

# Glacier View Fire Protection District

## Agenda

June 10th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

Please silence all cell phone sounds. If you are expecting a call or need to have a conversation with someone in the meeting room, please excuse yourself so as not to cause a distraction during the Board meeting.

1. **Board Positions – BOARD ACTION**
2. **Zoom – Staff Report Submitted in Board Packet – BOARD ACTION**
3. **Minutes – Staff Report Submitted in Board Packet – BOARD ACTION**
4. **Liaisons – Staff Report Submitted in Board Packet – BOARD ACTION**
5. **Secretary’s Report – ACTION: Approve as presented**  
**BOARD APPROVAL** - Board Meeting Minutes – April 10<sup>th</sup>, 2023  
**BOARD APPROVAL** – Board Meeting Minutes – May 8<sup>th</sup>, 2023
6. **Treasurer’s Report – ACTION: Approve as presented**
  - (a) Balance Sheet – As of May 2023
  - (b) P&L – Detail – May 2023
  - (c) Checks Over \$1000 – May 2023
  - (d) GVFD Visa – As of April 2023
  - (e) Donations – May 2023
  - (f) P&L – Budget vs. Monthly Actual Budget – May 2023
  - (g) P&L - Budget Overview vs. Actual +/- Year-to-Date –May 2023
  - (h) Money Market Report – May – Interest only**BOARD APPROVAL** – Treasurer’s Report – May
7. **Chief’s Report** – Chief Report Submitted to Board
8. **District Administrator’s Report** – District Administrator report submitted to the Board
9. **Alliance Report** – Alliance Report submitted to the Board
10. **Committee Reports:**
  - a. **HB Committee** - (Cheryl Franz, Dan Knox) – Nothing new to report
  - b. **Budget Committee** – (Dan Knox, Fred Delano, David Thompson, Cheryl Franz) Nothing to report

- c. Apparatus Committee - (Dan Knox, Jim Perry, Peter Henderson, Mike Leaverton) Nothing to report

**11. Unfinished Business:**

Generator – Update submitted in District’s Administrator  
Non-Emergency Volunteer Handbook – Still under review with Legal

**12. New Business:**

IT Upgrade

**13. BOARD ACTIONS:**

Board Positions  
Zoom  
Minutes  
Liaisons  
Board Meeting Minutes – April 10<sup>th</sup>  
Board Meeting Minutes – May 8<sup>th</sup>  
Treasurer’s Report – May

During Public Comment there will be three minutes per person. The Board cannot get into a discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

**14. Public Comment:**

**15. Director Comment:**

**16. Adjournment**

**Next Scheduled Board Meeting: Monday, July 10<sup>th</sup>, 2022 at 7:00PM**

# Staff Report

June 12, 2023  
Submitted by President Burk

**Needs Statement** (one paragraph)

No longer need to provide zoom option, on a regular basis, for board meetings.

**Background** (the reason(s) why)

Due to changes in the board, we no longer have board members residing out of the district for months.

**Options** (max of three)

1. Continue providing zoom option for board meetings.
2. Discontinue providing zoom option for board meetings.
3. Provide zoom option on board member request.

**Recommendation** (why you believe this is the best option)

Option #2

**Fiscal Impact** (one time and/or on going)

None

**Attachments** (vendor quote(s), photos, map, etc.)

Comments from legal:

You are not required to have zoom calls (or a phone conference line) for the public. That said, did the District adopt a resolution (around the onset of COVID) indicated that it would do so? If so, we would want to review the resolution to determine what the Board may have committed to doing. Even if it did at the time, it could modify its practice at this juncture. What the Board allows for the public is different from what the Board elects to do for its directors. Virtual participation may be addressed in the District's Bylaws, and if so, the District will need to follow the Bylaws until and unless it decides to change them. In general, a Board may elect to allow directors to participate virtually (whether by zoom or phone) or not. It is important to remember, however, to always be consistent and to treat all directors equally. If Director Smith was allowed to participate virtually or by phone, then you cannot say that Director Jones may not participate virtually or by phone, unless the Board has formally changed policy. Let us know if you would like us to review the District's Bylaws and advise you from there.

# Staff Report

June 12, 2023  
Submitted by President Burk

**Needs Statement** (one paragraph)

Need a change in the level of detail for Board meeting minutes.

**Background** (the reason(s) why)

We are spending an inordinate amount of time discussing the level of detail to be included in the minutes. This includes motions and votes on including speakers notes on an item. We have had discussions on this multiple times and have not reached a conclusion.

**Options** (max of three)

1. Present the minimum required by law
2. The broad overview with a minimum of detail
3. Print a transcript of the meeting

**Recommendation** (why you believe this is the best option)

Option #1. It provides what is important which is the actions taken

**Fiscal Impact** (one time and/or on going)

None

**Attachments** (vendor quote(s), photos, map, etc.)

Here are comments from legal.

**Recording your meetings:**

Recording your meetings is fine, though we typically suggest the Board adopt a policy (by resolution or motion) that clearly states recordings are work product exclusively for the benefit of the District in preparing minutes, will be destroyed as soon as the minutes have been approved by the Board, and are not available for citizen review. (If a citizen wishes to record the minutes on their own, that is their right). We can help you prepare such a policy if you would like.

## Minutes:

The length and complexity of minutes is really a District specific issue. The legally required minimum for District minutes is a listing of attendance, and a record of all actions taken. However, while easy to write, such a minimal set of minutes is not usually helpful for a Board. Our typical suggestion is this:

- Include enough explanation of a situation, motion, or discussion so the item can be understood by an outsider.
- Include any details that will help the board in making a decision at a later meeting. (That is, discussion of the recent fires as a matter of information requires far less detail than the options a Board is considering for a possible election).
- Summarize the “10,000 foot” views of the whole Board.
- Do not include all the stated opinions of the Board or the small details that are discussed unless a Board member specifically asks or in other ways indicates they want their opinion to be noted for the record.
- Include any comment that requires follow-up, or that provides direction to Staff, the Board itself, or Legal.
- Of course, record all motions.
- “Board discussion followed” can be your favorite words.

So, for example, if you are discussing the location of a new station, you might have minutes that state: “The Fire Chief discussed the three options for purchase of land for the new station. Board discussion followed. A question was asked if the property values will drop next year, and Chief stated he would ask the realtor and provide that information to the Board at the next meeting. Director Smith stated that he was strongly against locating the new station next to his house. Discussion followed.” We certainly can share some sample minutes if you would like.

# Staff Report

June 12, 2023  
Submitted by President Burk

**Needs Statement** (one paragraph)

Review board liaison program.

**Background** (the reason(s) why)

The Board has lost half of its liaisons and FACA is no longer a committee under the Board. The purpose for the program has changed and it doesn't appear to have been effective. This is a good time to review the program.

**Options** (max of three)

1. Keep the current program
2. Keep the program with adjustments
3. Drop the program

**Recommendation** (why you believe this is the best option)

Option #3 The program has become ineffective and has outlived its utility. There is no legal requirement to have liaisons.

**Fiscal Impact** (one time and/or on going)

None

**Attachments** (vendor quote(s), photos, map, etc.)



DRAFT

## Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

April 10th at 7:00pm

Meeting was called to order at 7:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Treasurer David Thompson, Director Steve Groeteke, and Vice President Bill Salmon via Zoom

Absent: Ron Lindroth

Fire Department members present: Chief Dan Knox, Assistant Chief Warren Jones, and District Administrator Cheryl Franz

Public members: 7

1. **Secretary's Report:** Report was submitted and made part of the Board Packet. Director Groeteke requested that the February minutes be resent out to the Board for verification that President Burk's letter had been included in the minutes.

District Administrator Franz stated that the minutes were updated as approved by the Board at the February meeting. She noted that President Burk's letter is also included in the March Board Meeting Minutes and will be sent out to the Board for verification that the update was completed.

**President Burk made a motion to approve the April 10<sup>th</sup> Board Meeting Minutes. Treasurer Thompson accepted the motion. Director Groeteke seconded. Call for discussion. No further discussion. All in favor, the motion carried.**

2. **Treasurer's Report:** Report was submitted and made part of the Board Packet. Treasurer Thompson highlighted that an Alliance Legal Budget line item was established to allow posting of a Legal expense that had been incurred in the amount of \$265. A check over \$1K was issued for a GVFPD insurance Accident/Sickness policy of \$2,381, and GVFPD received a \$200 donation.

A \$5000 check was received from Campobello Fire Department as a return on the deposit GVFPD sent to hold the fire truck for possible purchase. District Administrator Franz and Treasurer Thompson will work on getting it deducted out of the Apparatus Purchase Line item.

**President Burk entertained a motion to accept the Treasurer's Report as presented. Vice President Salmon accepted the motion. Treasurer Thompson seconded. Call for discussion, no discussion. All in favor. The motion carried.**

**(Treasurer's Report – continued)**

Treasurer Thompson reminded the Board that April was the month that GVFPD would allocate the Annual Transfers into the GVFPD Money Market Account. The three funds will be in line with the 2023 Approved Budget: Contingency Reserve \$20,000, Building Debt Reserve (1.15 Mill Levy) - \$32,496, and Capital Equipment Reserve \$100,000. Treasurer Thompson will bring forward next month a proposed change to the name of the Building Debt Reserve to Capital Facilities Reserve since the Building Debt has been paid off. District Administrator Franz will verify that this is the correct way to handle this process since the Building Debt Reserve was tied to the 1998 Ballot issue which expires in 2024. He will also bring forward the 10-year Capital Equipment Reserve and the 20-year Capital Facilities Reserve.

**Preside Burk made a motion to approve the annual Money Market transfers as they were approved in the annual Budget. Vice President Salmon accepted the motion. Treasurer Thompson seconded. Call for discussion, no further discussion. All in favor, the motion carried.**

**3. Chief's Report – Report submitted and made part of the Board Packet**

Chief Knox presented his report as submitted. He added that we received a Certificate of Appreciation award from the Overland Trail Chapter by the Daughters of the American Revolution for our services during the fire seasons of 2012-2022. All mountains fire departments were given this award among others.

