

The Zoom Meeting WILL BE recorded

Swear In of Chief Dan Knox via Zoom

Recognition for Years of Service – Ed Sather

**1. Secretary's Report – ACTION: Approve as presented**

(a) **BOARD APPROVAL** - Board Meeting Minutes January 11<sup>th</sup>, 2022

**2. Treasurer's Report – ACTION: Approve as presented**

(a) Balance Sheet – As of January 2022

(b) P&L – Detail – January 2022

(c) Checks Over \$1000 – January 2022

(d) P&L - Budget vs. Monthly Actual Budget – January 2022

(e) P&L – Budget Overview vs. Actual +/- Year-to-Date – January 2022

(f) GVFD Visa – As of January 2022

(g) Donation Report – January 2022

(h) Money Market Transfers for January

**3. Chief's Report – Chief Report Submitted to Board**

**4. District Administrator's Report – District Administrator report submitted to the Board**

**5. Committee Reports:**

a. **Patronage Committee** - (David Thompson, Gordon Cunningham) Nothing new to report

b. **CWPP Committee** – (Warren Jones, Peter Henderson, Casey Johnson, Randy Golden, Bill Salmon)

c. **Sunset 2022 Election Committee** – (David Thompson, Gordon Cunningham, Dan Knox, Cheryl Franz)

**6. Unfinished Business:**

Generator – Chief Knox  
Survey Questionnaire - Workshop

**7. New Business:**

During Public Comment there will be three minutes per person. The Board cannot get into a long-detailed discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

**8. Public Comment:**

**9. Director Comment:**

**10. Adjournment**

Next Scheduled Board Meeting: Monday, March 14<sup>th</sup>, 2022 at 7:00PM



BOARD APPROVED 2/14/2022

## Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

January 10th at 7:00pm

Meeting was called to order at 7:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Vice President Randy Golden, Treasurer David Thompson, Secretary Gordon Cunningham, Director Bill Salmon via Zoom

Fire Department members present: Assistant Chief Jim Perry, Assistant Chief Peter Henderson, Andy Brown, Jessica Fritts, Warren Jones, District Administrator Cheryl Franz

Public members: 0

Confirmation that there are no changes to the agenda.

The Board moved the EMT Recognition to the beginning of the meeting and the CWPP Committee Report was moved to after the Treasurer's Report.

### 1. **New Business: EMT Recognition**

President Burk took the opportunity to thank members Cheryl, Jessica, and Andy for their dedication to the department and the effort made to complete the EMT class. Director Salmon congratulated each one and stated that it is not a small task with everyone's busy lives. He shared his appreciation to them and added that it was a sacrifice, and the community will benefit from their knowledge. Vice President Golden thanked each new EMT for their service. Treasurer Thompson congratulated Cheryl, Jessica, and Andy for their efforts, and stated that he was proud of them. Secretary Cunningham thanked them for giving of their time and effort of studying and traveling to attend classes. He added that it will be a great addition to the department. Member Andy Brown thanked the Board.

### 2. **Secretary's Report:** Report was submitted and made part of the minutes.

Secretary Cunningham reported that the December Board minutes were acceptable and ready for approval. **President Burk made a motion to approve the Board Meeting Minutes from December 13<sup>th</sup>, 2021, as presented. Vice President Golden accepted the motion to approve the minutes. Treasurer Thompson seconded. Call for discussion. No further discussion. All in favor, the motion carried.**



**3. Treasurer's Report:** Report was submitted and made part of the minutes.

Treasurer Thompson presented the December Treasurer's Report. He highlighted the Money Market Account on the Balance Sheet and referred to the Money Market Account Report by Reserve Account document in the Board Packet. He stated that each reserve account shows the movement of money in 2021. He noted that the total on the Money Market Account Report by Reserve Account document lines up with the 2021 Balance Sheet and that it also explains why the Budget numbers show over what the actual Budget is. He mentioned that anytime there is a transfer made, or money moves within the MM Account, a report would be presented at the Board meeting. He reviewed the Monthly P & L noting that the Miscellaneous/Reimbursement Income reflected the LC Fire Grant reimbursement and the final insurance claim. Treasurer Thompson reviewed Checks Over \$1K which included payment contribution to FPPA of \$5,900, Absolute Roofing \$3,706 for final repair work on the station roof, \$1,468 towards the Christmas event, \$5,984 was money used on a grant/donation for additional PPE lockers, \$5,280 to ROI for wildland shirts and pants which was also covered by the recent grant/donation, and \$2,707 of miscellaneous items on the FirstBank card. \$13,145 were received in donations for the month of November. \$12,220 was granted/donated by LC Long Term Recovery Group – United Way.

**President Burk entertained a motion to accept the Treasurer's Report as presented. Director Salmon accepted the motion. Vice President Golden seconded. Call for discussion, no discussion. All in favor, the motion carried.**

**4. President Burk invited Warren to proceed with any CWPP Committee Report updates.** Report submitted to Board.

President Burk asked Warren if the HOA's engagement will be done after the CWPP's full report is completed or is there a preliminary meeting. Warren stated that the HOA's will be invited to the public engagement process later in the first quarter. Warren stated that there won't be any talk of an implementation process until the CWPP final report is completed. He finished his report on the discussion with evacuations which will be looked at later in the CWPP report. Warren mentioned that the key will be making improvements and modifications to some pinch-point areas of the District to allow for smoother evacuations.

**5. Chief's Report:** Report submitted to Board.

Chief Position - Warren reported on item seven of the **Chief's Report – Chief Selection**. He reported for the record that on January 6, 2022, the membership held an election to recommend a member to the Board for the position of Fire Chief. Nominations were solicited and compiled by Assistant Chief Jim Perry, and the election was conducted by Warren Jones. A quorum of full members (11 of 14 full members) voted unanimously by secret ballot to recommend Dan Knox for the position of Fire Chief. **President Burk entertained a motion to approve the members recommendation of Dan Knox as GVFPD Fire Chief. Vice President Golden accepted the motion. Director Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried.**

No additional discussion on the Chief's Report.

- 6. District Administrator Report:** Report submitted to Board  
District Administrator Franz reviewed the additional transfers as presented in the report. The \$16,000 was noted on the 2021 Budget, but not addressed at the December meeting and will be transferred from the Operating Account into the Money Market account – Capital Equipment Reserve. \$3,532.38 will be the final transfer from the Money Market Capital Equipment Reserve to the Operating Account to account for the final purchases of Squad 1. The total purchase for Squad 1 was \$17,633.11. Treasurer Thompson and District Administrator Franz asked that the CWPP lunch of \$71.12 be taken out of Money Market - CPF Donations and put back into the Operating Account to cover the expense of the CWPP lunch meeting. **President Burk motioned to approve the transfers as presented. Vice President Golden accepted the motion. President Burk seconded. Call for discussion, no discussion. All in favor. Motioned carried.**

President Burk read the following Resolutions:

**RESOLUTION 2022-01-01** – A Resolution Calling For A Polling Place Election on May 3, 2022  
President Burk entertained a motion to approve Resolution 2022-01-01 as read with changes made to the first line. Director Salmon accepted the motion. President Burk seconded. Call for discussion, no discussion. All in favor. Motioned carried.

**RESOLUTION 2022-01-02** – Appointing a Designated Election Official And Authorizing Designated Election Official to Cancel Election  
President Burk entertained a motion to approve Resolution 2022-01-02 as read. Vice President Golden accepted the motion. Treasurer Thompson seconded the motion. Call for discussion, no discussion. All in favor. Motioned carried.

