

Glacier View Fire Protection District

Agenda

June 13 at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

The Zoom Meeting WILL BE recorded

1. **Select Board of Directors Seats and liaisons to the Chief and District Administrator**
2. **Secretary's Report – ACTION: Approve as presented**
 - (a) **BOARD APPROVAL** - Board Meeting Minutes May 9th, 2022
3. **Treasurer's Report – ACTION: Approve as presented**
 - (a) Balance Sheet – As of May 2022
 - (b) P&L – Detail – May 2022
 - (c) Checks Over \$1000 – May 2022
 - (d) P&L - Budget vs. Monthly Actual Budget – May 2022
 - (e) P&L – Budget Overview vs. Actual +/- Year-to-Date – May 2022
 - (f) GVFD Visa – As of May 2022
 - (g) Donation Report – May 2022
 - (h) Money Market Transfers for May – Interest Only
4. **Chief's Report – Chief Report Submitted to Board**
BOARD APPROVAL – Larimer County Fire Grant awarded money from last month
5. **District Administrator's Report – District Administrator report submitted to the Board**
BOARD APPROVAL – Final approval for Board ByLaws – Employee HB - Member Handbook
6. **Committee Reports:**
 - a. **CWPP Committee** – (Warren Jones, Peter Henderson, Casey Johnson, Bill Salmon)
Report submitted to Board
 - b. **Sunset 2022 Election Committee** – (Cheryl Franz, David Thompson, Dan Knox)
 - c. **Budget Committee** – (Dave Burk, Dan Knox, David Thompson, Cheryl Franz, Fred Delano, Operations Member)

7. Unfinished Business:

Generator – In District Administrator Report

8. New Business:

During Public Comment there will be three minutes per person. The Board cannot get into a discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

9. Public Comment:

10. Director Comment:

11. Adjournment

Next Scheduled Board Meeting: Monday, July 11th, 2022 at 7:00PM



APPROVED 6/13/22

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

May 9th at 7:00pm

Meeting was called to order at 7:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Treasurer David Thompson, Secretary Gordon Cunningham, Director Bill Salmon

Fire Department members present: Assistant Chief Jim Perry, Assistant Chief Peter Henderson, Assistant Chief Warren Jones, District Administrator Cheryl Franz, Member Ed Sather

Public members: 6

Confirm no changes made to the Agenda

1. **2022 Board of Directors Election** – Treasurer Thompson swore in Dave Burk as a newly elected Board member for the term 2022-2025. President Burk swore in Steve Groeteke as a newly elected Board member for the term 2022-2025 and Bill Salmon who was elected from an appointed position with the term ending 2023.

Ron Lindroth joined the meeting via Zoom to introduce himself and answer questions from the Board. He was a candidate for the open Board position. Ron is currently a Fire Chief in Montana and will make his home down in Red Feather Highlands in June. He will then be in Colorado for six months and traveling for six months. Red Feather Highlands will be his primary residence and is a registered voter in Colorado. Ron has been in the fire service for 47 years and a fire chief for 12 years. He will be able to attend meetings via Zoom. Director Salmon had no questions or concerns about his qualifications. Secretary Cunningham noted that he has heard all positive reviews and had no questions. Treasurer Thompson agreed with the Board on Ron's status. President Burk entertained that the Board move forward on appointing Ron to the Board with the caveat that if something from SDA or the Statutes would preclude him that the Board would then postpone it and possibly handle it a different way if needed. All Board members agreed. Ron will be sworn in before the next Board Meeting. President Burk thanked Ron for his willingness to serve the community again.

2. **Secretary's Report:** Report was submitted and made part of the Board Packet. Secretary Cunningham reported that the April Board minutes were acceptable and ready for approval. **President Burk made a motion to approve the Board Meeting Minutes from April 11th, 2022, as presented. Director Salmon accepted the motion to approve the minutes. Treasurer Thompson seconded. Call for discussion. No further discussion. All in favor, the motion carried.**

3. **Treasurer's Report:** Report submitted and made part of the Board Packet. Treasurer Thompson presented the April Treasurer's Report. He stated that the P & L showed that we have received over half of our income for the year through taxes from Larimer County and explained that we get most of our money at the beginning of the year rather than later. He noted that the CWPP expense will show a high percentage as the funds come out of the Cameron Peak Fire Donations to pay for the unbudgeted CWPP in the Firewise expense line. He mentioned that the training is at 6.2% and is low for the year. He also mentioned that Vehicles Expense is at 12% spending for the year but can change in an instant due to unexpected vehicle maintenance. Assistant Chief Perry noted that the annual vehicle maintenance is beginning and E1 is currently being worked on. Checks over \$1K include the third payment to Ember Alliance for \$9,732, \$2,500 to Anderson & Whitney for Exemption of Audit, Quarter 1 Payroll taxes were \$1,431.46, and FirstBank Visa had items totaling \$1,678.38. Treasurer Thompson acknowledged a \$300 individual donation. District Administrator stated that the remaining balance due Ember Alliance for the CWPP is \$3,244 upon approval of the plan. **President Burk entertained a motion to accept the Treasurer's Report as presented. Director Salmon accepted the motion. Secretary Cunningham seconded. Call for discussion, no discussion. All in favor, the motion carried.**
4. **Chief's Report:** Assistant Chief Perry sat in for Chief Knox. Director Salmon questioned if Assistant Chief Perry knew what the status of NLCERA was. Assistant Chief Perry stated that today UC Health is going to be providing on-line training via Career Cert until September. The members will need to log on. This week will be a two-hour recorded lecture that the members will need to watch in order to get their CE credits. He also mentioned that any hands-on skills training is on hold at this time. Director Salmon noted that Chief Knox mentioned on his report that there was a staffing issue at NLCERA. Assistant Chief Perry stated that UC Health just took over Greeley and they are shifting people over to Greeley which is causing staffing issues as far as getting trainers up here to all departments. He stated that Joel Funk from Livermore Fire Department has contacted NLCERA and voiced his concerns. President Burk asked what some of the concerns were because Chief Knox stated that we would check with the NLCERA contract to see if what UC Health is doing is acceptable. Assistant Chief Perry stated that the contract does state that UC HEALTH will provide training for us but doesn't specifically say in-person or not and that by providing the on-line course they are probably fulfilling their part of the contract, and hands-on training will be done in-house. President Burk asked what members are required to have as far as training; hands-on, virtual or recorded, or video to meet the CE requirements, or does the State or someone else require a certain amount to be hands-on. Assistant Chief Perry recalled that the NREMT recertification does require a certain amount of hands-on skill training over a two-year period and believes that the hands-on skills can be made up over the two-year cycle for renewal. Assistant Chief Henderson gave a heads up to the Board that UC Health, in his opinion, is now over extended and they are starting to drop the ball and let the outlying fire protection districts fall by the wayside because they are getting more funding and other revenues from their major contracts down on the front range. He feels that the Board and the District need to be proactive and ask all the questions necessary to do our due diligence and make sure we are providing the services we are promising our constituents. He stated that there could be a time in the near future that UC Health may not be able to provide those services to us. He doesn't see any operational loss in ambulance service, but this would be for just for administrative or training assistance. Assistant Chief Henderson stated that we as a collective, and working with the other surrounding agencies, need to ask serious questions about what NLCERA is doing and why, and what the ramification of those decisions are. Director Salmon stated going to NLCERA.com and go to the EMS Contract, Amendment 7, Section 9, it will give you what you need, it is medical director driven, and will guide you in the questions to ask.

