

## MINUTES

for  
March 11, 2026

The Regular Glacier View Fire Protection District (GVFPD) Board meeting was called to order by President Lamb at 6:59 pm.

Board of Directors Members present: President Berton Lee Lamb, Vice President Steve Groeteke, Treasurer David Thompson, Director Henry Hudson, Director Daniel Laabs.

Fire Department Members present: Dan Knox - Chief, Amari Victoria - Secretary, Tom Hausfeld - Community Wildfire Protection Plan Implementation Team (CWPP IT) Coordinator, Elisabeth Menning - CWPP IT member and Information/Education Officer.

Public Member present: Les Thurman, Dave Burk.

Action Director Laabs moved to accept the February 11, 2026, GVFPD Board of Directors meeting Agenda, as amended. Treasurer Thompson seconded the motion. Motion carried 5-0.

Amendments included (to Chief's Report):

- Staff Report – Old Engine 1 Sale
- Action required: Approval of the sale of Engine 1 (1995 Pierce Type 1)
- Staff Report – University of Denver (DU) Station
- Action required: Approval of funds to assist the completion of DU project

and to Committee Reports - Budget Committee:

- Action required: Approval of the membership of the 2026 GVFPD Budget Committee

and to Unfinished Business:

- Staff Report – Water storage tank at GVFPD Fire Station #1

Swearing-In of New Members

No GVFPD members required swearing in during March 11, 2026, meeting.

Secretary's Report

The minutes of February 11, 2026, GVFPD Board of Directors meeting are included in March 11, 2026, Board Packet.

Director Hudson noted a correction to a statement made by Director Laabs in the Board Comments section of the minutes. Secretary Victoria noted the correction.

Action Director Hudson moved to approve the Minutes for February 11, 2026, GVFPD Board of Directors meeting, as corrected. Director Laabs seconded the motion. No discussion. Motion carried 5-0.

Secretary Victoria mentioned the work that had been done to organize and verify completeness for the 2025 and 2026 Meeting Minutes binders, as well as further work needing to be done regarding the Policies, Resolutions and Handbooks binders. Americans with Disabilities Act (ADA) compliance issues, and website updates were also mentioned, as well as the work yet to be done.

Treasurer's Report

A detailed Treasurer's Report is included in February 11, 2026, Board Packet.

Treasurer Thompson reviewed Treasurer's Report, beginning with the Annual Profit & Loss (P & L) sheets, bringing attention to the Total Income line, mentioning that the number is low because the Property Tax, Auto Tax, Building Levy, etc. amounts have not yet been received. This income typically arrives in April.

Lines 503 Office PC/Printer Supplies and 505 Admin Supplies – Other were discovered to have contained many subscription charges and have been corrected by the addition of a new line 504 – Dues & Subscriptions.

Line 530 Appreciation Fund, was attributed to the GVFPD Holiday party, is under budget, and no further funds are predicted to be used this year.

Treasurer Thompson called out line 713 – Firewise Event, funds used to purchase a table cover, banners, inserts and signs is over budget. CWPP IT Coordinator Hausfeld mentioned that grant money yet to be received is targeted to offset this cost.

Lastly, line 718 – Miscellaneous was mentioned as being over budget, funding used for 4<sup>th</sup>-quarter CWPP IT volunteer reimbursement. Chief Knox mentioned that this is in error and needs to be assigned to the account for reimbursements.

Total Expense is tracking very closely to what would be expected at this point in the fiscal year.

Following this, Treasurer Thompson discussed the checks written for greater than \$1000. Included were charges for the Firewise event and personnel insurance. He also mentioned that there had been no donations to the department in the last month.

Action Director Hudson moved to approve the Treasurer's Report as presented. Director Laabs seconded the motion. No discussion. Motion carried 5-0.

Treasurer Thompson then went on to mention that the SWEEP account had been set up at US Bank, and that he had documentation that needed to be signed. He asked that the Board not leave immediately after adjournment so that the documents could be signed. Three signatures are required to allow access to the account.

He also mentioned that Director Laabs will be working with him to learn and understand the GVFPD finances, to provide a secondary to the Treasurer.

Administrative Officer (AO) Lucas will be able to inquire US Bank about account balances.

#### Chief's Report

Chief Knox's detailed report is included in February 11, 2026, Board Packet.

The Chief began reporting with the AO's Report which is also included in the Board Packet.