Chief Knox discussed moving the FACA group under the Fire Chief as Warren will be moving to the Board. Chief Knox stated that he and Warren have talked, and he has been kept apprised of the group's work progress through emails with Warren throughout the Alliance process. He feels he is capable of taking on the FACA project under the Fire Chief moving forward, and he would be the liaison between the Board and the FACA group. Chief Knox indicated that he will be stepping up his leadership role in this area and helping out with FACA. He also noted that both the support group volunteers and the FACA volunteers will be under the same handbook and the handbook is ready for review. Vice President Salmon recommended Chief Knox attend the FACA meetings and visit with them on this proposed change of FACA being moved under the Chief and to get FACA's support. Director Groeteke brought up some discussion items. See attached for inclusion to the minutes. Treasurer Thompson stated that Chief Knox is the Chief Operating Officer for this department, and everything should flow through the Fire Chief, and stressed that GVFPD should not have non-emergency volunteers at the same level as the Fire Chief and emphasized that this department is the responsibility of the Fire Chief. **President Burk entertained a motion to support the Chief's recommendation as written to move the FACA group under the Fire Chief. Call for discussion, no further discussion. Vote 2 for, 2 against. The motion was tabled. President Burk apologized to the Chief and suggested Chief Knox bring the request back to the Board at a later date after talking with FACA.**

**4. District Administrator Report: Report submitted and made part of the Board Packet**

District Administrator Franz highlighted the SDA Board Workshop in June. She reviewed the GVFPD loss ratio as stated by our insurance company and will forward on to the Board for review.

**5. DEO Report: Report submitted and made part of the Board Packet. Presented as submitted.**



6. **Alliance Committee – (Warren Jones – coordinator)** Report submitted and made part of the Board Packet. Warren reported as submitted.

7. **Committee Reports:**

(a) **Financial Procedures Committee** – (David Thompson, Dan Knox, Cheryl Franz, Steve Groeteke, Jenny Rogers) GVFPD Policies and Procedures were submitted to the Board. The Board discussed and this item will be completed and brought to a vote at the next Board Meeting. This will be a working document and will be updated as needed.

(b) **Handbook Committee** – (Cheryl Franz, Bill Salmon, Dan Knox) Report submitted to the Board in the Chief's Report. The Handbook has been sent out and the committee will get together for review.

(c) **Budget Committee** – (Fred Delano, Dan Knox, David Thompson, Cheryl Franz) President Burk identified the Budget Committee Members as stated.

(d) **Apparatus Committee** – (Ron Lindroth – Liaison, Dan Knox) Nothing new to report from Chief Knox

8. **Unfinished Business:**

**New Generator** – In District Administrator report

**Non-Emergency Handbook** – Presented under Chief's Report under Handbook Committee report.

9. **New Business:**

**Insurance out to bid** – In District Administrator Report

10. **Public Comment:**

Mr. Hudson stated that he does not want the FACA group to be put under the suppression of the Fire Chief and feels that the fire department should have an organization to do what the group wants to do. He doesn't feel that the group would be above anybody, and they would be there in the department structure doing their job. President Burk emphasized that he didn't envision their scope or work changing, stating it is where the Alliance group lines up in the department.

11. **Directors Comments:**

Vice President Salmon shared his appreciation for all the work by Operations, for the Board and the work they have accomplished, and to the public for showing up. He thanked District Administrator Franz for her work performed for the District. He expressed his honor to be a part of the Board and noted that the Board is here to serve the people of the community.

Director Groeteke thanked Secretary Lindroth and Vice President Salmon for their service on the Board. He shared his appreciation for Operations.

Treasurer Thompson shared his appreciation for all the work from the Alliance group.

President Burk thanked everyone on the Financial Committee and shared his appreciation to everyone's commitment and work for the District. He thanked the public for coming to the meeting.

**BOARD ACTIONS TAKEN:**

Board Meeting Minutes – March 13<sup>th</sup>, 2022 - approved

Treasurer's Report – March 2023 – approved

Annual Money Market Transfers – approved

FACA moved under the Fire Chief – 2 for, 2 against - tabled

Adjournment: President Burk entertained a motion to adjourn the meeting at 08:30 PM. Treasurer Thompson accepted the motion. Director Groeteke seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by  
Cheryl Franz  
District Administrator

**Next Scheduled Meetings: Monday, May 8<sup>th</sup>, 2023**  
**Board Meeting 7:00PM – in-person – Station 1**

**GVFPD APRIL MEETING FIRE CHIEF – FACA CONCERNS  
BY DIRECTOR GROETEKE**

**FIRE CHIEF  
(Dan Knox)**

Questions for Dan:

1. Why now do you feel the need for the FACA to be under your supervision, I have not been aware of any coordination between FACA and the emergency response “operations” or I hope not any conflicts that needed resolution with you and Warren?
2. What expertise in mitigation, large grant applications, collaborative contacts with other governmental and nonprofit organizations at the local, state, and national level or the time to cultivate such relationships?
3. Do you know how many FACA members there are and who they are?
4. How many FACA meetings have you attended in the last year?
5. How many Board meeting have you personally attended in the last year?
6. Do you have the operations department running at such a level of peak performance that it no longer needs your full attention; regarding recruitment, training, apparatus condition, etc.?
7. Do you feel you need to supervise FACA just to keep busy?

**FIRE CHIEF AND CHAIRMAN  
(Dan Knox) and (David Burk)**

These next few questions are for the fire chief and our chairman:

1. Do either of you know why on 1-16-23 at a meeting called by our Administrator, with her and Dave Thompson that our Administrator stated that FACA was going to be under the Chief and the decision made by a vote of the Board was going to be rescinded? That was long before Warren was leaving operations, and FACA, and being elected to the Board.
2. And then again on March 30<sup>th</sup> at a meeting with our Administrator and Dave Thompson our Administrator repeated that FACA was going to be under the Fire Chief. How is it that decision was being told to me back in January and again in March by our Administrator, and I, a Board member, was unaware of such a cancellation of a Board decision?
3. Dan, isn't the organization of the District's programs and activities a Board decision? Do you have that authority? Does Sheryl have that authority? Does Dave Thompson have that authority? Does David Burk even have that authority?
4. If not then why did I hear that from the Administrator's mouth back in January and again in March as if it was a for gone conclusion?



DRAFT

## Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

May 8th at 7:00pm

Meeting was called to order at 7:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Treasurer David Thompson, Director Steve Groeteke, Vice President Bill Salmon, and Ron Lindroth via Zoom

Directors in waiting: Lee Lamb, and Warren Jones via Zoom

Fire Department members present: Chief Dan Knox, District Administrator Cheryl Franz, Captain Chris Serafin, and Ed Sather

Public members: 6

- 1. Recognition of Out Going Board Members** – President Burk recognized Mr. Bill Salmon and Mr. Ron Lindroth for their service to the Board and the community. He expressed his appreciation for the work they have done on the Board during their service. Mr. Lindroth wished the Board all the best and continued safety and well-being for the firefighters. Treasurer Thompson expressed his appreciation to both for their services and acknowledged Mr. Lindroth's efforts while on the Apparatus Committee. Director Groeteke stated that it was great to meet them and learn from them both. He gave them well wishes for the future. Mr. Hudson thanked them for their time and work spent for the fire department.
- 2. Swear-In of Elected Board Members** – Mr. Lee Lamb and Mr. David Thompson were sworn in by President Burk and noted that Mr. Warren Jones will be sworn in at a later date.
- 3. Secretary's Report** - Report was submitted and made part of the Board Packet. Director Groeteke wanted his eleven questions he asked at the April meeting be added to the April minutes. Vice President Salmon wanted to make sure that his statement made to Chief Knox had more language added to it. He recommended that Chief Knox attend FACA meetings and talk with FACA volunteers to discuss the program being moved to under the Fire Chief instead of under the Board, and that it was acceptable to the FACA volunteers. President Burk asked for both Vice President Salmon and Director Groeteke to submit their requests to District Administrator Franz.

The April Board Meeting Minutes will be presented at the June Board Meeting. There was no action taken on the April Board Meeting Minutes. Secretary Lindroth went off of the Zoom Meeting.

4. **Treasurer's Report** - Report was submitted and made part of the Board Packet. Treasurer Thompson highlighted the Monthly P & L, noting the sale of the Skidsteer and that the adjustment was made to the income and depreciation accounts. He reviewed the Checks Over \$1K: \$1,557.60 was for Payroll Taxes, \$13,498 was issued to Tribbett Insurance for our general insurance annual renewal, \$1,822.50 went to Ireland Stapleton for Election consultation, First Bank was issued a check for \$1,046.65 (see First Bank Visa Report), and \$2,700 went to Anderson & Whitney for the Exemption of Audit preparation.

**President Burk entertained a motion to accept the Treasurer's Report as presented. Director Groeteke accepted the motion. President Burk seconded. Call for discussion, no discussion. All in favor. The motion carried.**

Treasurer Thompson reviewed the Capital Equipment Plan and Capital Facilities Plans and stated that both are current and included the sale of the skidsteer and noted that this plan would include moving \$20k, from the annual transfer of \$100k to the Capital Equipment Plan in April, over to the Capital Facilities Plan.

**Preside Burk made a motion to approve the updated Capital Equipment Plan and the Capital Facilities Plan as presented. Director Groeteke accepted the motion. President Burk seconded. Call for discussion, no discussion. All in favor. The motion carried.**

5. **District Administrator Report** – Report submitted and made part of the Board Packet. District Administrator Franz highlighted the Money Markey Reserve accounts since the annual transfer in April, the grant funding awarded to GVFPD from the Larimer County Fire Grant and mentioned that the building repair should start in the next couple of weeks.
6. **Alliance Report** – Report submitted and made part of the Board Packet. Mr. Tom Hausfeld presented the report as submitted by Warren Jones. Mr. Hausfeld asked the Board for a vote to make him the new coordinator for the Alliance (Fire Adapted Community Alliance – FACA).

