

# Glacier View Fire Protection District

## Agenda

December 19th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

The Zoom Meeting WILL BE recorded

**1. Secretary's Report – ACTION: Approve as presented**

**BOARD APPROVAL** – Board Meeting Minutes – November 14<sup>th</sup>, 2022

**2. Treasurer's Report – ACTION: Approve as presented**

(a) Balance Sheet – As of November 2022

(b) P&L – Detail – November 2022

(c) Checks Over \$1000 – November 2022

(d) P&L - Budget vs. Monthly Actual Budget – November 2022

(e) P&L – Budget Overview vs. Actual +/- Year-to-Date – November 2022

(f) FirstBank Visa – As of November 2022

(g) Donation Report – November 2022

(h) Money Market Transfers for November – Interest Only

10-year Capital Reserve – 20-year Facilities Reserve - Discussion

**3. Chief's Report – Chief Report Submitted to Board**

**4. District Administrator's Report – District Administrator report submitted to the Board**

**BOARD APPROVAL – Mapping Compliance** – Letter to submit in Board Packet

**BOARD APPROVAL – Transparency Notice** – 2023 Transparency in Board Packet

**5. Committee Reports:**

a. Financial Procedure Committee – (Cheryl Franz, David Thompson, Steve Groeteke, Dan Knox, Jenny Rogers) Report submitted to Board

b. Alliance Committee – (Warren Jones – coordinator) Report submitted to Board

c. Apparatus Committee – (Ron Lindroth, Dan Knox, Jim Perry)

**6. Unfinished Business:**

Generator – Nothing new to report

Building Security

**7. New Business:**

HB Language for Support Committee/Alliance/Volunteers

**8. BOARD ACTION:**

**BOARD APPROVAL** - Board Meeting Minutes – November 14<sup>th</sup>, 2022

**BOARD APPROVAL** – Treasurer’s Report

**BOARD APPROVAL** – Mapping Compliance

**BOARD APPROVAL** – Transparency Notice

During Public Comment there will be three minutes per person. The Board cannot get into a discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

**9. Public Comment:**

**10. Director Comment:**

**11. Adjournment**

**Next Scheduled Board Meeting: Monday, January 9<sup>th</sup>, 2023 at 7:00PM**



Approved 12-19-2022

## Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

November 14th at 7:01pm

Meeting was called to order at 7:01 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Treasurer David Thompson, and Director Steve Groeteke, and Vice President Bill Salmon and Secretary Ron Lindroth via Zoom

Fire Department members present: Chief Dan Knox, District Administrator Cheryl Franz, and Assistant Chief Warren Jones via Zoom

Public members: 5

Changes made to the Agenda:

Addition of the Alliance Committee under Committee Reports

Addition of Action Items: Board Approval of Statement of Budget Assumptions

Addition of Action Items: Change of Date for the December Board Meeting

- 1. Secretary's Report:** Report was submitted and made part of the Board Packet.  
**President Burk made a motion to approve the October 3rd Special Board Meeting Minutes, three approved, two abstained due to absence. Call for discussion. No discussion. The motion carried.**  
**President Burk made a motion to approve the October 10<sup>th</sup> Board Meeting Minutes. Treasurer Thompson accepted the motion. Director Groeteke seconded. Call for discussion. No discussion. All in favor, the motion carried.**
- 2. Treasurer's Report:** Report was submitted and made part of the Board Packet.  
Treasurer Thompson noted the negative \$77.84 on the Balance Sheet under the Long-Term Liabilities. This will be adjusted to show a zero balance as the building loan payment has been paid off and no other debt is owed. He reviewed the Checks Over \$1K - \$5,900 was the GVFPD annual FPPA Contribution. Fire Safety USA was issued a check for \$1,749.90 for two ice rescue suits. \$1,553.56 was for the third quarter payroll, and FirstBank Visa total was \$1,728.14 for various misc. purchases including \$777.48 for room deposit reservations at the EMT Conference. There was an individual donation of \$100 for October.

**President Burk entertained a motion to accept the Treasurer's Report as presented. Secretary Lindroth accepted the motion. Vice President Salmon seconded. Call for discussion, no discussion. All in favor. The motion carried.**

### **Treasurer's Report – (continued)**

Treasurer Thompson presented a preliminary extended 10-year Capital Equipment Plan for the Board to review. Both Approved 10-year Capital Equipment Replacement Plan and the extended plan were submitted in the Board Packet. He noted that equipment was not tied to just big equipment but would also include block orders of smaller items. The list also included items that were facilities related and can be identified with two asterisks. Treasurer Thompson envisions a Capital Equipment Plan and a Facilities Plan to keep GVFPD in the positive and will present both at a later Board Meeting. He will break down the Facilities Plan into a 20-year plan. Treasurer Thompson suggested that Operations try for grants on the big equipment items and suggested keeping the Tender replacement in 2023 and moving the pumper out to 2025.

### **3. Chief's Report: Report submitted in Board Packet**

Chief Knox added to his reported that the one-time cost of \$1,200 for the incident reporting with ESO is going to be waived. He reminded the Board that we have to change reporting platforms because Emergency Reporting got bought out by ESO and ESO is very comparable to other reporting platforms. Chief Knox stated that ESO is being used by Red Feather and possibly by Crystal Lakes. The ESO platform will give GVFPD more access to reports and make it easier for us when giving handoff patient care reports to UCHHealth, and it is an easier program to use. It will allow us to start input in transit to calls. Currently our program takes two to three times longer to complete and now the State requires reporting to be completed within 48 hours and noted that if we are out of compliance with the State after ninety days GVFPD would become ineligible for grants. Secretary Lindroth highly encouraged putting the changeover in writing, contractually, that ESO provide us with backup of all our data, and that we have the right to spot check the data and make sure everything was transferred over, and that they are fully responsible for getting it right. Bridget will be assisting in building the reporting system with ESO. Vice President Salmon suggested using PFA for any assistance.

Chief Knox added that UCHHealth will be starting with live EMS training in January and will be adding extra training to make up for the past video classes. The NW Chiefs are still planning on sending a letter to Poudre Fire Authority (PFA) expressing their concerns because PFA handles the contract with UCHHealth and are the liaisons between NLCERA and the other mountain fire departments.

- 4. District Administrator Report: Report submitted and made part of the Board Packet**  
District Administrator Franz highlighted parts of her report. She reviewed the GVFPD 2022 Money Market annual transfers for Board Approval. Treasurer Thompson noted that the 1.15 Mill Levy will be going into the suggested Facilities plan for next year once the Board has made the final decision on the funding.  
**President Burk entertained a motion to approve the Money Market Transfers as presented. Vice President Salmon accepted the motion. Treasurer Thompson seconded. Call for discussion, no further discussion. All in favor. The motion carried.**

The Board reviewed the Budget Statement of Assumptions with no comments.  
**President Burk entertained a motion to approve the 2023 Budget Statement of Assumptions as presented. Secretary Lindroth accepted the motion. Vice President Salmon seconded. Call for discussion, no discussion. All in favor. The motion carried.**

President Burk suggested that District Administrator Franz post the election outcome and thank the community and all who were involved in the election process.