Assistant Chief Jones stated that this is a bigger issue and that he has been in close contact with other chiefs who deal with UC Health and stated UC Health is requiring all new EMT's to do an additional two-week residency program and there is no known impact to that. Treasurer Thompson asked if it was just our district or all the surrounding District's that need to get involved in this effort. Assistant Jones stated that there was talk among the surrounding chiefs to form a training authority and noted that it would be a big job. Assistant Chief Perry mentioned that it would be beneficial for all departments to express their thoughts and that this topic comes up at the NW Chiefs bimonthly meetings. President Burk mentioned that there should be a compliance officer and a medical director of the contract that would be making sure that the training is being handled correctly and they would understand that if either party falls out of contract, they should do their due diligence to make sure the program meets all the State's requirement in keeping everyone certified. He suggested that if Operations needs help beyond what Chief Knox wants to do let the Board know and they can develop a letter from the Board to go along with that or other Board's to make sure we all stay in compliance.

Treasurer Thompson noted that the Capital Replacement Plan has been pushed back according to the Chief's Report and expressed that it is important that he gets the Operations proposed changes by June 1 to prepare and check for the viability of it for the June Board meeting. Assistant Chief Perry said he would get with Chief Knox and mentioned that Officers still need to get together and discuss how they would like to lay out a new 10-year Capital Replacement Plan and present the proposal. He was thinking they would submit the proposal next month and the Board could proceed from there. Treasurer Thompson stated that we are and will continue to work on the current 10-year Capital Replacement Plan for the remainder of 2022 and does not want GVFPD in the position to have financially negative years. He added that money has been set aside annually through the Reserves for the pumper.

Treasurer Thompson asked about the radios in personal vehicles and how many additional sets GVFPD owns. Assistant Chief Perry noted that there are three extra sets right now that would be able to go into the personal vehicles. Treasurer Thompson asked what it would cost to install. Assistant Chief Perry will check on current pricing for installation and the Officers are still deciding who wants a radio in their vehicle. He mentioned that these radios are also available as back up radios should we need to replace one on an apparatus.

The Board asked that the generator report only be a monthly update on the grant. Director Salmon suggested testing the generators to make sure the system setup operates correctly.

5. District Administrator Report: Report submitted and made part of the Board Packet

District Administrator Franz discussed the meetings with Tanya from Ireland Stapleton on the Member Handbook and stressed the necessity for an SOG on patient handling and patient health report confidentiality. Assistant Chief Henderson felt that it would be appropriate to use the UC Health patient confidentiality SOG and revise it to fit GVFPD. In his experience all departments run with the same language. He stated that he could provide one for the department for reference. President Burk asked for clarification that a statement of the patient confidentiality will be in the handbook referencing to an SOG. District Administrator Franz confirmed and that we needed backup for the statement in an SOG from Operations. President Burk mentioned that it is the Handbook Committees recommendation to move forward for approval of the Handbooks and Bylaws. These will be finalized and given out in the next month

to the members, employees, and Board members. President Burk thanked the Handbook Committee, Director Salmon, District Administrator Franz, and Ireland Stapleton.

President Burk entertained a motion for a provisional approval of the two Handbooks and Bylaws, and that upon a final review in the next month make a final approval. Secretary Cunningham accepted the motion. Treasurer Thompson seconded. Call for discussion, no further discussion. All in favor. Motion carried. District Administrator Franz added that once the Board has made the final approval Legal will put together the Table of Content. Chief Knox will verify the SOG's.

Treasurer Thompson asked for the cost to repair the garage bay door. District Administrator Franz stated that the cost would be around \$4,100 to fix two sections of the door and are looking at four months before the repair will be made. The door is operational.

6. Committee Reports:

- (a) **Patronage Committee** - (David Thompson, Gordon Cunningham) Nothing new to report
Treasurer Thompson asked that the Patronage Committee be pulled from the agenda for now as all items have been purchased through grants during 2021 and 2022. President Burk added that Chief Knox mentioned fundraising would possibly fall under the Support Group
- (b) **CWPP Committee** - (Warren Jones, Peter Henderson, Bill Salmon, Randy Golden, Casey Johnson) Report submitted to the Board.

In addition to the report Assistant Chief Jones thanked Kathy Hudson and Barb Curtis for the food provided at the Saturday Fire Training. It was very much appreciated!

Treasurer Thompson commented on the implementation team and mentioned that GVFPD has been in contact with our insurance agent about doing mitigation recommendations to the public and noted that if this is done through GVFPD, and a fire were to come through the District, that GVFPD is not covered for the mitigation recommendations that have been given out to the community. Assistant Chief Jones and Henderson said that they would be making recommendations as a fire adaptive community program and that GVFPD will not be liable for any issues and the team would be giving out only recommendations that will give a community member a chance at saving their property. Treasurer Thompson asked how we would indemnify ourselves against that. Assistant Chief Henderson and Jones stated that they would have a form and will check off list and a paragraph that states these are recommendations based on the hazard zone program from Colorado State Forest Service and that these are recommendations only and will include a place where the homeowner can sign. Assistant Chief Henderson added that this will be a legal document to give to homeowners. President Burk added that we will send the document to Legal and our insurance for review before it is finalized.

