

Glacier View Fire Protection District

Agenda

April 12th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

This Zoom Meeting WILL BE recorded

Confirmation of Board positions

1. Secretary's Report – ACTION: Approve as presented

- (a) Approve Board Meeting Minutes of March 8th, 2021

2. Treasurer's Report – ACTION: Approve as presented

- (a) Balance Sheet – As of March 2021
- (b) P&L – Detail – March 2021
- (c) Checks Over \$1000 – March 2021
- (d) P&L - Budget vs. Monthly Actual Budget – March 2021
- (e) P&L – Budget Overview vs. Actual +/- Year-to-Date – March 2021
- (f) GVFD Visa – As of March 2021
- (g) Donation Report – As of March 2021

3. Chief's Report – Chief Report Submitted to Board

4. District Administrator's Report – District Administrator report submitted to the Board

5. Committee Reports

- a) Handbook - (Cheryl Franz, Steve Switzer, and Randy Golden,) – Report submitted to Board in District Administrator Report
- b) Website/IT Committee – (Cheryl Franz, Steve Switzer) - Report submitted to Board in District Administrator Report
- c) Patronage Committee - (David Thompson) Nothing new to report this month
- d) Budget Committee – (Dave Burk, Fred Delano, David Thompson, Cheryl Franz, Warren Jones)
- e) Firewise Committee – (Doug Bond, Eric Ford, Dave Burk, Cheryl Franz)
- f) CWPP Committee – (Warren Jones, Peter Henderson, Bill Salmon)

6. Unfinished Business:

Poudre Valley REA Pilot Program – Energy Assessment – District Administrator Report

7. New Business:

Propane – Change of Supplier

During Public Comment there will be three minutes per person. The Board cannot get into a long-detailed discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

8. Public Comment:

9. Director Comment:

10. Adjournment

Next Scheduled Board Meeting: Monday, May 10th, at 7:00PM



DRAFT - 2

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

March 8th, 2021 at 7:00pm

Meeting was called to order at 7:06 PM via ZOOM

Board of Directors present: President Steve Switzer, Vice President Randy Golden, Treasurer David Thompson, Director Bill Salmon

Fire Department members present: Fire Chief Warren Jones, Assistant Chief Jim Perry, Captain Peter Henderson, member Eric Ford, and District Administrator Cheryl Franz

Public members: 4

Confirmation that there are no changes to the agenda

Introduction of potential Board of Director candidate was moved to after the CWPP approval

- 1. Secretary's Report:** Report was submitted and made part of the minutes. Vice President Golden made a motion to approve the February Board Meeting Minutes from February 8th, 2021 and the Special Board Meeting Minutes from February 15th, 2021 as presented. Director Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried.
- 2. Treasurer's Report:** Treasurer Thompson presented the February Treasurer's Report. He reviewed the P & L Budget vs. Monthly Actual Budget and the Budget Overview vs Actual +/- Year-to-Date and stated that as of the end of February many line items were under budget and looks good. He stated that District Administrator Franz and he have been discussing tracking donations throughout the year. He noted that donations are put into the Operating Account general fund and not carried over year after year. His thinking is that the donations will be logged and presented each month showing if they are designated or undesignated. He would like to see the undesignated donations put into a Donations Reserve at the end of every year and then designated as seen fit. Vice President Golden entertained a motion to add to the documents each month a report that show donations that are undesignated or have been designated, keeping them separated for better transparency. Director Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried. District Administrator Franz and Treasurer Thompson will work on this type of report for the April meeting. Director Salmon made a motion to accept the Treasurer's Report as submitted. Vice President Golden seconded. Call for discussion, no discussion. All in favor, the motion carried.

Community Wildfire Protection Plan (CWPP) was moved from Old Business as a representative from Forest Steward Guild (FSG) was on standby for any questions the Board might have.

Vice President Golden spoke on the meetings Chief Jones, Wildland Fire Captain Peter Henderson, and he had with the three agencies working with FSG on a CWPP. In addition, he reached out to RFL, Crystal and PCVFD, to see if they had any experience with a CWPP and any comments they might have. Crystal Lakes Fire sent a copy of their CWPP and it was sent out to the Board members. During the meetings they asked all three agencies what their priorities were and what the strengths were for them participating in a CWPP. All agencies stressed that their priorities were especially important in the process for wildfire protection. Once each agency was able to identify their priorities, they were able to get funding for the priorities through grants designed specifically for each priority. The agencies strength came with the outreach to the community. They praised FSG for how they reached out to the community and the how responsive FSG was in answering questions and giving feedback to the community.

Another topic discussed with the three agencies was how much money was spent on gathering information for the CWPP. One agency hired a separate entity to gather information for the CWPP report and later wished they had not done that. They thought it could be done inhouse by hiring their own people but realized that FSG could do the information gathering just as well. Another agency chose Phase Two of the FSG CWPP and chose to gather information themselves and give it to FSG, but they had designated paid staff that was able to do that, and it was a lot of work. All agencies recommended GVFD use FSG for information gathering as GVFD is a volunteer fire department and would be too much work to complete by volunteers.

Vice President Golden added that another high priority that each agency focused on was the ability of FSG to talk with the community about an evacuation process. Evacuations were high on their priority list, they talked about not evacuating some of the community, that the community would go to a different location instead of trying to risk congestion in getting out. The agencies stressed to their communities NOT to rely on the fire department to save their homes because it is not going to happen. The data that FSG prepares shows valuable information on what areas are higher risk, and if a wildland fire happens in that area, the chances of saving their home is not great. FSG encouraged each community to be prepared for unforeseen circumstances.

Chief Jones shared that of the three agencies they talked with; Elk Creek is in the process of doing the CWPP with FSG. Evergreen is just finishing their CWPP up now, and Genesee is also in the process of doing their CWPP. FSG has helped each agency develop an outreach system for their community.

Wildland Fire Captain Peter Henderson added that we need to remind ourselves that GVFD is not a paid organization and that the examples we had were with fire departments that had PT/FT staff and is a key factor in the decision on the CWPP. GVFD just does not have the time to do this type of work with limited personnel and limited funding.

Vice President Golden added that all agencies went with a 10-year plan with plans to update in five years and take a hard look the CWPP.

(CWPP – continued)

Treasurer Thompson added his findings as he went through plans from other agencies in Larimer County. Red Feather had a six-page CWPP while Poudre Fire Authority (PFA) had a 100-page plan. Most CWPP's were 10-15 years old, with only PFA's showing an update after 5 years. He believes that it is a good idea to have the CWPP publicized on the website to allow everyone to evaluate it. He would also like to suggest that GVFD use the budgeted \$3,500 dollars in the Firewise line item to help fund this project and the remainder of the project would be funded by the donations from the Cameron Peak Fire. Treasurer Thompson does support the CWPP, but also stressed the importance of getting our apparatus more serviceable, as some vehicle projects have been put back a few years due to funding. President Switzer agrees that we need to be cognizant of what we will and will not fund and the donations will fully fund the CWPP and will allow GVFD to stay within Budget to fund the ongoing vehicle maintenance in the long run.

Director Salmon agreed the CWPP is what GVFD needs to do. He suggested that this will be the beginning of the GVFD plan, then we need to move into a 10–15-year mitigation plan as we move forward, and we have actionable ways to get to the results from the CWPP.

Chief Jones highlighted how GVFD would carry the CWPP on in the future. He suggested the CWPP to be set up like the 10-year Capital Equipment Replacement Plan with annual projected projects and schedule out tasks, based on the plan with the cost, over a period of ten years. GVFD will have the plan in place for future years no matter the change in Board Members, Chief, or Officers.

Chief Jones suggested two motions.

Move to authorize the President to sign a contract acceptable to the District's attorney with the Forest Stewards Guild to produce a Community Wildfire Protection Plan in accordance with Proposal 1 presented to the Board on February 8th, 2021 in the amount of \$36,440.

Vice President Golden proposed that we adopt motion one as read by Chief Jones. Director Salmon seconded. Call for further discussion, no discussion. All in favor, the motion carried.

Move to appropriate undesignated donations from the Cameron Peak Fire to the production of the Community Wildfire Protection Plan by Forest Stewards Guild for \$32,940 and apply the designated \$3,500 in the 2021 Budget to fund this contract for the full amount of \$36,440.

Director Salmon motioned to approve as read by Chief Jones. Vice President Golden seconded. Call for further discussion, no discussion. All in favor, the motion carried.