District Administrator Franz mentioned that the Call for Nomination will be posted on the website and through the North Forty News. Self-Nomination Forms will be accepted at the fire department from January 1<sup>st</sup> – February 17<sup>th</sup>. Call for Nomination will be accepted from January 22<sup>nd</sup> – February 25<sup>th</sup>.

President Burk suggested that everyone talk with people to see if they would be interested.

**7. Committee Reports:**

- (a) **Patronage Committee** - (David Thompson, Gordon Cunningham) Secretary Cunningham reported that most of the potential donors are donating to the recent Boulder County fire at this time and was asked to check back with the donors later in the year.
- (b) **CWPP Committee** - (Warren Jones, Peter Henderson, Bill Salmon, Randy Golden)  
Moved to after the Treasurer's Report
- (c) **Sunset Election Committee** – (Fred Delano, David Thompson, Gordon Cunningham, Dan Knox, Cheryl Franz) Nothing new to report.



## 8. Unfinished Business:

**Generator** – In addition to the Chief's Report Assistant Chief Perry reported that member Steven Leenerts has given Chief Knox information on the generator loaned to us by the City of Ft Collins during the Cameron Peak Fire and Chief Knox will be looking into the cost of renting or leasing a generator.

**Survey Monkey Questionnaire** – President Burk mentioned that after last meeting it was recommended to have a Workshop. The Survey Committee recommended a Workshop because the survey effects so many facets of the fire department to where the Board can divide up the survey into different committees to handle specific questions and information. Director Salmon suggested coming out with a list that, as a Board, it can be presented as priorities set by the survey constituents for the department. President Burk stated that the Workshop will last about an hour and will go over the survey questions and responses. They will look at how the information can be used, and see if there is more information needed, if there is a plan that can be developed out of the questions and how to approach it. This will be an educational piece for the new Directors coming onto the Board. The Board agreed to the Workshop at the beginning of the March meeting. It will be open to any GVFPD member or community member. The Survey Committee will meet to prepare for the Workshop.

## 9. New Business:

Streamline Portal and Website will be discussed at the next meeting

Slash Pile Burning – Assistant Chief Peter Henderson shared information regarding the personal risk, liability to GVFPD, and safety concerns associated with burning the slash piles for the communities of GVM and Red Feather Highlands. After discussion with the Board on the fire conditions and unstable weather patterns, relating to the ability to burn the slash piles, the Board took action to forego any further burning. **President Burk entertained a motion to forego any slash pile burning and tasked CWPP to get with HOA's to come up with an alternative plan to eliminate slash. Director Salmon accepted the motion. Vice President Golden seconded. Call for discussion.** It was decided that Vice President Golden and District Administrator Franz will come up with a statement and post it to the GVFPD website. President Burk will have a conversation with GVM HOA management. **No further discussion. All in favor, motion carried.**

## 10. Public Comment:

Member Jessica Fritts thanked the Board for funding the EMT's and putting their trust in the EMT's to use the skills for the community.

Assistant Chief Peter Henderson expressed his appreciation to the Board for their discussion and decisions made on the slash piles.

## 11. Directors Comments:

Secretary Cunningham made recognition of the EMT's and their hard work. He thanked Assistant Chief Henderson for his work on the slash piles and the resolution that the Board made. He shared his appreciation of the Board and the input everyone brings at each meeting.

**(Directors Comments – continued)**

Treasurer Thompson thanked the EMT's for their hard work. He acknowledged Assistant Chief Henderson and reminded him that the Board will always have his back.

Vice President Golden thanked the EMT's and recognized Assistant Chief Henderson for his work.

Director Salmon echoed the Board members comments. He thanked Dan Knox for stepping up to the Fire Chief position for GVFPD. He stated that he was glad to see the membership unanimously voting in Dan and the confidence they have in him as their Fire Chief. He shared his appreciation to District Administrator Franz and recognized her as the backbone of GVFPD and keeping things together for the fire department.

President Burk also echoed the Board members comments. He expressed his appreciation to the membership for doing what they do. He recognized the members for giving up their time to come to trainings, meetings, and going on calls. He emphasized the Board's support for the membership.

**Adjournment: President Burk made a motion to adjourn the meeting at 08:39 PM. Vice President Golden accepted the motion. Treasurer Thompson seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.**

Respectfully submitted by  
Cheryl Franz  
District Administrator

**Next Scheduled Board Meeting: Monday, February 14<sup>th</sup>, 2022**  
**The Board meeting WILL BE in-person.**

## GLACIER VIEW FIRE PROTECTION DISTRICT

02/08/22

## Balance Sheet

Accrual Basis

As of January 31, 2022

	<u>Jan 31, 22</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
106 · Operating Account	123,987.88
116 · Money Market Account	276,124.91
Total Checking/Savings	<u>400,112.79</u>
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	<u>7,526.00</u>
Total Current Assets	407,638.79
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-751,585.90
Total Fixed Assets	<u>474,912.80</u>
<b>TOTAL ASSETS</b>	<u><u>882,551.59</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	579.68
Total Other Current Liabilities	<u>579.68</u>
Total Current Liabilities	579.68
Long Term Liabilities	
235 · Building Loan	27,256.57
Total Long Term Liabilities	<u>27,256.57</u>
Total Liabilities	27,836.25
Equity	
300 · Fund Balance	769,046.23
32000 · Retained Earnings	110,007.33
Net Income	-24,338.22
Total Equity	<u>854,715.34</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>882,551.59</u></u>