Assistant Chief Jones asked the Board to authorize Chief Knox, Assistant Chief Henderson, and himself to work directly with the HOAs to develop options and considerations for a slash pile mitigation plan and the option to potentially financially contribute as part of a solution. President Burk stated that it is not an issue to work with the HOAs, but financially GVFPD is in a budget year, and nothing is budgeted for that. If there is an option to contribute financially than money would have to be found within the budget and brought to the Board,

and suggested, that in the 2023 budget process, create a budgeted line item that would support the recommendation. Director Salmon asked if there was any additional donation money. District Administrator Franz confirmed that there was. President Burk expressed his concern that this is not an exigent circumstance, it falls outside of GVFPD's normal budget process, and we would have to amend the budget and he does not recommend this action unless it is an exigent circumstance but is open for options and proposals. Treasurer Thompson added that it would be late for this year but suggested bringing something forward for 2023. Assistant Chief Jones will work with the team and bring a proposed budget request to the 2023 Budget Committee. Secretary Cunningham made a suggestion to get everyone of the stakeholders together monetarily to see what that would look like for the mitigation process.

- (c) **Sunset Election Committee** – (Cheryl Franz, David Thompson, Gordon Cunningham, Dan Knox) District Administrator Franz stated that the committee is waiting on a change in what was originally presented by Operations. Assistant Chief Perry confirmed that they were working on it. Treasurer Thompson asked for a June 1 deadline.
- (d) **Budget Committee** – (Dave Burk, Dan Knox, David Thompson, Cheryl Franz, Fred Delano, Ops member) President Burk mentioned that the committee has met twice and will meet every other Thursday, next meeting is May 19th. The committee presented the budget guidelines for the Board to review with adjustments. Director Salmon questioned the 3% cap as it was suggested last month in tying the cap to inflation. Treasurer Thompson mentioned that after discussion in the Budget Committee the consensus was to leave the cap at 3% with the exception of fuel (15% increase) and insurance (24% increase) but is open for discussion. The reasoning was explained that not all of the budgeted amounts were spent on budget line items in 2021. Treasurer Thompson stated that the Budget Committee attempted to use the CPI and other sources, which focuses on the nation as a whole, but felt like, from looking at a small department, the numbers don't always apply. He noted that as of now Operations is under budget for 2022 and, last year, when setting a 3% cap for the 2022 budget Operations came in at 2.7%. He stated again that the 3% was adequate for the 2023 budget cycle with the two exceptions of fuel and insurance. President Burk stated that this is the Budget Committee's recommendation but is up for discussion from the Board and noted that this was the same amount of cap as last year. Director Salmon stated that he was comfortable with the suggested cap but, since he has no idea about the year ahead, that there should be an out clause or trigger point where the 3% cap wouldn't apply. President Burk suggested that the Board could have the caveat of the cap being reviewed as needed. He mentioned that the Budget Committee will keep the Board updated as the budget process moves forward and explained that every month down the road the budget will be refined as the committee will know what has been spent in 2022. President Burk stated that at anytime the Board feels uncomfortable or if Ops comes in with a high than 3% figure in the budget process that can't be avoided then the cap can be adjusted. He reminded the Board that this is just a guideline for the Budget Committee to follow. Director Salmon brought forward that IAFC (International Association of Fire Chief's) recommendation was an 8.5% increase based off CPI and SS. Treasurer Thompson noted that the budget numbers should be justifiable.

(Budget Committee – continued)

Director Salmon suggested a review of the cap that would allow for an adjustment in the cap if needed for appropriate operations. President Burk agreed and stated that at every budget meeting this will be considered and will also be in line with the District's property tax valuation that is distributed in August. Any adjustment will be presented to the Board. President Burk asked if the Board would rather have a range for the Budget Committee and Operations, and added that this would not include the fuel and insurance because it would skew other things due to them having such a big increase and that is why they were pulled from the guidelines. Director Salmon had a suggestion of 6% - 8% for Operations. President Burk explained that the Budget Committee acts conservatively when projecting revenue and is cautious when projecting expenditures. He asked again if the Board would like to see a range on the cap. Treasurer Thompson suggested 3% with exceptions and if Operations comes back with the justification, then it will be brought to the Board, but doesn't agree with putting in a range because it will cause the budget to stay on the high end of the range. Director Salmon suggested increasing budget reserves in case money is needed. Treasurer Thompson mentioned that GVFPD currently puts \$20K a year into a Reserve for uncertainties. President Burk asked for the Board's decision based on the recommendation presented. After further discussion the Board agreed to 3% as a guideline, which can be adaptable, and the Budget Committee will meet each month. Fred will present a 3% and a 5.5% budget for comparison. The Board agreed with the Budget Form for each program manager (PPE, EMS, Wildland Fire, Training, etc) in Operations to complete for the budget process.

(e) Firewise Committee – (Warren Jones, Ted Sammond, Diana Reeves, Kathy Hudson, Henry Hudson) Comments are in CWPP report.

7. Unfinished Business: Generator update will be in the District Administrator report moving forward.

8. New Business: No new business

9. Public Comment:

Mr. Hudson is concerned about the GVM HOA being left to manage the slash piles and feels that GVFPD should assist monetarily to the solution with the HOA. President Burk noted that Chief Knox and Operations are tasked with this concern through Firewise and CWPP and will bring this back to the Board at a future meeting.

Assistant Chief Henderson thanked Gordon and Randy for their time on the Board. He expressed the importance of everyone in the room helping out with what was presented. He asked for patience and due diligence, creativity, and hard work as all of this discussion moves forward in the District.

10. Directors Comments:

Treasurer Thompson expressed his appreciation to Gordon and Bill for their service on the Board, thanked Dave for his leadership and continuation, and thanked Bill for his continued service to the Board. Gordon and Randy were presented with gifts from the Board.

(Directors Comments – continued)

Director Salmon expressed his appreciation to the Board and noted the energy in Operations and the leadership from Chief Knox. He acknowledged the work from District Administrator Franz and CWPP. He stated that it was an honor to serve on the Board.

Secretary Cunningham stated that in his year and a half it has been a learning experience and it has been a great pleasure working with everyone. He stated that he has learned a ton and it takes everyone from the Board to Operations to work together and have more involvement. He sees great success in the future of GVFPD moving forward.

President Burk thanked Gordon and Randy for their service. He appreciates what everyone does for this organization from the members too support and stated that the members are what this department is all about and everyone else is support to and for them. All of our roles are to get the members what they need and help them do the dangerous and necessary jobs that they do as volunteers for GVFPD. He thanked the members for attending. President Burk welcomed Steve Groetke to the Board.