**President Burk made a motion to approve Tom Hausfeld as the new coordinator for the Alliance. Vice President Salmon accepted the motion. Treasurer Thompson seconded. Call for discussion. No discussion. All in favor, the motion carried.**

7. **Committee Reports:**

a. **Financial Procedures Committee** – (David Thompson, Dan Knox, Cheryl Franz, Steve Groeteke, Jenny Rogers) GVFPD Policies and Procedures were submitted to the Board. District Administrator Franz asked for approval.

**President Burk made a motion to approve the Financial Policies & Procedures. Vice President Salmon accepted the motion. Director Groeteke seconded. Call for discussion.** The Board unanimously thanked the Committee for all their work. **No further discussion. All in favor. The motion carried.**

b. **Handbook Committee** – (Cheryl Franz, Bill Salmon, Dan Knox) District Administrator Franz reported that the Non-Emergency Volunteer Handbook will go to Legal for review for any changes or added language. It will be sent on to the Board and presented for approval in June.

**(Committee Reports – continued)**

**c. Budget Committee – (Fred Delano, Dan Knox, David Thompson, Cheryl Franz)** In the absence of Mr. Delano, Treasurer Thompson noted that the Budget Committee will hold their first meeting this week. President Burk asked the Board to think about a cap rate, based on inflation, and any other framework for the Budget Committee, and bring it to the next meeting for discussion.

**d. Apparatus Committee – (Ron Lindroth – Liaison, Dan Knox)** President Burk spoke, as discussed in a meeting with the Chief, that they are still actively looking but are unable to find a pumper at this time.

**8. Unfinished Business:**

**New Generator** – In District Administrator report

**Non-Emergency Handbook** – Presented under Handbook Committee Report

**9. New Business:**

**Insurance out to bid** – This will move forward upon completion of Non-Emergency Volunteer Handbook

**10. Chief's Report** – Report submitted and made part of the Board Packet. The Chief Report was moved to the end of the Board Meeting due to an emergency call. President Burk read, from the Chief's Report, that the Chief would like to thank the board members for their support and for volunteering on the board. He looks forward to working with the new members who are joining the board. No further discussion.

**11. Public Comment** – No public comment

**12. Director Comments –**

Vice President Salmon expressed that it is an honor to serve and be here. He appreciated the peoples involved on the Board, the attendance from the public, and Operations. He thanked District Administrator Franz for her work. He stressed that the key for the Board is to go to work and do the people's work.

Treasurer Thompson thanked Vice President Salmon and Secretary Lindroth for their great contribution while on the Board, and thanked District Administrator Franz for the work on the Financial Policies and Procedures.

Director Groetke thanked Operations. He complimented the FACA group for their commitment, effort, and volunteer work. He thanked District Administrator Franz for her work on the Financial Policies and Procedures and welcomed Mr. Lamb.

President Burk wished Vice President Salmon and Secretary Lindroth good luck in their new endeavors. He thanked the public for attendance and hoped for safety to Operations on their emergency call.

**BOARD ACTIONS TAKEN:**

Board Meeting Minutes – April 10<sup>th</sup>, 2022 - no motion taken

Treasurer's Report - April 2023 – approved

GVFPD – Financial Policies & Procedures - approved

Capital Equipment Plan/Capital Facilities Plan – approved

New Alliance Coordinator – Tom Hausfeld - approved

Adjournment: President Burk entertained a motion to adjourn the meeting at 08:02 PM. Treasurer Thompson accepted the motion. Director Groeteke seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by  
Cheryl Franz  
District Administrator

**Next Scheduled Meetings: Monday, June 12<sup>th</sup>, 2023**  
**Board Meeting 7:00PM – in-person – Station 1**

## GLACIER VIEW FIRE PROTECTION DISTRICT

06/06/23

## Balance Sheet

Accrual Basis

As of May 31, 2023

|                                       | <u>May 31, 23</u>                 |
|---------------------------------------|-----------------------------------|
| <b>ASSETS</b>                         |                                   |
| Current Assets                        |                                   |
| Checking/Savings                      |                                   |
| 106 · Operating Account               | 246,782.46                        |
| 116 · Money Market Account            | 501,150.93                        |
| Total Checking/Savings                | <u>747,933.39</u>                 |
| Other Current Assets                  |                                   |
| 145 · Grants Receivable               | 7,526.00                          |
| Total Other Current Assets            | <u>7,526.00</u>                   |
| Total Current Assets                  | 755,459.39                        |
| Fixed Assets                          |                                   |
| 152 · Building                        | 304,013.86                        |
| 154 · Fire Fighting Equipment         | 189,337.44                        |
| 164 · Trucks                          | 733,147.40                        |
| 185 · Accumulated Depreciation        | -833,425.78                       |
| Total Fixed Assets                    | <u>393,072.92</u>                 |
| <b>TOTAL ASSETS</b>                   | <b><u><u>1,148,532.31</u></u></b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                                   |
| Liabilities                           |                                   |
| Current Liabilities                   |                                   |
| Other Current Liabilities             |                                   |
| 240 · Payroll Liabilities             | 1,317.46                          |
| Total Other Current Liabilities       | <u>1,317.46</u>                   |
| Total Current Liabilities             | <u>1,317.46</u>                   |
| Total Liabilities                     | 1,317.46                          |
| Equity                                |                                   |
| 300 · Fund Balance                    | 769,046.23                        |
| 32000 · Retained Earnings             | 191,194.18                        |
| Net Income                            | 186,974.44                        |
| Total Equity                          | <u>1,147,214.85</u>               |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b><u><u>1,148,532.31</u></u></b> |



## GLACIER VIEW FIRE PROTECTION DISTRICT

06/06/23

## Profit &amp; Loss Detail

Accrual Basis

May 2023

| Type                                    | Date       | Num  | Name                               | Memo                        | Split        | Amount    |
|---|------------|------|------------------------------------|-----------------------------|--------------|-----------|
| <b>Ordinary Income/Expense</b>          |            |      |                                    |                             |              |           |
| <b>Income</b>                           |            |      |                                    |                             |              |           |
| <b>401 · Property Taxes</b>             |            |      |                                    |                             |              |           |
| Deposit                                 | 05/10/2023 | DEP  | Larimer County Treasury            | Current Year Tax - Apr...   | 106 · Ope... | 50,301.08 |
| Total 401 · Property Taxes              |            |      |                                    |                             |              | 50,301.08 |
| <b>402 · Auto Taxes</b>                 |            |      |                                    |                             |              |           |
| Deposit                                 | 05/10/2023 | DEP  | Larimer County Treasury            | Specific Ownership Ta...    | 106 · Ope... | 1,863.68  |
| Total 402 · Auto Taxes                  |            |      |                                    |                             |              | 1,863.68  |
| <b>403 · Bldg Levy</b>                  |            |      |                                    |                             |              |           |
| Deposit                                 | 05/10/2023 | DEP  | Larimer County Treasury            | Bldg Levy - 1.15 Mill - ... | 106 · Ope... | 5,509.16  |
| Total 403 · Bldg Levy                   |            |      |                                    |                             |              | 5,509.16  |
| <b>420 · Donations</b>                  |            |      |                                    |                             |              |           |
| Deposit                                 | 05/24/2023 | DEP  | S Johnson                          | donation                    | 106 · Ope... | 100.00    |
| Total 420 · Donations                   |            |      |                                    |                             |              | 100.00    |
| <b>421 · Fund Raising</b>               |            |      |                                    |                             |              |           |
| Deposit                                 | 05/24/2023 | DEP  | Kroger - King Soopers              | 23 Qtr1 - KSC107427         | 106 · Ope... | 337.15    |
| Total 421 · Fund Raising                |            |      |                                    |                             |              | 337.15    |
| <b>425 · Firewise Donations</b>         |            |      |                                    |                             |              |           |
| Deposit                                 | 05/24/2023 | DEP  | CL FIRES                           | Firewise 23 - CL Fires ...  | 106 · Ope... | 500.00    |
| Total 425 · Firewise Donations          |            |      |                                    |                             |              | 500.00    |
| <b>430 · Equipment / Land Sales</b>     |            |      |                                    |                             |              |           |
| Deposit                                 | 05/24/2023 | DEP  | J Kasik                            | Income - Skidsteer Gr...    | 106 · Ope... | 526.57    |
| Total 430 · Equipment / Land Sales      |            |      |                                    |                             |              | 526.57    |
| <b>450 · Miscellaneous/Reimb Income</b> |            |      |                                    |                             |              |           |
| Deposit                                 | 05/24/2023 | DEP  | Poudre Valley REA                  | Annual Net Metering T...    | 106 · Ope... | 327.16    |
| Total 450 · Miscellaneous/Reimb Income  |            |      |                                    |                             |              | 327.16    |
| Total Income                            |            |      |                                    |                             |              | 59,464.80 |
| <b>Expense</b>                          |            |      |                                    |                             |              |           |
| <b>502 · Accounting</b>                 |            |      |                                    |                             |              |           |
| Check                                   | 05/30/2023 | 3049 | First Bank                         | Payroll Emp - QB Intui...   | 106 · Ope... | 10.00     |
| Total 502 · Accounting                  |            |      |                                    |                             |              | 10.00     |
| <b>503 · Office PC/Printer Supplies</b> |            |      |                                    |                             |              |           |
| Check                                   | 05/30/2023 | 3049 | First Bank                         | Ink, Google, ICloud - ...   | 106 · Ope... | 118.35    |
| Total 503 · Office PC/Printer Supplies  |            |      |                                    |                             |              | 118.35    |
| <b>505 · Admin - Supplies</b>           |            |      |                                    |                             |              |           |
| <b>513 · Telephone Expense</b>          |            |      |                                    |                             |              |           |
| Check                                   | 05/09/2023 | EFT  | Century Link                       | Bill Date 4/19/23           | 106 · Ope... | 197.96    |
| Check                                   | 05/22/2023 | EFT  | Century Link                       | Bill Date 5/1/23            | 106 · Ope... | 66.11     |
| Total 513 · Telephone Expense           |            |      |                                    |                             |              | 264.07    |
| Total 505 · Admin - Supplies            |            |      |                                    |                             |              | 264.07    |
| <b>506 · FF Administration</b>          |            |      |                                    |                             |              |           |
| Check                                   | 05/08/2023 | 3040 | FoothillsFire Extinguisher Service | Annual Inspection - fir...  | 106 · Ope... | 484.00    |
| Total 506 · FF Administration           |            |      |                                    |                             |              | 484.00    |
| <b>510 · LCT Fees</b>                   |            |      |                                    |                             |              |           |
| Deposit                                 | 05/10/2023 | DEP  | Larimer County Treasury            | Current Year Fees - A...    | 106 · Ope... | 1,116.30  |