## GLACIER VIEW FIRE PROTECTION DISTRICT

02/08/22

## Profit &amp; Loss Detail

Accrual Basis

January 2022

Type	Date	Num	Name	Memo	Split	Amount
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>402 · Auto Taxes</b>						
Deposit	01/10/2022	EFT	Larimer County Trea...	Stmt of Collection - Dec 21	106 · Ope...	1,465.26
Total 402 · Auto Taxes						1,465.26
<b>420 · Donations</b>						
Deposit	01/05/2022	DEP	Jan and Bill Henders...	Donation - STRIPE	106 · Ope...	100.00
Deposit	01/13/2022	DEP	Alta Barnason	Donation	106 · Ope...	100.00
Deposit	01/13/2022	DEP	Kim Kuebrich-Yordi	Donation	106 · Ope...	500.00
Total 420 · Donations						700.00
Total Income						2,165.26
<b>Expense</b>						
<b>502 · Accounting</b>						
Check	01/27/2022	2704	First Bank	monthly payroll - Intuit - CCCF	106 · Ope...	4.00
Total 502 · Accounting						4.00
<b>503 · Office PC/Printer Supplies</b>						
Check	01/27/2022	2704	First Bank	Ink - HP Instant Ink - CCCF	106 · Ope...	34.21
Total 503 · Office PC/Printer Supplies						34.21
<b>505 · Admin ( Supplies)</b>						
<b>513 · Telephone Expense</b>						
Check	01/07/2022	EFT	Century Link	Bill Date 12/19/2021	106 · Ope...	197.78
Check	01/20/2022	EFT	Century Link	Bill Date 1/1/2022	106 · Ope...	66.11
Check	01/27/2022	2704	First Bank	phone - Amz - CCCF	106 · Ope...	373.27
Total 513 · Telephone Expense						637.16
<b>505 · Admin ( Supplies) - Other</b>						
Check	01/27/2022	2704	First Bank	Website/One Drive - Streamli...	106 · Ope...	151.98
Total 505 · Admin ( Supplies) - Other						151.98
Total 505 · Admin ( Supplies)						789.14
<b>506 · FF Administration</b>						
Check	01/11/2022	2693	Colorado State Fire ...	Annual Subscription - 2022	106 · Ope...	0.00
Check	01/27/2022	2698	Colorado State Fire ...	2022 Membership Dues - Inv ...	106 · Ope...	310.00
Check	01/27/2022	2704	First Bank	Burn Permit - CDPH - CCCF	106 · Ope...	103.02
Total 506 · FF Administration						413.02
<b>517 · Firewise Expense</b>						
<b>519 · CWPP Expense</b>						
Check	01/26/2022	2697	The Ember Alliance	CWPP - Pmt #2 - Invoice 1-10...	106 · Ope...	9,732.00
Total 519 · CWPP Expense						9,732.00
Total 517 · Firewise Expense						9,732.00
<b>520 · Payroll Tax Expense</b>						
Paycheck	01/31/2022	2700	Cheryl A Franz		106 · Ope...	0.00
Paycheck	01/31/2022	2700	Cheryl A Franz		106 · Ope...	115.26
Paycheck	01/31/2022	2700	Cheryl A Franz		106 · Ope...	26.96
Paycheck	01/31/2022	2700	Cheryl A Franz		106 · Ope...	0.00
Paycheck	01/31/2022	2701	Edwin V Sather Jr.		106 · Ope...	0.00
Paycheck	01/31/2022	2701	Edwin V Sather Jr.		106 · Ope...	32.74
Paycheck	01/31/2022	2701	Edwin V Sather Jr.		106 · Ope...	7.66
Paycheck	01/31/2022	2701	Edwin V Sather Jr.		106 · Ope...	0.00
Total 520 · Payroll Tax Expense						182.62
<b>522 · FF/EMS Reimbursement</b>						
Check	01/11/2022	2674	Warren Jones - FF ...	4th Qtr Reimbursement - 2021	106 · Ope...	150.00
Check	01/11/2022	2675	Dan Knox - FF Reim...	4th Qtr Reimbursement - 2021	106 · Ope...	275.00

## GLACIER VIEW FIRE PROTECTION DISTRICT

## Profit &amp; Loss Detail

January 2022

02/08/22

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
Check	01/11/2022	2676	Jim Perry - FF Reim...	4th Qtr Reimbursement - 2021	106 · Ope...	75.00
Check	01/11/2022	2677	Peter Henderson - F...	4th Qtr Reimbursement - 2021	106 · Ope...	200.00
Check	01/11/2022	2678	Bridget Knox - FF R...	4th Qtr Reimbursement - 2021	106 · Ope...	175.00
Check	01/11/2022	2679	Steven Leenerts - F...	4th Qtr Reimbursement - 2021	106 · Ope...	100.00
Check	01/11/2022	2680	Lynn Creekmore - F...	4th Qtr Reimbursement - 2021	106 · Ope...	150.00
Check	01/11/2022	2681	Drake Dayton - FF R...	4th Qtr Reimbursement - 2021	106 · Ope...	75.00
Check	01/11/2022	2682	Chris Serafin - FF R...	4th Qtr Reimbursement - 2021	106 · Ope...	125.00
Check	01/11/2022	2683	Theresa Simmons - ...	4th Qtr Reimbursement - 2021	106 · Ope...	50.00
Check	01/11/2022	2684	Andy Brown - FF Re...	4th Qtr Reimbursement - 2021	106 · Ope...	125.00
Check	01/11/2022	2685	Mike Leaverton - FF ...	4th Qtr Reimbursement - 2021	106 · Ope...	100.00
Check	01/11/2022	2686	Jessica Fritts - FF R...	4th Qtr Reimbursement - 2021	106 · Ope...	40.00
Check	01/11/2022	2687	Doug Bond - FF Rei...	4th Qtr Reimbursement - 2021	106 · Ope...	20.00
Check	01/11/2022	2688	Casey Johnson - FF...	4th Qtr Reimbursement - 2021	106 · Ope...	100.00
Check	01/11/2022	2689	Josh Kasik - FF Rei...	4th Qtr Reimbursement - 2021	106 · Ope...	20.00
Check	01/11/2022	2690	Art Jossart - FF Rei...	4th Qtr Reimbursement - 2021	106 · Ope...	120.00
Check	01/11/2022	2691	Seth Gibbs - FF Rei...	4th Qtr Reimbursement - 2021	106 · Ope...	40.00
Check	01/11/2022	2692	Edwin Sather - FF R...	4th Qtr Reimbursement - 2021	106 · Ope...	150.00
Total 522 · FF/EMS Reimbursement						2,090.00
<b>525 · Payroll and Benefits</b>						
Paycheck	01/31/2022	2700	Cheryl A Franz		106 · Ope...	1,859.00
Paycheck	01/31/2022	2701	Edwin V Sather Jr.		106 · Ope...	528.00
Total 525 · Payroll and Benefits						2,387.00
<b>526 · Legal Expense</b>						
Check	01/19/2022	2694	Ireland Stapleton	HB - Bill date 12-31-21 - Inv 1...	106 · Ope...	263.00
Total 526 · Legal Expense						263.00
<b>531 · Bldg Maintenance / Repair</b>						
Check	01/11/2022	2702	JR Fabrication LLC	snow plowing 1-6-22	106 · Ope...	150.00
Check	01/27/2022	2703	JR Fabrication LLC	Snow Maintenance 1-25-2022	106 · Ope...	150.00
Total 531 · Bldg Maintenance / Repair						300.00
<b>540 · Communications</b>						
Check	01/20/2022	2695	ESO Solutions, Inc	Reporting System - Inv ESO-6...	106 · Ope...	1,633.07
Total 540 · Communications						1,633.07
<b>600 · Stations</b>						
<b>636 · Utilities-Electric</b>						
Check	01/06/2022	EFT	Poudre Valley REA	Bill Date 1/18/2022	106 · Ope...	184.70
Check	01/06/2022	EFT	Poudre Valley REA	Bill Date 1/18/2022	106 · Ope...	29.00
Total 636 · Utilities-Electric						213.70
<b>637 · Utilities - Propane</b>						
Check	01/05/2022	2672	Poudre Valley COOP	Propane Tank Rental - Annual	106 · Ope...	371.25
Check	01/27/2022	2699	Poudre Valley COOP	December fill	106 · Ope...	902.00
Total 637 · Utilities - Propane						1,273.25
Total 600 · Stations						1,486.95
<b>601 · Fire Fighting Supplies</b>						
<b>605 · FF Supplies</b>						
Check	01/05/2022	2671	Interstate Batteries	batteries - Inv 1906901016242	106 · Ope...	60.00
Total 605 · FF Supplies						60.00
Total 601 · Fire Fighting Supplies						60.00
<b>626 · FF - Wildland Fire Expense</b>						
Check	01/26/2022	2696	The Supply Cache	Chainsaw Chaps - LCUW Gra...	106 · Ope...	545.98
Total 626 · FF - Wildland Fire Expense						545.98
<b>699 · Equipment Expense</b>						