Adjournment: President Burk made a motion to adjourn the meeting at 08:50 PM. Treasurer Thompson accepted the motion. Secretary Cunningham seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by
Cheryl Franz
District Administrator

Next Scheduled Meetings: Monday, June 13th, 2022
Board Meeting 7:00PM – in-person – Station 1

GLACIER VIEW FIRE PROTECTION DISTRICT

Balance Sheet

As of May 31, 2022

	May 31, 22
ASSETS	
Current Assets	
Checking/Savings	
106 · Operating Account	287,042.37
116 · Money Market Account	266,401.91
Total Checking/Savings	553,444.28
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	7,526.00
Total Current Assets	560,970.28
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-769,735.72
Total Fixed Assets	456,762.98
TOTAL ASSETS	1,017,733.26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	1,195.46
Total Other Current Liabilities	1,195.46
Total Current Liabilities	1,195.46
Long Term Liabilities	
235 · Building Loan	18,435.90
Total Long Term Liabilities	18,435.90
Total Liabilities	19,631.36
Equity	
300 · Fund Balance	769,046.23
32000 · Retained Earnings	110,382.33
Net Income	118,673.34
Total Equity	998,101.90
TOTAL LIABILITIES & EQUITY	1,017,733.26

3:15 PM

06/08/22

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

May 2022

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expense						
Income						
401 · Property Taxes						
Deposit	05/10/2022	DEP	Larimer County Treasury	Current Year Tax...	106 · Ope...	47,362.10
Total 401 · Property Taxes						47,362.10
402 · Auto Taxes						
Deposit	05/10/2022	DEP	Larimer County Treasury	Specific Owners...	106 · Ope...	1,755.54
Total 402 · Auto Taxes						1,755.54
403 · Bldg Levy (1.150 Mill for 2017)						
Deposit	05/10/2022	DEP	Larimer County Treasury	Bldg Levy (1.15 ...	106 · Ope...	5,187.27
Total 403 · Bldg Levy (1.150 Mill for 2017)						5,187.27
415 · Contract & Agreements						
Deposit	05/25/2022	DEP	Air Evac EMS Inc	membership rei...	106 · Ope...	30.00
Total 415 · Contract & Agreements						30.00
420 · Donations						
Deposit	05/09/2022	DEP	B Cunningham	donation	106 · Ope...	100.00
Total 420 · Donations						100.00
421 · Fund Raising						
Deposit	05/25/2022	DEP	Kroger - King Soopers	Qtr 1 reimb dona...	106 · Ope...	362.57
Total 421 · Fund Raising						362.57
440 · Interest Income						
Deposit	05/10/2022	DEP	Larimer County Treasury	Current Tax Coll-...	106 · Ope...	2.90
Total 440 · Interest Income						2.90
450 · Miscellaneous/Reimb Income						
Deposit	05/19/2022	DEP	Larimer County Treasury	Reimb Personal ...	106 · Ope...	166.84
Total 450 · Miscellaneous/Reimb Income						166.84
Total Income						54,967.22
Expense						
502 · Accounting						
Check	05/26/2022	2780	First Bank	Payroll - Emp x2 ...	106 · Ope...	4.00
Total 502 · Accounting						4.00
503 · Office PC/Printer Supplies						
Check	05/26/2022	2780	First Bank	ink - HP - CCCF	106 · Ope...	45.62
Total 503 · Office PC/Printer Supplies						45.62
505 · Admin (Supplies)						
513 · Telephone Expense						
Check	05/10/2022	EFT	Century Link	Bill Date 4/19/22	106 · Ope...	195.57
Check	05/20/2022	EFT	Century Link	Bill Date 5/1/22	106 · Ope...	66.11
Total 513 · Telephone Expense						261.68
505 · Admin (Supplies) - Other						
Check	05/26/2022	2780	First Bank	webiste-google- ...	106 · Ope...	58.96
Total 505 · Admin (Supplies) - Other						58.96
Total 505 · Admin (Supplies)						320.64
510 · LCT Fees						
Deposit	05/10/2022	DEP	Larimer County Treasury	Current Year Fe...	106 · Ope...	1,051.63

3:15 PM

06/08/22

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

May 2022

Type	Date	Num	Name	Memo	Split	Amount
Total 510 · LCT Fees						1,051.63
515 · General Insurance						
Check	05/11/2022	2776	Tribbett Agency LLC	General Insuranc...	106 · Ope...	11,387.00
Total 515 · General Insurance						11,387.00
516 · Pinnacol Insurance - Expense						
Check	05/26/2022	2785	Pinnacol Assurance	WC Renewal Ins...	106 · Ope...	537.00
Total 516 · Pinnacol Insurance - Expense						537.00
520 · Payroll Tax Expense						
Paycheck	05/31/2022	2786	Cheryl A Franz		106 · Ope...	0.00
Paycheck	05/31/2022	2786	Cheryl A Franz		106 · Ope...	130.94
Paycheck	05/31/2022	2786	Cheryl A Franz		106 · Ope...	30.62
Paycheck	05/31/2022	2786	Cheryl A Franz		106 · Ope...	0.00
Paycheck	05/31/2022	2787	Edwin V Sather Jr.		106 · Ope...	0.00
Paycheck	05/31/2022	2787	Edwin V Sather Jr.		106 · Ope...	36.83
Paycheck	05/31/2022	2787	Edwin V Sather Jr.		106 · Ope...	8.61
Paycheck	05/31/2022	2787	Edwin V Sather Jr.		106 · Ope...	0.00
Total 520 · Payroll Tax Expense						207.00
525 · Payroll and Benefits						
Paycheck	05/31/2022	2786	Cheryl A Franz		106 · Ope...	2,112.00
Paycheck	05/31/2022	2787	Edwin V Sather Jr.		106 · Ope...	594.00
Total 525 · Payroll and Benefits						2,706.00
526 · Legal Expense						
Check	05/26/2022	2783	Ireland Stapleton	Handbooks - Bill ...	106 · Ope...	3,914.83
Total 526 · Legal Expense						3,914.83
527 · Newsletter						
Check	05/05/2022	2772	United Mailing	Spring 2022 New...	106 · Ope...	494.29
Check	05/12/2022	2778	Enhance Printing	GVFPD Spring 2...	106 · Ope...	500.00
Total 527 · Newsletter						994.29
530 · Appreciation						
Check	05/26/2022	2780	First Bank	Vol Apprec Wee...	106 · Ope...	171.44
Total 530 · Appreciation						171.44
570 · EMS Supplies						
Check	05/05/2022	2774	Life-Assist	EMS Supplies In...	106 · Ope...	8.74
Total 570 · EMS Supplies						8.74
600 · Stations						
636 · Utilities-Electric						
Check	05/05/2022	EFT	Poudre Valley REA	Bill Date 4/19/22	106 · Ope...	184.70
Check	05/05/2022	EFT	Poudre Valley REA	Bill Date 4/19/22	106 · Ope...	29.00
Total 636 · Utilities-Electric						213.70
637 · Utilities - Propane						
Check	05/26/2022	2784	Poudre Valley COOP	Propane - Bill Da...	106 · Ope...	925.70
Total 637 · Utilities - Propane						925.70
Total 600 · Stations						1,139.40
601 · Fire Fighting Supplies						
605 · FF Supplies						
Check	05/26/2022	2780	First Bank	drinks-food - CC...	106 · Ope...	146.23
Total 605 · FF Supplies						146.23
Total 601 · Fire Fighting Supplies						146.23