## GLACIER VIEW FIRE PROTECTION DISTRICT

06/06/23

## Profit &amp; Loss Detail

Accrual Basis

May 2023

| Type  | Date       | Num  | Name                                 | Memo                       | Split        | Amount   |
|---|------------|------|--------------------------------------|----------------------------|--------------|----------|
| Total 510 · LCT Fees                          |            |      |                                      |                            |              | 1,116.30 |
| <b>516 · Pinnacol Insurance - Expense</b>     |            |      |                                      |                            |              |          |
| Check   | 05/30/2023 | 3051 | Pinnacol Assurance                   | WC Ins - 1 of 4 install... | 106 · Ope... | 546.00   |
| Total 516 · Pinnacol Insurance - Expense      |            |      |                                      |                            |              | 546.00   |
| <b>520 · Payroll Tax Expense</b>              |            |      |                                      |                            |              |          |
| Paycheck                                      | 05/30/2023 | 3047 | Cheryl A Franz                       |                            | 106 · Ope... | 0.00     |
| Paycheck                                      | 05/30/2023 | 3047 | Cheryl A Franz                       |                            | 106 · Ope... | 151.74   |
| Paycheck                                      | 05/30/2023 | 3047 | Cheryl A Franz                       |                            | 106 · Ope... | 35.48    |
| Paycheck                                      | 05/30/2023 | 3047 | Cheryl A Franz                       |                            | 106 · Ope... | 0.00     |
| Paycheck                                      | 05/30/2023 | 3048 | Edwin V Sather Jr.                   |                            | 106 · Ope... | 0.00     |
| Paycheck                                      | 05/30/2023 | 3048 | Edwin V Sather Jr.                   |                            | 106 · Ope... | 45.30    |
| Paycheck                                      | 05/30/2023 | 3048 | Edwin V Sather Jr.                   |                            | 106 · Ope... | 10.59    |
| Paycheck                                      | 05/30/2023 | 3048 | Edwin V Sather Jr.                   |                            | 106 · Ope... | 0.00     |
| Total 520 · Payroll Tax Expense               |            |      |                                      |                            |              | 243.11   |
| <b>525 · Payroll and Benefits</b>             |            |      |                                      |                            |              |          |
| Paycheck                                      | 05/30/2023 | 3047 | Cheryl A Franz                       |                            | 106 · Ope... | 2,447.28 |
| Paycheck                                      | 05/30/2023 | 3048 | Edwin V Sather Jr.                   |                            | 106 · Ope... | 730.62   |
| Total 525 · Payroll and Benefits              |            |      |                                      |                            |              | 3,177.90 |
| <b>540 · Communications</b>                   |            |      |                                      |                            |              |          |
| Check   | 05/24/2023 | 3045 | ESO Solutions, Inc                   | Annual Emergency Re...     | 106 · Ope... | 1,633.07 |
| Total 540 · Communications                    |            |      |                                      |                            |              | 1,633.07 |
| <b>600 · Stations</b>                         |            |      |                                      |                            |              |          |
| <b>636 · Utilities-Electric</b>               |            |      |                                      |                            |              |          |
| Check   | 05/04/2023 | EFT  | Poudre Valley REA                    | Bill Date 4/18/23          | 106 · Ope... | 185.75   |
| Check   | 05/04/2023 | EFT  | Poudre Valley REA                    | Bill Date 4/18/23          | 106 · Ope... | 29.00    |
| Total 636 · Utilities-Electric                |            |      |                                      |                            |              | 214.75   |
| Total 600 · Stations                          |            |      |                                      |                            |              | 214.75   |
| <b>601 · Fire Fighting Supplies</b>           |            |      |                                      |                            |              |          |
| <b>605 · FF Station Supplies</b>              |            |      |                                      |                            |              |          |
| Check   | 05/08/2023 | 3041 | Encore Uniforms and Apparel          | fire department gear I...  | 106 · Ope... | 1,655.74 |
| Check   | 05/30/2023 | 3049 | First Bank                           | drinks, snacks - CCD...    | 106 · Ope... | 201.04   |
| Total 605 · FF Station Supplies               |            |      |                                      |                            |              | 1,856.78 |
| Total 601 · Fire Fighting Supplies            |            |      |                                      |                            |              | 1,856.78 |
| <b>650 · Training</b>                         |            |      |                                      |                            |              |          |
| <b>651 · EMS Training</b>                     |            |      |                                      |                            |              |          |
| Check   | 05/30/2023 | 3049 | First Bank                           | EMS Training - CCDK        | 106 · Ope... | 93.87    |
| Total 651 · EMS Training                      |            |      |                                      |                            |              | 93.87    |
| <b>652 · FF Training</b>                      |            |      |                                      |                            |              |          |
| Check   | 05/24/2023 | 3046 | Evans Fire Protection District       | May FF training w/ Ev...   | 106 · Ope... | 533.64   |
| Check   | 05/30/2023 | 3049 | First Bank                           | FF Training - Evans - ...  | 106 · Ope... | 249.80   |
| Total 652 · FF Training                       |            |      |                                      |                            |              | 783.44   |
| <b>654 · Admin Staff &amp; Board Training</b> |            |      |                                      |                            |              |          |
| Check   | 05/30/2023 | 3050 | Special District Association of C... | SDA Workshop - Lam...      | 106 · Ope... | 105.00   |
| Total 654 · Admin Staff & Board Training      |            |      |                                      |                            |              | 105.00   |
| Total 650 · Training                          |            |      |                                      |                            |              | 982.31   |
| <b>660 · Vehicles</b>                         |            |      |                                      |                            |              |          |
| <b>662 · Fuel Expense</b>                     |            |      |                                      |                            |              |          |
| Check   | 05/10/2023 | 3042 | Glacier View Meadows Associa...      | Fuel - Statement Date...   | 106 · Ope... | 218.18   |
| Check   | 05/24/2023 | 3044 | Glacier View Meadows Associa...      | Fuel - Stmt Date 5/23/23   | 106 · Ope... | 554.39   |

**GLACIER VIEW FIRE PROTECTION DISTRICT**

**Profit & Loss Detail**

May 2023

06/06/23

Accrual Basis

| Type            | Date       | Num  | Name   | Memo                      | Split        | Amount           |
|-----------------|------------|------|--|---------------------------|--------------|------------------|
|                 |            |      | Total 662 · Fuel Expense                     |                           |              | 772.57           |
|                 |            |      | <b>676 · R&amp;M 2010 Dodge Ambulance R3</b> |                           |              |                  |
| Check           | 05/11/2023 | 3043 | Beck's Automotive                            | Rescue 3 repair - Inv ... | 106 · Ope... | 800.64           |
|                 |            |      | Total 676 · R&M 2010 Dodge Ambulance R3      |                           |              | 800.64           |
|                 |            |      | Total 660 · Vehicles                         |                           |              | 1,573.21         |
|                 |            |      | <b>710 · Alliance - Wildfire Protection</b>  |                           |              |                  |
|                 |            |      | <b>717 · Training/Conference</b>             |                           |              |                  |
| Deposit         | 05/24/2023 | DEP  | Fire Adapted Colorado - Conf A...            | Refund - Lilley           | 106 · Ope... | -250.00          |
|                 |            |      | Total 717 · Training/Conference              |                           |              | -250.00          |
|                 |            |      | Total 710 · Alliance - Wildfire Protection   |                           |              | -250.00          |
|                 |            |      | Total Expense                                |                           |              | 11,969.85        |
|                 |            |      | Net Ordinary Income                          |                           |              | 47,494.95        |
|                 |            |      | <b>Other Income/Expense</b>                  |                           |              |                  |
|                 |            |      | <b>Other Income</b>                          |                           |              |                  |
|                 |            |      | <b>441 · MM interest income</b>              |                           |              |                  |
| Deposit         | 05/11/2023 |      |  | Interest                  | 116 · Mon... | 173.96           |
|                 |            |      | Total 441 · MM interest income               |                           |              | 173.96           |
|                 |            |      | Total Other Income                           |                           |              | 173.96           |
|                 |            |      | <b>Other Expense</b>                         |                           |              |                  |
|                 |            |      | <b>750 · Depreciation Expense</b>            |                           |              |                  |
| General Jour... | 05/30/2023 | 115  |  | Depreciation Expense ...  | 185 · Acc... | 3,375.78         |
|                 |            |      | Total 750 · Depreciation Expense             |                           |              | 3,375.78         |
|                 |            |      | Total Other Expense                          |                           |              | 3,375.78         |
|                 |            |      | Net Other Income                             |                           |              | -3,201.82        |
|                 |            |      | <b>Net Income</b>                            |                           |              | <b>44,293.13</b> |