## District Administrator Report – (continued)

President Burk asked for discussion on the December Board Meeting change with everyone accepting the change.

**President Burk entertained a motion to approve the change for the December meeting from Monday the 12<sup>th</sup> to Monday the 19<sup>th</sup>. Director Groeteke accepted the motion. Secretary Lindroth seconded. Call for discussion, no discussion. All in favor. The motion carried.**

District Administrator Franz will post the change on the website.

### 5. Committee Reports:

- (a) **Budget Committee** – (Dave Burk, Dan Knox, David Thompson, Cheryl Franz, Fred Delano, Ops member) President Burk read the 2023 Budget Resolutions

President Burk entertained a motion to approve the Resolution to Adopt Budget For 2023 as presented. Treasurer Thompson accepted the motion. Director Groeteke seconded. Call for discussion, no further discussion. All in favor. The motion carried.

President Burk entertained a motion to approve the Resolution to Set Mill Levies as presented. Vice President Salmon accepted the motion. Treasurer Thompson seconded. Call for discussion, no further discussion. All in favor. The motion carried.

President Burk entertained a motion to approve the Resolution to Appropriate Sums Of Money For Budget Year 2023 as presented. Treasurer Thompson accepted the motion. Director Groeteke seconded. Call for discussion, no further discussion. All in favor. The motion carried.

President Burk entertained a motion to accept and approve the final 2023 GVFPD Budget as presented. Treasurer Thompson seconded. Call for discussion, no further discussion. All in favor. The motion carried.

- (b) **Campaign Committee** – (Randy Golden, Henry Hudson, Kathy Hudson) Mrs. Hudson thanked District Administrator Franz for her help and Treasurer Thompson for assisting at the meetings in the election process. She talked about the public meeting and how informative it was. The Campaign Committee was able to share election information at various gatherings and through NextDoor. The Board joined in on thanking the committee for all their work and election success. Vice President Salmon expressed his appreciation to the committee. Mrs. Hudson stated that it was well worth the effort! She expressed her thankfulness for what the members do and thanked the Board for their involvement.

- (c) **Financial Procedures Committee** – (David Thompson, Dan Knox, Cheryl Franz, Steve Groeteke, Jenny Rogers) District Administrator Franz stated that a list has been started and will be sent out to all committee members for any additions, then on to the Board for review and for any additions.

**Committee Reports – (continued)**

**(d) Alliance Committee – (Warren Jones – coordinator)** Report submitted to the Board. No additions to the report.

**(e) Apparatus Committee – (Ron Lindroth – Board chair)** Secretary Lindroth stated that the committee met to discuss ideas on what GVFPD needs for an engine and realized that that type of engine is not on the market, so they will look to do a rebuild in the future. Since there will be time before getting a different engine Operations will send Engine 1 down to Mountain View Fire and have a full engine analysis done. The committee will be working with DU on possible funding contribution for apparatus. Secretary Lindroth suggested alternate funding resources.

**6. Unfinished Business:**

- a. Generator - Submitted in the District Administrator Report

**7. New Business:**

- a. **1.15 Mill Levy – Building Maintenance Reserve** - The Board discussed the 1.15 Mill Levy funding. The overall Board decision was to continue as in the past, putting \$10K into the Building Maintenance and the remainder into a Facilities Reserve for future use. A more formalized plan will be established.
- b. **SOG's** – Report submitted in the Chief's Report. Chief Knox added that the SOG's will be put on a flash drive for all the members. It was also discussed to have this information posted on the website in a member's area. District Administrator Franz and Chief Knox will get together and discuss the best way to handle this.
- c. **Building Security** – Director Salmon asked if there was any type of security policy or scope of how security was handled at the fire department. Chief Knox stated that outside codes are typically changed when members leave the department, internal door codes are changes occasionally. President Burk suggested taking a wholistic look at our security posture as it was suggested making the training room available for the community and what would that look like. Vice President Salmon suggested that Chief Knox, District Administrator Franz, and the Assistant Chief's get together and come up with a plan to bring forward to the Board.

**8. Public Comment:**

Mr. Delano thanked the fire department for the service preformed on McNey Hill during the last storm and recognized them as being very active on various calls.

Mr. Petrie asked about the status of the enclosed room project for the members personal protective equipment. Chief Knox stated that it has been pushed back for now as Operations is looking into an exhaust system or other option and noted that this project was put on the plan in conjunction with the continuation of the 1.15 Mill Levy.

Mrs. Petrie thanked the members for their response efforts.

**9. Directors Comments:**

Vice President Salmon recognized the work involved in both the Budget and Election process and thanked everyone. He thanked Operations and Chief Knox for their work and shared his appreciation to the public who attended the meeting.

Secretary Lindroth agreed with Vice President Salmon and expressed his appreciation to the community for their involvement with the fire department.

Treasurer Thompson stated that he was proud to be a part of GVFPD and is glad that he can contribute to it. He shared his appreciation to Operations, the Budget Committee, and the Election Committee.

Director Groetke expressed his agreement with all the Board comments.

President Burk stated that there are a lot of moving parts, and it was good for the Election Committee to educate the public that GVFPD is a volunteer department and that the members do take time away from their families, hobbies, etc, to go on calls. He feels that it is good to get information out to the community, so they know what it takes to make things happen and shows the work that other community members do to help the fire department. He thanked everyone.

**BOARD ACTIONS TAKEN:**

**SPECIAL Meeting Minutes – October 3<sup>rd</sup>, 2022 – approved**

**Board Meeting Minutes – October 10<sup>th</sup>, 2022 – approved**

**Treasurer’s Report – October 22 – approved**

**MM Annual Transfers – approved**

**Formal adoption of the 2023 Budget – approved**

**RESOLUTION to Adopt Budget for 2023 – approved**

**RESOLUTION to Set Mill Levies – approved**

**RESOLUTION to Appropriate Sums of Money for Budget Year 2023 – approved**

**Statement of Assumptions – Budget line definitions – approved**

**Change of Date – December Board Meeting – approved**

**Building Security Policy – moved to another Board Meeting**

**Adjournment: President Burk motioned to adjourn the meeting at 08:23 PM. Treasurer Thompson seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.**

Respectfully submitted by  
Cheryl Franz  
District Administrator

**Next Scheduled Meetings: Monday, December 19<sup>th</sup>, 2022**  
**Board Meeting 7:00PM – in-person – Station 1**

## GLACIER VIEW FIRE PROTECTION DISTRICT

## Balance Sheet

As of November 30, 2022

	Nov 30, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
106 · Operating Account	194,507.99
116 · Money Market Account	347,757.71
Total Checking/Savings	542,265.70
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	7,526.00
Total Current Assets	549,791.70
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-801,939.82
Total Fixed Assets	424,558.88
<b>TOTAL ASSETS</b>	<b>974,350.58</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	1,275.74
Total Other Current Liabilities	1,275.74
Total Current Liabilities	1,275.74
Long Term Liabilities	
235 · Building Loan	-77.84
Total Long Term Liabilities	-77.84
Total Liabilities	1,197.90
Equity	
300 · Fund Balance	709,040.23
32000 · Retained Earnings	110,382.33
Net Income	93,724.12
Total Equity	973,152.68
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>974,350.58</b>



GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

November 2022

Type	Date	Num	Name	Memo	Split	Amount
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>401 - Property Taxes</b>						
Deposit	11/10/2022	EFT	Larimer County Treasury	Current Year Tax - Oc...	106 · Ope...	933.45
Total 401 · Property Taxes						933.45
<b>402 - Auto Taxes</b>						
Deposit	11/10/2022	EFT	Larimer County Treasury	Specific Ownership Ta...	106 · Ope...	2,087.53
Total 402 · Auto Taxes						2,087.53
<b>403 - Bldg Levy (1.150 Mill for 2017)</b>						
Deposit	11/10/2022	EFT	Larimer County Treasury	Bldg Levy (1.15 Mill) - ...	106 · Ope...	102.24
Total 403 · Bldg Levy (1.150 Mill for 2017)						102.24
<b>415 - Contract &amp; Agreements</b>						
Deposit	11/22/2022	DEP	Air Evac EMS Inc	Air evac membership r...	106 · Ope...	359.40
Total 415 · Contract & Agreements						359.40
<b>421 - Fund Raising</b>						
Deposit	11/22/2022	DEP	Kroger - King Soopers	loyal rewards reimb K...	106 · Ope...	358.06
Total 421 · Fund Raising						358.06
<b>440 - Interest Income</b>						
Deposit	11/10/2022	EFT	Larimer County Treasury	Current Tax Coll-Inter...	106 · Ope...	59.57
Total 440 · Interest Income						59.57
Total Income						3,900.25
<b>Expense</b>						
<b>502 - Accounting</b>						
Check	11/09/2022	2927	North Forty News	Public Notice - Budget...	106 · Ope...	95.00
Check	11/30/2022	2942	First Bank	Payroll - Intuit QB - C...	106 · Ope...	10.00
Total 502 · Accounting						105.00
<b>503 - Office PC/Printer Supplies</b>						
Check	11/30/2022	2942	First Bank	Speaker/Ink - CCCF	106 · Ope...	217.72
Total 503 · Office PC/Printer Supplies						217.72
<b>505 - Admin (Supplies)</b>						
<b>513 - Telephone Expense</b>						
Check	11/08/2022	EFT	Century Link	Bill Date 11/19/20221...	106 · Ope...	197.98
Check	11/22/2022	EFT	Century Link	Bill Date 11/1/2022	106 · Ope...	66.11
Total 513 · Telephone Expense						264.09
<b>505 - Admin (Supplies) - Other</b>						
Check	11/30/2022	2942	First Bank	Website/Storage - CC...	106 · Ope...	51.99
Total 505 · Admin (Supplies) - Other						51.99
Total 505 · Admin (Supplies)						316.08
<b>510 - LCT Fees</b>						
Deposit	11/10/2022	EFT	Larimer County Treasury	Current Year Fees - O...	106 · Ope...	21.90
Total 510 · LCT Fees						21.90
<b>520 - Payroll Tax Expense</b>						
Check	11/16/2022	2934	Internal Revenue Services	Otr 2 Payroll Tax Corr...	106 · Ope...	23.33
Paycheck	11/30/2022	2938	Cheryl A Franz		106 · Ope...	0.00
Paycheck	11/30/2022	2938	Cheryl A Franz		106 · Ope...	138.45
Paycheck	11/30/2022	2938	Cheryl A Franz		106 · Ope...	32.38
Paycheck	11/30/2022	2938	Cheryl A Franz		106 · Ope...	0.00
Paycheck	11/30/2022	2939	Edwin V Sather Jr.		106 · Ope...	0.00

## GLACIER VIEW FIRE PROTECTION DISTRICT

12/06/22

## Profit &amp; Loss Detail

Accrual Basis

November 2022

Type	Date	Num	Name	Memo	Split	Amount
Paycheck	11/30/2022	2939	Edwin V Sather Jr.		106 · Ope...	42.97
Paycheck	11/30/2022	2939	Edwin V Sather Jr.		106 · Ope...	10.04
Paycheck	11/30/2022	2939	Edwin V Sather Jr.		106 · Ope...	0.00
Total 520 · Payroll Tax Expense						247.17
<b>525 · Payroll and Benefits</b>						
Paycheck	11/30/2022	2938	Cheryl A Franz		106 · Ope...	2,233.00
Paycheck	11/30/2022	2939	Edwin V Sather Jr.		106 · Ope...	693.00
Total 525 · Payroll and Benefits						2,926.00
<b>528 · Election Costs</b>						
Check	11/09/2022	2926	Ireland Stapleton	Admin/Election - Inv 8...	106 · Ope...	773.50
Total 528 · Election Costs						773.50
<b>531 · Bldg Maintenance / Repair</b>						
Check	11/16/2022	2935	Front Range Raynor	Bay door repair - Inv 2...	106 · Ope...	315.00
Check	11/23/2022	2937	JR Fabrication LLC	Snow plowing 11/18 - l...	106 · Ope...	150.00
Check	11/30/2022	2941	Livermore Plumbing	snow plow - 11/29/22 - ...	106 · Ope...	150.00
Total 531 · Bldg Maintenance / Repair						615.00
<b>570 · EMS Supplies</b>						
Check	11/09/2022	2922	Life-Assist	EMS Supplies - Inv 1...	106 · Ope...	376.91
Check	11/16/2022	2933	Life-Assist	EMS Supplies Inv 126...	106 · Ope...	39.62
Check	11/30/2022	2940	Red Feather Lakes Fire PD	AED pads - 5pks per BK	106 · Ope...	224.60
Total 570 · EMS Supplies						641.13
<b>600 · Stations</b>						
<b>636 · Utilities-Electric</b>						
Check	11/03/2022	EFT	Poudre Valley REA	Bill Date - 10/18/2022	106 · Ope...	184.70
Check	11/03/2022	EFT	Poudre Valley REA	Bill Date 10/18/2022	106 · Ope...	29.00
Total 636 · Utilities-Electric						213.70
Total 600 · Stations						213.70
<b>601 · Fire Fighting Supplies</b>						
<b>605 · FF Supplies</b>						
Check	11/09/2022	2924	Interstate Batteries	Batteries - Inv 907078...	106 · Ope...	320.35
Check	11/09/2022	2929	Cheryl Franz - Expense Reimb...	FF Supplies reimb	106 · Ope...	174.64
Check	11/30/2022	2942	First Bank	drinks/snacks - CCCF	106 · Ope...	112.46
Total 605 · FF Supplies						607.45
<b>607 · Personal Protection Equip</b>						
Check	11/09/2022	2923	Encore Uniforms and Apparel	LCFG - High-Vis Jack...	106 · Ope...	5,360.00
Check	11/09/2022	2925	SeaWestern	Leather Structure Boot...	106 · Ope...	2,000.00
Total 607 · Personal Protection Equip						7,360.00
Total 601 · Fire Fighting Supplies						7,967.45
<b>626 · FF - Wildland Fire Expense</b>						
Check	11/30/2022	2942	First Bank	WL gear - CCDK	106 · Ope...	783.60
Total 626 · FF - Wildland Fire Expense						783.60
<b>650 · Training</b>						
<b>651 · EMS Training</b>						
Check	11/09/2022	2928	Bridget Knox - Exp Reim	EMSAC - Meal reambu...	106 · Ope...	108.00
Check	11/09/2022	2929	Cheryl Franz - Expense Reimb...	EMSAC - meals/mileage	106 · Ope...	318.80
Check	11/09/2022	2930	jessica Fritts - Expense	EMSAC - Meals/Milea...	106 · Ope...	318.80
Check	11/09/2022	2931	Dan Knox - Exp Reimb	EMSAC - Meals/Milea...	106 · Ope...	214.60
Check	11/09/2022	2932	Andy Brown - Expense Reimb...	EMSAC - Meal reimb	106 · Ope...	108.00
Check	11/16/2022	2936	Andy Brown - Expense Reimb...	EMS Training - mileag...	106 · Ope...	210.80
Check	11/30/2022	2942	First Bank	EMT Conf - CCBS	106 · Ope...	2,143.76