3:15 PM

GLACIER VIEW FIRE PROTECTION DISTRICT

06/08/22

Profit & Loss Detail

Accrual Basis

May 2022

Type	Date	Num	Name	Memo	Split	Amount
626 · FF - Wildland Fire Expense						
Check	05/12/2022	2777	Wood Product Signs	Fire Danger Refl...	106 · Ope...	1,103.00
Check	05/26/2022	2780	First Bank	WL GPS - CCDK	106 · Ope...	129.05
Total 626 · FF - Wildland Fire Expense						1,232.05
650 · Training						
652 · FF Training						
Check	05/26/2022	2780	First Bank	food - for Trainin...	106 · Ope...	106.63
Total 652 · FF Training						106.63
Total 650 · Training						106.63
660 · Vehicles						
662 · Fuel Expense						
Check	05/05/2022	2775	Glacier View Road & Recreation	April Fuel - 0207...	106 · Ope...	969.84
Total 662 · Fuel Expense						969.84
668 · R&M 1995 Pierce International						
Check	05/05/2022	2773	Beck's Automotive	E1 Repair work -...	106 · Ope...	3,869.47
Total 668 · R&M 1995 Pierce International						3,869.47
695 · R&M E302						
Check	05/19/2022	2779	Colorado Division of Fire P & C	E302 Annual Fe...	106 · Ope...	200.00
Total 695 · R&M E302						200.00
660 · Vehicles - Other						
Check	05/26/2022	2781	Advance Auto Parts	Supplies	106 · Ope...	108.13
Total 660 · Vehicles - Other						108.13
Total 660 · Vehicles						5,147.44
Total Expense						29,119.94
Net Ordinary Income						25,847.28
Other Income/Expense						
Other Income						
441 · MM interest income						
Deposit	05/12/2022			Interest	116 · Mon...	2.14
Total 441 · MM interest income						2.14
Total Other Income						2.14
Other Expense						
750 · Depreciation Expense						
General Jour...	05/26/2022	102		Depreciated Exp...	185 · Acc...	5,367.35
Total 750 · Depreciation Expense						5,367.35
Total Other Expense						5,367.35
Net Other Income						-5,365.21
Net Income						20,482.07

3:18 PM

06/08/22

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Check Over \$1000

May 2022

	Date	Num	Name	Amount
May 22				
	05/05/2022	2773	Beck's Automotive	-3,869.47
	05/11/2022	2776	Tribbett Agency LLC	-11,387.00
	05/12/2022	2777	Wood Product Signs	-1,103.00
	05/26/2022	2783	Ireland Stapleton	-3,914.83
	05/31/2022	2786	Cheryl A Franz	-1,781.44
May 22				-22,055.74

11:52 AM

06/02/22

GLACIER VIEW FIRE PROTECTION DISTRICT

First Bank - Visa

May 2022

Type	Date	Num	Memo	Account	Split	Amount
First Bank						
Check	05/26/2022	2780	Bill Date April ...	106 · Operating Account	-SPLIT-	-661.93
Check	05/26/2022	2780	Payroll - Emp ...	502 · Accounting	106 · Oper...	4.00
Check	05/26/2022	2780	ink - HP - CC...	503 · Office PC/Printer ...	106 · Oper...	45.62
Check	05/26/2022	2780	webiste-googl...	505 · Admin (Supplies)	106 · Oper...	58.96
Check	05/26/2022	2780	Vol Apprec W...	530 · Appreciation	106 · Oper...	171.44
Check	05/26/2022	2780	drinks-food - ...	605 · FF Supplies	106 · Oper...	146.23
Check	05/26/2022	2780	WL GPS - CC...	626 · FF - Wildland Fir...	106 · Oper...	129.05
Check	05/26/2022	2780	food - for Trai...	652 · FF Training	106 · Oper...	106.63

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Budget vs. Actual Monthly Budget

May 2022

	May 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	47,362.10	47,362.00	0.10	100.0%
402 · Auto Taxes	1,755.54	1,756.00	-0.46	100.0%
403 · Bldg Levy (1.150 Mill for 2017)	5,187.27	5,187.00	0.27	100.0%
415 · Contract & Agreements	30.00	30.00	0.00	100.0%
420 · Donations	100.00	100.00	0.00	100.0%
421 · Fund Raising	362.57	363.00	-0.43	99.9%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	0.00	0.00	0.00	0.0%
440 · Interest Income	2.90	3.00	-0.10	96.7%
450 · Miscellaneous/Reimb Income	166.84	0.00	166.84	100.0%
Total Income	54,967.22	54,801.00	166.22	100.3%
Expense				
502 · Accounting	4.00	4.00	0.00	100.0%
503 · Office PC/Printer Supplies	45.62	46.00	-0.38	99.2%
505 · Admin (Supplies)				
513 · Telephone Expense	261.68	262.00	-0.32	99.9%
505 · Admin (Supplies) - Other	58.96	59.00	-0.04	99.9%
Total 505 · Admin (Supplies)	320.64	321.00	-0.36	99.9%
506 · FF Administration	0.00	0.00	0.00	0.0%
509 · Bldg Interest	0.00	0.00	0.00	0.0%
510 · LCT Fees	1,051.63	1,052.00	-0.37	100.0%
515 · General Insurance	11,387.00	10,119.00	1,268.00	112.5%
516 · Pinnacol Insurance - Expense	537.00	537.00	0.00	100.0%
517 · Firewise Expense	0.00	0.00	0.00	0.0%
520 · Payroll Tax Expense	207.00	207.00	0.00	100.0%
522 · FF/EMS Reimbursement	0.00	0.00	0.00	0.0%
525 · Payroll and Benefits	2,706.00	2,706.00	0.00	100.0%
526 · Legal Expense	3,914.83	3,915.00	-0.17	100.0%
527 · Newsletter	994.29	995.00	-0.71	99.9%
528 · Election Costs	0.00	0.00	0.00	0.0%
530 · Appreciation	171.44	172.00	-0.56	99.7%
531 · Bldg Maintenance / Repair	0.00	0.00	0.00	0.0%
540 · Communications	0.00	0.00	0.00	0.0%
570 · EMS Supplies	8.74	9.00	-0.26	97.1%
600 · Stations				
636 · Utilities-Electric	213.70	214.00	-0.30	99.9%
637 · Utilities - Propane	925.70	926.00	-0.30	100.0%
Total 600 · Stations	1,139.40	1,140.00	-0.60	99.9%
601 · Fire Fighting Supplies				
605 · FF Supplies	146.23	146.00	0.23	100.2%
606 · Wildland Gear	0.00	0.00	0.00	0.0%
607 · Personal Protection Equip	0.00	0.00	0.00	0.0%
Total 601 · Fire Fighting Supplies	146.23	146.00	0.23	100.2%
626 · FF - Wildland Fire Expense	1,232.05	1,232.00	0.05	100.0%
630 · Pension Trust Expense	0.00	0.00	0.00	0.0%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	0.00	0.00	0.00	0.0%
652 · FF Training	106.63	107.00	-0.37	99.7%
654 · Admin Staff & Board Training	0.00	0.00	0.00	0.0%
Total 650 · Training	106.63	107.00	-0.37	99.7%
660 · Vehicles				
662 · Fuel Expense	969.84			
668 · R&M 1995 Pierce International	3,869.47			
695 · R&M E302	200.00			