10:37 AM

06/06/23

# GLACIER VIEW FIRE PROTECTION DISTRICT

## First Bank - Visa

May 2023

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| Type              | Date       | Num  | Memo              | Account                 | Clr | Split             | Amount  |
|-------------------|------------|------|-------------------|-------------------------|-----|-------------------|---------|
| <b>First Bank</b> |            |      |                   |                         |     |                   |         |
| Check             | 05/30/2023 | 3049 | Stmt Date Ap...   | 106 · Operating Acc...  |     | -SPLIT-           | -673.06 |
| Check             | 05/30/2023 | 3049 | Payroll Emp - ... | 502 · Accounting        |     | 106 · Operatin... | 10.00   |
| Check             | 05/30/2023 | 3049 | Ink, Google, I... | 503 · Office PC/Prin... |     | 106 · Operatin... | 118.35  |
| Check             | 05/30/2023 | 3049 | drinks, snack...  | 605 · FF Station Su...  |     | 106 · Operatin... | 201.04  |
| Check             | 05/30/2023 | 3049 | EMS Training...   | 651 · EMS Training      |     | 106 · Operatin... | 93.87   |
| Check             | 05/30/2023 | 3049 | FF Training - ... | 652 · FF Training       |     | 106 · Operatin... | 249.80  |

10:44 AM

06/06/23

Accrual Basis

# GLACIER VIEW FIRE PROTECTION DISTRICT

## Check Over \$1000

May 2023

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|               | <u>Date</u> | <u>Num</u> | <u>Name</u>                 | <u>Amount</u>    |
|---------------|-------------|------------|-----------------------------|------------------|
| <b>May 23</b> | 05/08/2023  | 3041       | Encore Uniforms and Apparel | -1,655.74        |
|               | 05/24/2023  | 3045       | ESO Solutions, Inc          | -1,633.07        |
|               | 05/30/2023  | 3047       | Cheryl A Franz              | -2,064.06        |
| <b>May 23</b> |             |            |                             | <u>-5,352.87</u> |

10:28 AM

# GLACIER VIEW FIRE PROTECTION DISTRICT

06/06/23

## Transaction Detail by Account

Accrual Basis

May 2023

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| Type                   | Date       | Num | Memo     | Split        | Amount        |
|------------------------|------------|-----|----------|--------------|---------------|
| <b>420 · Donations</b> |            |     |          |              |               |
| Deposit                | 05/24/2023 | DEP | donation | 106 · Ope... | 100.00        |
| Total 420 · Donations  |            |     |          |              | 100.00        |
| <b>TOTAL</b>           |            |     |          |              | <b>100.00</b> |

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## GLACIER VIEW FIRE PROTECTION DISTRICT Profit & Loss Budget vs. Actual Monthly Budget May 2023

|   | May 23           | Budget           | \$ Over Budget | % of Budget   |
|---|------------------|------------------|----------------|---------------|
| <b>Ordinary Income/Expense</b>            |                  |                  |                |               |
| <b>Income</b>                             |                  |                  |                |               |
| 401 · Property Taxes                      | 50,301.08        | 50,301.00        | 0.08           | 100.0%        |
| 402 · Auto Taxes                          | 1,863.68         | 1,864.00         | -0.32          | 100.0%        |
| 403 · Bldg Levy                           | 5,509.16         | 5,509.00         | 0.16           | 100.0%        |
| 415 · Contract & Agreements               | 0.00             | 0.00             | 0.00           | 0.0%          |
| 420 · Donations                           | 100.00           | 0.00             | 100.00         | 100.0%        |
| 421 · Fund Raising                        | 337.15           | 337.00           | 0.15           | 100.0%        |
| 422 · Equipment Grant                     | 0.00             | 0.00             | 0.00           | 0.0%          |
| 425 · Firewise Donations                  | 500.00           | 500.00           | 0.00           | 100.0%        |
| 430 · Equipment / Land Sales              | 526.57           | 0.00             | 526.57         | 100.0%        |
| 440 · Interest Income                     | 0.00             | 0.00             | 0.00           | 0.0%          |
| 450 · Miscellaneous/Reimb Income          | 327.16           | 0.00             | 327.16         | 100.0%        |
| <b>Total Income</b>                       | <b>59,464.80</b> | <b>58,511.00</b> | <b>953.80</b>  | <b>101.6%</b> |
| <b>Expense</b>                            |                  |                  |                |               |
| 502 · Accounting                          | 10.00            | 10.00            | 0.00           | 100.0%        |
| 503 · Office PC/Printer Supplies          | 118.35           | 118.00           | 0.35           | 100.3%        |
| 505 · Admin - Supplies                    |                  |                  |                |               |
| 513 · Telephone Expense                   | 264.07           | 264.00           | 0.07           | 100.0%        |
| 505 · Admin - Supplies - Other            | 0.00             | 0.00             | 0.00           | 0.0%          |
| <b>Total 505 · Admin - Supplies</b>       | <b>264.07</b>    | <b>264.00</b>    | <b>0.07</b>    | <b>100.0%</b> |
| 506 · FF Administration                   | 484.00           | 484.00           | 0.00           | 100.0%        |
| 510 · LCT Fees                            | 1,116.30         | 1,116.00         | 0.30           | 100.0%        |
| 515 · General Insurance                   | 0.00             | 0.00             | 0.00           | 0.0%          |
| 516 · Pinnacol Insurance - Expense        | 546.00           | 546.00           | 0.00           | 100.0%        |
| 517 · Firewise Expense                    | 0.00             | 0.00             | 0.00           | 0.0%          |
| 520 · Payroll Tax Expense                 | 243.11           | 243.00           | 0.11           | 100.0%        |
| 522 · FF/EMS Reimbursement                | 0.00             | 0.00             | 0.00           | 0.0%          |
| 525 · Payroll and Benefits                | 3,177.90         | 3,178.00         | -0.10          | 100.0%        |
| 526 · Legal Expense                       | 0.00             | 0.00             | 0.00           | 0.0%          |
| 527 · Newsletter                          | 0.00             | 0.00             | 0.00           | 0.0%          |
| 528 · Election Costs                      | 0.00             | 0.00             | 0.00           | 0.0%          |
| 530 · Appreciation                        | 0.00             | 0.00             | 0.00           | 0.0%          |
| 531 · Bldg Maintenance / Repair           | 0.00             | 0.00             | 0.00           | 0.0%          |
| 540 · Communications                      | 1,633.07         | 1,633.00         | 0.07           | 100.0%        |
| 570 · EMS Supplies                        | 0.00             | 0.00             | 0.00           | 0.0%          |
| 600 · Stations                            |                  |                  |                |               |
| 636 · Utilities-Electric                  | 214.75           | 215.00           | -0.25          | 99.9%         |
| 637 · Utilities - Propane                 | 0.00             | 0.00             | 0.00           | 0.0%          |
| <b>Total 600 · Stations</b>               | <b>214.75</b>    | <b>215.00</b>    | <b>-0.25</b>   | <b>99.9%</b>  |
| 601 · Fire Fighting Supplies              |                  |                  |                |               |
| 605 · FF Station Supplies                 | 1,856.78         | 1,857.00         | -0.22          | 100.0%        |
| 606 · Wildland Gear                       | 0.00             | 0.00             | 0.00           | 0.0%          |
| 607 · Personal Protection Equip           | 0.00             | 0.00             | 0.00           | 0.0%          |
| <b>Total 601 · Fire Fighting Supplies</b> | <b>1,856.78</b>  | <b>1,857.00</b>  | <b>-0.22</b>   | <b>100.0%</b> |
| 626 · FF - Wildland Fire Expense          | 0.00             | 0.00             | 0.00           | 0.0%          |
| 630 · Pension Trust Expense               | 0.00             | 0.00             | 0.00           | 0.0%          |
| 631 · Pension Contribution                | 0.00             | 0.00             | 0.00           | 0.0%          |
| 650 · Training                            |                  |                  |                |               |
| 651 · EMS Training                        | 93.87            | 94.00            | -0.13          | 99.9%         |
| 652 · FF Training                         | 783.44           | 783.00           | 0.44           | 100.1%        |
| 654 · Admin Staff & Board Training        | 105.00           | 105.00           | 0.00           | 100.0%        |
| <b>Total 650 · Training</b>               | <b>982.31</b>    | <b>982.00</b>    | <b>0.31</b>    | <b>100.0%</b> |
| 660 · Vehicles                            |                  |                  |                |               |
| 662 · Fuel Expense                        | 772.57           | 773.00           | -0.43          | 99.9%         |
| 668 · R&M 1995 Pierce International       | 0.00             | 0.00             | 0.00           | 0.0%          |
| 676 · R&M 2010 Dodge Ambulance R3         | 800.64           | 801.00           | -0.36          | 100.0%        |
| 695 · R&M E302                            | 0.00             | 0.00             | 0.00           | 0.0%          |

