



Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

June 13th at 7:00pm

Meeting was called to order at 7:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Treasurer David Thompson, Steve Groeteke, and Director Bill Salmon via Zoom– absent: Ron Lindroth

Fire Department members present: Assistant Chief Jim Perry, Assistant Chief Peter Henderson Assistant Chief Warren Jones, District Administrator Cheryl Franz

Public members: 9

Confirm no changes made to the Agenda

- 1. Selection of Board of Director Seats and liaisons to the Chief and District Administrator –** President Burk nominated Treasurer Thompson to continue as Board Treasurer. Treasurer Thompson nominated President Burk to continue as Board President. Treasurer Thompson nominated Director Salmon to be Board Vice President. President Burk nominated Steve Groeteke to be the Board Director. **President Burk made a motion for the nominees to accept their Board seats. All nominees accepted their Board positions as nominated. Call for discussion, no discussion. Ron Lindroth was unanimously voted in to serve as the Board Secretary. All in favor, motion carried.**

Board Liaisons to Chief Knox – Vice President Salmon and Secretary Lindroth

Board Liaisons to District Administrator Franz – Treasurer Thompson and Director Groeteke

- 2. Secretary's Report:** Report was submitted and made part of the Board Packet. **President Burk made a motion to approve the Board Meeting Minutes from May 9th, 2022, as presented. Treasurer Thompson accepted the motion to approve the minutes. Director Groeteke seconded. Call for discussion. No further discussion. All in favor, the motion carried.**
- 3. Treasurer's Report:** Report submitted and made part of the Board Packet. Treasurer Thompson presented the May Treasurer's Report. He noted the repair on Engine 1. Checks over \$1K include the Engine 1 repair of \$3,869.47, GVFPD general insurance payment of \$11,387, \$1,103 was spent on a new Fire Danger sign to be placed on the north side of the building. Ireland Stapleton was paid \$3,914.83 for work done on the revision of the Member Handbook, Employee Handbook and the Board By Laws. President Burk mentioned that there was a 26% reduction on the invoice as discussed at last month's Board meeting and was given to GVFPD unsolicited. **President Burk entertained a motion to accept the Treasurer's Report as presented. Director Groeteke accepted the motion. Vice President Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried.**

4. **Chief's Report:** Assistant Chief Perry sat in for Chief Knox. Vice President Salmon asked about an update on the EMS training and the letter that was going to be sent to NLCERA. Assistant Chief Perry will talk with Chief Knox to see where they are at on a decision. This item will be put on the July Agenda.

President Burk entertained a motion to accept the spending of the Larimer County Fire Grant of \$6,282. Vice President Salmon accepted the motion. President Burk seconded. Call for discussion. No further discussion. All in favor, motion carried.

5. **District Administrator Report:** Report submitted and made part of the Board Packet

District Administrator Franz had a discussion with the Board regarding the presentation of the minutes. It was decided that if there is an expanded section that is necessary for clarity and how the Board arrived at a decision than it will be recorded in the minutes as stated. All Board approvals will be noted with summary of discussion.

The Board designated two Board members, Chief Knox, and District Administrator Franz to be able to contact Legal, limited to 6 hours per month. District Administrator Franz will be the gatekeeper of who calls Legal to avoid duplications on conversations. The two Board Members will be President Burk and Director Groetke.

The Board took a formal action on approving the final Member Handbook. **President Burk made a motion to approve the Member Handbook with the knowledge that Chief Knox will clarify the wording of Assistant Chief or Chiefs. Treasurer Thompson accepted the motion. Vice President Salmon seconded. Call for discussion, no further discussion. All in favor, motion carried.**

6. **Committee Reports:**

- (a) **CWPP Committee - (Warren Jones, Peter Henderson, Bill Salmon, Randy Golden, Casey Johnson)** Report submitted and made part of the Board Packet. Assistant Chief Jones presented a power point as a summary to the CWPP report and the past year in review. Corinna from The Ember Alliance and Max Erikson from the Colorado State Forest Service joined the Board meeting. In addition to the presentation Assistant Chief Jones thanked The Ember Alliance – Corrina Marshal, Kristin Leger, Meg Matonis, Kenzie Hartt, Daniel Godwin, Colorado State Forest Service – Max Erikson, Larimer County Sheriff Emergency Services – Derek Rosenquist, LC Emergency Management – Steven Decantur, Coalition for the Poudre River Watershed - Daniel Bowker, DU Mountain Campus – John Parker, GVFPD – Chief Dan Knox and members, CWPP Implementation and Firewise Committee – Kathy Hudson. Assistant Chief Jones initiated a Call to Action: “The Glacier View Fire District Community Wildfire Protection Plan is a call to action! Becoming a Fire Adapted Community and decreasing wildfire risk takes concerted effort, time, and coordination. Use the risk analysis and implementation recommendations from the CWPP to spark action on your property and across your neighborhood and entire community. The need to protect lives, safety, and property from wildfire is too great to wait.”

(CWPP Committee – continued)

President Burk opened the meeting to public comment on the CWPP.

Mr. Hudson suggested that GVFPD should take more of an offensive side and encourage everyone to start work on their property. He showed concern that GVFPD did not have any funds budgeted in 2022 for CWPP. Assistant Chief Jones stated that there is \$2,500 for Firewise and that event will be held in July for education to the community. President Burk stated that the CWPP is part of the offensive side and points us in the direction of where we need to be as a District, where to start, and where we can most efficiently and effectively use our budgeting to move forward.