Chief Jones will get with District Administrator Franz to get with both FSG and GVFD attorney to move the contract forward. The Board will finalize the core team to work with FSG on the CWPP at the April meeting.

Open Board Position Candidate – Secretary Paul Lameiro stepped down from the Board due to moving off the mountain. The Board had one self-nominated candidate for the vacant Board position.

The Board invited Gordon Cunningham to introduce himself. Mr. Cunningham stated that he had been involved with Search and Rescue in Montana, on the snowmobile team and

also, part of the back country and wilderness rescue team. He was involved with wildfires in Montana as ground support and was an equipment operator. He worked at a mine in Montana on the underground rescue team and was part of their transportation system. He has a BS degree in Diesel Technology. While a student, he was part of the Student Support tutoring students in his field of study. He served as President for a year with the organization. His career took him all over the country to various jobsites. Gordon retired in 2019. He has been involved with the North 40 Food Pantry and works for a contractor up in the Glacier View area. He has his own business in underground utility testing. Gordon would like to get more involved and would like the opportunity to serve on the GVFD Fire Board and learn about the department and community.

President Switzer and Director Salmon felt Gordon had a lot to offer to the Board and would make a good fit with the rest of the Board. The Board unanimously appointed Gordon Cunningham to Board of Directors to complete the term of the recently resigned Board member. All in favor. The Board will swear in Gordon and sign documents in the office on Tuesday.

3. Chief's Report: Report submitted to Board.

Chief discussed his bullet points as submitted in his report to the Board.

Covid-19 Update – He continues to watch the numbers of positive cases in Larimer County because it directly effects our operations. We have been at a plateau for the last couple of weeks. Vaccination process is moving fast in the county and they are providing mass vaccination clinics. CDC just released their new guidelines for those who have been vaccinated. Chief Jones will look to move forward to using the classroom for trainings in the next couple of months. He also stated that we will continue to use Zoom as needed.

DFPC – Denver Fire Protection Center - Wildfire Resource Funding Guidelines – See Attachment. Chief Jones stated that this is a guide on how DFPC would provide reimbursement to GVFD out of the State funds, if we have fire costs from a large fire. He said the state will reimburse costs should GVFD need it on a wildland fire, but limited. Chief Jones said that GVFD usually passes a bigger wildland fire onto the county where the county will absorb the cost of the wildland fire.

Larimer County Hazard Mitigation Plan (HMP) – Chief Jones stated that the last HMP plan was done in 2016. The county is updating the plan and lays out how significant the hazards are, how frequently they are expected to occur, and various response and mitigation strategies that are involved in each scenario. See Attachment. GVFD is in the Appendix, Table I1 which lists all the hazards down one side and frequency, extent, severity, and overall significance across the top. Chief Jones shared that GVFD has three high overall significance hazards here in GVFD; biological hazards – covid, wildfire(catastrophic), and winter storms.

NLCERA – Northern Larimer County Emergency Rural Area. Chief Jones mentioned that NLCERA administers the contract between the seven fire districts and all of us collectively with UCH Ambulance Service. They make yearly updates and there are a few changes to amendments this year that will not affect GVFD negatively. Chief Jones stated that he will bring this before the Board in the future.

Firewise – Chief Jones reported that the Community Firewise Event is moving along. Member Doug Bond will be chairing the Firewise Committee. Other Committee members include member Eric Ford, District Administrator Cheryl Franz, Dave Burk, and a few more. He stated that the Firewise event is tentatively scheduled for Saturday, July 10th. The first meeting will be Wednesday, March 10th.

New Members – Chief Jones shared that right now there are 23 members with one leaving at the end of summer. He is working right now to bring on 2-3 more members so we can go into the wildland fire season with a full roster.

4. District Administrator Report: Report submitted to Board

District Administrator Franz highlighted the SGSH grant for the generator/security fencing project. She stated that during the preliminary hearing GVFD had to offer to pay the 20% match portion of the security fencing which was originally to be paid by SHSG at 100%. This is only the preliminary and GVFD's current obligation is to pay out \$7,861 from the Grant Reserve and SHSG will pay out \$31,442 in grant funding for the whole project. District Administrator Franz stated that this project will not be started until the end of 2021 or into the first quarter of 2022.

5. Committee Reports:

- (a) **Website Committee – IT Committee** (Steve Switzer, Randy Golden, Cheryl Franz) In District Administrator Report - Streamline is moving forward with incorporating GVFD's new website glacierviewfire.gov from the old domain name glacierviewfire.gov.
- (b) **Handbook Committee** – (President Switzer, Randy Golden, Cheryl Franz) In District Administrator Report – In District Administrator Report
- (c) **Patronage Committee** - (David Thompson) Treasurer Thompson had nothing new to report.
- (d) **Budget Committee** – (Dave Burk, Fred Delano, David Thompson, Cheryl Franz, Warren Jones) Dave Burk stated that it is up to the Board to review the proposal he presented last month and would like answers from the Board next month so when the Budget Committee starts, they can start with the Board's directions in mind. He is aware of the Chief's concerns about the deadlines and suggested the Chief get with the Board to set deadlines for submittal if they so choose.

President Switzer stated that this would be firmed up at the April Board meeting. Dave will plan on the first Budget Committee meeting after the April meeting.

6. Unfinished Business: Community Wildfire Protection Plan – moved to after Treasurer Report
Poudre Valley REA Pilot Program – Energy Assessment – In District Administrator Report

7. New Business:

8. Public Comment:

Captain Peter Henderson and Assistant Chief Jim Perry expressed their gratitude for the Board moving forward with the CWPP.

Dave Burk asked when the Board thought they would go back to live meetings. The Board will look to return to live Board Meetings in May.

Paul Lameiro was encouraged by the comments from Vice President Golden and looks forward to doing some mitigation in the area and hopes to see everyone around.

9. Directors Comments:

Treasurer Thompson welcomed Gordon Cunningham as a new Board Member.

Vice President Golden thanked Chief Jones for helping contact the agencies and setting up the Zoom meetings and making it easy to communicate with everyone.

Director Salmon recognized everyone for their great work. He thanked Vice President Golden, Chief Jones, and Peter Henderson for doing the research work on FSG with the different agencies. Director Salmon thanked Dave Burk for his work on the Budget Committee.

President Switzer stated that there are a lot of moving parts in GVFD at this time and feels like they are all moving along in a good direction. He thanked everyone for all the work everyone has been doing.

Adjournment: President Switzer entertained a motion to adjourn the meeting. Vice President Golden accepted the motion. Director Salmon seconded. Meeting adjourned at 8:22PM.

Respectfully submitted by

Cheryl Franz
District Administrator

Next Scheduled Board Meeting: Monday, April 12th, 2021

GLACIER VIEW FIRE PROTECTION DISTRICT

04/07/21

Balance Sheet

Accrual Basis

As of March 31, 2021

	Mar 31, 21
ASSETS	
Current Assets	
Checking/Savings	
106 · Operating Account	181,516.57
116 · Money Market Account	179,945.58
Total Checking/Savings	361,462.15
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	7,526.00
Total Current Assets	368,988.15
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-697,912.40
Total Fixed Assets	528,586.30
TOTAL ASSETS	897,574.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	1,780.12
Total Other Current Liabilities	1,780.12
Total Current Liabilities	1,780.12
Long Term Liabilities	
235 · Building Loan	35,822.53
Total Long Term Liabilities	35,822.53
Total Liabilities	37,602.65
Equity	
300 · Fund Balance	769,046.23
32000 · Retained Earnings	45,383.40
Net Income	45,542.17
Total Equity	859,971.80
TOTAL LIABILITIES & EQUITY	897,574.45