3:20 PM

06/08/22

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual Monthly Budget
May 2022

	May 22	Budget	\$ Over Budget	% of Budget
660 · Vehicles - Other	108.13	5,148.00	-5,039.87	2.1%
Total 660 · Vehicles	5,147.44	5,148.00	-0.56	100.0%
699 · Equipment Expense				
697 · Equipment Maintenance	0.00	0.00	0.00	0.0%
698 · Equipment Purchase	0.00	0.00	0.00	0.0%
699 · Equipment Expense - Other	0.00	0.00	0.00	0.0%
Total 699 · Equipment Expense	0.00	0.00	0.00	0.0%
700 · Unplanned Grant Share	0.00	0.00	0.00	0.0%
Total Expense	29,119.94	27,856.00	1,263.94	104.5%
Net Ordinary Income	25,847.28	26,945.00	-1,097.72	95.9%
Other Income/Expense				
Other Income				
441 · MM interest income	2.14			
Total Other Income	2.14			
Other Expense				
750 · Depreciation Expense	5,367.35			
Total Other Expense	5,367.35			
Net Other Income	-5,365.21			
Net Income	20,482.07	26,945.00	-6,462.93	76.0%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	186,403.68	299,802.00	-113,398.32	62.2%
402 · Auto Taxes	9,290.37	12,000.00	-2,709.63	77.4%
403 · Bldg Levy (1.150 Mill for 2017)	20,415.61	32,836.00	-12,420.39	62.2%
415 · Contract & Agreements	220.20	500.00	-279.80	44.0%
420 · Donations	1,500.00	3,000.00	-1,500.00	50.0%
421 · Fund Raising	701.97	1,000.00	-298.03	70.2%
422 · Equipment Grant	16,507.56	6,000.00	10,507.56	275.1%
425 · Firewise Donations	0.00	500.00	-500.00	0.0%
440 · Interest Income	7.18	100.00	-92.82	7.2%
450 · Miscellaneous/Reimb Income	4,367.32	500.00	3,867.32	873.5%
Total Income	239,413.89	356,238.00	-116,824.11	67.2%
Expense				
502 · Accounting	2,890.62	3,400.00	-509.38	85.0%
503 · Office PC/Printer Supplies	175.21	2,900.00	-2,724.79	6.0%
505 · Admin (Supplies)				
513 · Telephone Expense	1,686.67	4,000.00	-2,313.33	42.2%
505 · Admin (Supplies) - Other	602.33	1,000.00	-397.67	60.2%
Total 505 · Admin (Supplies)	2,289.00	5,000.00	-2,711.00	45.8%
506 · FF Administration	1,803.23	4,600.00	-2,796.77	39.2%
509 · Bldg Interest	810.47	2,377.72	-1,567.25	34.1%
510 · LCT Fees	4,137.35	6,858.00	-2,720.65	60.3%
515 · General Insurance	13,768.00	12,500.00	1,268.00	110.1%
516 · Pinnacol Insurance - Expense	537.00	3,000.00	-2,463.00	17.9%
517 · Firewise Expense				
519 · CWPP Expense	19,464.00			
517 · Firewise Expense - Other	0.00	2,500.00	-2,500.00	0.0%
Total 517 · Firewise Expense	19,464.00	2,500.00	16,964.00	778.6%
520 · Payroll Tax Expense	977.74	2,678.00	-1,700.26	36.5%
522 · FF/EMS Reimbursement	6,945.00	22,500.00	-15,555.00	30.9%
525 · Payroll and Benefits	12,780.90	35,000.00	-22,219.10	36.5%
526 · Legal Expense	4,854.83	6,000.00	-1,145.17	80.9%
527 · Newsletter	994.29	3,000.00	-2,005.71	33.1%
528 · Election Costs	370.00	4,000.00	-3,630.00	9.3%
530 · Appreciation	282.64	4,000.00	-3,717.36	7.1%
531 · Bldg Maintenance / Repair	1,821.20	15,000.00	-13,178.80	12.1%
540 · Communications	2,733.07	5,000.00	-2,266.93	54.7%
570 · EMS Supplies	166.12	3,000.00	-2,833.88	5.5%
600 · Stations				
636 · Utilities-Electric	1,068.50	2,000.00	-931.50	53.4%
637 · Utilities - Propane	5,074.69	6,000.00	-925.31	84.6%
Total 600 · Stations	6,143.19	8,000.00	-1,856.81	76.8%
601 · Fire Fighting Supplies				
605 · FF Supplies	597.48	4,000.00	-3,402.52	14.9%
606 · Wildland Gear	0.00	5,000.00	-5,000.00	0.0%
607 · Personal Protection Equip	671.40	10,000.00	-9,328.60	6.7%
Total 601 · Fire Fighting Supplies	1,268.88	19,000.00	-17,731.12	6.7%
626 · FF - Wildland Fire Expense	2,059.53	10,000.00	-7,940.47	20.6%
630 · Pension Trust Expense	0.00	600.00	-600.00	0.0%
631 · Pension Contribution	0.00	6,000.00	-6,000.00	0.0%
650 · Training				
651 · EMS Training	934.77	5,000.00	-4,065.23	18.7%
652 · FF Training	291.34	9,500.00	-9,208.66	3.1%
654 · Admin Staff & Board Training	30.00	4,000.00	-3,970.00	0.8%
Total 650 · Training	1,256.11	18,500.00	-17,243.89	6.8%
660 · Vehicles				