12:55 PM

**GLACIER VIEW FIRE PROTECTION DISTRICT**

12/06/22

**Profit & Loss Detail**

Accrual Basis

November 2022

Type	Date	Num	Name	Memo	Split	Amount
			Total 651 · EMS Training			3,422.76
Check	11/30/2022	2942	652 · FF Training First Bank	dinner w/ Chiefs - CCDK	106 · Ope...	75.15
			Total 652 · FF Training			75.15
			Total 650 · Training			3,497.91
Check	11/30/2022	2942	699 · Equipment Expense First Bank	saw - Dewalt - CCDK	106 · Ope...	284.41
			Total 699 · Equipment Expense			284.41
			Total Expense			18,610.57
			Net Ordinary Income			-14,710.32
			<b>Other Income/Expense</b>			
			<b>Other Income</b>			
Deposit	11/10/2022		441 · MM interest income	Interest	116 · Mon...	71.76
			Total 441 · MM interest income			71.76
			Total Other Income			71.76
			<b>Other Expense</b>			
General Jour...	11/22/2022	108	750 · Depreciation Expense	Depreciation Expense ...	185 · Acc...	5,367.35
			Total 750 · Depreciation Expense			5,367.35
			Total Other Expense			5,367.35
			Net Other Income			-5,295.59
			Net Income			<u>-20,005.91</u>

11:28 AM

12/06/22

Accrual Basis

# GLACIER VIEW FIRE PROTECTION DISTRICT

## Check Over \$1000

November 2022

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	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Nov 22				
	11/09/2022	2923	Encore Uniforms and Apparel	-5,360.00
	11/09/2022	2925	SeaWestern	-2,000.00
	11/30/2022	2942	First Bank	-3,679.09
	11/30/2022	2938	Cheryl A Franz	-1,876.17
				<hr/>
Nov 22				<b>-12,915.26</b>
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# GLACIER VIEW FIRE PROTECTION DISTRICT

## First Bank - Visa

November 2022

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Type	Date	Num	Memo	Account	Split	Amount
<b>First Bank</b>						
Check	11/30/2022	2942	stmt date 10-15 - 11-14	106 · Operating Acc...	-SPLIT-	-3,679.09
Check	11/30/2022	2942	Payroll - Intuit QB - CCCF	502 · Accounting	106 · Ope...	10.00
Check	11/30/2022	2942	Speaker/Ink - CCCF	503 · Office PC/Print...	106 · Ope...	217.72
Check	11/30/2022	2942	Website/Storage - CCCF	505 · Admin ( Suppli...	106 · Ope...	51.99
Check	11/30/2022	2942	WL gear - CCDK	626 · FF - Wildland ...	106 · Ope...	783.60
Check	11/30/2022	2942	drinks/snacks - CCCF	605 · FF Supplies	106 · Ope...	112.46
Check	11/30/2022	2942	saw - Dewalt - CCDK	699 · Equipment Ex...	106 · Ope...	284.41
Check	11/30/2022	2942	dinner w/ Chiefs - CCDK	652 · FF Training	106 · Ope...	75.15
Check	11/30/2022	2942	EMT Conf - CCBS	651 · EMS Training	106 · Ope...	2,143.76

**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual Monthly Budget**  
**November 2022**

	Nov 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
401 · Property Taxes	933.45	933.00	0.45	100.0%
402 · Auto Taxes	2,087.53	0.00	2,087.53	100.0%
403 · Bldg Levy (1.150 Mill for 2017)	102.24	102.00	0.24	100.2%
415 · Contract & Agreements	359.40	0.00	359.40	100.0%
420 · Donations	0.00	0.00	0.00	0.0%
421 · Fund Raising	358.06	0.00	358.06	100.0%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	0.00	0.00	0.00	0.0%
440 · Interest Income	59.57	0.00	59.57	100.0%
450 · Miscellaneous/Reimb Income	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>3,900.25</b>	<b>1,035.00</b>	<b>2,865.25</b>	<b>376.8%</b>
<b>Expense</b>				
502 · Accounting	105.00	105.00	0.00	100.0%
503 · Office PC/Printer Supplies	217.72	218.00	-0.28	99.9%
505 · Admin ( Supplies)				
513 · Telephone Expense	264.09	264.00	0.09	100.0%
505 · Admin ( Supplies) - Other	51.99	52.00	-0.01	100.0%
<b>Total 505 · Admin ( Supplies)</b>	<b>316.08</b>	<b>316.00</b>	<b>0.08</b>	<b>100.0%</b>
506 · FF Administration	0.00	0.00	0.00	0.0%
509 · Bldg Interest	0.00	0.00	0.00	0.0%
510 · LCT Fees	21.90	22.00	-0.10	99.5%
515 · General Insurance	0.00	0.00	0.00	0.0%
516 · Pinnacol Insurance - Expense	0.00	0.00	0.00	0.0%
517 · Firewise Expense	0.00	0.00	0.00	0.0%
520 · Payroll Tax Expense	247.17	247.00	0.17	100.1%
522 · FF/EMS Reimbursement	0.00	0.00	0.00	0.0%
525 · Payroll and Benefits	2,926.00	2,926.00	0.00	100.0%
526 · Legal Expense	0.00	0.00	0.00	0.0%
527 · Newsletter	0.00	0.00	0.00	0.0%
528 · Election Costs	773.50	774.00	-0.50	99.9%
530 · Appreciation	0.00	0.00	0.00	0.0%
531 · Bldg Maintenance / Repair	615.00	615.00	0.00	100.0%
540 · Communications	0.00	0.00	0.00	0.0%
570 · EMS Supplies	641.13	641.00	0.13	100.0%
600 · Stations				
636 · Utilities-Electric	213.70	214.00	-0.30	99.9%
637 · Utilities - Propane	0.00	0.00	0.00	0.0%
<b>Total 600 · Stations</b>	<b>213.70</b>	<b>214.00</b>	<b>-0.30</b>	<b>99.9%</b>
601 · Fire Fighting Supplies				
605 · FF Supplies	607.45	608.00	-0.55	99.9%
606 · Wildland Gear	0.00	0.00	0.00	0.0%
607 · Personal Protection Equip	7,360.00	4,371.00	2,989.00	168.4%
<b>Total 601 · Fire Fighting Supplies</b>	<b>7,967.45</b>	<b>4,979.00</b>	<b>2,988.45</b>	<b>160.0%</b>
626 · FF - Wildland Fire Expense	783.60	784.00	-0.40	99.9%
630 · Pension Trust Expense	0.00	0.00	0.00	0.0%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	3,422.76	3,423.00	-0.24	100.0%
652 · FF Training	75.15	75.00	0.15	100.2%
654 · Admin Staff & Board Training	0.00	0.00	0.00	0.0%
<b>Total 650 · Training</b>	<b>3,497.91</b>	<b>3,498.00</b>	<b>-0.09</b>	<b>100.0%</b>
660 · Vehicles	0.00	0.00	0.00	0.0%
699 · Equipment Expense				
697 · Equipment Maintenance	0.00	0.00	0.00	0.0%
698 · Equipment Purchase	0.00	0.00	0.00	0.0%