10:35 AM

04/07/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

March 2021

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expense						
Income						
401 - Property Taxes						
Deposit	03/10/2021	DEP	Larimer County Trea...	Current Year Tax - Feb 21	106 - Operat...	53,959.33
Total 401 - Property Taxes						53,959.33
402 - Auto Taxes						
Deposit	03/10/2021	DEP	Larimer County Trea...	Specific Ownership Tax ...	106 - Operat...	1,703.78
Total 402 - Auto Taxes						1,703.78
403 - Bldg Levy (1.150 Mill for 2017)						
Deposit	03/10/2021	DEP	Larimer County Trea...	Bldg Levy (1.15 Mil) - Fe...	106 - Operat...	5,909.82
Total 403 - Bldg Levy (1.150 Mill for 2017)						5,909.82
420 - Donations						
Deposit	03/01/2021	DEP	LC 4Wheel Drive Club	Donation	106 - Operat...	200.00
Deposit	03/01/2021	DEP	Poudre Valley REA	Donation	106 - Operat...	6,000.00
Total 420 - Donations						6,200.00
421 - Fund Raising						
Deposit	03/17/2021	DEP	Kroger - King Soopers	KSC107427 - Qtr 1	106 - Operat...	361.40
Total 421 - Fund Raising						361.40
440 - Interest Income						
Deposit	03/10/2021	DEP	Larimer County Trea...	Prior Year Tax Fees - 20...	106 - Operat...	-93.57
Total 440 - Interest Income						-93.57
Total Income						68,040.76
Expense						
502 - Accounting						
Check	03/10/2021	2440	Anderson & Whitney	Exemption From Audit - I...	106 - Operat...	2,400.00
Check	03/24/2021	2448	First Bank	Intuit Payroll - CCCF	106 - Operat...	4.00
Total 502 - Accounting						2,404.00
505 - Admin (Supplies)						
513 - Telephone Expense						
Check	03/08/2021	EFT	Century Link	Bill Date 2-12-21	106 - Operat...	11.80
Check	03/10/2021	EFT	Century Link	Bill Date 2-18-21	106 - Operat...	245.21
Check	03/22/2021	EFT	Century Link	Bill date 3-1-21	106 - Operat...	66.11
Total 513 - Telephone Expense						323.12
505 - Admin (Supplies) - Other						
Check	03/04/2021	2438	Streamline	Monthly Web charge - 3...	106 - Operat...	50.00
Check	03/24/2021	2448	First Bank	PT/Pledge - KS - CCCF	106 - Operat...	16.65
Check	03/24/2021	2448	First Bank	Weebly Square - Websit...	106 - Operat...	14.00
Check	03/24/2021	2448	First Bank	Google Storage - CCCF	106 - Operat...	1.99
Check	03/24/2021	2448	First Bank	Push Pins - Office Max - ...	106 - Operat...	8.59
Total 505 - Admin (Supplies) - Other						91.23
Total 505 - Admin (Supplies)						414.35
509 - Bldg Interest						
Check	03/23/2021	2443	VeraBank	PMT #36 -	106 - Operat...	1,312.54
Total 509 - Bldg Interest						1,312.54
510 - LCT Fees						
Deposit	03/10/2021	DEP	Larimer County Trea...	LCT Current Year Fees - ...	106 - Operat...	1,209.93
Deposit	03/10/2021	DEP	Larimer County Trea...	Prior Year Fees - 2020	106 - Operat...	-12.35
Total 510 - LCT Fees						1,197.58

10:35 AM

04/07/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

March 2021

Type	Date	Num	Name	Memo	Split	Amount
515 · General Insurance						
Check	03/10/2021	2442	Tribbett Agency LLC	Blanket Accident/Sickne...	106 · Operat...	2,281.00
Check	03/25/2021	2449	Tribbett Agency LLC	RPO0597452 - Bond	106 · Operat...	100.00
Check	03/30/2021	2452	Tribbett Agency LLC	Renewal Premium 2021	106 · Operat...	9,046.00
Total 515 · General Insurance						11,427.00
520 · Payroll Tax Expense						
Paycheck	03/30/2021	2450	Cheryl A Franz		106 · Operat...	0.00
Paycheck	03/30/2021	2450	Cheryl A Franz		106 · Operat...	135.37
Paycheck	03/30/2021	2450	Cheryl A Franz		106 · Operat...	31.66
Paycheck	03/30/2021	2450	Cheryl A Franz		106 · Operat...	0.00
Paycheck	03/30/2021	2451	Edwin V Sather Jr.		106 · Operat...	0.00
Paycheck	03/30/2021	2451	Edwin V Sather Jr.		106 · Operat...	40.92
Paycheck	03/30/2021	2451	Edwin V Sather Jr.		106 · Operat...	9.57
Paycheck	03/30/2021	2451	Edwin V Sather Jr.		106 · Operat...	0.00
Total 520 · Payroll Tax Expense						217.52
525 · Payroll and Benefits						
Paycheck	03/30/2021	2450	Cheryl A Franz		106 · Operat...	2,183.50
Paycheck	03/30/2021	2451	Edwin V Sather Jr.		106 · Operat...	660.00
Total 525 · Payroll and Benefits						2,843.50
526 · Legal Expense						
Check	03/23/2021	2446	Ireland Stapleton	Handbook emails throug...	106 · Operat...	124.00
Total 526 · Legal Expense						124.00
530 · Appreciation						
Check	03/24/2021	2448	First Bank	Trophy - BLN - reim by ...	106 · Operat...	142.99
Total 530 · Appreciation						142.99
531 · Bldg Maintenance / Repair						
Check	03/09/2021	2439	JR Fabrication LLC	Plowing 2/18/2021 - Inv ...	106 · Operat...	125.00
Check	03/23/2021	2445	JR Fabrication LLC	snow removal - Inv 824	106 · Operat...	500.00
Check	03/23/2021	2445	JR Fabrication LLC	generator maintenance -...	106 · Operat...	50.00
Check	03/24/2021	2448	First Bank	plate covers Tr room - C...	106 · Operat...	51.55
Total 531 · Bldg Maintenance / Repair						726.55
570 · EMS Supplies						
Check	03/04/2021	2437	Life-Assist	replace meds - Inv 1079...	106 · Operat...	66.47
Total 570 · EMS Supplies						66.47
600 · Stations						
636 · Utilities-Electric						
Check	03/04/2021	EFT	Poudre Valley REA	Bill Date 2-17-2021	106 · Operat...	184.70
Check	03/04/2021	EFT	Poudre Valley REA	Bill Date 2-17-21	106 · Operat...	29.00
Total 636 · Utilities-Electric						213.70
Total 600 · Stations						213.70
601 · Fire Fighting Supplies						
605 · FF Supplies						
Check	03/23/2021	2444	Interstate Batteries	SCBA Batteries - 19069...	106 · Operat...	21.30
Check	03/24/2021	2448	First Bank	Cradle - Multi Gas Detec...	106 · Operat...	211.65
Total 605 · FF Supplies						232.95
606 · Wildland Gear						
Check	03/31/2021	2454	The Supply Cache	Inv 257969 - WL boots - ...	106 · Operat...	290.00
Total 606 · Wildland Gear						290.00
607 · Personal Protection Equip						
Check	03/04/2021	2436	ROI Fire & Ballistic ...	Perform Annual SCBA FI...	106 · Operat...	765.00

10:35 AM

04/07/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Detail
March 2021

Type	Date	Num	Name	Memo	Split	Amount
			Total 607 · Personal Protection Equip			765.00
			Total 601 · Fire Fighting Supplies			1,287.95
			650 · Training			
			651 · EMS Training			
Check	03/31/2021	2453	Kellie Falbo	CPR Class - 5 students	106 · Operat...	200.00
			Total 651 · EMS Training			200.00
			652 · FF Training			
Check	03/24/2021	2448	First Bank	Meal - 2-27 Training - C...	106 · Operat...	112.42
			Total 652 · FF Training			112.42
			Total 650 · Training			312.42
			660 · Vehicles			
			662 · Fuel Expense			
Check	03/10/2021	2441	Glacier View Road &...	Fuel - roadi - 02075A-r02...	106 · Operat...	129.90
			Total 662 · Fuel Expense			129.90
			668 · R&M 1995 Pierce International			
Check	03/24/2021	2448	First Bank	Charger - E1 - CCCF	106 · Operat...	181.11
			Total 668 · R&M 1995 Pierce International			181.11
			Total 660 · Vehicles			311.01
			Total Expense			23,001.58
			Net Ordinary Income			45,039.18
			Other Income/Expense			
			Other Income			
			441 · MM interest income			
Deposit	03/10/2021			Interest	116 · Money...	4.44
			Total 441 · MM interest income			4.44
			Total Other Income			4.44
			Other Expense			
			750 · Depreciation Expense			
General Jou...	03/25/2021	88		Depreciation Expense - ...	185 · Accu...	5,367.35
			Total 750 · Depreciation Expense			5,367.35
			Total Other Expense			5,367.35
			Net Other Income			-5,362.91
			Net Income			39,676.27

10:04 AM

04/07/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Check Over \$1000

March 2021

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Mar 21				
	03/10/2021	2440	Anderson & Whitney	-2,400.00
	03/10/2021	2442	Tribbett Agency LLC	-2,281.00
	03/23/2021	2443	VeraBank	-9,631.14
	03/30/2021	2450	Cheryl A Franz	-1,830.47
	03/30/2021	2452	Tribbett Agency LLC	-9,046.00
Mar 21				<u>-25,188.61</u>