3:22 PM

06/08/22

Cash Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
662 · Fuel Expense	1,440.52			
668 · R&M 1995 Pierce International	4,478.86			
672 · R&M 2009 Chev - Squad 2	564.60			
678 · R&M Polaris UTV E706	630.42			
691 · R&M 2013 Dodge Engine 501	66.33			
695 · R&M E302	200.00			
660 · Vehicles - Other	108.13	19,000.00	-18,891.87	0.6%
Total 660 · Vehicles	7,488.86	19,000.00	-11,511.14	39.4%
699 · Equipment Expense				
697 · Equipment Maintenance	1,217.20	0.00	1,217.20	100.0%
698 · Equipment Purchase	0.00	0.00	0.00	0.0%
699 · Equipment Expense - Other	0.00	15,000.00	-15,000.00	0.0%
Total 699 · Equipment Expense	1,217.20	15,000.00	-13,782.80	8.1%
700 · Unplanned Grant Share	0.00	10,000.00	-10,000.00	0.0%
Total Expense	97,234.44	249,413.72	-152,179.28	39.0%
Net Ordinary Income	142,179.45	106,824.28	35,355.17	133.1%
Other Income/Expense				
Other Income				
441 · MM interest income	11.06			
Total Other Income	11.06			
Other Expense				
750 · Depreciation Expense	23,517.17			
Total Other Expense	23,517.17			
Net Other Income	-23,506.11			
Net Income	118,673.34	106,824.28	11,849.06	111.1%

12:01 PM

06/02/22

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Transaction Detail by Account

May 2022

Type	Date	Num	Memo	Split	Amount
420 · Donations					
Deposit	05/09/2022	DEP	donation	106 · Ope...	100.00
Total 420 · Donations					100.00
TOTAL					100.00

GLACIER VIEW FIRE PROTECTION DISTRICT

6/2/2022 12:04 PM

Register: 116 · Money Market Account

From 05/01/2022 through 05/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/12/2022			441 · MM interest inco...	Interest		X	2.14	266,401.91

To: Glacier View Fire District Board Members

June 2022 Chief Report

- GVFD ran 5 medical calls in May
- Engine 1 pump valve and motor were replaced at the Mountain View Fire shop. All we have left is to get the steering pump fixed, it is scheduled to go in the 10th.
- Tender 1 and Tender 2 have finally had the swivel dumps installed at SVI that were from Last fall. Unfortunately, that shows how busy these companies are, and how far out you have to schedule it.
- Firewise planning has started, it will be on July 9th. Warren has taken on the role to organize it, and has found some members to help with it who are already working with him on the CWPP. We would like to ask the board if you would like to create a committee and if anyone is interested in joining to help plan it.
- UC Health EMS trainings are not what we expected, and we are talking to the other local departments about sending a letter to UCH about the issues we have with the trainings.
- E302 (state engine) had to have it's motor replaced. It has been completed and is back in service. This is an engine owned by the state and leased to us, so it did not cost us anything to fix. We have signed up on their list for an updated engine, they are about 2 years out.
- Capital Replacement plan. I have sent a revised Capital Replacement plan to Board Member Thompson to look at, the changes from the current one reflect the need to upgrade our Type 1 pumper. A list of our current apparatus will be provided to you.
- Generator – Nothing to report

Respectfully submitted,

Dan Knox, GVFD Chief

Cheryl Franz
District Administrator Report
June 2022
Agenda Item 5

a. Administrative -

Usual work product such as prepare Board Meeting Agenda & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Handbook correspondence with Ireland Stapleton for completion of the Handbooks.

Filings and postings:

- DOLA Notice of Cancellation – Election Resolution – Accepted by DOLA 6/4/2022
- Larimer Long Term Recovery Grant filing is complete
- DOLA Filing for new Board Members

Views on GVFPD website for May: 5,738

FOR DISCUSSION AND/OR APPROVAL:

a. Handbooks – With the approval of the Board ByLaws, Employee Handbook, and Member Handbook at last month's meeting, they have been sent back to Legal to add content. The Member HB is complete, and all Board members have been sent the Member Handbook for Final Approval. I am looking for final Board Approval for the Member Handbook.

We received the Handbook invoice from Ireland Stapleton for \$3,914.83 which included a courtesy discount of \$1,350.17 with a 26% discount. I had Randy Golden review the invoice and he felt GVFPD was given the correct discount for legal services. There should be only minimal charges remaining for the completion of the Handbooks and ByLaws.

b. Review of Minutes – I would like to have a Board discussion on the Meeting Minutes documentation. According to both SDA and our attorney, Board meeting minutes should be minimal on discussion and noting Board Approval on items. I would like to get the Boards view on this.

c. Authorization to communicate with Legal – I would like to get clarification from the Board on who has authorization to talk with Legal and the process GVFPD should follow in doing so.

d. Larimer County Fire Grant – Board Approval for spending grant funds – see below

BOARD INFORMATION:

d. SDA Workshop – Reminder: I will be attending the SDA Workshop. The Workshop will be in Windsor on Tuesday, June 21st. I will report any SDA updates or changes noted during the workshop at the July Board Meeting.

e. Grants –

State Homeland Security Grant (SHSG) – Generator - Nicole Cantrell, Northeast Region Homeland Security Coordinator, has submitted all necessary GVFPD documents to FEMA and I am waiting to hear back from her at this time and looking for a timeline on the project.

Firehouse Subs Grant – GVFPD has purchased items for this grant, but the items are taking 10 – 12 weeks for arrival. To accept this funding and file the paperwork by June 30th, the invoice must be paid. I have issued a check to Copro for \$15,803.20 and this will not include shipping. Shipping has not been determined and is not part of the grant. The original grant request for Firehouse Subs was \$16,507.56 with NO match for GVFPD. I will be filing this paperwork next week.

Larimer County Fire Grant – GVFPD was awarded this grant for \$12,565. The total grant request is \$12,565 with a 50% match by GVFPD of \$6,282.50. This will be to purchase the following items: 25 High Visibility Coats, 2 Ice Rescue Suits, 1 Stokes Stretcher, 4 Garmin GPS Units, 4 Kestrel Weather Meters. We are asking for **Board Approval** on this grant so we can move forward on purchasing these items. Thank you!