12:48 PM

12/06/22

Accrual Basis

**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual Monthly Budget**  
**November 2022**

	Nov 22	Budget	\$ Over Budget	% of Budget
699 · Equipment Expense - Other	284.41	285.00	-0.59	99.8%
Total 699 · Equipment Expense	284.41	285.00	-0.59	99.8%
700 · Unplanned Grant Share	0.00	0.00	0.00	0.0%
Total Expense	18,610.57	15,624.00	2,986.57	119.1%
Net Ordinary Income	-14,710.32	-14,589.00	-121.32	100.8%
Other Income/Expense				
Other Income				
441 · MM interest income	71.76			
Total Other Income	71.76			
Other Expense				
750 · Depreciation Expense	5,367.35			
Total Other Expense	5,367.35			
Net Other Income	-5,295.59			
Net Income	-20,005.91	-14,589.00	-5,416.91	137.1%

**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget Overview vs Actual +/- Year to Date**  
**January through December 2022**

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
401 · Property Taxes	298,494.17	299,802.00	-1,307.83	99.6%
402 · Auto Taxes	21,776.92	12,000.00	9,776.92	181.5%
403 · Bldg Levy (1.150 Mill for 2017)	32,692.18	32,836.00	-143.82	99.6%
415 · Contract & Agreements	884.40	500.00	384.40	176.9%
420 · Donations	3,125.00	3,000.00	125.00	104.2%
421 · Fund Raising	1,447.88	1,000.00	447.88	144.8%
422 · Equipment Grant	16,507.56	6,000.00	10,507.56	275.1%
425 · Firewise Donations	840.00	500.00	340.00	168.0%
430 · Equipment / Land Sales	2,400.00			
440 · Interest Income	675.89	100.00	575.89	675.9%
450 · Miscellaneous/Reimb Income	5,196.01	500.00	4,696.01	1,039.2%
<b>Total Income</b>	<b>384,040.01</b>	<b>356,238.00</b>	<b>27,802.01</b>	<b>107.8%</b>
<b>Expense</b>				
502 · Accounting	3,015.62	3,400.00	-384.38	88.7%
503 · Office PC/Printer Supplies	753.96	2,900.00	-2,146.04	26.0%
505 · Admin ( Supplies)				
513 · Telephone Expense	3,273.65	3,500.00	-226.35	93.5%
505 · Admin ( Supplies) - Other	1,480.77	1,500.00	-19.23	98.7%
<b>Total 505 · Admin ( Supplies)</b>	<b>4,754.42</b>	<b>5,000.00</b>	<b>-245.58</b>	<b>95.1%</b>
506 · FF Administration	2,446.82	4,600.00	-2,153.18	53.2%
509 · Bldg Interest	1,358.66	2,377.72	-1,019.06	57.1%
510 · LCT Fees	6,638.34	6,858.00	-219.66	96.8%
515 · General Insurance	13,675.00	12,500.00	1,175.00	109.4%
516 · Pinnacol Insurance - Expense	1,946.00	3,000.00	-1,054.00	64.9%
517 · Firewise Expense				
518 · Firewise Expense	367.94			
519 · CWPP EXpense	22,708.00			
517 · Firewise Expense - Other	0.00	2,500.00	-2,500.00	0.0%
<b>Total 517 · Firewise Expense</b>	<b>23,075.94</b>	<b>2,500.00</b>	<b>20,575.94</b>	<b>923.0%</b>
520 · Payroll Tax Expense	2,260.79	2,678.00	-417.21	84.4%
522 · FF/EMS Reimbursement	14,880.00	22,500.00	-7,620.00	66.1%
525 · Payroll and Benefits	29,247.90	35,000.00	-5,752.10	83.6%
526 · Legal Expense	6,206.32	6,000.00	206.32	103.4%
527 · Newsletter	2,163.86	3,000.00	-836.14	72.1%
528 · Election Costs	3,188.01	4,000.00	-811.99	79.7%
530 · Appreciation	282.64	4,000.00	-3,717.36	7.1%
531 · Bldg Maintenance / Repair	7,287.20	15,000.00	-7,712.80	48.6%
540 · Communications	3,063.07	5,000.00	-1,936.93	61.3%
570 · EMS Supplies	1,922.29	3,000.00	-1,077.71	64.1%
600 · Stations				
636 · Utilities-Electric	2,277.45	2,568.00	-290.55	88.7%
637 · Utilities - Propane	13,834.69	5,432.00	8,402.69	254.7%
<b>Total 600 · Stations</b>	<b>16,112.14</b>	<b>8,000.00</b>	<b>8,112.14</b>	<b>201.4%</b>
601 · Fire Fighting Supplies				
605 · FF Supplies	2,048.29	4,000.00	-1,951.71	51.2%
606 · Wildland Gear	4,943.95	5,000.00	-56.05	98.9%
607 · Personal Protection Equip	12,988.54	10,000.00	2,988.54	129.9%
<b>Total 601 · Fire Fighting Supplies</b>	<b>19,980.78</b>	<b>19,000.00</b>	<b>980.78</b>	<b>105.2%</b>
625 · FF Miscellaneous Expense	46.55			
626 · FF - Wildland Fire Expense	8,636.72	10,000.00	-1,363.28	86.4%
630 · Pension Trust Expense	522.94	600.00	-77.06	87.2%
631 · Pension Contribution	5,900.00	6,000.00	-100.00	98.3%
650 · Training				
651 · EMS Training	8,035.85	10,000.00	-1,964.15	80.4%
652 · FF Training	2,275.79	4,500.00	-2,224.21	50.6%
654 · Admin Staff & Board Training	205.00	4,000.00	-3,795.00	5.1%



**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget Overview vs Actual +/- Year to Date**  
**January through December 2022**