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Monthly Actual Budget
March 2021

	Mar 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	53,959.33	21,815.75	32,143.58	247.3%
402 · Auto Taxes	1,703.78	1,000.00	703.78	170.4%
403 · Bldg Levy (1.150 Mill for 2017)	5,909.82	2,389.33	3,520.49	247.3%
415 · Contract & Agreements	0.00	0.00	0.00	0.0%
420 · Donations	6,200.00	0.00	6,200.00	100.0%
421 · Fund Raising	361.40	0.00	361.40	100.0%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	0.00	0.00	0.00	0.0%
440 · Interest Income	-93.57	0.00	-93.57	100.0%
450 · Miscellaneous/Reimb Income	0.00	0.00	0.00	0.0%
Total Income	68,040.76	25,205.08	42,835.68	269.9%
Expense				
502 · Accounting	2,404.00	250.00	2,154.00	961.6%
503 · Office PC/Printer Supplies	0.00	624.99	-624.99	0.0%
505 · Admin (Supplies)				
513 · Telephone Expense	323.12			
505 · Admin (Supplies) - Other	91.23	99.00	-7.77	92.2%
Total 505 · Admin (Supplies)	414.35	99.00	315.35	418.5%
506 · FF Administration	0.00	1,306.00	-1,306.00	0.0%
509 · Bldg Interest	1,312.54	1,312.54	0.00	100.0%
510 · LCT Fees	1,197.58	1,025.00	172.58	116.8%
515 · General Insurance	11,427.00	1,016.66	10,410.34	1,124.0%
516 · Pinnacol Insurance - Expense	0.00	250.00	-250.00	0.0%
517 · Firewise Expense	0.00	1,000.00	-1,000.00	0.0%
520 · Payroll Tax Expense	217.52	289.48	-71.96	75.1%
522 · FF/EMS Reimbursement	0.00	0.00	0.00	0.0%
525 · Payroll and Benefits	2,843.50	2,916.66	-73.16	97.5%
526 · Legal Expense	124.00	454.54	-330.54	27.3%
527 · Newsletter	0.00	0.00	0.00	0.0%
530 · Appreciation	142.99	0.00	142.99	100.0%
531 · Bldg Maintenance / Repair	726.55	2,564.54	-1,837.99	28.3%
540 · Communications	0.00	1,045.44	-1,045.44	0.0%
570 · EMS Supplies	66.47	240.00	-173.53	27.7%
600 · Stations				
636 · Utilities-Electric	213.70			
600 · Stations - Other	0.00	313.32	-313.32	0.0%
Total 600 · Stations	213.70	313.32	-99.62	68.2%
601 · Fire Fighting Supplies				
605 · FF Supplies	232.95			
606 · Wildland Gear	290.00			
607 · Personal Protection Equip	765.00			
601 · Fire Fighting Supplies - Other	0.00	1,583.33	-1,583.33	0.0%
Total 601 · Fire Fighting Supplies	1,287.95	1,583.33	-295.38	81.3%
630 · Pension Trust Expense	0.00	0.00	0.00	0.0%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	200.00			
652 · FF Training	112.42			
650 · Training - Other	0.00	1,500.00	-1,500.00	0.0%
Total 650 · Training	312.42	1,500.00	-1,187.58	20.8%
660 · Vehicles				
662 · Fuel Expense	129.90			
668 · R&M 1995 Pierce International	181.11			
660 · Vehicles - Other	0.00	1,583.33	-1,583.33	0.0%
Total 660 · Vehicles	311.01	1,583.33	-1,272.32	19.6%

10:37 AM

04/07/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Monthly Actual Budget
March 2021

	Mar 21	Budget	\$ Over Budget	% of Budget
699 · Equipment Purchase	0.00	0.00	0.00	0.0%
Total Expense	23,001.58	19,374.83	3,626.75	118.7%
Net Ordinary Income	45,039.18	5,830.25	39,208.93	772.5%
Other Income/Expense				
Other Income				
441 · MM interest income	4.44			
Total Other Income	4.44			
Other Expense				
750 · Depreciation Expense	5,367.35			
Total Other Expense	5,367.35			
Net Other Income	-5,362.91			
Net Income	39,676.27	5,830.25	33,846.02	680.5%

10:40 AM

04/07/21

Cash Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
 January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	57,834.70	261,789.00	-203,954.30	22.1%
402 · Auto Taxes	4,891.80	12,000.00	-7,108.20	40.8%
403 · Bldg Levy (1.150 Mill for 2017)	6,334.62	28,672.00	-22,337.38	22.1%
415 · Contract & Agreements	0.00	500.00	-500.00	0.0%
420 · Donations	36,100.00	3,000.00	33,100.00	1,203.3%
421 · Fund Raising	361.40	1,000.00	-638.60	36.1%
422 · Equipment Grant	0.00	2,500.00	-2,500.00	0.0%
425 · Firewise Donations	0.00	500.00	-500.00	0.0%
440 · Interest Income	-93.57	100.00	-193.57	-93.6%
450 · Miscellaneous/Reimb Income	0.00	500.00	-500.00	0.0%
Total Income	105,428.95	310,561.00	-205,132.05	33.9%
Expense				
502 · Accounting	2,688.00	3,000.00	-312.00	89.6%
503 · Office PC/Printer Supplies	0.00	3,316.66	-3,316.66	0.0%
505 · Admin (Supplies)				
513 · Telephone Expense	965.76			
505 · Admin (Supplies) - Other	1,419.12	5,200.00	-3,780.88	27.3%
Total 505 · Admin (Supplies)	2,384.88	5,200.00	-2,815.12	45.9%
506 · FF Administration	2,143.71	10,000.00	-7,856.29	21.4%
509 · Bldg Interest	1,312.54	2,377.72	-1,065.18	55.2%
510 · LCT Fees	1,283.63	4,500.00	-3,216.37	28.5%
515 · General Insurance	11,427.00	12,200.00	-773.00	93.7%
516 · Pinnacol Insurance - Expense	0.00	3,000.00	-3,000.00	0.0%
517 · Firewise Expense	0.00	6,000.00	-6,000.00	0.0%
520 · Payroll Tax Expense	594.34	2,678.00	-2,083.66	22.2%
522 · FF/EMS Reimbursement	4,220.00	22,500.00	-18,280.00	18.8%
525 · Payroll and Benefits	7,769.30	35,000.00	-27,230.70	22.2%
526 · Legal Expense	124.00	5,000.00	-4,876.00	2.5%
527 · Newsletter	0.00	3,000.00	-3,000.00	0.0%
530 · Appreciation	178.37	2,900.00	-2,721.63	6.2%
531 · Bldg Maintenance / Repair	1,014.96	15,700.00	-14,685.04	6.5%
540 · Communications	1,100.00	11,800.00	-10,700.00	9.3%
570 · EMS Supplies	826.40	2,500.00	-1,673.60	33.1%
600 · Stations				
636 · Utilities-Electric	641.10			
637 · Utilities - Propane	1,823.10			
600 · Stations - Other	0.00	8,000.00	-8,000.00	0.0%
Total 600 · Stations	2,464.20	8,000.00	-5,535.80	30.8%
601 · Fire Fighting Supplies				
605 · FF Supplies	232.95			
606 · Wildland Gear	639.95			
607 · Personal Protection Equip	1,988.80			
601 · Fire Fighting Supplies - Other	0.00	19,000.00	-19,000.00	0.0%
Total 601 · Fire Fighting Supplies	2,861.70	19,000.00	-16,138.30	15.1%
630 · Pension Trust Expense	102.32	600.00	-497.68	17.1%
631 · Pension Contribution	0.00	6,000.00	-6,000.00	0.0%
650 · Training				
651 · EMS Training	324.00			
652 · FF Training	360.92			
650 · Training - Other	0.00	18,000.00	-18,000.00	0.0%
Total 650 · Training	684.92	18,000.00	-17,315.08	3.8%
660 · Vehicles				
662 · Fuel Expense	129.90			
668 · R&M 1995 Pierce International	181.11			
691 · R&M 2013 Dodge Engine 501	107.23			
695 · R&M E302	200.00			
660 · Vehicles - Other	0.00	19,000.00	-19,000.00	0.0%
Total 660 · Vehicles	618.24	19,000.00	-18,381.76	3.3%
699 · Equipment Purchase	0.00	8,000.00	-8,000.00	0.0%
Total Expense	43,798.51	229,272.38	-185,473.87	19.1%
Net Ordinary Income	61,630.44	81,288.62	-19,658.18	75.8%
Other Income/Expense				
Other Income				