Mr. Petrie shared that GVM HOA will solve the sprinkler issue during an evacuation by shutting off power to the GVM wells. This will eliminate those properties on the water system to leave a sprinkler on leaving the GVM wells drained.

Max from the Colorado State Forest shared the next step in completion of the CWPP. He will pass the GVFPD CWPP to the Colorado State Forest Service for approval. Max stated that he will be involved in the GVFPD CWPP progress moving forward.

Corrina responded to Treasurer Thompson's question of access to interactive maps and stated that these maps are online and available.

Vice President Salmon expressed his appreciation to Max with the Colorado State Forest Service for attending the meeting.

President Burk entertained a motion to approve the CWPP as presented. Director Groeteke accepted the motion. Treasurer Thompson seconded. Call for discussion, no further discussion. All in favor, motion carried.

(b) Sunset Election Committee – (Cheryl Franz, David Thompson, Gordon Cunningham, Dan Knox) Treasurer Thompson reported that he has received some information from Chief Knox for the Sunset projects and is waiting for a projected plan. District Administrator Franz will present the November election calendar at the July meeting.

(c) Budget Committee – (Dave Burk, Dan Knox, David Thompson, Cheryl Franz, Fred Delano, Ops member) President Burk shared the 2021 10-year Capital Equipment Replacement Plan and 2021 Income and Source of income documents to show the public that GVFPD has been offensive in getting needed equipment, vehicles, communications, PPE, EMS equipment, and expensing budgeted items for the Department. These documents also show that GVFPD progressively pursues grants to fund different items and are not just depending on tax dollars. President Burk mentioned that the Budget Committee meets every other Thursday, next meeting is June 16th, and noted that at each meeting they review any Board direction given, timelines, etc. to keep on track for Board approval and submission to Department of Local Government (DOLA). He thanked Fred Delano, Treasurer Thompson, Chief Knox, and District Administrator Franz for their work. Vice President Salmon shared his appreciation for the presentation. District Administrator Franz will present updated 2022 information at the next Board Meeting. Treasurer Thompson stated that Operations provided an updated 10-year Capital Equipment Replacement Plan, but work needs to be done to provide a better outlook for GVFPD over the next several years. The Budget Committee will bring a

(Budget Committee – continued)

recommendation on funding Reserves next month. Fred Delano shared a document on the yearly carryover and how the Reserves are being funded and why there is a large amount of carryover. The 2021 carryover of \$156,467 includes \$40,000 (Board Policy) on hand to cover the first quarter of business, Tabor, Colorado Law that GVFPD has to have 3% percent of expenses in Reserves at approximately \$6,000, \$70,000 (Board Approved) for the Capital Equipment Reserve, \$20,000 (Board Approved) for the Contingency Reserve, and a 1.15 Mill Levy, that will be sunseting, part goes to the Building payment and the remainder goes to a Building Reserve for maintenance for approximately \$13,500. This document will be added to the minutes for the public.

7. Unfinished Business: Generator is in the District Administrator Report.

8. New Business: No new business was discussed.

9. Public Comment:

Mr. Delano commented on the minutes and described them as a window for the public if they can not attend. He likes the minutes and can go to the website if needed and likes that there is an explanation on the decisions made.

Mr. Hudson agreed with Fred.

Mrs. Hudson said she encourages neighbors to attend and those that choose not to attend can get the information off the website. President Burk stated that the survey showed that the vast majority of the people preferred that the Board take care of the fire department. Mrs. Hudson agrees with Mr. Hudson's comment during CWPP and reiterated that there is a daunting task before us on CWPP and they feel like there is so much to be done and where is the starting point. They would like to get a good plan for moving forward with the CWPP. She believes it starts with good communication with the neighbors. They want to be able to provide neighbors with the opportunity for a safer environment. Mr. and Mrs. Hudson believe that the whole goal should be neighbor to neighbor in a positive way. They want to be good ambassadors to the fire department.

10. Directors Comments:

Vice President Salmon reported a good meeting, lots of information, and super important. He stated It was reinforced that the public wants to trust its fire department. He believes the Board shows up to get work done. Vice President Salmon shared his appreciation for the public attendance. He recognized Director Groeteke for his work on the Board with helping us to be more transparent for himself and the public and how we show our fiscal responsibility for the department. Vice President Salmon thanked District Administrator Franz for all her work and Operations for running calls, taking care of the patients, and keeping Operations in order in the field.

Director Groeteke agreed with Vice President Salmon and thanked Operations for providing the Board what it needs to accomplish the work that Operation does. He recognized the volunteers for their work on calls during the night. He shared his appreciation to the Board for helping him

(Director Comments – continued)

as he learns the fire industry. President Burk thanked him for being on the Board and asking questions.

Treasurer Thompson expressed his appreciation for the new Board members and the energy and insight they bring and offered his help at any time. He thanked the CWPP group and all that were involved.

President Burk stated that it takes a village to run a department because there are a lot of moving parts from community volunteers to committees, to Operation and Board volunteers. He believes that our goal is to have the same vision and will do a workshop on the survey to allow the new Board members to see what was done and why some of the decisions are being made. He noted that we are in the budget process so there will be updates at every Board meeting and there will be a Budget workshop with the Board for a more detailed review of the Budget. He welcomed questions to the Board from the public at any time.

Adjournment: President Burk made a motion to adjourn the meeting at 08:37 PM. Treasurer Thompson accepted the motion. President Burk seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by
Cheryl Franz
District Administrator

Next Scheduled Meetings: Monday, July 11th, 2022
Board Meeting 7:00PM – in-person – Station 1