**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget vs. Actual Monthly Budget**

May 2023

|   | May 23           | Budget           | \$ Over Budget   | % of Budget  |
|---|------------------|------------------|------------------|--------------|
| 660 · Vehicles - Other                            | 0.00             | 0.00             | 0.00             | 0.0%         |
| <b>Total 660 · Vehicles</b>                       | 1,573.21         | 1,574.00         | -0.79            | 99.9%        |
| 699 · Equipment Expense                           |                  |                  |                  |              |
| 698 · Equipment Purchase                          | 0.00             | 0.00             | 0.00             | 0.0%         |
| <b>Total 699 · Equipment Expense</b>              | 0.00             | 0.00             | 0.00             | 0.0%         |
| 710 · Alliance - Wildfire Protection              |                  |                  |                  |              |
| 711 · Clothing/Support/PPE                        | 0.00             | 0.00             | 0.00             | 0.0%         |
| 712 · Educational Materials                       | 0.00             | 0.00             | 0.00             | 0.0%         |
| 713 · Firewise Event                              | 0.00             | 0.00             | 0.00             | 0.0%         |
| 714 · Grant Match                                 | 0.00             | 0.00             | 0.00             | 0.0%         |
| 715 · Newsletter                                  | 0.00             | 0.00             | 0.00             | 0.0%         |
| 716 · Alliance - Legal                            | 0.00             | 0.00             | 0.00             | 0.0%         |
| 717 · Training/Conference                         | -250.00          | -250.00          | 0.00             | 100.0%       |
| <b>Total 710 · Alliance - Wildfire Protection</b> | -250.00          | -250.00          | 0.00             | 100.0%       |
| <b>Total Expense</b>                              | 11,969.85        | 11,970.00        | -0.15            | 100.0%       |
| <b>Net Ordinary Income</b>                        | 47,494.95        | 46,541.00        | 953.95           | 102.0%       |
| Other Income/Expense                              |                  |                  |                  |              |
| Other Income                                      |                  |                  |                  |              |
| 441 · MM interest income                          | 173.96           |                  |                  |              |
| <b>Total Other Income</b>                         | 173.96           |                  |                  |              |
| Other Expense                                     |                  |                  |                  |              |
| 750 · Depreciation Expense                        | 3,375.78         |                  |                  |              |
| <b>Total Other Expense</b>                        | 3,375.78         |                  |                  |              |
| <b>Net Other Income</b>                           | -3,201.82        |                  |                  |              |
| <b>Net Income</b>                                 | <b>44,293.13</b> | <b>46,541.00</b> | <b>-2,247.87</b> | <b>95.2%</b> |



**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget Overview vs Actual +/- Year to Date**  
**January through December 2023**

|   | Jan - Dec 23      | Budget            | \$ Over Budget     | % of Budget   |
|---|-------------------|-------------------|--------------------|---------------|
| 695 · R&M E302                                    | 200.00            | 200.00            | 0.00               | 100.0%        |
| 660 · Vehicles - Other                            | 0.00              | 7,424.00          | -7,424.00          | 0.0%          |
| <b>Total 660 · Vehicles</b>                       | <b>8,301.28</b>   | <b>19,000.00</b>  | <b>-10,698.72</b>  | <b>43.7%</b>  |
| 665 · Apparatus Pruchase                          | 4.78              |                   |                    |               |
| 699 · Equipment Expense                           |                   |                   |                    |               |
| 698 · Equipment Purchase                          | 0.00              | 15,000.00         | -15,000.00         | 0.0%          |
| <b>Total 699 · Equipment Expense</b>              | <b>0.00</b>       | <b>15,000.00</b>  | <b>-15,000.00</b>  | <b>0.0%</b>   |
| <b>710 · Alliance - Wildfire Protection</b>       |                   |                   |                    |               |
| 711 · Clothing/Support/PPE                        | 824.00            | 2,500.00          | -1,676.00          | 33.0%         |
| 712 · Educational Materials                       | 0.00              | 500.00            | -500.00            | 0.0%          |
| 713 · Firewise Event                              | 0.00              | 500.00            | -500.00            | 0.0%          |
| 714 · Grant Match                                 | 0.00              | 10,000.00         | -10,000.00         | 0.0%          |
| 715 · Newsletter                                  | 0.00              | 3,000.00          | -3,000.00          | 0.0%          |
| 716 · Alliance - Legal                            | 265.00            | 0.00              | 265.00             | 100.0%        |
| 717 · Training/Conference                         | 3,245.51          | 4,000.00          | -754.49            | 81.1%         |
| <b>Total 710 · Alliance - Wildfire Protection</b> | <b>4,334.51</b>   | <b>20,500.00</b>  | <b>-16,165.49</b>  | <b>21.1%</b>  |
| <b>Total Expense</b>                              | <b>78,399.50</b>  | <b>239,838.00</b> | <b>-161,438.50</b> | <b>32.7%</b>  |
| <b>Net Ordinary Income</b>                        | <b>177,393.55</b> | <b>116,660.00</b> | <b>60,733.55</b>   | <b>152.1%</b> |
| <b>Other Income/Expense</b>                       |                   |                   |                    |               |
| Other Income                                      |                   |                   |                    |               |
| 441 · MM interest income                          | 751.00            |                   |                    |               |
| <b>Total Other Income</b>                         | <b>751.00</b>     |                   |                    |               |
| Other Expense                                     |                   |                   |                    |               |
| 750 · Depreciation Expense                        | -8,829.89         |                   |                    |               |
| <b>Total Other Expense</b>                        | <b>-8,829.89</b>  |                   |                    |               |
| <b>Net Other Income</b>                           | <b>9,580.89</b>   |                   |                    |               |
| <b>Net Income</b>                                 | <b>186,974.44</b> | <b>116,660.00</b> | <b>70,314.44</b>   | <b>160.3%</b> |

**GLACIER VIEW FIRE PROTECTION DISTRICT**  
**Profit & Loss Budget Overview vs Actual +/- Year to Date**  
**January through December 2023**

|   | Jan - Dec 23      | Budget            | \$ Over Budget     | % of Budget  |
|---|-------------------|-------------------|--------------------|--------------|
| <b>Ordinary Income/Expense</b>            |                   |                   |                    |              |
| <b>Income</b>                             |                   |                   |                    |              |
| 401 · Property Taxes                      | 185,901.98        | 296,702.00        | -110,800.02        | 62.7%        |
| 402 · Auto Taxes                          | 9,420.00          | 15,000.00         | -5,580.00          | 62.8%        |
| 403 · Bldg Levy                           | 20,360.69         | 32,396.00         | -12,035.31         | 62.8%        |
| 415 · Contract & Agreements               | 567.72            | 500.00            | 67.72              | 113.5%       |
| 420 · Donations                           | 7,116.09          | 3,000.00          | 4,116.09           | 237.2%       |
| 421 · Fund Raising                        | 678.57            | 1,000.00          | -321.43            | 67.9%        |
| 422 · Equipment Grant                     | 0.00              | 6,000.00          | -6,000.00          | 0.0%         |
| 425 · Firewise Donations                  | 500.00            | 1,000.00          | -500.00            | 50.0%        |
| 430 · Equipment / Land Sales              | 14,451.50         | 0.00              | 14,451.50          | 100.0%       |
| 440 · Interest Income                     | 0.34              | 400.00            | -399.66            | 0.1%         |
| 450 · Miscellaneous/Reimb Income          | 16,796.16         | 500.00            | 16,296.16          | 3,359.2%     |
| <b>Total Income</b>                       | <b>255,793.05</b> | <b>356,498.00</b> | <b>-100,704.95</b> | <b>71.8%</b> |
| <b>Expense</b>                            |                   |                   |                    |              |
| 502 · Accounting                          | 3,321.99          | 3,500.00          | -178.01            | 94.9%        |
| 503 · Office PC/Printer Supplies          | 1,233.47          | 2,900.00          | -1,666.53          | 42.5%        |
| 505 · Admin - Supplies                    |                   |                   |                    |              |
| 513 · Telephone Expense                   | 1,327.30          | 3,200.00          | -1,872.70          | 41.5%        |
| 505 · Admin - Supplies - Other            | 898.52            | 2,500.00          | -1,601.48          | 35.9%        |
| <b>Total 505 · Admin - Supplies</b>       | <b>2,225.82</b>   | <b>5,700.00</b>   | <b>-3,474.18</b>   | <b>39.0%</b> |
| 506 · FF Administration                   | 508.88            | 4,000.00          | -3,491.12          | 12.7%        |
| 509 · Bldg Interest                       | 77.84             |                   |                    |              |
| 510 · LCT Fees                            | 4,125.39          | 7,000.00          | -2,874.61          | 58.9%        |
| 515 · General Insurance                   | 15,879.00         | 14,400.00         | 1,479.00           | 110.3%       |
| 516 · Pinnacol Insurance - Expense        | 546.00            | 3,000.00          | -2,454.00          | 18.2%        |
| 517 · Firewise Expense                    | 0.00              | 4,000.00          | -4,000.00          | 0.0%         |
| 520 · Payroll Tax Expense                 | 1,084.81          | 2,678.00          | -1,593.19          | 40.5%        |
| 522 · FF/EMS Reimbursement                | 5,845.00          | 20,000.00         | -14,155.00         | 29.2%        |
| 525 · Payroll and Benefits                | 14,180.54         | 35,000.00         | -20,819.46         | 40.5%        |
| 526 · Legal Expense                       | 63.73             | 3,000.00          | -2,936.27          | 2.1%         |
| 527 · Newsletter                          | 0.00              | 3,000.00          | -3,000.00          | 0.0%         |
| 528 · Election Costs                      | 2,093.77          | 1,000.00          | 1,093.77           | 209.4%       |
| 530 · Appreciation                        | 0.00              | 4,000.00          | -4,000.00          | 0.0%         |
| 531 · Bldg Maintenance / Repair           | 6,479.49          | 10,000.00         | -3,520.51          | 64.8%        |
| 540 · Communications                      | 1,595.32          | 4,000.00          | -2,404.68          | 39.9%        |
| 570 · EMS Supplies                        | 112.76            | 2,500.00          | -2,387.24          | 4.5%         |
| 600 · Stations                            |                   |                   |                    |              |
| 636 · Utilities-Electric                  | 1,073.19          | 2,579.00          | -1,505.81          | 41.6%        |
| 637 · Utilities - Propane                 | 0.00              | 8,681.00          | -8,681.00          | 0.0%         |
| <b>Total 600 · Stations</b>               | <b>1,073.19</b>   | <b>11,260.00</b>  | <b>-10,186.81</b>  | <b>9.5%</b>  |
| 601 · Fire Fighting Supplies              |                   |                   |                    |              |
| 605 · FF Station Supplies                 | 2,899.97          | 5,000.00          | -2,100.03          | 58.0%        |
| 606 · Wildland Gear                       | 0.00              | 6,000.00          | -6,000.00          | 0.0%         |
| 607 · Personal Protection Equip           | 285.96            | 8,000.00          | -7,714.04          | 3.6%         |
| <b>Total 601 · Fire Fighting Supplies</b> | <b>3,185.93</b>   | <b>19,000.00</b>  | <b>-15,814.07</b>  | <b>16.8%</b> |
| 626 · FF - Wildland Fire Expense          | 103.02            | 10,000.00         | -9,896.98          | 1.0%         |
| 630 · Pension Trust Expense               | 455.67            | 1,500.00          | -1,044.33          | 30.4%        |
| 631 · Pension Contribution                | 0.00              | 5,900.00          | -5,900.00          | 0.0%         |
| 650 · Training                            |                   |                   |                    |              |
| 651 · EMS Training                        | 93.87             | 3,500.00          | -3,406.13          | 2.7%         |
| 652 · FF Training                         | 1,333.44          | 3,500.00          | -2,166.56          | 38.1%        |
| 654 · Admin Staff & Board Training        | 140.00            | 1,000.00          | -860.00            | 14.0%        |
| <b>Total 650 · Training</b>               | <b>1,567.31</b>   | <b>8,000.00</b>   | <b>-6,432.69</b>   | <b>19.6%</b> |
| 660 · Vehicles                            |                   |                   |                    |              |
| 662 · Fuel Expense                        | 1,725.96          | 5,000.00          | -3,274.04          | 34.5%        |
| 668 · R&M 1995 Pierce International       | 5,229.68          | 5,230.00          | -0.32              | 100.0%       |
| 676 · R&M 2010 Dodge Ambulance R3         | 1,145.64          | 1,146.00          | -0.36              | 100.0%       |