10:40 AM

04/07/21

Cash Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
 January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
441 - MM interest income	13.78			
Total Other Income	13.78			
Other Expense				
750 - Depreciation Expense	16,102.05			
Total Other Expense	16,102.05			
Net Other Income	-16,088.27			
Net Income	45,542.17	81,288.62	-35,746.45	56.0%

10:20 AM

04/07/21

GLACIER VIEW FIRE PROTECTION DISTRICT

First Bank - Visa

March 2021

Type	Date	Num	Memo	Account	Clr	Split	Amount
First Bank							
Check	03/24/2021	2448	Stmt Date 2-1...	106 · Operating Acc...		-SPLIT-	-744.95
Check	03/24/2021	2448	Intuit Payroll -...	502 · Accounting		106 · Operatin...	4.00
Check	03/24/2021	2448	PT/Pledge - K...	505 · Admin (Suppli...		106 · Operatin...	16.65
Check	03/24/2021	2448	Weebly Squa...	505 · Admin (Suppli...		106 · Operatin...	14.00
Check	03/24/2021	2448	Google Stora...	505 · Admin (Suppli...		106 · Operatin...	1.99
Check	03/24/2021	2448	Push Pins - O...	505 · Admin (Suppli...		106 · Operatin...	8.59
Check	03/24/2021	2448	plate covers T...	531 · Bldg Maintena...		106 · Operatin...	51.55
Check	03/24/2021	2448	Trophy - BLN ...	530 · Appreciation		106 · Operatin...	142.99
Check	03/24/2021	2448	Cradle - Multi ...	605 · FF Supplies		106 · Operatin...	211.65
Check	03/24/2021	2448	Meal - 2-27 Tr...	652 · FF Training		106 · Operatin...	112.42
Check	03/24/2021	2448	Charger - E1 ...	668 · R&M 1995 Pie...		106 · Operatin...	181.11

3:05 PM

04/08/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Transaction Detail by Account

January through March 2021

Type	Date	Num	Memo	Split	Amount	Balance
420 - Donations						
Deposit	01/12/2021	DEP	donation - CPF	106 - Operatin...	20,000.00	20,000.00
Deposit	01/12/2021	DEP	donation	106 - Operatin...	4,000.00	24,000.00
Deposit	01/14/2021	DEP	Donation	106 - Operatin...	300.00	24,300.00
Deposit	01/14/2021	DEP	Donation - CPF	106 - Operatin...	5,000.00	29,300.00
Deposit	01/14/2021	DEP	donation	106 - Operatin...	300.00	29,600.00
Deposit	01/14/2021	DEP	donation	106 - Operatin...	100.00	29,700.00
Deposit	01/26/2021	DEP	donation	106 - Operatin...	100.00	29,800.00
Deposit	02/10/2021	DEP	donation	106 - Operatin...	100.00	29,900.00
Deposit	03/01/2021	DEP	Donation	106 - Operatin...	200.00	30,100.00
Deposit	03/01/2021	DEP	Donation - CPF	106 - Operatin...	6,000.00	36,100.00
Total 420 - Donations					36,100.00	36,100.00
TOTAL					36,100.00	36,100.00

To: Glacier View Fire District, Board of Directors

From: Warren Jones, Fire Chief

Re: April 2021 Chief's Report

Below are topics for my monthly report. I'll add more details verbally at the meeting.

- COVID
- April-July master schedule (below)
- First quarter incidents
- Operations work plan
 - Squad
 - Type 6
 - Rescue tool
 - Interior radio booster
 - Swivel dumps
 - Hose
 - ESO and tablet
 - Tender rehab plan
 - CWPP
 - Training building
- Snow storm response improvements
- May wildfire briefing
- New members
- EMT training
- Community slash piles
- Warren job

GVFD Master Schedule April-July 2021

April

Date	Day of Week	Time	Location	Event	Who
2	Thursday	7 pm	Station	Truck check and business meeting	All
5	Monday	6 pm	LETA office, Loveland	Larimer Chiefs	Warren, Jim
6	Tuesday	7 pm	Zoom	Officer/coordinator meeting	Officers/coordinators
8	Thursday	7 pm	Zoom	CWPP core team	Warren, Pete
8	Thursday	7 pm	Station	EMS training	EMTs and EMRs only
12	Monday	7 pm	Zoom	Board meeting	
15	Thursday	7 pm	Station	Fire training	All
17	Saturday	9 am	Field	S130 field skills	New members
21	Wednesday	7 pm	Zoom	NW Chiefs	Warren Jim, Bridget
24	Saturday	9 am	Station	Fire training	All

Other possible events

New member info meeting, Officer/coordinator 2022 budget planning meeting

May

Date	Day of Week	Time	Location	Event	Who
3-7	Mon-Fri			Pack test	All
4	Tuesday	7 pm	Zoom	Officer/coordinator meeting	Officers/coordinators
5	Wednesday	7 pm	Zoom	NW Chiefs	Warren, Jim, Bridget
6	Thursday	7 pm	Station	Truck checks and business meeting	All
7-8	Fri-Sat	6 pm Fri 8 am Sat	Fri station Sat field	RT 130 wildfire refresher	All
10	Monday	7 pm	Station	Board meeting	
13	Thursday	7 pm	Station	EMS training	EMTs and EMRs only
14-16	Fri-Sun	6 pm Fri. 8 am Sat/Su	Livermore	S-215 class	

		n			
19	Wednesday	7 pm	Zoom	NW Chiefs	Warren Jim, Bridget
20	Thursday	7 pm	Station	Fire training	All

Other possible events

COVID vaccination clinic, CWPP core team meeting, CWPP FSG tour

June

Date	Day of Week	Time	Location	Event	Who
1	Tuesday	7 pm	Zoom	Officer/coordinator meeting	Officers/coordinators
2	Wednesday	7 pm	Zoom	NW Chiefs	Warren, Jim, Bridget
3	Thursday	7 pm	Station	Truck check and business meeting	All
10	Thursday	7 pm	Station	EMS training	EMTs and EMRs only
12-13	Sat/Sun	8 am	Livermore	ICS 300 class	
14	Monday	7 pm	Station	Board meeting	
16	Wednesday	7 pm	Zoom	NW Chiefs	Warren, Jim, Bridget
17	Thursday	7 pm	Station	Fire training	All
24	Thursday	7 pm	Station	New member training	New members
26	Saturday	9 am	Station	Fire training	All

Other possible events

CWPP core team meeting, CSFFA fire college June 18-21, CWFIMA June 7-11

July

Date	Day of Week	Time	Location	Event	Who
1	Thursday	7 pm	Station	Truck check and business meeting	All
3	Saturday	6 pm	RFL	RFL fireworks	
6	Tuesday	7 pm	Zoom	Officer/coordinator meeting	Officers/coordinators
7	Wednesday	7 pm	Zoom	NW chiefs	Warren, Jim, Bridget
8	Thursday	7 pm	Station	EMS training	EMTs and EMRs only
10	Saturday	8 am	Station	Firewise	All
12	Monday	7 pm	Zoom	Board meeting	
15	Thursday	7 pm	Station	Fire training	All

21	Wednesday	7 pm	Zoom	NW chiefs	Warren, Jim, Bridget
22	Thursday	7 pm	Station	New member training	New members
31	Saturday	9 am	Station	Fire training	All

Other possible events

CWPP core team meeting

AGREEMENT FOR SALE OF SERVICES

THIS AGREEMENT FOR SALE OF SERVICES (the "Agreement"), effective April 26, 2020, is made by and between THE EMBER ALLIANCE, a Colorado nonprofit corporation and Glacier View Fire Protection District, a Colorado Fire Protection District.

RECITALS

- A. Glacier View Fire Protection District desires to engage The Ember Alliance to perform certain services as an Independent Contractor.
- B. The Ember Alliance desires to perform the services described in Paragraph 1, as set forth in this Agreement.

AGREEMENTS

NOW, THEREFORE, in consideration of the premises, the agreements and undertakings of the parties set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. WORK TO BE PERFORMED BY THE EMBER ALLIANCE

During the term of this Agreement, The Ember Alliance shall perform the work (the "Work") described on **Exhibit A** attached hereto. The Ember Alliance shall complete the various specified tasks comprising the Work within the deadline(s) stated on **Exhibit A**. The Ember Alliance shall perform the Work in a competent and professional manner to the best of The Ember Alliance's abilities using The Ember Alliance's own appropriate independent skill and judgment and the manner and means that appear best suitable to it to perform the Work.