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 650 · Training	10,516.64	18,500.00	-7,983.36	56.8%
660 · Vehicles				
662 · Fuel Expense	4,351.89			
668 · R&M 1995 Pierce International	5,978.12			
669 · R&M 1992 Int'l Tender 1	5,950.96			
670 · R&M 2007 Ford Tender 2	782.68			
671 · 2011 CHEV Tahoe - Squad 1	389.09			
672 · R&M 2009 Chev - Squad 2	855.51			
676 · R&M 2010 Dodge Ambulance R3	503.57			
678 · R&M Polaris UTV E706	630.42			
691 · R&M 2013 Dodge Engine 501	1,183.24			
692 · R&M 2013 Dodge Engine 502	1,368.28			
695 · R&M E302	200.00			
660 · Vehicles - Other	385.00	19,000.00	-18,615.00	2.0%
Total 660 · Vehicles	22,578.76	19,000.00	3,578.76	118.8%
699 · Equipment Expense				
697 · Equipment Maintenance	1,217.20	0.00	1,217.20	100.0%
698 · Equipment Purchase	20,626.03	0.00	20,626.03	100.0%
699 · Equipment Expense - Other	510.88	15,000.00	-14,489.12	3.4%
Total 699 · Equipment Expense	22,354.11	15,000.00	7,354.11	149.0%
700 · Unplanned Grant Share	0.00	10,000.00	-10,000.00	0.0%
Total Expense	234,815.48	249,413.72	-14,598.24	94.1%
Net Ordinary Income	149,224.53	106,824.28	42,400.25	139.7%
Other Income/Expense				
Other Income				
441 · MM interest income	220.86			
Total Other Income	220.86			
Other Expense				
750 · Depreciation Expense	55,721.27			
Total Other Expense	55,721.27			
Net Other Income	-55,500.41			
Net Income	<u>93,724.12</u>	<u>106,824.28</u>	<u>-13,100.16</u>	<u>87.7%</u>

# 10 Year Capital Equipment Plan - Board View

## Glacier View Fire Protection District

10/22/2022

Current Cost	Year	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Beginning Balance		187,856	257,856	106,012	139,097	24,875	33,063	62,050	60,644	(5,578)	5,570
Annual Budget Contribution		70,000	73,500	77,175	81,034	85,085	89,340	93,807	98,497	103,422	108,593
Emergency generator (2)	2023		9,344								
Type 1 pumper (used)	2023		216,000								
Portable radio replacement (3)	2024			44,090							
Tender replacement	2025				195,255						
Type 6 (Used or local build) (1)	2026					36,083					
Type 7 - UTV (4)	2026					20,407					
Fire Shelters - 25	2026					20,407					
Squad 2 (Used)	2027						42,427				
AEDs - 4	2027						10,579				
Office Furniture (desks/chairs)	2027						7,347				
NFPA Ladders	2028							15,869			
Hose	2028							79,344			
Ambulance rehab	2029								139,013		
Life Pack Monitor	2029								25,707		
SCBAs	2030									70,062	
Stretcher	2030									22,211	
Extrication Equipment	2031										39,980
PPE - Wildland Ensemble - 25	2031										184,008
PPE - Structure Ensemble - 25	2031										92,604
<b>Total Capital Reserve</b>		<b>257,856</b>	<b>106,012</b>	<b>139,097</b>	<b>24,875</b>	<b>33,063</b>	<b>62,050</b>	<b>60,644</b>	<b>(5,578)</b>	<b>5,570</b>	<b>(202,429)</b>

**Assumptions:**

- Inflation 8%
- Budget Escalation 5%

**Notes:**

- (1) Assumes existing type 5 sale
- (2) Assumes generator 80% grant
- (3) 24 units @ \$1,500+ ea.
- (4) Assumes sale of existing type 7s

Input  
Fixed

# 20 Year Capital Facilities Plan Glacier View Fire Protection District

6/22/2022

	Current Cost	Year	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
<b>Beginning Balance</b>												
<b>Annual Budget Contribution</b>	50,000			(10,000)	(12,500)	37,500	41,195	72,962	116,581	166,581	181,403	231,403
Exhaust System	60,000	2023	30,000									
Parking Lot Improv.	20,000	2024	60,000	21,000								
PPE Room	30,000	2024		31,500								
Station 2 Bldg Improv.	30,000	2026			34,729							
Flooring	10,000	2026			11,576							
IT Upgrade (Office/Training)	10,000	2027				12,155						
Furniture	5,000	2027				6,078						
Appliances	5,000	2028					6,381					
Station 2 Water Storage	25,000	2030										
Bay Insulation	30,000	2032							35,178			46,540
Remote Facility	350,000	2035										
Roof Reseal	25,000	2039										
Training Facility	300,000	2040										
<b>Total Building Reserve</b>			(10,000)	(12,500)	37,500	41,195	72,962	116,581	166,581	181,403	231,403	234,864

	Current Cost	Year	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042
<b>Beginning Balance</b>												
<b>Annual Budget Contribution</b>	50,000		214,864	284,864	334,864	(243,686)	(193,686)	(143,686)	(93,686)	(98,258)	(735,863)	(685,863)
Exhaust System	60,000	2023	30,000									
Parking Lot Improv.	20,000	2024										
PPE Room	30,000	2024										
Station 2 Bldg Improv.	30,000	2026										
Flooring	10,000	2026										
IT Upgrade (Office/Training)	10,000	2027										
Furniture	5,000	2027										
Appliances	5,000	2028										
Station 2 Water Storage	25,000	2030										
Bay Insulation	30,000	2032										
Remote Facility	350,000	2035			628,550							
Roof Reseal	25,000	2039						54,572				
Training Facility	300,000	2040							687,605			
<b>Total Building Reserve</b>			284,864	334,864	(243,686)	(193,686)	(143,686)	(93,686)	(98,258)	(735,863)	(685,863)	(635,863)

**Assumptions:**

- Inflation 5%
- Budget Escalation 0%

**Notes:**

(1) Other considerations:

To: Glacier View Fire District Board Members

November 2022 Chief Report

- GVFD ran 5 calls in November. 2 medicals and 3 MVAs.
- Cheryl and I met and discussed the security of the department and station. Historically, access to the station was kept to board members, department/logistic members and law enforcement. Going forward we would keep access to board members, department/support group members and law enforcement. We are going to change the door access code annually, starting in January. We looked, and we don't have an official policy for station security, so we decided to update the security policy in the handbooks next year.
- We discussed developing a space for community meetings in the station and decided not to go forward with it at this time. It is a great idea, but there are 2 meeting spots already at the HOA and Mountain Meeting Spot, we are not handicap accessible for the meeting room upstairs or parking, and we would have to designate someone who would be available and willing to organize and keep track of community use.
- Support group handbook update. We have a draft for you to review. Please let me know if you have comments or concerns, then we can send it to legal for final review.
- We are still waiting for the finalized ESO quote with the training cost change as of Dec 7. I hope to have it for your review at the board meeting.
- UCH has sent us a live EMS training schedule starting in January. As of this report, we are still working on the letter to PFA and will have it to them mid December after all the Chief's review it.
- A garage door track and part of the building were damaged when pulling E501 out for a call due to an open compartment on the Engine. The driver was not injured. Asst Chief Perry and Henderson have completed an investigation on the incident. We will have a report at the board meeting.
- We (the members) would like to thank the board for everything that you have done this year, we appreciate all of your support. We look forward to a great 2023 and we have a lot of exciting, and much needed, things planned. Have a good holiday season and New year.

Respectfully submitted,

Dan Knox,

GVFD Chief

**Cheryl Franz**  
**District Administrator Report**  
**December 2022**  
**Agenda Item 4**

**a. Administrative -**

Usual work product such as prepare Board Meeting Agendas & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account.