GLACIER VIEW FIRE PROTECTION DISTRICT

6/8/2023 1:43 PM

Register: 116 · Money Market Account

From 05/01/2023 through 05/31/2023

Sorted by: Date, Type, Number/Ref

| <u>Date</u> | <u>Number</u> | <u>Payee</u> | <u>Account</u>            | <u>Memo</u> | <u>Payment</u> | <u>C</u> | <u>Deposit</u> | <u>Balance</u> |
|-------------|---------------|--------------|---------------------------|-------------|----------------|----------|----------------|----------------|
| 05/11/2023  |               |              | 441 · MM interest inco... | Interest    |                | X        | 173.96         | 501,150.93     |

To: Glacier View Fire District Board Members

## June 2023 Chief Report

- GVFD ran 6 calls in May. 5 Medicals and 1 MVA
- We had a tire on Engine 501 go flat, when they came up to fix it we found out it had to be replaced. Since our tires are over 7 years old, we decided to replace tires on E501 and R3 since we use them the most. We received the state pricing, and it cost \$2500 each for E501 and R3. I will look into replacing E502 tires later this year if we have extra funds still mid-Q4. The budgeting committee is working on 2024 budget, and I am working on putting money in the budget to replace tires on the other larger apparatus next year. I am in the process of getting the cost for the tenders and Engine 1.
- We have a bad mouse problem in the station bays. Members checked their gear last week, and mice have eaten holes in 3 wildland pack and some shirts costing us approximately \$800. We are buying heavy duty hooks to go up on the walls for members to hang their packs out of the reach of mice. We have had to clean out boots and SCBA masks due to having mouse droppings in them, which this is a health hazard for our members. Assistant Chiefs Perry and Henderson asked Ed to set some traps out in the gear area, but it has not been done yet, and I don't want to lose more PPE. I am getting quotes from pest control companies to come up and take care of the problem. Members have been advised to put PPE up so mice cannot get into them.
- ESO has been changed to go live in July instead of June to replace Emergency Reporting. The initial training process for administrators has taken longer than expected, but we are pushing forward for July 7.
- We have \$20,000 to spend this year to fix the parking lot, so Assistant Chief Perry is in the process of getting quotes from contractors to regrade the drainage and put good material down around the station for the lot. We are also going to put a pipe in at each entrance to prevent water from running down the hill into the parking lot and get rid of the bad bump coming in from Green Mountain Dr.
- We have been advertising on social media for recruiting, and we have one former member that has rejoined the department. Her name is Daisy Yates, and she is an EMT, which will put us at 7 EMT's currently on the dept. There are 2, possibly 3 people interested in joining so we will be meeting with them in the next couple of weeks. I would like to add 3-5 new members within the next couple of months so we will be working hard to recruit more members in June and July.
- Kohl Parrot with LC OEM is setting up a meeting with NLCERA, PFA and UC Health since OEM is now facilitating the NLCERA meetings. We are working out the details for the best date/time to meet in June. It has been a slow process with them.

- DU is building a 5 bay building at their Mountain Campus right off CR 74E, in which they will store busses for evacuation, and it sounds like they want to have 2 of the bays set up for fire apparatus. I will set up a meeting to discuss their plans this month.

Respectfully submitted,

Dan Knox,

GVFD Chief

**Cheryl Franz**  
**District Administrator Report**  
**MAY 2023**  
**Agenda Item 6**

**a. Administrative -**

Usual work product such as prepare Board Meeting Agendas & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Made monthly Depreciation Journal Entry.

Filings and postings:

- Filed director election results with DOLA, LC Election Office, LC Clerk of Courts

Views on GVFPD website for May: 4,630

**FOR DISCUSSION AND/OR APPROVAL:**

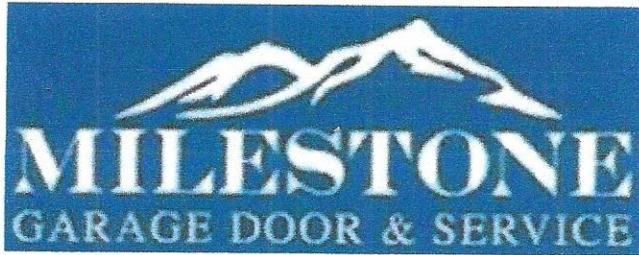
- a. **Building Valuation/ Insurance Increase** – Our insurance company has recalculated our building value based on the resent assessed valuations. The Fire Station currently has a guaranteed replacement value of \$1,009,003. The insurance company has assessed the new replacement cost for our building at \$1,861,914 which equates to roughly \$200 per sq ft. The additional annual premium to increase the value of the Fire Station would be \$836. If the Board agrees with the increase in the value of the Fire Station, I will need to advise our insurance to make the change and pay the additional premium.
  
- b. **Building and Door Repair Claim** - The Building and Door Repair is complete. Our original bid for just the door repair was \$3,243 from the original contractor and that is what the insurance paid us on the claim. However, the contractor had to push us out for several months and I found another contractor to replace the door track and do some maintenance work to the rollers of the existing door. He charged GVFPD \$1,042, which saved us \$2,201. He gave me an estimate to do maintenance on the remaining five doors, which would include changing out all the rollers and make any necessary adjustments. The estimate is \$1,550. I would like to move forward with this, so all the doors are upgraded. This would still be within the original claim amount and would have an end savings of \$651.
  
- c. **IT Upgrade: POSSIBLE BOARD APPROVAL:** Please review the packet from Rocky Mountain Computer Solutions. Chief Knox and I sat with Chad and discussed upgrading the training room and office. Our equipment is over 10 years old, with my laptop being the newest at 4 years old. We are putting this forward to the Board for review and/or questions. The total price including the installation is approximately \$6,052. He will be adjusting the Cyber Security down a little.

Note that there is a monthly charge of \$379 (to be adjusted down) and this will need to be put in the Budget for annual computer maintenance. If there are no questions we would like to move forward with this purchase. This purchase would fall in line with the Capital Facilities Plan of \$10,000 for IT, which would not exceed that amount. See attachment.

#### **BOARD INFORMATION**

- d. **SDA Annual Workshop** – This is a reminder of the SDA Workshop that three of the Board members will be attending on Friday, June 16<sup>th</sup> in Eaton from 8AM – 12:30PM. I will be attending the SDA Workshop on Thursday, June 15<sup>th</sup> in Granby. Tanya from Legal will attend a workshop in Denver and will notify me if there are any additional legislative items that we should be made aware of that were not covered at the Workshop. The 2023 SDA Board Member Manual will be handed out at the workshop. I will bring back extra if you aren't able to get one. They will also be posted on the SDA website.
- e. **Board Member Manual** – I have worked extensively on a Board Manual for the Board Members to use as a guideline. All articles and references are from a combination of Legal, SDA, and additional input from past Boards. I have included a history of the past Boards'. Any additional information found or received, and updates will be sent out to add to your manual.
- f. **Insurance out for bid** – Nothing new to report.
- g. **Grants** –
  - **State Homeland Security Grant (SHSG) – Generator** – I heard from Nicole with Homeland Security. They are still working on hiring someone for purchasing and moving the grant funding from the City of Greeley to Weld County, she is still hopeful for mid-July to move forward with this project.
  - **CO DFPC Grant** – Nothing new to report
- h. **Poudre Valley COOP** – Nothing new to report – This is from the May report: In September of 2022 GVFPD entered into a propane contract with Poudre Valley COOP and prepaid 4000 gallons at \$8,760. We have spent \$5,798.51 to date, with a remaining balance of \$2,961.49 to be used for the remainder of the year. I will keep this in my report and update as I get statements. The last bill date was 4-15-23.
- i. **Correspondence/Donations** – A check in the amount of \$56,557.62 was received from the Larimer County Treasury for the April 2023 tax period. We received or King Soopers Community Rewards of \$337.15 and a Firewise Donation from CL FIRES grant funding. For \$500. Donations for May were \$100.