12:58 PM

# GLACIER VIEW FIRE PROTECTION DISTRICT

02/08/22

## Profit & Loss Detail

Accrual Basis

January 2022

Type	Date	Num	Name	Memo	Split	Amount
Check	01/05/2022	2673	CoPro	Annual Amkus maintenance - ...	106 · Ope...	1,217.20
Total 699 · Equipment Expense						1,217.20
Total Expense						21,138.19
Net Ordinary Income						-18,972.93
<b>Other Income/Expense</b>						
<b>Other Income</b>						
441 · MM interest income						
Deposit	01/12/2022			Interest	116 · Mon...	2.06
Total 441 · MM interest income						2.06
Total Other Income						2.06
<b>Other Expense</b>						
750 · Depreciation Expense						
General Jo...	01/27/2022	98		Depreciaiton Expense	185 · Acc...	5,367.35
Total 750 · Depreciation Expense						5,367.35
Total Other Expense						5,367.35
Net Other Income						-5,365.29
<b>Net Income</b>						<b>-24,338.22</b>



1:11 PM

02/08/22

Accrual Basis

# GLACIER VIEW FIRE PROTECTION DISTRICT

## Check Over \$1000

January 2022

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	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Jan 22	01/05/2022	2673	CoPro	-1,217.20
	01/19/2022	E-pay	United States Treasury	-1,411.94
	01/20/2022	2695	ESO Solutions, Inc	-1,633.07
	01/20/2022	TRANSF...		3,532.38
	01/26/2022	2697	The Ember Alliance	-9,732.00
	01/31/2022	2700	Cheryl A Franz	-1,584.78
Jan 22				<u>-12,046.61</u>

1:13 PM

02/08/22

GLACIER VIEW FIRE PROTECTION DISTRICT  
First Bank - Visa  
January 2022

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Type	Date	Num	Memo	Account	Clr	Split	Amount
First Bank							
Check	01/27/2022	2704	Stmt Date De...	106 · Operating Acc...		-SPLIT-	-666.48
Check	01/27/2022	2704	monthly payro...	502 · Accounting		106 · Operatin...	4.00
Check	01/27/2022	2704	Ink - HP Insta...	503 · Office PC/Prin...		106 · Operatin...	34.21
Check	01/27/2022	2704	Website/One ...	505 · Admin ( Suppli...		106 · Operatin...	151.98
Check	01/27/2022	2704	Burn Permit - ...	506 · FF Administrat...		106 · Operatin...	103.02
Check	01/27/2022	2704	phone - Amz -...	513 · Telephone Ex...		106 · Operatin...	373.27

**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual Monthly Budget**  
**January 2022**

	Jan 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
401 · Property Taxes	0.00	0.00	0.00	0.0%
402 · Auto Taxes	1,465.26	0.00	1,465.26	100.0%
403 · Bldg Levy (1.150 Mill for 2017)	0.00	0.00	0.00	0.0%
415 · Contract & Agreements	0.00	0.00	0.00	0.0%
420 · Donations	700.00	0.00	700.00	100.0%
421 · Fund Raising	0.00	0.00	0.00	0.0%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	0.00	0.00	0.00	0.0%
440 · Interest Income	0.00	0.00	0.00	0.0%
450 · Miscellaneous/Reimb Income	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>2,165.26</b>	<b>0.00</b>	<b>2,165.26</b>	<b>100.0%</b>
<b>Expense</b>				
502 · Accounting	4.00	4.00	0.00	100.0%
503 · Office PC/Printer Supplies	34.21	35.00	-0.79	97.7%
505 · Admin ( Supplies)				
513 · Telephone Expense	637.16	637.00	0.16	100.0%
505 · Admin ( Supplies) - Other	151.98	151.00	0.98	100.6%
<b>Total 505 · Admin ( Supplies)</b>	<b>789.14</b>	<b>788.00</b>	<b>1.14</b>	<b>100.1%</b>
506 · FF Administration	413.02	413.00	0.02	100.0%
509 · Bldg Interest	0.00	0.00	0.00	0.0%
510 · LCT Fees	0.00	0.00	0.00	0.0%
515 · General Insurance	0.00	0.00	0.00	0.0%
516 · Pinnacol Insurance - Expense	0.00	0.00	0.00	0.0%
517 · Firewise Expense				
519 · CWPP Expense	9,732.00			
517 · Firewise Expense - Other	0.00	0.00	0.00	0.0%
<b>Total 517 · Firewise Expense</b>	<b>9,732.00</b>	<b>0.00</b>	<b>9,732.00</b>	<b>100.0%</b>
520 · Payroll Tax Expense	182.62	183.00	-0.38	99.8%
522 · FF/EMS Reimbursement	2,090.00	2,090.00	0.00	100.0%
525 · Payroll and Benefits	2,387.00	2,387.00	0.00	100.0%
526 · Legal Expense	263.00	263.00	0.00	100.0%
527 · Newsletter	0.00	0.00	0.00	0.0%
528 · Election Costs	0.00	0.00	0.00	0.0%
530 · Appreciation	0.00	0.00	0.00	0.0%
531 · Bldg Maintenance / Repair	300.00	300.00	0.00	100.0%
540 · Communications	1,633.07	1,633.00	0.07	100.0%
570 · EMS Supplies	0.00	0.00	0.00	0.0%
600 · Stations				
636 · Utilities-Electric	213.70	214.00	-0.30	99.9%
637 · Utilities - Propane	1,273.25	1,273.00	0.25	100.0%
<b>Total 600 · Stations</b>	<b>1,486.95</b>	<b>1,487.00</b>	<b>-0.05</b>	<b>100.0%</b>
601 · Fire Fighting Supplies				
605 · FF Supplies	60.00	60.00	0.00	100.0%
606 · Wildland Gear	0.00	0.00	0.00	0.0%
607 · Personal Protection Equip	0.00	0.00	0.00	0.0%
<b>Total 601 · Fire Fighting Supplies</b>	<b>60.00</b>	<b>60.00</b>	<b>0.00</b>	<b>100.0%</b>
626 · FF - Wildland Fire Expense	545.98	546.00	-0.02	100.0%
630 · Pension Trust Expense	0.00	0.00	0.00	0.0%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	0.00	0.00	0.00	0.0%
652 · FF Training	0.00	0.00	0.00	0.0%
654 · Admin Staff & Board Training	0.00	0.00	0.00	0.0%
<b>Total 650 · Training</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>



**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual Monthly Budget**  
**January 2022**

	Jan 22	Budget	\$ Over Budget	% of Budget
660 · Vehicles	0.00	0.00	0.00	0.0%
699 · Equipment Expense				
Equipment Maintenance	0.00	1,217.00	-1,217.00	0.0%
Equipment Purchase	0.00	0.00	0.00	0.0%
699 · Equipment Expense - Other	1,217.20			
<b>Total 699 · Equipment Expense</b>	1,217.20	1,217.00	0.20	100.0%
700 · Unplanned Grant Share	0.00	0.00	0.00	0.0%
<b>Total Expense</b>	21,138.19	11,406.00	9,732.19	185.3%
Net Ordinary Income	-18,972.93	-11,406.00	-7,566.93	166.3%
Other Income/Expense				
Other Income				
441 · MM interest income	2.06			
<b>Total Other Income</b>	2.06			
Other Expense				
750 · Depreciation Expense	5,367.35			
<b>Total Other Expense</b>	5,367.35			
Net Other Income	-5,365.29			
<b>Net Income</b>	<b>-24,338.22</b>	<b>-11,406.00</b>	<b>-12,932.22</b>	<b>213.4%</b>