Information not included in the AO's Report:

- AO Lucas has been working on the Audit Exemption paperwork, which requires three signatures. Chief Knox asked the Board to sign the paperwork before departing after the meeting.
- Chief Knox mentioned that AO Lucas is assisting with grant writing by providing any financial information necessary for any grant application.

President Lamb and Chief Knox discussed the government's System for Award Management (SAM). SAM membership is required for obtaining money from the government (for grants or payment for work performed for the government). GVFPD's membership in SAM did lapse, however Chief Knox and AO Lucas renewed membership.

Chief Knox reported the number of calls in the previous month as well as the types of calls.

Additional information not included in the Chief's Report:

- Chief Knox expounded on the item about the four residences on North Rim Road; the residents have requested to be removed from the Poudre Canyon Fire Protection District (PCFPD), as their location is better served by GVFPD. The vote by the Poudre Canyon Fire Department (PCFD) to remove the residences is to occur on this day. The Chief will have more information concerning their joining GVFPD at the April Board meeting. The residences will be temporarily served by Larimer County (LC) Emergency Medical Services (EMS) once removed from PCFPD, until they join GVFPD.

- LC EMS has 24 members who would typically be deployed to other states to fight fires will be remaining in Colorado in case of wildfires here.
- Chief Knox is discussing joint wildland training with Livermore Fire Protection District (LFPD).
- Chief Knox's Utility Task Vehicle (UTV) plan involves obtaining a new UTV, then selling UTV's 705 and 706 and trailer, then purchasing some auxiliary equipment for the new UTV.
- Chief Knox mentioned that he would like to have 3-4 more EMS volunteers.
- Chief Knox will meet with Red Feather Excavating in the next week concerning the Riddle Lake dry hydrant repair.
- A thank you letter from the Board will be crafted to present to retiring Fire Fighter (FF) Lynn Creekmore for 13 years of service to GVFPD.
- Director Laabs inquired about what GVFPD might do considering the higher risk of wildfires this year due to the weather. A discussion concerning the GVFPD newsletter ensued. President Lamb requested of the Chief an update on GVFPD outreach for next month's Board meeting.

Chief Knox reviewed Staff Report - Old Engine 1 Sale (included in Board Packet). President Lamb called for a motion so that discussion of this topic could commence.

Action Director Hudson moved to authorize the Chief to advertise the sale of old Engine 1 for \$30,000, with a minimum price of \$20,000, and bring any offers less than \$20,000 back to the Board for approval. Director Laabs seconded the motion.

After a brief discussion, Vice President Groetke called for debate to end, compelling the vote on this topic. President Lamb called for a vote; the motion carried 5-0.

Chief Knox then reviewed Staff Report - DU Station (included in Board Packet). President Lamb called for a motion so that discussion of this topic could commence.

Action Vice President Groetke moved to approve the Chief's recommendation to finish the DU project with funding provided by GVFPD with a maximum of \$4000, for the cost of the security fence and one half of the cost of the heater at DU's building. Director Laabs seconded the motion.

After a brief discussion concerning International Organization for Standardization (ISO) ratings (8B vs. 10). Positioning of equipment at DU would include residents who were out of the five (5) mile radius of GVFPD Station1 (ISO rating 10) would potentially improve their rating to ISO rating 8B. A discussion of ISO rating requirements ensued, e.g. a requirement for water availability and/or equipment type. Chief Knox verified that water is available at DU Mountain Campus and will verify the equipment type requirement. GVFPD's use of the building (one bay) at DU will be specified in the agreement with DU. President Lamb called for a vote; the motion carried 5-0.

Action Director Hudson moved to approve the Chief's Report (including the Administrative Officer's Report) as presented. Vice President Groetke seconded the motion. No discussion. Motion carried 5-0.

#### CWPP IT Report

A detailed CWPP IT Report is included in March 11, 2026, Board Packet.

CWPP IT Coordinator Tom Hausfeld reviewed the report included in March 11, 2026, Board Packet. Additional information not included in the Coordinator's Report:

- The slash pile located at Glacier View Meadows Gate 3 has grown tremendously, leaving little room for more. The GVM Homeowners' Association (HOA) has been asked to bulldoze and compact the slash pile.
- Arrangements are being made to have the air curtain burner here again in the fall, hopefully before September, however the personnel normally operating the burner may be utilized to fight wildfires.