Filings and postings:

- Filed annual renewal for our Ambulance License
- Filed the 2022 Larimer County Fire Grant reimbursement packet
- Made OP and MM Transfers as approved by the Board in November
- In the process of filing our Mill Levy Certification
- In the process of filing our Budget with DOLA – They are currently understaffed, and their system is not functioning for uploading documentation. It is being worked on.

Views on GVFPD website for November: 4,584

**FOR DISCUSSION AND/OR APPROVAL:**

- **BOARD APPROVAL – Mapping Compliance - attached**
- **BOARD APPROVAL – Transparency Notice – attached for discussion/approval**

**BOARD INFORMATION**

**a. 2022 Application for State Contribution to FPPA –** Our GVFPD application was accepted by the State and GVFPD was awarded a contribution of \$5,310 that is automatically put into our FPPA fund.

**b. Grants -**

**State Homeland Security Grant (SHSG) – Generator –** This project will start in April or May of 2023

**Larimer County Fire Grant –** A reimbursement letter and financial document packet were submitted to LC Office of Emergency Management for acceptance. The packet has been sent on for reimbursement to GVFPD. The total for reimbursement should be \$5,087. We did not make all the purchases that were on the original grant. PFA gave us some jackets, so we only purchased 20 instead of the 25 as stated on the grant.

c. **Ongoing Projects –**

**Outside/Indoor Lighting** – The lighting project was pushed back into December. The electrician is waiting for material and this project is expected to be completed by the end of the year.

**Building Damage** – In addition to the Chief's Report on the building incident, I am waiting for the incident and investigation report from Ops so I can turn it into the insurance. At that time, the insurance company will send out an adjustor and be able to give us an estimate for the increase in cost of our insurance. The insurance company is aware of the incident and has basic information and pictures of the building damage.

- d. **Correspondence/Donations** – A check in the amount of \$3,160.89 was received from the Larimer County Treasury for the October 2022 tax period. GVFPD received \$359.40 from Air Evac in helicopter member reimbursements. Kroger-King Soopers issued a check for \$358.06 in Loyalty Rewards for last quarter. Thank you!

Respectfully Submitted,

Cheryl Franz - District Administrator

## GVFPD – Financial Policies and Procedures

(This is currently what is being done)

Firefighter Reimbursements – The reimbursements are prepared by Bridget and sent over to District Administrator for payment

Credit Cards – Chief - \$1,000 limit – suggested raising to \$2K  
District Administrator - \$2,000 limit  
One Board member - \$5,000 limit – (Bill)

Petty cash – There is a petty cash balance of approximately \$42 – never used – my suggestion is to deposit it into the bank

Check writing – who approves – Chief or District Administrator; who signs – all Board members are authorized to sign checks; limits of approval/how many signatures – no real limits – must be within budget, the Board is made aware of purchases over \$5K or purchase is brought before the Board for approval if needed, two Board members are required to sign checks over \$1K; any BOD changes requires a change of signature card from FirstBank

Equipment/Operation purchases – who authorizes – Chief, all officer purchases go through the Chief and then on to the District Administrator; limit – within budget, Board approvals – requires two signatures over \$1K

Budget process – budget request form, number of options for request is generally two to three – see attachment

Annual transfers – what is established at this time - \$20K to Contingency Reserve, \$70K to Capital Equipment Reserve, Building Reserve is set at 1.15 Mill Levy of tax valuation, Board approval on transfers

Expense Reimbursement – authorization, per diem –

Grants – procedure needs to be made to request a grant match – generally all grants go before the Board for approval; 100% funding matches – the Board needs to make a procedure process for clarification

POV – (Privately owned vehicles) – Nothing in place at this time - damage to POV from FF/EMT house to station vs POV damage due to them going directly to call instead of station (approved by IC/not approved by IC) ??? Whose insurance company is responsible?? Dollar amount?? Then is open for discussion.

# 2022 Budget Request Form

Needs Statement: (one paragraph)

Background: (the reason why)

Options: (max of three)

Recommendation: (why you believe this is the best)

Fiscal Impact: (one time and/or on going)

Attachments: (vendor quote(s), photos, map, etc.)

SUBMITTAL DATE: \_\_\_\_\_



To: GVFD Board of Directors  
Fr: Warren Jones, FACA Coordinator  
Date: December 19, 2022  
Re: Fire Adapted Community Alliance monthly report

**2023 FACA work plan:** Below is the FACA committee work plan for 2023. It outlines six initiatives. The first five we expect can be implemented with the funding allocated in the 2023 budget and possibly small grants. Initiative six outlines actions needed if the Community Wildfire Defense Grant is awarded.

**GVM presentation:** On Wednesday, November 16<sup>th</sup> the committee made a presentation to the GVM boards. We can make this to other HOAs and stakeholders.

**CWDG grant:** We've been advised that the first round of CWDG review will be in December. We hope to hear something in January. To begin preparing for this Board liaisons Bill Salmon and Steve Groeteke, Tom Hausfeld and I will be meeting with staff from CPRW and NFF on December 12<sup>th</sup> to discuss our future organizational relationship.

**2023 Larimer OEM Community Mitigation Grant:** This local grant will be open in early January. We will distribute information to HOAs and post on our website when it is released.

## **Glacier View Fire District**

### **Fire Adapted Community Alliance**

### **2023 Workplan**

Below are the six major initiatives of the FACA 2023 workplan.

Initiatives 1-5 will likely be implemented with funds allocated in the 2023 GVFD budget and small grants. Initiative 6 will require funding from the Community Wildfire Defense Grant.

#### **Initiative 1: FACA organization, growth and training**

The FACA was formally organized in the fall of 2022 from the CWPP implementation team.

1. Increase membership to 12-15
2. Establish membership in accordance with new GFVD non-emergency response member handbook
3. Design and adopt FACA logo (incorporating the GVFD logo)
4. Establish and strengthen relationships with Fire Adapted Colorado, Northern Colorado Fireshed Collaboration, Coalition for the Poudre River Watershed (CPRW), North 40 Mountain Alliance, other non-profit organizations, Larimer County, Colorado State Forest Service, Colorado Division of Fire Prevention and Control, Home Owner Associations and other districts in the county active in wildfire risk reduction
5. Joint meetings with Crystal Lakes CWPP implementation committee

6. Investigation of grant opportunities
7. Training
  - Colorado Wildfire Conference (April in Ft. Collins)
  - Mitigation Best Practices short course (April in Ft. Collins)
  - Ambassador program train-the-trainer class (February in Boulder)
  - Assessing Structure Ignition Potential class (date and location TBD)

### **Initiative 2: 2023 Firewise event**

Planning for our 2023 Firewise event will start in the spring. There is a possibility that this will be a larger event with all the NW Larimer districts at the DU campus.

### **Initiative 3: Information and Education**

Provide information to residents, property owners and businesses to reduce wildfire risk, improve their ability to survive a wildfire and reduce potential for property loss.

