



Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

December 11th at 7:00pm

Meeting was called to order at 7:00 PM

Board of Directors present: President Dave Burk, Vice President Warren Jones, Treasurer David Thompson, and Director Steve Groeteke

Excused absence: Secretary Lamb

Fire Department members present: Fire Chief Dan Knox, Assistant Chief Jim Perry, District Administrator Cheryl Franz, Captain Chris Serafin

FACA Members:

Public members: Jim and Linda Petrie

1. **Secretary's Report** - Report was submitted and made part of the Board Packet. An email was read from Secretary Lamb regarding the November 13th Board Minutes. Board discussion followed. The November 13th Board minutes will be postponed until the January Board Meeting.

President Burk moved to approve the November 1st Work Session Minutes with the amendment of attendance correction. Director Groeteke seconded. Call for discussion. Board discussion followed with a suggestion of keeping the recording from the November 1st Work Session until the FACA Task Force has completed their project. **Vice President Jones moved to amend the first motion and include to not destroy the November 1st Work Session recording until the FACA Task Force has completed their project. Director Groeteke seconded. Call for discussion. No further discussion. Amended Motion approved 2-1, with one abstention.**

Vice President Jones moved to table the November 13th Board Meeting Minutes until the January Board Meeting. Treasurer Thompson seconded. Call for discussion. No further discussion. All in favor. Motion approved. 4-0

2. **Treasurer's Report** - Report was submitted and made part of the Board Packet. Treasurer Thompson highlighted Checks Over \$1K: \$1, 13.50 was the Legal prep work for the November 1st Work Session. \$2,955.94 was issued to First Bank Visa with \$1163 used for EMS Training and \$1,191 used for Appreciation gifts for Christmas.

Vice President Jones moved to accept the Treasurer's Report as presented. President Burk seconded. Call for discussion. No discussion. All in favor. Motion approved 4-0.

3. **Chief's Report** - Report submitted and made part of the Board Packet. The Chief's oral presentation closely followed the information in the Board Packet.

Topics discussed in the Chief's report included grant updates, Tabletop Fire Incident Training in February, burn trailer training, membership update, and ESO Training.

The Chief's Report did not result in a motion and no action was taken by the Board.

A report from the Apparatus Committee given by Chief Knox included the locked-in price for an Escrow Account with Sourcewell, being able to have GVFPD money returned from Escrow if GVFPD does not purchase an apparatus, Escrow is readily available if needed, and the interest accumulated throughout the process. The Apparatus Committee asked for a Work Session. A Work Session was set for January 8th at 6PM prior to the regular Board Meeting. The Apparatus Committee will appear under Committee Reports in January. Board discussion followed on grant options and the Chief's work with LCSO on EMS Training.

This Apparatus Committee's discussion did not result in a motion and no action was taken by the Board.

4. **District Administrator's Report** – Report submitted and made part of the Board Packet. The District Administrator's Report was presented as submitted. There were no discussion items.

President Burk moved to approve the Map Compliance letter as presented. Treasurer Thompson seconded. Call for discussion. No discussion. All in favor. Motion approved. 4-0.

President Burk moved to approve the 2024 Transparency Notice as presented. Vice President Jones seconded. Call for discussion. No discussion. All in favor. Motion carried. 4-0.

District Administrator Franz read her letter of resignation to the Board and thanked President Burk, Treasurer Thompson, Secretary Lamb, Chief Dan Knox, Assistant Chief Henderson, Captain Bridget Knox, members Art and Andy, and Eric Ford, Ed Sather, Fred Delano, Jim and Linda Petrie, and Kathy Hudson for their continued support as the District Administrator. She expressed her appreciation to the public and all the work they do to contribute to the department.

5. **Alliance Report** – (Tom Hausfeld) Report submitted and made part of the Board Packet. It was mentioned that Glacier Gals made a donation of \$2K to FACA.

6. **Committee Reports:**

- a. **Budget Committee** – (Fred Delano, Dan Knox, David Thompson, Cheryl Franz, Tom Hausfeld) There were no changes to the Budget as presented and approved at the November Board Meeting, and asterisks were placed in line items where the original LC Tax Valuation would affect. Treasurer Thompson noted that the expense portion does not reflect any amount of the projected tax valuation. Board discussion followed that included delaying the Budget Adoption until January, and for the Board to consider a temporary Mill Levy reduction. The discussion of the temporary Mill Levy reduction will be on the January Agenda.

(Committee Reports – continued)

President Burk moved to approve and adopt the GVFPD 2024 Proposed Budget, and the 2024 Budget Packet as presented. Treasurer Thompson seconded. Call for discussion. There was further discussion on the change of submittal dates. No further discussion. Motion approved 3-1.

President Burk read Resolution to Adopt Budget for 2024. President Burk moved to approve Resolution to Adopt Budget for 2024, with the date correction. Treasurer Thompson seconded. Call for discussion. No discussion. All in favor. Motion approved. 4-0.

President Burk read Resolution to set Mill Levies. President Burk Moved to approve Resolution to Set Mill Levies. Treasurer Thompson seconded. Call for discussion. No discussion. All in favor. Motion approved. 4-0.

President Burk read Resolution to Appropriate Sums of Money for Budget Year 2024. President Burk moved to approve Resolution to Appropriate Sums of Money for Budget Year 2024. Call for discussion. No discussion. All in favor. Motion approved. 4-0.

7. Unfinished Business:

IT Upgrade – See District Administrator’s Report

8. New Business:

No new business

9. Public Comment – Chief Knox thanked District Administrator Franz for all the work she has done for the department and is happy that she will stay on as a member of the department.

10. Director Comments –

Treasurer Thompson thanked District Administrator Franz for her work.

Director Groeteke thanked everyone for all the work that has gone into the Budget to get it approved. He thanked District Administrator Franz for her years of work and wished her the best of luck moving forward. Operations was thanked and FACA’s work was recognized.

Vice President Jones thanked District Administrator Franz for her service over the years. Fred Delano was thanked for being the driver on the Budget Committee over the past several years.

President Burk thanked District Administrator Franz for everything she has done as a past Board Member, Member, and District Administrator for the District.

The Board will set up a Special Board Meeting to discuss the District Administrator – Open Position.

BOARD ACTIONS TAKEN:

Secretary's Report - Board/Attorney/FACA Work Session Minutes - November 1st - approved

Secretary's Report - Board Meeting Minutes - November 13th, 2023 - tabled

Treasurer's Report - November 2023 - approved

Mapping Compliance - approved

2024 Transparency Notice - approved

GVFPD 2024 Proposed Budget and the 2024 Budget Packet - approved

Resolution to Adopt Budget for 2024 - approved

Resolution to Set Mill Levies

Resolution to Appropriate Sums of Money for Budget Year 2024

Adjournment: President Burk moved to adjourn the meeting at 8:09PM. Treasurer Thompson seconded. Call for discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by

Cheryl Franz - Recording Secretary


1-15-24

Next Scheduled Meetings: Monday, January 8th, 2023, 7PM

In-person - Station 1