## GLACIER VIEW FIRE PROTECTION DISTRICT

02/08/22

## Profit &amp; Loss Budget Overview va Actual +/- Year to Date

Cash Basis

January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
401 · Property Taxes	0.00	299,802.00	-299,802.00
402 · Auto Taxes	1,465.26	12,000.00	-10,534.74
403 · Bldg Levy (1.150 Mill for 2017)	0.00	32,836.00	-32,836.00
415 · Contract & Agreements	0.00	500.00	-500.00
420 · Donations	700.00	3,000.00	-2,300.00
421 · Fund Raising	0.00	1,000.00	-1,000.00
422 · Equipment Grant	0.00	6,000.00	-6,000.00
425 · Firewise Donations	0.00	500.00	-500.00
440 · Interest Income	0.00	100.00	-100.00
450 · Miscellaneous/Reimb Income	0.00	500.00	-500.00
<b>Total Income</b>	<b>2,165.26</b>	<b>356,238.00</b>	<b>-354,072.74</b>
<b>Expense</b>			
502 · Accounting	4.00	3,400.00	-3,396.00
503 · Office PC/Printer Supplies	34.21	2,900.00	-2,865.79
505 · Admin ( Supplies)			
513 · Telephone Expense	637.16	4,000.00	-3,362.84
505 · Admin ( Supplies) - Other	151.98	1,000.00	-848.02
<b>Total 505 · Admin ( Supplies)</b>	<b>789.14</b>	<b>5,000.00</b>	<b>-4,210.86</b>
506 · FF Administration	413.02	4,600.00	-4,186.98
509 · Bldg Interest	0.00	2,377.72	-2,377.72
510 · LCT Fees	0.00	6,858.00	-6,858.00
515 · General Insurance	0.00	12,500.00	-12,500.00
516 · Pinnacol Insurance - Expense	0.00	3,000.00	-3,000.00
517 · Firewise Expense			
519 · CWPP Expense	9,732.00		
517 · Firewise Expense - Other	0.00	2,500.00	-2,500.00
<b>Total 517 · Firewise Expense</b>	<b>9,732.00</b>	<b>2,500.00</b>	<b>7,232.00</b>
520 · Payroll Tax Expense	182.62	2,678.00	-2,495.38
522 · FF/EMS Reimbursement	2,090.00	22,500.00	-20,410.00
525 · Payroll and Benefits	2,387.00	35,000.00	-32,613.00
526 · Legal Expense	263.00	6,000.00	-5,737.00
527 · Newsletter	0.00	3,000.00	-3,000.00
528 · Election Costs	0.00	4,000.00	-4,000.00
530 · Appreciation	0.00	4,000.00	-4,000.00
531 · Bldg Maintenance / Repair	300.00	15,000.00	-14,700.00
540 · Communications	1,633.07	5,000.00	-3,366.93
570 · EMS Supplies	0.00	3,000.00	-3,000.00
600 · Stations			
636 · Utilities-Electric	213.70	2,000.00	-1,786.30
637 · Utilities - Propane	1,273.25	6,000.00	-4,726.75
<b>Total 600 · Stations</b>	<b>1,486.95</b>	<b>8,000.00</b>	<b>-6,513.05</b>
601 · Fire Fighting Supplies			
605 · FF Supplies	60.00	4,000.00	-3,940.00
606 · Wildland Gear	0.00	5,000.00	-5,000.00
607 · Personal Protection Equip	0.00	10,000.00	-10,000.00
<b>Total 601 · Fire Fighting Supplies</b>	<b>60.00</b>	<b>19,000.00</b>	<b>-18,940.00</b>
626 · FF - Wildland Fire Expense	545.98	10,000.00	-9,454.02
630 · Pension Trust Expense	0.00	600.00	-600.00
631 · Pension Contribution	0.00	6,000.00	-6,000.00
650 · Training			
651 · EMS Training	0.00	5,000.00	-5,000.00
652 · FF Training	0.00	9,500.00	-9,500.00
654 · Admin Staff & Board Training	0.00	4,000.00	-4,000.00
<b>Total 650 · Training</b>	<b>0.00</b>	<b>18,500.00</b>	<b>-18,500.00</b>

1:47 PM

02/08/22

Cash Basis

**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget Overview va Actual +/- Year to Date**  
**January through December 2022**

	Jan - Dec 22	Budget	\$ Over Budget
660 · Vehicles	0.00	19,000.00	-19,000.00
699 · Equipment Expense			
Equipment Maintenance	0.00	1,217.00	-1,217.00
Equipment Purchase	0.00	13,783.00	-13,783.00
699 · Equipment Expense - Other	1,217.20		
Total 699 · Equipment Expense	1,217.20	15,000.00	-13,782.80
700 · Unplanned Grant Share	0.00	10,000.00	-10,000.00
Total Expense	21,138.19	249,413.72	-228,275.53
Net Ordinary Income	-18,972.93	106,824.28	-125,797.21
Other Income/Expense			
Other Income			
441 · MM interest income	2.06		
Total Other Income	2.06		
Other Expense			
750 · Depreciation Expense	5,367.35		
Total Other Expense	5,367.35		
Net Other Income	-5,365.29		
Net Income	-24,338.22	106,824.28	-131,162.50



1:52 PM

02/08/22

Accrual Basis

**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Transaction Detail by Account**  
**January 2022**

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Type	Date	Num	Name	Memo	Split	Amount
<b>420 - Donations</b>						
Deposit	01/05/2022	DEP	Jan and Bill Henders...	Donation - STRIPE	106 - Operatin...	100.00
Deposit	01/13/2022	DEP	Alta Barnason	Donation	106 - Operatin...	100.00
Deposit	01/13/2022	DEP	Kim Kuebrich-Yordi	Donation	106 - Operatin...	500.00
Total 420 - Donations						<u>700.00</u>
<b>TOTAL</b>						<u><u>700.00</u></u>

GLACIER VIEW FIRE PROTECTION DISTRICT

2/8/2022 1:54 PM

Register: 116 · Money Market Account

From 01/01/2022 through 01/31/2022

Sorted by: Date, Type, Number/Ref

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
01/12/2022			441 · MM interest inco...	Interest		X	2.06	263,728.41
01/20/2022	TRANSF...		106 · Operating Account	MM to OP - Fi...	3,532.38			260,196.03
01/20/2022	TRANSF...		106 · Operating Account	MM to OP - C...	71.12			260,124.91
01/20/2022	TRANSF...		106 · Operating Account	OP to MM - 20...			16,000.00	276,124.91

**GVFD Money Market Balances By Reserve Account - 2022**

	<u>Transfers</u>	<u>Subtotals</u>
<b><u>Capital Equipment Reserve</u></b>		
1/1/2022 Beginning Balance		187,856
1/12/2022 Interest	2	187,858
1/20/2022 OP to MM - 2021 Comm to Capital	16,000	203,858
1/20/2022 MM to OP - Final Purch for Squad 1	-3532	200,326
<b><u>Contingency Fund</u></b>		
1/1/2022 Beginning Balance		20,000
<b><u>Building Maintenance</u></b>		
1/1/2022 Beginning Balance		13,838
<b><u>Wildland Fire Reserve</u></b>		
1/1/2022 Beginning Balance		9,876
<b><u>CPF Donations Reserve</u></b>		
1/1/2022 Beginning Balance		32,156.00
1/20/2022 MM to OP - CWPP - EA lunch	-71	32,085
12/31/2021 Ending MM Balance		276,125.00

**2022 TRANSFERS Approved by Board 1/10/2022**

Capital Equipment Reserve:

1/20/2022 Transfer from MM to OP - Final Purchases	-3,532	Squad 1
1/20/2022 Transfer from OP to MM - 2021 Annual Trans	16,000	Comm Reserv to Capital

Contingency Fund

Building Maintenance Reserve:

CPF Donaitons

1/20/2022 MM to OP - CWPP	EA Lunch	-71	CWPP Exp
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To: Glacier View Fire District Board Members

February 2022 Chief Report

- GVFD ran 3 calls in January – 1 MVA, 1 medical and 1 Smoke report.
- Larimer County Emergency Services has agreed to take over managing the slash pile burning in Glacier View and Red Feather Highlands this year. They will utilize their wildland crew to burn slash piles when conditions allow, and Asst Chief Henderson will be their contact so GVFD members can assist if available. This will be better for GVFD and the residents of the district in the long run and we can revisit our involvement going forward. GVFD is one of a few volunteer departments in Colorado who still manage and burn slash piles in their district.
- A local resident donated a drone to GVFD. We have a member who is licensed to fly drones commercially, and we are currently looking into it's capabilities and how we can utilize it. This could be a great asset for the department and we will reach out to the resident to thank him for the generous donation.
- The covid rate and hospitalization numbers are steadily declining, so Larimer County is dropping the mask mandate on February 12<sup>th</sup>. GVFD is returning to in person trainings and will resume normal operations. Masks will still be worn on medical calls for pt contact and as needed on a situational basis.
- I would like to thank the board for allowing me to continue to serve GVFD as Chief going forward. The officers met and we are making the following changes: Asst Chief Perry will move to Operations to fill my spot, and we would like to move Warren Jones into the Asst Chief of Training position in place of Asst Chief Perry. Per our current handbook, the Board must approve any new Assistant Chief appointments, and I am asking for board approval to appoint Warren Jones as an Assistant Chief. Warren has the knowledge and experience for the position and is an asset to the department.
- Once we have our officers in their new positions, we will discuss if we want to use mounted radios in personal vehicles for officers, and decide how to proceed.
- Generator rental cost is \$995 / month, with up to 200 hours of usage, to have for a back up generator. We would have to figure out how to wire it into the electrical system, which will be additional cost. We still do not have a timeline for installation for the new generator on the grant, but will update as available.

Respectfully submitted,

Dan Knox, GVFD Chief

**Cheryl Franz**  
**District Administrator Report**  
**February 2022**  
**Agenda Item 4**

**a. Administrative -**

Usual work product such as prepare Board Meeting Agenda & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Handbook work.

Filings and postings:

- Made MM/OP transfers as approved by the Board at the January Meeting
- Filed 4<sup>th</sup> Qtr Payroll taxes for 2021
- Complied/filed/distributed - W-2's and W-3 for Year-end 2021
- Published the Call for Nomination in the North Forty News. Posted to the website and on NextDoor.

Views on GVFPD website for December: 6,702

**a. Transfer** – \$9,732 will be transferred from Money Market b – CPF Donations back to the Operating Account. This amount was for the second payment to Ember Alliance.

**b. January 2022 Money Market Account Transfers - 2021 Money Market Transaction Detail and 2021 Money Market Account by Reserve Account** – See Attachment – This has been updated because of a number that was transposed and caught at the January 31 statement. Included in the Board Packet is the January 2022 Money Market Transfers as approved by the Board at the January Board Meeting.

**c. Handbooks** – The Handbook Committee has reviewed the Member Handbook that Legal sent over and it is now back to them for the final. I exchanged emails with Michelle and Tanya in response to questions they had regarding the Handbook. The committee is ready to review the Board By-Laws, and the Employee Handbook has not come back from Legal for review.

**d. Exemption of Audit** – I sent over the 2021 audit packet to Anderson and Whitney to have the GVFPD Exemption of Audit completed. This should be ready to file with the Auditor of the State of Colorado by the end of March.

**e. Grants –**

**State Homeland Security Grant (SHSG)** – This is still in process. Nothing new to report.

**Firehouse Subs Grant** – Firehouse Subs will contact us by March 7 to initiate the grant process.

**e. Ongoing Projects –**

**Streamline Portal / Website emails** – Last month I reported that I would investigate internal emails for GVFPD. I met with Chris Ryan of Streamline, and he stated that this would be an option through Microsoft and Streamline could set it up. The cost would be about \$60/month and would allow us 10 emails. The cost for GVFPD if we went with GoogleSuites is \$44/month/email. Another platform that Streamline uses is Streamline Portal, but is not something GVFPD could use because of the transparency we already provide through our website.

**2022 Director Election** – Tuesday, May 3<sup>rd</sup>, 2022

At this time, I have received one self-nomination and acceptance form. The end of the Call for Nomination is February 17<sup>th</sup>.

**f. Correspondence/Donations –**

A check in the amount of \$1,465.26 was received from the Larimer County Treasury for the December 2021 tax period. Donations for January totaled \$700. Thank you ALL for your donations!

Respectfully Submitted,

Cheryl Franz - District Administrator

**GVFD Money Market Balances By Reserve Account - 2021**

	<u>Transfers</u>	<u>Subtotals</u>
<b><u>Capital Equipment Reserve</u></b>		
1/1/2021 Ending Balance		141,691
8/26/2021 MM to OP - Purch Squad 1	-10000	131,691
8/26/2021 MM to OP - Purch Rescue Tools	-19777	111,911.00
10/1/2021 MM to OP - Squad 1 Maint	-4101	107,813.00
12/31/2021 Close out Comm Reserve	10,000	117,813.00
12/27/2021 OP to MM - Annual Transfer	70,000	187,813.00
12/27/2021 Annual MM Interest	43	187,856.00
<b><u>Contingency Fund</u></b>		
12/27/2021 OP to MM Annual Transfer		20,000
12/31/2021 Ending Balance		20,000
<b><u>Building Maintenance</u></b>		
1/1/2021 Beginning Balance		15,360
12/27/2021 MM to OP - Bldg Debt Reserve	-7770	7,590.00 Lighting
12/27/2021 MM to OP - Bldg Debt Reserve	-3,162	4,428.00 Annual Maint
12/27/2021 OP to MM Annual Bldg Debt	9,410	13,838.00
12/31/2021 Ending Balance		13,838.00
<b><u>Wildland Fire Reserve</u></b>		
1/1/2021 Beginning Balance		9,876
12/31/2021 Ending Balance		9,876
<b><u>CPF Donations Reserve</u></b>		
4/19/2021 Beginning Balance		42,388.00
8/26/2021 MM to OP - Firewise Exp/CWPP	-500	41,888.00
12/27/2021 MM to OP - EA pmt #2	-9732	32,156.00
12/31/2021 Ending Balance		32,156.00
<b><u>Communications</u></b>		
1/1/2021 Beginning Balance		10,000
12/31/2021 Closeout to Capital Equipment	-10,000	0
12/31/2021 Ending Balance		0
<b><u>Grants Reserve</u></b>		
1/1/2021 Beginning Balance		3,000
10/1/2021 MM to OP - Closeout Grant Reserve	-3000	0
12/31/2021 Ending Balance		0
12/31/2021 Ending MM Balance		263,726.00



To: GVFD Board of Directors  
Fr: Warren Jones, CWPP Project Manager  
Date: February 14, 2022  
Re: January progress report