- Work along County Road (CR) 74E between GVM HOA Gate 6 and Gate 8, where property owners have signed a Right of Entry mitigation will be performed to create a 300' fire break (150' each way from the centerline of 74E). The properties have been marked with pink and blue ribbons, pink indicating the 150' mark, and blue indicating trees which will not be removed.

Action Vice President Groeteke moved to accept the CWPP IT Report as presented. Director Hudson seconded the motion. Motion carried 5-0.

#### Committee Reports Budget Committee

Budget Committee Chair De Lano's was unable to attend the March 11, 2026, Board of Directors meeting, therefore no report is included in the Board Packet. However, an inquiry was made concerning the formation of (membership of) the Budget Committee, and subsequently the following action was taken:

Action Director Hudson moved to approve appointment of Director Hudson, Treasurer Thompson, Chief Knox, Fred De Lano and Administrative Officer Lucas for the GVFPD Budget Committee members for 2026. Vice President Groeteke seconded the motion. Motion carried 5-0.

#### Unfinished Business

Report of the President's authorized contact with legal counsel

Action Treasurer Thompson moved to remove from table the Resolution Establishing Board Policy for the Efficient and Cost-Effective Use of District Legal Counsel. Director Hudson seconded the motion. Motion carried 5-0.

President Lamb then reviewed the Resolution Establishing Board Policy for the Efficient and Cost-Effective Use of District Legal Counsel, "Resolution" that legal counsel provided. The Action from last month's meeting, having been removed from tabling, is shown here and allows discussion of the Resolution's content, which has been modified from the version presented previously (due to further discussion by President Lamb with legal counsel to address concerns raised last month).

Action President Lamb moved to approve the Resolution Establishing Board Policy for the Efficient and Cost-Effective Use of District Legal Counsel. Director Laabs seconded the motion.

The discussion of the Resolution included the following topics:

1. Item number 3 concerning a requirement that the AO be notified when any Board member is to contact legal counsel.
2. Item 6 of the Resolution needed some clarification, which the Board was able to provide.

As a result of the discussion, Vice President Groeteke suggested that item number 3 be amended, striking the first sentence completely. To do this, the following action was taken:

Action Vice President moved to amend the Resolution Establishing Board Policy for the Efficient and Cost-Effective Use of District Legal Counsel, striking the first sentence of item number 3, "All contacts with legal counsel must be reported in writing to the District's Administrative Officer before contact is initiated.". Director Hudson seconded the motion.

Discussion of the amended Resolution followed and resulted in the removal of the word "that" from the next sentence of item number 3. Thus, item number 3 would read "Results of contact must be shared with the Board in a manner appropriate to preserve attorney-client privilege."

A vote was taken on the approval of the amendments to the Resolution. Motion carried 5-0.

Following the approval of the amendments to the resolution, a vote was taken on the approval of the Resolution (from last month's original motion and second). Motion carried 5-0.

Letter from Anderson & Whitney Independent Accountant's Compilation Report (and Application for Audit Exemption)

Included in March 11, 2026, Board Packet is the letter from Anderson & Whitney along with the Application for Audit Exemption signature page.

The Board members reviewed and discussed the documents included in the Board Packet. The discussion encompassed pages that seemed to be missing (Chief Knox mentioned that only the signature page of the Application for Audit Exemption was included in the packet, AO Lucas has the remainder of the Application), and the requirement of a signed Letter of Engagement for the work required for independent accountant's compilation.

An agenda item will be included for the April 8, 2026, Board meeting so that the clarifications can be reported.

Action Treasurer Thompson moved to approve the Application for Audit Exemption for 2026. Director Hudson seconded the motion. Motion carried 5-0.

New Business

Water Tank for GVFPD Station 1

Director Hudson commented that he felt that with the current water availability problems being experienced, there should be water storage, perhaps in an underground tank, at GVFPD Station 1. Chief Knox responded to Director Hudson's comment, indicating that Station 1 already has 3,000 gallons of water storage tanks contained within the building, and another 4,000 gallons of water storage tanks are planned for GVFPD Station 2.

Public Comments

These comments are paraphrased.

