

## **Community Wildfire Protection Plan Implementation Team (CWPPIT) Meeting Minutes**

**Date:** March 4, 2025

**Location:** GVFPD Station 1

**Meeting Start:** Called to order by Tom Hausfeld at 3:05 pm

**Attendees:** Tom Hausfeld, Paul Burek, Henry Hudson, Ted Sammond, Steve Burt, Sue Hewitt, Dave Koster, Dan Knox (Fire Chief)

1. **Agenda Review** – No changes to the agenda
2. **Minutes Approval (February):** Motion made by Paul Burek, 2<sup>nd</sup> by Henry Hudson. Unanimously approved.
3. **Ambassador Committee** – The group reviewed the Wildfire Assessment Spreadsheet with the latest assignments for Ambassadors. Sue Hewitt updated the spreadsheet to simplify its use. Ambassadors were urged to contact their respective property owners after April 1<sup>st</sup> to schedule assessment appointments (pending good weather).

Five (5) new Ambassador recruits are scheduled for training on the following dates:

March 12	Wildfire 101
March 26	HIZ Zone 1
April 2	HIZ Zone 2 & 3
April 16	iPad Training

The training will take place at the GVFD firehouse from 6:00-8:00 pm. All current Ambassadors are encouraged to attend for further training and a refresher in property assessments. If this is not possible, then a ZOOM training will be made available prior to the meeting. The last session is only a 'hands-on' session so ZOOM will not be available.

4. **Collaborator Sharing** – There were no representatives or reports from Coalition for Poudre River Watershed (CPRW), Colorado State Forest Service (CSFS), Crystal Lakes Fire District, LCSO Wildfire Partners Program. As CWPPIT has become more of an internal organization within the GVFPD, Tom Hausfeld stated that outside collaboration groups will no longer be an agenda item at every CWPPIT meeting, however if any outside organizations have input to the CWPPIT Team, then they would certainly be invited to offer their opinion, news updates, or collaborative information that would be of interest to our organization.

Tom Hausfeld reported that Red Feather Highlands Maintenance Association will be applying for a Larimer County OEM grant for slash pile management in 2025.

5. **Mitigation Volunteers (MV)** – Henry reported Glacier View Meadows (GVM) HOA has asked their lawyer for clarification as to what the MV's can do in front of homeowners' properties along the roadside. The HOA does not have a 'right away' distance, but rather an 'easement' distance, which is defined as a utility easement, (which is used for walking, riding horses, etc.); however, it is not defined if we can cut trees down within the specified utility easement distance, which is defined as 30' from the center of the road. Ted Sammond stated that it has always been the policy to ask the property owner if they can mitigate in front of their property along the road. Previously, mitigation work was within the drainage ditch on both sides of the road of which, is usually 10' from the edge of the road. Clarification to the latitude that the MV's can mitigate may be decided at the next GVM HOA monthly meeting on March 19<sup>th</sup>.

Chainsaw Certification (S212 Training): Ted stated that Ember Alliance will provide chainsaw S212 training, hopefully from a Larimer County OEM grant this year, although no date has been set. It is urged that anyone on the MV Team interested should sign up for that training to get certified. Dan Knox stated that some GVFD personnel may be interested in getting S212 certified, as well

MV Equipment: Henry and Ted have written some MV Field Protocols, which include safety requirements and work details, along with the following:

Equipment Usage Protocol  
Training Requirements  
Project Selection & Approval  
Volunteer Protocols  
Communication Protocols

Volunteers must sign off on these protocols as read and accepted prior to performing any mitigation work. Chief Knox will review these protocols, and discuss how to convert them to SOG's, official documents of GVFPD.

6. **Grant Committee** – Ted reported that he is looking at some possible work to support the Community Wildfire Defense Grant (CWDG). Possible mitigation work is along the south side of 74E between GVM Gates 6 and 9. He stated that Daniel Bowker would like to add more roadside mitigation along 74E, North Rim a, and along GVM roads. Ted generated a spreadsheet of road mitigation priorities to include evacuation routes and fire break roads. Dan Knox offered to have the next CWDG meeting at the firehouse. Tom Hausfeld will send an email to Daniel Bowker and Josh Roberts to recommend our location for the March 24<sup>th</sup> meeting.

Dan Knox has offered his help in whatever we need for 74E roadside mitigation, such as traffic cones and signage to meet Larimer County requirements.

Other funding information: Ted asked if there were any changes in funding the ACB planned for later this year in addressing the GVM slash pile. (This would be a question for Derek Rosenquist). There are ongoing discussions with the GVM Manager in determining what slash pile sites would be burned first in 2025. Ted stated that there could be a grant available (possibly LC OEM grant) for training purposes. The Colorado State Forest Service (CSFS) does not appear to have any funding to offer grants.

7. **Education and Information** – Tom stated that our new Communications Liaison Elisabeth Menning has been requested to put out information on 'Next Door' every 2 weeks. The first two are for getting more Wildfire Assessment Ambassadors. This could also be an advertising method for the MV's to get more persons interested in mitigation work, as well as, letting people know about getting their properties assessed by our Ambassadors.

The first Mountain Lecture Series event offered by the GVM Ecology Committee will be April 8<sup>th</sup> from 6:30 to 7:30 pm at the GVM Mary Keller Room. CWPP IT will present at the August 12 meeting, discussing our activities 5 years after the Cameron Peak Fire, and future plans.

The GVFD will be putting out a newsletter soon with the help of the Administration Officer Ashley Johnson working on that project. Dan Knox requests CWPPIT input, and to get in contact with Ashley.

Dan Knox stated that he would like to see the CWPPIT members registered with GVFPD by signing the registration form, submitting pictures of driver's license, and take an oath at a future Board meeting.

8. **Firewise** – Paul Burek offered up some possible dates for holding the GVFD Firewise Event with the goal of determining the best day to get the most people to attend and not conflict with the Evacuation Plan event by Larimer County (held on June 21<sup>st</sup>). Although consideration was given to having it on the same date as the GVM HOA Annual Meeting sometime in August, it was determined this was too late in the year. Therefore, it was decided by the group to hold it on **June 7<sup>th</sup>** this year at the GVFD firehouse.

**GVFD Firewise Event: Saturday, June 7, 2025 at GVFD firehouse, from 10am to 2 pm.**

Paul Burek will contact the usual vendors and organizations that attended last year. Tom Hausfeld suggested that getting more insurance companies could bring more interested people to the event. Paul will call some local insurance reps.

Dan and the GVFD personnel can help with the organization activities, advertising via Facebook, Next Door, GVFD newsletter, and get a new sign for the front driveway/roadway. Paul will contact the GVM office for advertising in their newsletter.

Ted is working on a \$500 grant application for a Larimer County Micro Grant.

We will be looking for volunteers to run some children's games (if we have them), wear the Smokey Bear costume, raffle set-up (Diana's lead). Glacier Gals are usually present to assist in food and drink.

If more people are interested in helping to organize this event, please contact Paul Burek or Tom Hausfeld, or Ashley Johnson at the GVFD office.

9. **Membership and Recruitment** – As previously stated, Tom is interested in getting more Ambassadors in CWPPIT, or just people who want to help in the organization.
10. **Other Items** – No other new information, but as a reminder, the New GVFD information:
  - a. GVFD website: **Glacierviewfire.gov**
  - b. GVFD Office email: [districtadmin@glacierviewfire.gov](mailto:districtadmin@glacierviewfire.gov)
11. **Adjournment:** Motion to adjourn at 4:28 pm made by Sue Hewitt, and 2<sup>nd</sup> by Steve Burt. Unanimously approved.