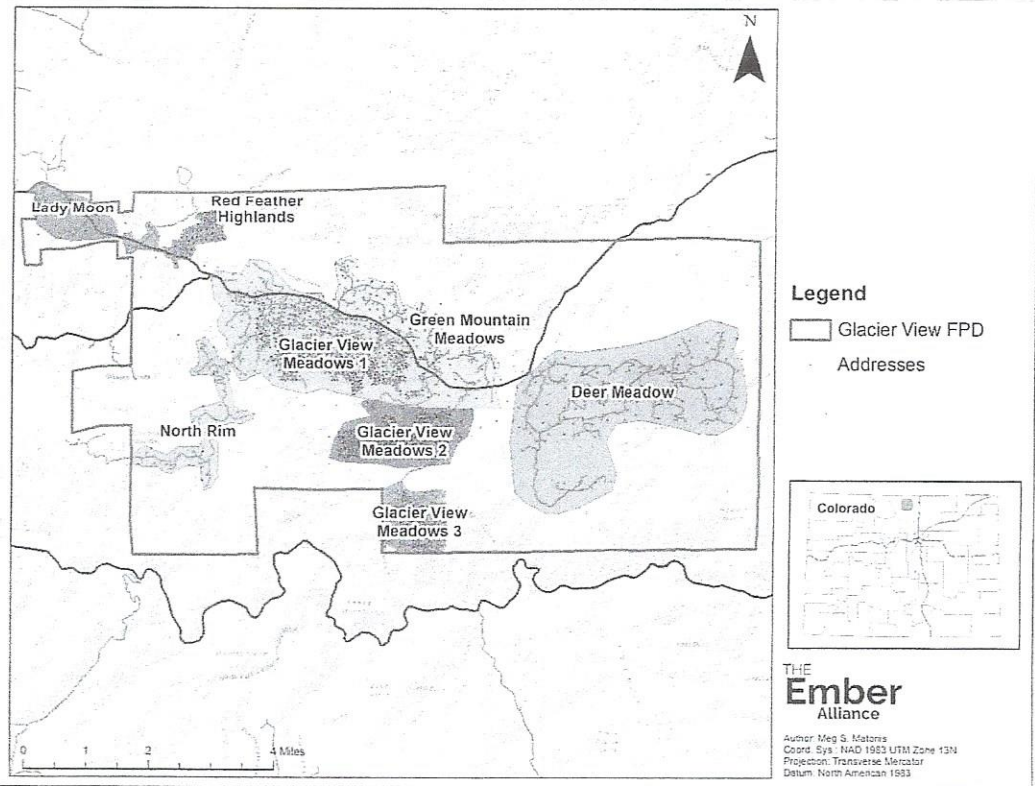
In January we made good progress on the CWPP project. The emergency response and planning partners stakeholders and Core Team met in January. The main emphasis of both these meetings was the review of the risk assessment maps and priority maps for fuel mitigation. While the plan will recommend several risk reductions programs, fuel mitigation will be the most expensive, complicated and time-consuming focus.

The Ember Alliance is now packaging these maps, along with risk assessment and local response capabilities into a preliminary report. This report will become the foundation of our community engagement process in the spring.

Below are key maps that illustrate the recommended priorities for fuel reduction. I'll present these maps at your meeting on January 14<sup>th</sup>.

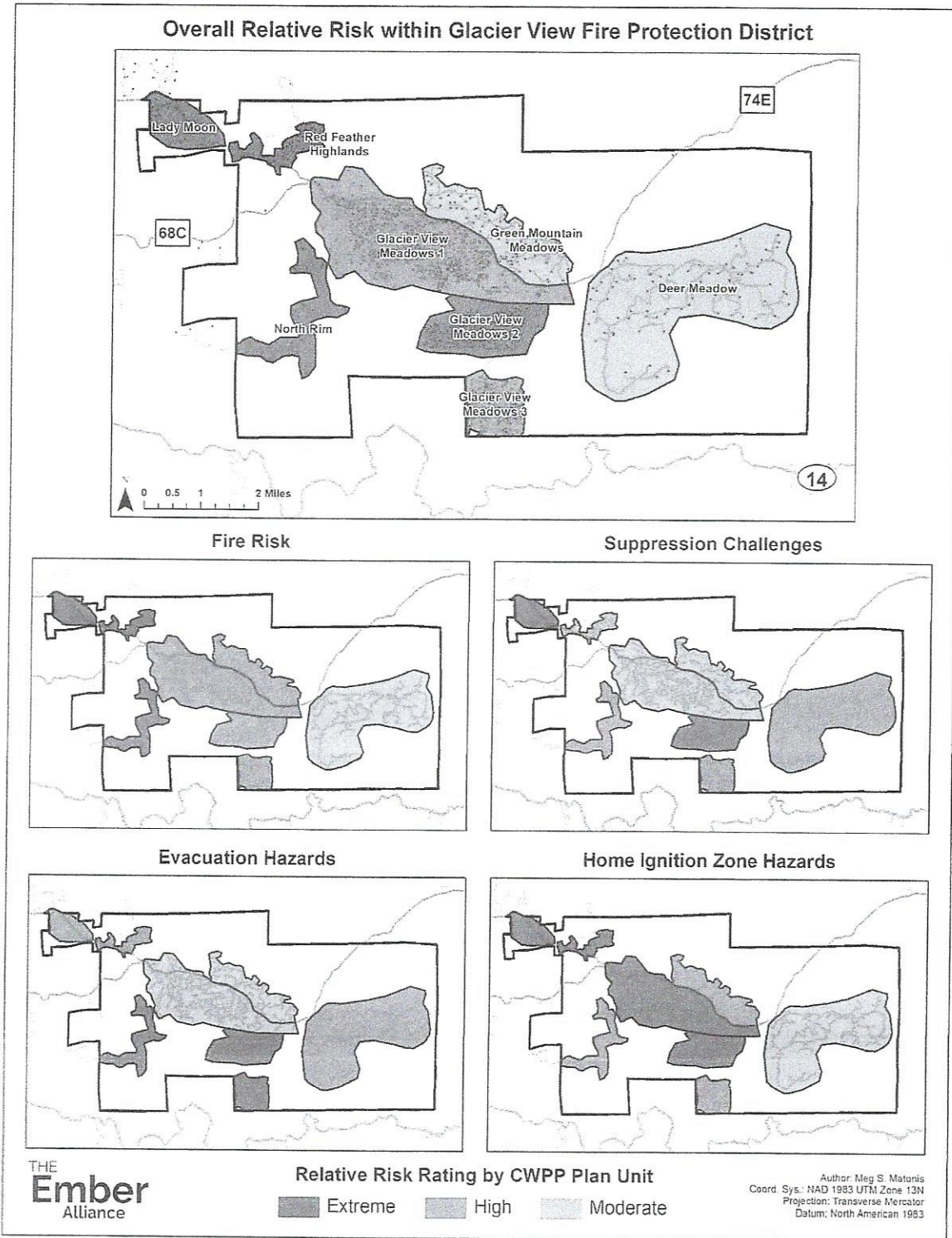
**Planning areas**

This map shows the eight planning areas. They are organized around the major neighborhood areas with multiple homes and buildings.