- Speaking as a GVFPD member, Dave Burk expressed thanks to Ted Sammond for organizing all the mitigation work, and Tom Hausfeld, commenting that he feels that GVFPD is well ahead of other Fire Districts' progress. He cited the slash pile of evidence of that progress, and public education is going well, and that Ted spends a lot of time in getting permission from property owners so that mitigation can be accomplished.
- Elisabeth Menning, speaking as a GVFPD and CWPP IT member, thanked the Board of Directors for their hard work.
- Les Thurman, speaking as a GVFPD member, expressed appreciation to the Board for the time spent in working through the issues, commenting that it is important for GVFPD to move forward.

Directors Comments:

These comments are paraphrased.

Vice President Groeteke

Vice President Groeteke mentioned that Ted Sammond very recently had a slight stroke or heart attack. He thanked the emergency responders and mitigation volunteer group for all the work that is being done, as well as the Board members for keeping things running smooth.

Treasurer Thompson

Treasurer Thompson expressed thanks to the Board members for the interaction, commenting that it is good and healthy. He thanked the mitigation team and jested that likely half of the slash at the slash pile came from his property! Many trailer loads left his property for the slash pile.

Director Hudson

Director Hudson mentioned that if anyone has not been up to Treasurer Thompson's property should go take a look! He thanked the volunteers and commented on how much they get done. He continued, exclaiming that not nearly as much would get done without our volunteers.

Director Laabs

Director Laabs expressed echoed Director Hudson's gratitude and commented that this community (GVFPD) seems to care greatly and take the risks (associated with wildland fires) seriously, which is good for everyone.

President Lamb

President Lamb expressed his appreciation to the Board, commenting that though discussion rambled on, he felt that it was really productive, talking about important things, straightening things out, and even though some things were left over, they are still being worked on, and achieved everything in a good manner. President Lamb is appreciative of all this, commenting that it is great. He agreed with the comments concerning the efforts of the mitigation group and believes that if fire were to occur near us that we'll be really happy for that effort. Further, President Lamb commented that the emergency group is doing a bang-up job, for which we should all be thankful.

Action Director Hudson moved to adjourn the regular meeting of the GVFPD Board. Treasurer Thompson seconded the motion. Motion carried 5-0.

President Lamb declared the meeting adjourned at 9:18 pm.

Respectfully Submitted,

Amari Victoria, Secretary

## Board Actions

- Approved the sale of the old Engine 1.
- Approved the completion of the DU project with funding from GVFPD.
- Approved the membership of the GVFPD Budget Committee for 2026.
- Removed from table the Resolution Establishing Board Policy for the Efficient and Cost-Effective Use of District Legal Counsel.
- Approved amendments to the Resolution Establishing Board Policy for the Efficient and Cost-Effective Use of District Legal Counsel.
- Approved the Resolution Establishing Board Policy for the Efficient and Cost-Effective Use of District Legal Counsel.
- Approved the Application for Audit Exemption for 2026.

## Acronyms

ADA – Americans with Disabilities Act

AFG – Assistance to Firefighters Grant

AO – Administrative Officer

BLS – Basic Life Support

CO – Carbon Monoxide

C.R.S. – Colorado Revised Statutes

CMV – Community Mitigation Volunteers

CPR – Cardiopulmonary Resuscitation

CR – County Road

CWDG – Community Wildfire Defense Grant

CWPP IT – Community Wildfire Protection Plan Implementation Team

DFPC - Division of Fire Prevention and Control

DMV – Department of Motor Vehicles

DU – University of Denver

EMS – Emergency Medical Services

EMT – Emergency Medical Technician

ES – Emergency Services

FF – Firefighter

FRWRM – Forest Restoration & Wildfire Risk Mitigation

GVFD – Glacier View Fire Department

GVFPD – Glacier View Fire Protection District (also referred to as the 'District')

GVM – Glacier View Meadows

HOA – Homeowners Association

ISO – International Organization for Standardization

LC – Larimer County

LETA – Larimer E Telephone Authority

LFPD – Livermore Fire Protection District

MVA – Moving Vehicle Accident

NFPC –

OEM – Office of Emergency Management

P & L – Profit & Loss

PCFD – Poudre Canyon Fire Department

PCFPD – Poudre Canyon Fire Protection District

PC – Poudre Canyon

PPE – Personal Protective Equipment

RFL – Red Feather Lakes  
SAM – System for Award Management  
UTV - Utility Task Vehicle

NEXT BOARD MEETING, APRIL 8, 2026