2. ALLOWABLE COMPENSATION

The Ember Alliance shall receive total compensation for the Work that shall not exceed \$36,440.

3. BILLING PROCEDURES

The Ember Alliance shall submit invoices to Glacier View Fire Protection District on a quarterly basis. Each invoice shall provide the name, address, date(s) and description of the Work and the amount of compensation as set forth in this Agreement. Final invoice or 10% of total project value is not payable until final work product is approved by Glacier View Fire Protection District.

Within two weeks from receipt of the invoice from The Ember Alliance, Glacier View Fire Protection District shall mail to The Ember Alliance a check for the amount requested in the invoice.

4. INDEMNIFICATION

Glacier View Fire Protection District shall indemnify, hold harmless or insure The Ember Alliance including its officers, employees or agents, against liability, claims, damages, losses or expenses, including attorney fees, to the extent that the liability, damages, losses or costs are caused by, or arise out of, the acts or omissions of Glacier View Fire Protection District or its officers, employees or agents.

5. CONTRACT TERM

The term of this Agreement shall commence on **April 1, 2021 and shall terminate on March 31, 2022**; provided however, either party may terminate this Agreement upon thirty (30) days written notice to the other. Upon any such termination, The Ember Alliance shall receive reasonable compensation for all work incurred through the date of termination for which The Ember Alliance has not received compensation, and reasonable costs to clear the site or other efforts to shut down the project. Said amounts shall be based on the proportion of work performed for any of the tasks described on Exhibit A attached hereto.

6. DEFAULT

Notwithstanding anything to the contrary, in the event of a material breach of this Agreement by a party (the "Defaulting Party"), the other party (the "Nondefaulting Party") may terminate this Agreement if after ten (10) days written notice to the Defaulting Party any such breach has not been cured. In any such notice, the Nondefaulting Party shall describe the breach of the Agreement constituting the grounds for termination. In the event of any such termination, the Nondefaulting Party shall reserve all rights, remedies and claims against the Defaulting Party.

7. DISPUTE RESOLUTION

If a dispute arises concerning the Work of The Ember Alliance, including whether payment for such Work is due, the parties shall use a mediator ("Mediator"), who will inspect the Work and determine what, if any, corrections or performance is necessary. The parties agree that Mediator's determination is final. Glacier View Fire Protection District shall not withhold payment to The Ember Alliance if there is a dispute concerning the Work or payment therefrom; rather, Glacier View Fire Protection District shall tender the disputed amount to the Mediator, who shall determine whether and when the Work is completed and payment is due. The parties agree to split the cost of Mediator's time, and hold harmless Mediator.

Except for any claim for payment against a surety bond, all other disputes, arising under, out of, in connection with, or in relation to this Agreement, or the making or validity thereof, or its interpretation, or any breach thereof, shall be determined and settled by arbitration in Denver, Colorado pursuant to Colorado Revised Uniform Arbitration Act (C.R.S. §§ 13-22-201 et Seq.). Any award rendered shall be final and conclusive upon the parties, and a judgment thereon may be entered in the highest court of the forum, whether state or federal, having jurisdiction. The party ultimately prevailing shall be entitled to its costs and reasonable attorneys' fees in connection with such arbitration and the enforcement thereof.

8. INDEPENDENT CONTRACTOR

The Ember Alliance is retained only for the purposes and to the extent set forth herein and The Ember Alliance's relationship to Glacier View Fire Protection District shall be that of independent contractor.

9. ASSIGNMENT

Neither party shall assign, transfer, delegate, subcontract or otherwise transfer any rights under this Agreement or any of the duties, responsibilities, obligations or liabilities hereunder, without the prior written permission of the other party.

10. REPRESENTATIVES

The Ember Alliance representative to whom all communication should be directed with regard to this Agreement is Daniel Godwin and with regard to the Work to be performed hereunder is Corrina Marshall.

The Glacier View Fire Protection District representative to whom all communication should be directed with regard to this Agreement is Chief Warren Jones and with regard to the Work to be performed hereunder is Chief Warren Jones.

11. NOTICES

All notices and communications required or permitted under this Agreement shall be in writing and shall be deemed given and delivered to, and received by, the receiving party

- a. when hand-delivered to the street address of the receiving party set forth below;
- b. when sent by facsimile transmission to the telephone number of the receiving party set forth below;
- c. one day after deposit with a national overnight courier addressed to the receiving party at the street address set forth below; or
- d. three (3) days after deposit in the U. S. mail, certified mail, return receipt requested, postage prepaid, addressed to the receiving party at the mailing address set forth below.

Any party may change the address and facsimile telephone number set forth below upon giving notice thereof to the other party(ies) in accordance herewith.

**The Ember Alliance
Administrative contact**

Daniel Godwin
170 2nd Street SW
Loveland, CO 80537

Telephone:
850-980-1153

Email:
daniel@emberalliance.org

**The Ember Alliance
Project contact
Corrina Marshall
170 2nd Street SW
Loveland, CO 80537**

**Glacier View Fire Protection District
Administrative contact**

Telephone:

Email

**Glacier View Fire Protection District
Project contact**

Telephone: 734-239-1223

Telephone:

Email:

corrina@forestguild.org

Email:

11. MISCELLANEOUS.

- a. *Recitals.* Each and all of the recitals set forth at the beginning of this instrument are hereby incorporated herein by this reference.
- b. *Exhibits.* Each and all of the Exhibits stated herein and attached hereto are hereby incorporated herein by this reference.
- c. *Calculation of Time.* Any time period herein calculated by reference to "days" shall mean calendar days, i.e. including Saturdays, Sundays and federally recognized holidays; provided, however, that if a time period designated in this Agreement expires on a Saturday, Sunday or federally recognized holiday, the applicable time period shall be automatically extended until the next day that is not a Saturday, Sunday or federally recognized holiday.
- d. *Captions.* The captions and paragraph headings of this Agreement are not necessarily descriptive, or intended or represented to be descriptive, of all the provisions thereunder, and in no manner shall such captions and paragraph headings be deemed or interpreted to limit the provisions of this Agreement.
- e. *Counterparts.* This Agreement may be executed through the use of separate signature pages or in any number of counterparts, and each of such counterparts shall, for all purposes, constitute one agreement binding on all the parties, notwithstanding that all parties are not signatories to the same counterpart.
- f. *Facsimile Transmission.* Copies of this instrument, and any and all amendments hereto, which are signed and delivered by each party and produced and/or reproduced by facsimile transmission, shall be valid and binding upon each signatory party.
- g. *Severability.* If any provisions of this Agreement, or the application of such provisions to any person or circumstances, shall be held invalid, the remainder of this Agreement, or the application of such provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby.
- h. *Governing Law.* This Agreement and the rights of the parties shall be governed by and construed in accordance with the laws of the State of Colorado.
- i. *Modification.* Any modification of this Agreement must be made in writing and must be executed by the parties.
- j. *Binding Effect.* This Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors and assigns.
- k. *Entire Agreement.* This Agreement constitutes the entire agreement between the parties and any other prior agreements between the parties, written or oral, are merged herein.
- l. *Force Majeure.* The Ember Alliance is not liable for a failure to perform the Work if such failure is a result of Acts of God (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution,

insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or other raw materials and goods.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first set forth above.