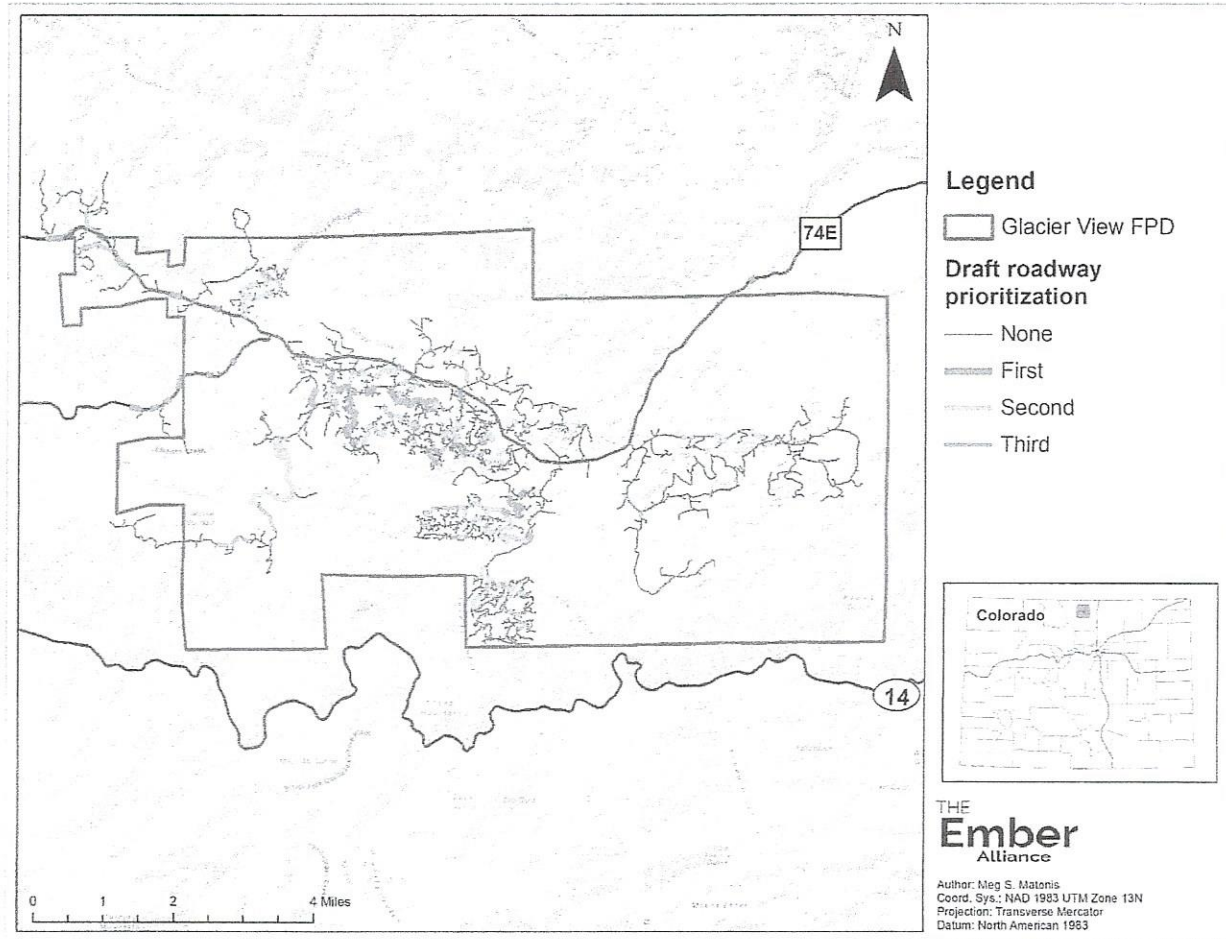
## Summary Risk Ratings

This map shows the four components that when combined describe the overall risk ratings for our entire district by planning area. The four components are Fire Risk, Suppression Challenges, Evacuation Hazards and Home Ignition Hazards.



## Roadway Prioritization Map

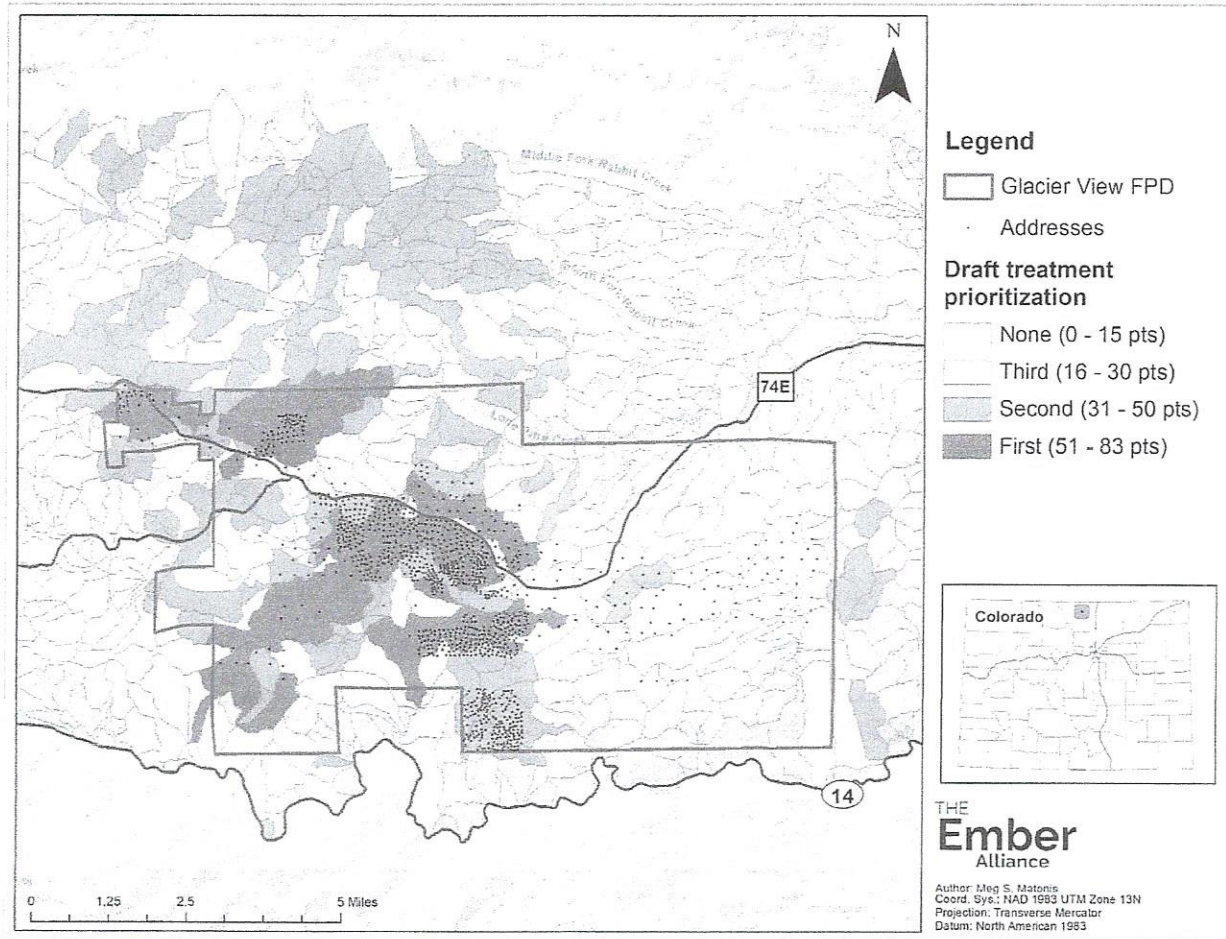
This map shows the roadways that have pinch points that due to roadway configuration, condition, slope, proximity to fuels and number of homes served will threaten evacuating residents under fire conditions. Fuel mitigation at these pinch points will improve the survivability for evacuating residents.





## Large area mitigation

This map shows the priority areas for landscape and individual property mitigation. This would include both mitigation on individual properties and on public, or community properties.





## Past and current mitigation and fires

This map shows past and current large scale mitigation that influences risk in the District. It includes fuel thinning, prescribed fire and large fires.