Respectfully Submitted,  
Cheryl Franz - District Administrator



# Estimate

Milestone Garage Door And Service  
 167 S 8th Street  
 Berthoud, CO 80513  
 Mobile Phone: 970-581-0790  
 milestonedoors@gmail.com

Estimate Number: E230607906  
 Estimate Date: 06/07/2023  
 Payment Terms: Due On Receipt  
 Estimate Amount: 1,550.00  
 Created By: Isaac Starkel

**Bill To**  
 Glacier View Fire Protection  
 1414 Geen Mtn Dr  
 Livermore, CO

**Ship To**  
 Glacier View Fire Protection  
 1414 Geen Mtn Dr  
 Livermore, CO

| Item # | Item Name  | Quantity | Unit Price | Taxable | Total  |
|--------|--|----------|------------|---------|--------|
| 1567   | Heavy Duty Nylon Coated Roller<br>short stem roller  | 70.00    | 8.00       |         | 560.00 |
| 1102   | Commercial Service<br>service doors<br>includes travel time, door services, and installation of<br>rollers | 6.00     | 165.00     |         | 990.00 |

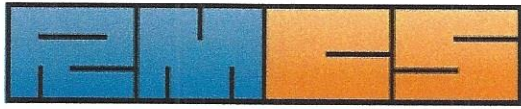
**Comments:**

Notes:

Subtotal: \$ 1,550.00  
 Estimate Amount \$ 1,550.00

Any additional parts and services would be an additional cost.





## **TECHNOLOGY UPGRADE PROPOSAL – GLACIER VIEW FIRE DISTRICT**

Thank you for the opportunity of providing ongoing technology support for your business! You provide a vital service to protect your community; utilizing volunteers and donated funds to do so. Rocky Mountain Computer Solutions is dedicated to protecting businesses like yours from the hazards associated with technology; while being careful to protect your dedicated funds.

After meeting with you to discuss your current technology situation, there are a few areas of concern as well as a few recommendations:

### **COMPUTER UPGRADES**

Your current computers are using technology that is over 10 years old. While still functioning, they are causing productivity issues and components could fail at any time. It is recommended to replace ALL 3 desktop computers. It is also recommended to replace the laptop that is used for Zoom meetings. (A suggestion would be to purchase a new laptop for your work/home use and repurpose your older Dell Latitude as the “new” Zoom laptop). Your current monitor setup should suffice, but some cable adapters will need to be purchased to connect to the new computers.

### **EMAIL UPGRADE**

You are currently using Personal Gmail accounts for business use. I HIGHLY recommend moving to a Business email product. Not only is it more professional to use a business email (such as [cheryl@glacierviewfire.gov](mailto:cheryl@glacierviewfire.gov) or [office@glacierviewfire.gov](mailto:office@glacierviewfire.gov)) but it protects YOU as well. Example: a disgruntled employee changes the password on one of your current Gmail accounts before leaving the company. Now you have no access to that account and no way to recover all the email history. Also, using a Personal Gmail account allows Google to use ALL your data for marketing & analytics. Personal accounts also do not allow for advanced spam filtering, or cybersecurity protection.

### **OFFSITE BACKUP**

Glacier View Fire District helps protect the community from fire dangers; but who protects you? Is your valuable computer data protected from flood, fire, or user negligence? The Cybersecurity & Infrastructure Security Agency (CISA) of the US Government recommends implementing a 3-2-1 backup strategy. Simply put, this strategy states that 3 copies of your data should be stored on 2 different types of media; 1 of them being offsite. RMCS can help you implement that backup strategy with a cost-effective solution.

### **CYBERSECURITY PROTECTION**

In today’s current technology climate, hackers are targeting more and more smaller businesses. As budgets tighten, many businesses look for ways to cut their spending and cybersecurity is often the target. Many smaller businesses mistakenly think that they won’t be targeted by hackers; that only large corporations are attacked. But hackers know that smaller companies usually don’t have the resources or technical knowledge to implement hardened security standards, so they are being targeted as never before. RMCS has a stack of security products that will help protect you from these threats while still keeping you on budget!



### TECHNOLOGY QUOTE

Below is a list of all recommended products and solutions that will help protect Glacier View Fire District users/devices:

#### COMPUTER HARDWARE

| Description              | Qty | Each     | Total             |
|--------------------------|-----|----------|-------------------|
| Desktop Computer         | 2   | \$750.00 | \$1,500.00        |
| Monitor Cables           | 2   | \$19.00  | \$57.00           |
| Battery Backups          | 2   | \$75.00  | \$225.00          |
| Backup NAS Server w/ 4TB | 1   | \$550.00 | \$550.00          |
| <b>Total Hardware</b>    |     |          | <b>\$2,332.00</b> |

New computers would be installed at (2) two locations along with battery backup devices to protect your equipment from power surges & outages. The Backup NAS server is about the size of a bread toaster and stays on 24/7/365. It is placed on-premises as the central location for all computer backups.

#### VIDEO CONFERENCE ROOM HARDWARE

| Description  | Qty | Each     | Total             |
|--|-----|----------|-------------------|
| Pan-Tilt-Zoom Camera, Speakers, Microphone, & all necessary cables | 1   | \$995.00 | \$995.00          |
| Zoom Computer  | 1   | \$350.00 | \$350.00          |
| <b>Total Hardware</b>  |     |          | <b>\$1,345.00</b> |

Equipment would be installed in upstairs conference room to allow for easier video conferencing. A camera with pan-tilt-zoom capabilities would be installed on the wall and would allow for video conferencing participants to see whomever is in the room. External speakers would be installed at the front of the room to allow everyone to hear participants and an external microphone would be used to pickup voice participation from anywhere in the room. A computer would be mounted to the wall to allow for Zoom / Microsoft Teams (or any other video conferencing solution) to be used, plus it would allow you to share documents on the screen as well.



## COMPUTER MAINTENANCE

RMCS recommends a monthly CyberSecurity protection plan for each user and device. This plan includes a stack of products designed to help protect you & your business 24/7/365.

|  |    |         |                           |
|--|----|---------|---------------------------|
| <b>CyberProtect Essentials (per user)</b>      | 10 | \$9.50  | \$95.00                   |
| <b>CyberProtect Plus (per user)</b>            | 2  | \$23.00 | \$46.00                   |
| <b>CyberProtect Device Shield (per device)</b> | 4  | \$59.50 | \$238.00                  |
|  |    |         | <b>\$379.00 PER MONTH</b> |

The "Essentials" plan would be for any user that needs a business email but doesn't have a dedicated computer in the office. This user would receive a business email account they could access using webmail (from any Internet connected computer) or from their mobile device. Advanced spam filtering and malware protection is included as well as daily email backups in the cloud. (10 users included; add additional users as needed)

The "Plus" plan includes EVERYTHING from the "Essentials" plan, but includes a larger 50GB mailbox AND the desktop versions of Microsoft Office (Word, Excel, Powerpoint, Outlook, etc). This plan also includes cloud-based file sync so you can share files between office users. Cloud backups are performed daily of all email and cloud files. (2 users included; add additional users as needed)

The "Device Shield" plan is per device so this would apply to the 2 desktop computers, the Zoom computer and 1 laptop. It includes Antivirus/Antimalware protection, Advanced Detection & Remediation protection, complete device backups to your on-premise server as well as off-site cloud backups. UNLIMITED REMOTE support is also included for each covered device.

## **IMPLEMENTATION CHARGES**

All labor is performed at the rate of \$115/hr. It is estimated that 15 hours would be needed to setup and install all hardware and software. However, this rate is reduced to \$95/hr if covered by a CyberSecurity protection plan.

25 total hours are estimated to be needed to implement all CyberSecurity solutions, install new computers & other hardware, as well as install video conferencing equipment in conference room.

Glacier View Fire Protection District  
Fire Adapted Community Alliance (FACA)  
June Monthly Report to the GVFPD Board

June 7, 2023

The FACA is busy planning the Firewise event, scheduled for June 24, 2023, from 10:00 am to 2:00 pm, at the GVFPD firehouse. This was scheduled on the same day as the GVM HOA Annual Meeting, in order to get more visitors to attend Firewise as they leave the Annual Meeting. The Glacier Gals are preparing food, the firehouse staff will prepare the bay for the event, and over 20 vendors will attend. The Firewise event will also be used to recruit additional FACA members.

The Ambassador Program is working with Raina Eschleman, the new Wildfire Partner Program Coordinator from the Larimer County Sheriff's Department. We are discussing which iPad software to use to assess property owner's wildfire risk, that will result in a list of recommended fire mitigation actions to reduce the risk of property loss from wildfires. The Firewise event will be used to advertise the Ambassador Program, and get customers to sign up for a home assessment. FACA is submitting a proposal to the Fire Adapted Colorado for a \$2500 grant to purchase iPads and training materials for our Ambassador program. There is a 50% match requirement, but volunteer hours can be used as a matching resource.

The 2024 FACA Budget proposal has been approved by the FACA membership, and provided to David Thompson, Frank Delano, and Chief Dan Knox.

FACA members will be working with Cheryl Franz to improve the fire mitigation information presently on the GVFPD website.

FACA will continue to work with the National Fire Foundation (NFF), and the Coalition for the Poudre River Watershed (CPRW), to update our second proposal for the Community Wildfire Defense Grant (CWDG). We were not awarded a grant in the initial round this spring. 95% of the grant money was awarded to California proposals. Scoring of our first proposal will be used to modify our second attempt.

The Red Feather Highlands Maintenance Association (HOA) has sent an email to all of their property owners containing a list of fire mitigation contractors. Property owners are asked to bring the resulting slash to the side of the public roads for removal the weekend after Labor Day. An awarded \$10,000 grant from the Larimer County OEM will be used to remove the slash.

FACA continues to communicate with other fire mitigation organizations, such as the Northern Colorado Fireshed Coalition, University of Denver, as well as the organizations mentioned above.

Respectfully submitted,

Tom Hausfeld  
FACA Coordinator