1. Improve GVFD website to include comprehensive information on defensible space, home hardening and mitigation assistance.
2. Improve GVFD website to connect residents to the Larimer County Emergency notification system, disaster preparedness and resiliency resources.
3. Provide classes on evacuation, defensible space, home hardening, disaster preparedness, mitigation equipment safety and similar topics.
4. Provide tours and promotion of defensible space and home hardening work already completed
5. Provide presentations and information to HOAs, businesses and other interested stakeholders

### **Initiative 4: Ambassador Program**

The Ambassador Program will provide personal and on-site advise to property owners and residents on actions they can take to reduce wildfire risk on their property

1. Organize and train a subset of FACA members to serve as ambassadors
2. Conduct wildfire risk site visits to assist homeowners with mitigation planning and home hardening
3. Develop a scheduling and administrative support system including forms and legal review
4. Develop a computerized recordkeeping system

### **Initiative 5: Mitigation Assistance**

Mitigation assistance will focus on helping residents and property owners identify the need for mitigation, assist them in developing mitigation plans and connect them with resources to accomplish fuel treatments. These efforts will be directly related to wildfire risk assessments from the ambassador program.

1. Connect homeowners with public, non-profit, private and volunteer resources to conduct mitigation
2. Develop and maintain a list of mitigation resources available to homeowners

3. Maintain a list of funding resources available to homeowners, landowners and HOAs
4. Assist homeowners develop mitigation plans
5. Develop a small-scale mitigation equipment loan program
6. Develop a short-term slash management strategy in cooperation with HOAs and other interested stakeholders

### **Initiative 6: Community Wildfire Defense Grant implementation**

If the CWDG is awarded it will trigger major work to begin implementation. It should be noted that this is a five-year grant and actions in 2023 will be mostly organizational, program development and small projects that can be implemented within current resources and organizational relationships.

1. Develop implementation agreements with National Forest Foundation (NFF) and CPRW
2. Cooperate with CPRW in the employment of a coordinator
3. Planning for future mitigation strategies and projects
4. Planning for a chipper program
5. Develop long-term regional approach for slash management
6. Implementation of an evacuation exercise
7. Planning for future CWDG and other grant applications



# GLACIER VIEW FIRE PROTECTION DISTRICT

December 19th, 2022

Division of Local Government  
Map Compliance  
1313 Sherman Street Room 521  
Denver, CO 80203

Please accept this letter to satisfy the requirements regarding CRS 32-1-306 annual filing.  
Glacier View Fire Protection District's boundaries have not changed from the previous year.

Sincerely,

Cheryl Franz  
District Administrator  
Glacier View Fire Protection District  
gvfdoffice1@gmail.com

1414 Green Mountain Drive  
Livermore, CO 80536

Office 970.493.3353  
glacierviewfire.gov

**2023 SPECIAL DISTRICT  
"TRANSPARENCY NOTICE"**  
*Notice to Electors 32-1-809 C.R.S.*

Legal Name of

Special District:

**Glacier View Fire Protection District**

This information must be provided<sup>1</sup> annually to the eligible electors of the district between November 16 and January 15.

Address and telephone number of district's principal business office	1414 Green Mountain Drive Livermore, CO 80536
Name and telephone of manager or other primary contact person for district	Cheryl Franz 970-493-3353
Email address of primary contact <small>(optional, but needed for access to DLG E-filing Portal)</small>	gvfdoffice1@gmail.com
District's website address <small>(optional)</small>	www.glacierviewfiredept.com
Time and place designated for regular board meetings <small>[per C.R.S. 32-1-903]</small>	2 <sup>nd</sup> Monday of each month at 7:00pm 1414 Green Mountain Dr. Livermore CO 80536
Posting place designated for meeting Notice <small>[per C.R.S. 24-6-402(2)(c)]</small>	<a href="https://dola.colorado.gov/lgis">https://dola.colorado.gov/lgis</a> , glacierviewfire.gov 1414 Green Mountain Dr. Livermore CO 80536

<p><b>Names and Contact Information of Board Members</b></p> <p><i>Check applicable boxes for a Board Member whose seat will be on the ballot at the next regular election.</i></p>	(1) Name: Bill Salmon Contact Info: <u>gvfdoffice1@gmail.com</u> <input checked="" type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	(2) Name: Ron Lindroth Contact Info: <u>gvfdoffice1@gmail.com</u> <input checked="" type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Two-year term	
	(3) Name: David Thompson Contact Info: <u>gvfdoffice1@gmail.com</u> <input checked="" type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term	(4) Name: Steve Groetke Contact Info: <u>gvfdoffice1@gmail.com</u> <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term	
	(5) Board Chair Name: Dave Burk Contact Info: <u>gvfdoffice1@gmail.com</u> <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term		
<p>For seven-member boards</p>	(6) Name: _____ Contact Info: <u>gvfdoffice1@gmail.com</u> <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term	(7) Name: _____ Contact Info: _____ <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term	

Date of next regular election	<u>May 2, 2022</u>
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Self-nomination forms to be a candidate for district board member may be obtained from and should be returned to the Designated Election Official (or Board Chair or Secretary if no DEO). [per C.R.S. 1-13.5-303]

Self-nomination forms for the next regular election must be received by the district by:

**February 24, 2023, no later than 3:00 PM.**

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official. [per C.R.S. 1-13.5-1003]

Designated Election Official:	<u>Cheryl Franz</u>
Contact Address	<u>1414 Green Mountain Dr Livermore CO 80536</u>
Contact Phone:	<u>970-493-3353</u>

District election results will be posted on these websites:	<u>www.glacierviewfire.gov</u>	Department of Local Affairs <a href="https://dola.colorado.gov/lgis">https://dola.colorado.gov/lgis</a>
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District Mill Levy	<u>11.65 mills, for collection in 2020</u>
Total ad valorem tax revenue received in the previous year (note if unaudited or otherwise incomplete)	<u>\$344,194 (unaudited)</u>

File copy of this Notice with:

- Clerk and Recorder of each county in which the district is wholly or partially located
- Assessor of each county in which the district is wholly or partially located
- Treasurer of each county in which the district is wholly or partially located
- Board of commissioners of each county in which the district is wholly or partially located
- Governing body of any municipality in which the district is wholly located
- Division of Local Government
- District's principal business office where it shall be available for public inspection

<sup>1</sup> Notice must be provided in one or more of the following manners:

- a) Mail Notice separately to each household where one or more eligible electors of the special district resides (Note: Districts with overlapping boundaries may combine mailed Notices, so long as the information regarding each district is separately displayed and identified);
- b) Include Notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other Notice of election, or other informational mailing sent by the district to the eligible electors;
- c) Post Notice on district's official website (Note: You must also provide the Division of Local Government (<http://www.colorado.gov/dola>) with the address of your district's website in order to establish a link on the DLG's site. Please use our Contact Update form available on our website or by request.);
- d) Post Notice on website of the Special District Association of Colorado (<http://www.sdaco.org>) (Note: Your district must be an SDA member. Send Notice to SDA by mail or electronic transmission); or
- e) For a special district with less than one thousand eligible electors that is wholly located within a county with a population of less than thirty thousand, posting the Notice in at least three public places within the limits of the special district and, in addition, posting a Notice in the office of the county clerk and Recorder of the county in which the special district is located. Such Notices shall remain posted until the Tuesday succeeding the first Monday of the following May.