THE EMBER ALLIANCE
a Colorado nonprofit corporation

By (Signature) _____

Name (Print): _____

Title: _____

Date: _____

Glacier View Fire Protection District

a Colorado Fire Protection District _____

By (Signature) _____

Name (Print): _____

Title: _____

Date: _____

LIST OF EXHIBITS

<u>Exhibit</u>	<u>Description</u>
Exhibit A	Description of Work
Exhibit B	The Ember Alliance's Compensation for Work
Exhibit C	Form of Amendment to Agreement

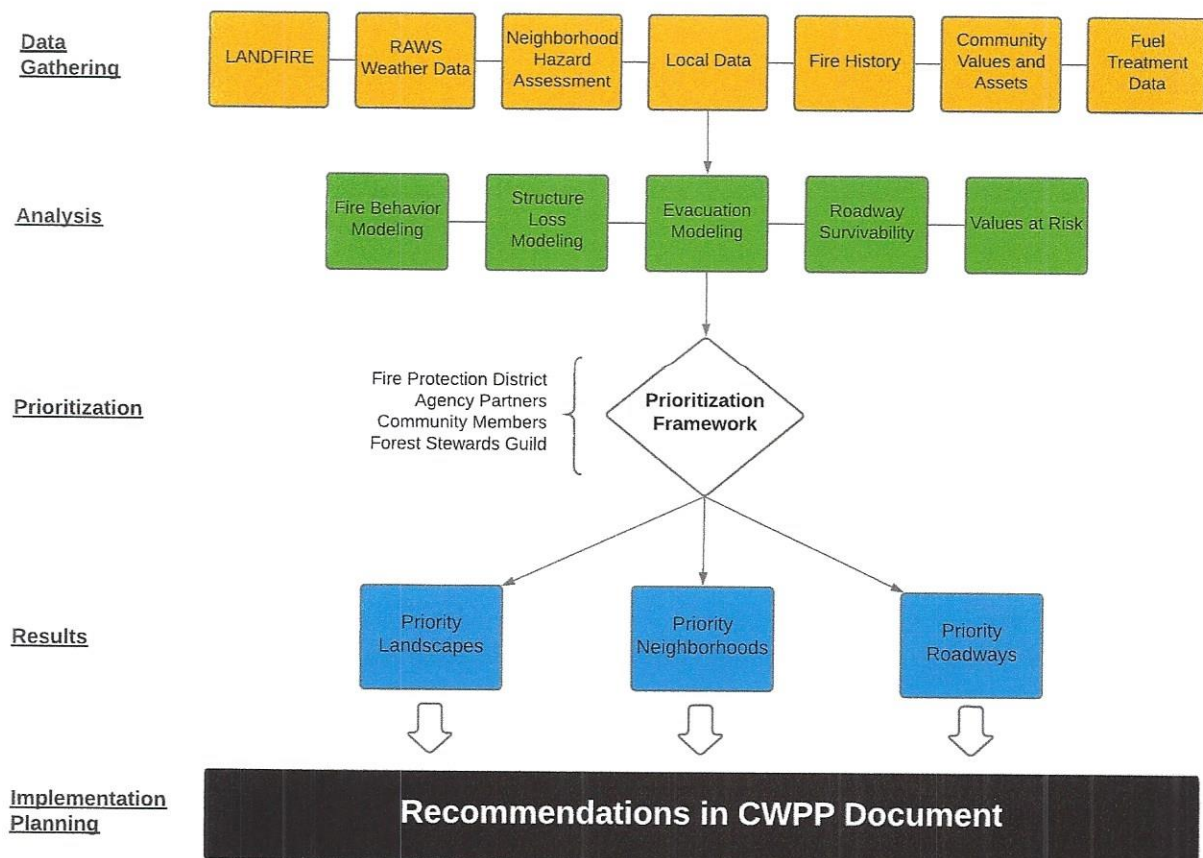
EXHIBIT A – Description of Work

The Forest Stewards Guild will develop a CWPP with Glacier View Fire Protection District that will fulfill Colorado State Forest Service requirements and provide additional information to support prioritization and project implementation. We will facilitate engagement with the community, local partners, and other stakeholders during the CWPP to ensure that this planning process generates momentum and action. A committed partnership between The Ember Alliance and the Fire Protection District will be crucial to the success of this project. Collaboration and consistent engagement will create a valuable process that leads to action and results, rather than just a document.

The CWPP will follow 5 stages:

1. Data Gathering
2. Analysis
3. Prioritization
4. Results
5. Implementation Plans to be written in the CWPP

These stages will create the content of the CWPP and provide the fire protection districts with maps, recommendations, priority locations, and community engagement strategies to mitigate wildfire risk.



Data Gathering

This CWPP will require the basic data inputs described below. In developing a prioritization framework with Glacier View, more detailed data needs will be identified. Some data will come directly from Glacier View, which will be inventoried at the outset to determine outstanding needs. Additional data needed to reflect community values or other prioritization considerations will be either created by the Guild or obtained from partner agencies in the state.

- LANDFIRE
- RAWS Weather Data
- Fire History
- Fuel Treatment Data
- Local Data (Administrative Boundaries, Roadways, Infrastructure, etc.)
- Neighborhood Hazard Assessment (from Field Tour)
- Community, Agency Partner, and FPD Values and Assets (data from stakeholder engagement process²)

Spatial Analyses

Fire is an inherently spatial process, and The Ember Alliance is invested in building novel analyses to better understand and manage wildfire risk. This will assist in prioritizing locations where limited resources are best spent to mitigate wildfire risk. The follow analyses will be conducted:

- Fire behavior modeling to assess potential flame lengths, crown fire activity, and conditional burn probability
- Community risk assessment of relevant values and assets informed by stakeholder engagement process
- Predicted roadway survivability based on wildland vegetation and the associated fire behavior along roadways, causing potentially non-survivable conditions.
- Evacuation analysis to determine evacuation congestion, predicted timing, and pinch points
- Modeling of structure risk from ember cast and radiant heating

The Ember Alliance will use 60th and 90th percentile fire weather conditions for fire behavior modeling to identify average and extreme conditions.

Prioritization Framework

The prioritization process is informed not only by the above spatial analyses and our own subject matter experts, but also from FPD employees, community members, and other agency partners. Data alone is insufficient for a prioritization process: local knowledge and value judgements must be applied to create a useful prioritization framework. Figures 5 and 6 in Appendix A depict types of content produced from this prioritization process. Each community has different needs and we will determine the best way to display this data for Glacier View. The following methods will be used to inform this process:

- Community meetings and surveys to gather resident values¹
- Meetings with Agency Partners to guide priorities and build an implementation plan²
- Meetings with Core Team from the Fire Protection District²

Deliverables

Spatial and nonspatial descriptions of treatments and recommendations will be generated for the CWPP and utilization by the fire protection district after the prioritization process. The following deliverables will be provided to the client, which are further explained in Table 2.

- CWPP Document
 - State-compliant, including risk ratings, recommendations and project plans
 - Definition and description of this community's WUI (wildland urban interface)³
 - Identification of adjacent landowners
 - Recent fire behavior and spread discussion³
 - A discussion of this community's ability to respond to wildfire²
 - Description of analyses and inputs
 - Fuel treatment implementation guidance
 - Neighborhood risk ratings based on fire behavior, evacuation and roadway hazard, and neighborhood hazards
 - Recommendations
 - Strategic landscape fuel treatments to improve tactical options
 - Neighborhood mitigation recommendations to reduce structural ignitability
 - Roadway mitigation to improve survival and evacuation
 - Implementation plan for specific projects with descriptions of overall CWPP priorities
 - Community engagement recommendations
- Maps (all layers and spatial data will be shared with the fire protection district)
 - Maps of flame length, crown fire activity, conditional burn probability
 - Maps of roadway survivability
 - Maps of evacuation timing and congestion
 - Maps of evacuation pinch points
 - Maps of values at risk, with risk rating
 - Map of neighborhood risk ratings
 - Maps of landscape fuel treatments
 - Maps of priority roadway fuels treatment locations

Table 2. Analyses and Assessments in CWPP Deliverables

Spatial Analyses

Deliverables Contributed To

¹ Stakeholder meetings may be held virtually, or in person, depending on COVID-19 conditions. Staff will follow internal policy, and state and county guidelines on meeting size, social distancing, and mask wearing.

² These sections are non-analysis based CWPP sections required by the Colorado State Forest Service.

Fire behavior modeling under different fire weather scenarios (60 th and 90 th proposed)	Layers and maps of potential flame lengths, crown fire activity, and conditional burn probability
	Layer, maps, and descriptions of strategic landscape fuel treatments (including prioritization and implementation guidance in document)
Predicted roadway survivability (60 th and 90 th fire weather conditions proposed) and Evacuation congestion and timing	Layer and maps of predicted roadway survivability
	Layer and map of predicted evacuation congestion & timing
	Maps of evacuation pinch points at neighborhood scale (where predicted non-survivable roads and evacuation congestion overlap)
	Maps and project descriptions for priority roadway treatments at appropriate scale (including prioritization and implementation guidance in document)
Structure risk from ember cast and radiant heating	Layer and maps of this analysis at neighborhood scale
	Layer, maps, and descriptions of strategic landscape fuel treatments (including prioritization and implementation guidance)
	Suggestions to reduce structural ignitability
Community risk assessment	Layer and map of values at risk, with risk rating
	Layer, maps, and descriptions of strategic landscape fuel treatments (including prioritization and implementation guidance)
Other Assessments	
Neighborhood hazard ratings based on the prioritization framework	Layer, maps, and descriptions of strategic landscape fuel treatments (including prioritization and implementation guidance in document)
	Layer, maps, and descriptions of neighborhood mitigation treatments (including prioritization and implementation guidance)
Community engagement	Suggestions to engage community and stakeholders, as needed, for education and mitigation actions

Timeline

N.B.: The ongoing COVID-19 pandemic may affect our ability to safely engage the community and complete some collaborative elements of this project as described. We will adjust outcomes and methods in coordination with the client and in adherence to pandemic best practices.

April - May 2021

- Compile existing resources from Glacier View FPD, including GIS layers, planning documents, information on previous and planned fuels treatments, response maps, and outreach.
- Ground-truth LANDFIRE products with FPD and relevant land managers.
- Develop map of the community's wildland-urban interface and adjust for inconsistencies.
- Determine neighborhoods (or equivalent spatial subunits) for analyses.
- Work with CWPP core team to identify key agency stakeholders and neighborhood leaders.

June - July 2021

- Lead Kickoff Community Event with neighborhood/community leaders.
- Conduct fire behavior modeling analyses.
- Meet with CWPP core team and other key partners to review fire behavior model predictions and other key values to input into the modeling frameworks.
- Conduct analyses of roadway survivability and run evacuation model.

August - September 2021

- Conduct analysis of structure risk from ember cast and radiant heating.
- Develop non-analysis based CWPP sections first draft

October - November 2021

- Finish all community risk analyses, including evacuation model
- Make site visits for neighborhood hazard analysis.
- Produce maps for all analyses
- Develop prioritization framework – meetings with agency partners, community members, and core team to determine weights and values for this district

December - January 2022

- Draft recommendations and share with core team for review.
- Draft recommendations for neighborhood hazard mitigation, home hardening, and community preparedness and share with core team members.
- Adjust prioritization framework as necessary
- Conduct planning meeting with targeted community members to discuss recommendations.
- Draft analysis sections of the CWPP document

February - March 2022

- Review and finalize CWPP document and summary products.
- Host community-wide meeting to share findings and recommendations from the CWPP.

EXHIBIT B

The Ember Alliance's Compensation for Work

The Ember Alliance shall be compensated as follows for the Work set forth in Exhibit A. The cost to perform the project and provide all deliverables as described will be a total amount not to exceed \$45,480. With 10% held for final delivery of the product (\$4,548), D

Personnel	\$ 27,552
Travel	\$ 800
Supplies	\$ 800
Indirect costs	\$ 7,288
Total	\$ 36,440

EXHIBIT C
(Form of Amendment to Agreement)

AMENDMENT TO AGREEMENT FOR PURCHASE OF SERVICES

This Amendment (the "Amendment") is made on this ____ day of _____ and amends that certain Agreement for Sale of Services executed by THE EMBER ALLIANCE, a Colorado nonprofit corporation, and Glacier View Fire Protection District, a Colorado Fire Protection District, on _____, 2020 (the "Agreement"). In the event of inconsistencies between the terms and provisions of the Contract and those of this Amendment, the terms and provisions of this Amendment shall control. The parties hereby amend the Agreement and agree as follows:

1. All terms and definitions used in the Agreement shall have the same meanings herein.

INSERT NEW PROVISIONS FOR EACH PARAGRAPH BEING AMENDED

2. Paragraph ____ is deleted and in lieu thereof the following language is substituted:

INSERT NEW PARAGRAPH(S)

3. The following paragraph is hereby added to the Agreement:

4. Except as amended hereby, the Agreement remains in full force and effect between the parties.

EXECUTED this _____ day of _____, _____.

THE EMBER ALLIANCE,
a Colorado nonprofit corporation

By _____

Glacier View Fire Protection District

a Colorado Fire Protection District _____

By _____

Name: _____

Title: _____

Cheryl Franz
District Administrator Report
Agenda Item 4

a. Administrative -

Usual work product such as prepare Board Meeting Agenda & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Filed appointed Board of Director seat with DOLA and GVFD received the acceptance notification. Updated GVFD website and SDA profile, adding Gordon as a new Board of Director. Working with FirstBank on the signature card and waiting for approved Board Meeting Minutes to complete the bank requirements.

First quarter member reimbursement checks were issued April 7th. This will show in the April financials.

I purchased another month of the GVFD Weebly Website for \$14 and will continue to do so each month until further notice. This should drop off our account by May.

Run Log for March 2021 – 3 medical calls, 0 fire call, 2 other

a. Donations – See Treasurer Report.

b. Grants –

State Homeland Security Grant (SHSG) – Last month I stated that after our preliminary hearing GVFD was awarded the grant with a 20% match on the request for the generator and security fencing project. Chief Jones has stated that GVFD would be awarded the full grant on the security fencing project and 20% match on only the generator project. I have no further information on this for confirmation.

Larimer County Fire Grant – The LC Fire Grant was filed on 3/30/21. GVFD requested grant funding financing 50% of the cost to purchase two swivel dump valves and chutes, one for each of the Tenders. The total cost would be \$8,700. GVFD would match the grant with \$4,350.

CREATE EMS Grant – Member Andy Brown and I are just starting this process. The grant is from the Colorado Department of Public Health and Environment. This grant would be a 50% match and would be reimbursed to GVFD upon participants completion and passing of the EMT's National Testing.

c. Handbook – The Handbook is still at Ireland Stapleton. Nothing new to report.

d. Poudre Valley REA – Energy Assessment – The Energy Audit is still being completed. Nothing new to report.

e. IT Information/Website – The website is up and running and should officially switch over to glacierviewfire.gov by the end of April. I am continuing to update and insert pages/pictures/and other information onto the website.

f. Ongoing Projects –

Building Repair – I opened an insurance claim for the repair to our building at Station 1 due to the damage from the heavy snow. The snow took down two heater vents on the south side of the roof causing them to dismantle on the inside of the bay. The heat was shut down leaving us with one heater currently working for the entire bay area. A week later the snow melted on the north side and caused the sewer pipe to break off in the EMS closet putting a sewer smell into the building as well as break off the return air pipe on the side of the building. Livermore Plumbing did a temporary fix to the sewer vent. I have sent quotes from both Poudre Valley Air(\$1,565) and Livermore Plumbing(\$168.10) to the adjuster. I will be meeting with the insurance adjuster and the roofer on Tuesday, April 13th. The roofer will give us the final estimate needed for these repairs and then we can begin the repair work. Our deductible is \$1,000. While Poudre Valley Air was here I had them service our furnace since there is no known date of the last service. This cost was \$315.00.

Garage Doors – I am waiting on Adam with Ankele Garage Doors to complete the final installation. This should be completed in the next couple of weekends.

g. Correspondence/Donations –

Chief Jones, President Switzer, Treasurer Thompson, and I attended a donation presentation from Poudre Valley REA at the Red Feather Fire Station on the Boy Scout Road. During the Cameron Peak Fire Poudre Valley REA collected donations from various individuals and organizations. Each department was awarded \$6,000 in donation funds. THANK YOU, Poudre Valley REA! A donation letter was sent.

A check in the amount of \$60,281.78 was received from the Larimer County Treasurer for the February 2021 tax period. King Soopers issued GVFD \$361.40 from their Charity Rewards Program. GVFD received a total of \$6,200 in donations for the month of March. Thank you for your donations!

Respectfully Submitted,

Cheryl Franz
District Administrator

UNDESIGNATED CAMERON PEAK FIRE - DONATIONS

<u>DATE</u>	<u>AMOUNT</u>	<u>DONOR</u>
September 2020	1,000	Schrader Propane
October 2020	1,799.96	Custom Ink - Fundraiser
October 2020	1400	Miscellaneous Donors
November 2020	2,500	Miscellaneous Donors
November 2020	400	Thompson Valley Chiropractic
December 2020	2,500	Big D Properties
December 2020	520	Buckhorn Presbyterian
December 2020	1,150	Miscellaneous Donors
Dec-20	10,000	El Pomar Foundation **
January 2021	20,000	Noel Barrett Shuller Foundation
January 2021	5,000	Private Donor
Mar-21	6,000	PVREA
TOTAL	<u>52,270</u>	
	<u>42,821.60</u>	Designated funds
	9,448.40	TOTAL Undesignated Funds

DESIGNATED CAMERON PEAK FIRE DONATIONS SPENT

1,871.92	Chain Saws - 12-15-2020 **
8,009.68	BK Radios - 12-23-2020 **
<u>32,940.00</u>	CWPP - PMT TBD
42,821.60	TOTAL Designated Funds Issued