Larimer Long Term Recovery Grant – United Way – We have a remaining balance of unused funds for this grant totaling \$410.05 and have not heard from United Way on what they would like us to do with the funds. I will update if I hear anything.

f. GVFPD Insurance – Ron with Tribbett Agency worked with the underwriter and was able to reduce the potential 24% increase on our general insurance down to a 12.5% increase. Our insurance is locked in for the next three years at \$10,638, if our loss ratio stays under 50%, and the additional cyber renewal of \$749 totaling \$11,387.00. One thing Ron noted was that the Cyber Renewal will most likely increase every year with an increase of cyber-crimes. Other changes include an additional property deductible of \$2,500 for wind and hail.

g. Ongoing Projects –

GVFPD Internal emails – I will be completing during this month.

Bay Garage Door – Front Range Raynor Doors has these on order and will install when they arrive. Nothing new to report.

h. Correspondence/Donations –

A check in the amount of \$53,256.18 was received from the Larimer County Treasury for the April 2022 tax period. \$30 was reimbursed to GVFPD for Air Evac memberships. Kroger – King Soopers reimbursed GVFPD \$362.57 through their reward program. I voided out four checks totaling \$260 of member reimbursements that have been on the books for a while and have not been cashed. The members are past member who have been notified several times with no response. I will make the MM Transfer to Operations in June for the 3rd payment to Ember Alliance for \$9,732 that was paid in April. GVFPD received an individual donation for \$100 through our website. Thank you for your donation!

Respectfully Submitted,

Cheryl Franz - District Administrator

To: GVFD Board of Directors

Fr: Warren Jones, CWPP Project Manager

Date: June 13, 2022

Re: June progress report and request to approve the CWPP and forward to CSFS

This report marks the end of the planning phase of the Community Wildfire Protection Plan (CWPP). We have completed all the steps in the process and the finished plan is ready for transmission to the Colorado State Forest Service (CSFS) for review and approval. Since this is the end of the planning phase there is no need for a continuing CWPP standing board committee.

Two specific actions are recommended.

1. Approve the CWPP and direction to staff to transmit it to CSFS.
2. Schedule a work session in August with the CWPP Implantation and Firewise Committee to fully develop a short and mid-term implantation plan.

This project began in late 2020 in the aftermath of the Cameron Peak Fire. The need for a CWPP had been identified in previous Larimer County Hazard Mitigation Plans but funding had not been available. In November 2020 the Board authorized the fire chief to begin researching CWPP consultants. In June of 2021 the district contracted with The Ember Alliance (TEA) to develop a CWPP in accordance with the CSFS criteria. This was funded with donations related to the Cameron Peak Fire.

The entire planning process took one year. It included extensive analysis of fire risk in the district and impact of wildfire on residents and their property. The finished plan and recommendations represent state-of-the-art strategies to reduce this risk. It assumes that wildfire is, and will continue to be an integral part of living in the wildland urban interface (WUI) that characterizes the entire district. There were several public meetings with stakeholders and the proposed plan was posted for public review as required by CSFS.

The planning process was managed by a Core Team of two board members, Bill Salmon and Randy Golden, staff members Warren Jones, Peter Henderson and Casey Johnson, and TEA consultants Corrina Marshal and Kristin Leger. Board reports were monthly and presentations were made to the board at key points in the process. There were two key community leader meetings, two response and planning partner meetings and large full community meeting. The board also had CWPP related questions in its citizen survey.

The plan includes two documents, the full CWPP and an Executive Summary and Implementation Plan. The key findings are:

- There is high risk of extreme wildfire behavior across the entire district due to topography, winds and fuel conditions. This risk increases east to west across the district. The High Park Fire in 2012 impacted the southeast portion of the district with the loss of 52 primary dwellings. The Cameron Peak Fire in 2020 threatened the district and triggered lengthy evacuations. There have been numerous smaller fires that caused evacuations and threatened structures.

- The number and severity of wildfires are increasing due to the effects of climate change. Unless there is snow on the ground there is an increasing risk of wildfire year-round. The Marshall Fire in Boulder County in late December 2021 illustrates this.
- Collaboration between local governments, Homeowner Associations, residents and adjacent public lands managers is critical to implement risk reduction strategies.
- The overall strategy that promises the best results is developing and maintaining a Fire Adapted Community as the overall concept of risk reduction.
- Residents can be most successful in reducing their risk by implementing defensible space and home hardening around their homes.
- Public and private lands, as well as open space within subdivisions can reduce risk by reducing hazardous fuels on a landscape level and creating linked defensible space.
- Some roadways used by residents for evacuation are at risk of burn-over due to encroaching hazardous vegetation. Reducing fuel along roadways and in some cases improving roadways will improve the evacuation capability of residents. Roadway improvements will also increase the effectiveness of firefighting and structure protection as well as firefighter safety.
- All residents should enroll in the NOCO Alert system and prepare themselves for evacuation using emergency preparedness guides.
- The success of fuel mitigation is dependent on the adoption of slash management strategies across the district.

The implementation plan makes 31 specific recommendations across seven categories. These are:

1. Fire Adapted Communities.
2. District Capacity and Outreach.
3. Home Ignition Zone.
4. Linked Defensible Space and Fuel Treatments.
5. Slash Management.
6. Evacuation Preparedness.
7. Firefighter Access and Evacuation safety.

These recommendations are further presented in three implantation priorities.

Short-term actions: Actions that can be taken in the remainder of 2022 and the first half of 2023, can be accomplished with current funding and within the context of the current GVFD volunteer organizations and capitalizes on current relationships with stakeholders.

Mid-term actions: Actions that can be taken within 18-24 months with an increase in volunteers, new cooperative relationships with stakeholders and mitigation projects already in the planning stages.

Long-term actions: Actions that require extensive planning in future years, large-scale grant funding and local staffing beyond volunteers.

Work has already started on implementation.

- A CWPP implementation committee has formed.
- The Firewise event has been scheduled for July 9th and is under active planning.
- A 2023 budget request has been submitted to begin short-term and some mid-term actions.
- A slash management committee has been formed with GVM and RFH.

- An Informal Liceity Splitters mitigation group has emerged in GVM.
- RFH has formed a mitigation committee under their HOA and is actively working on roadway and private lot mitigation.
- GVM and RFH received funds from the Larimer County mitigation grant program and are using it for slash disposal.
- GVM has opened a new slash pile.
- Staff and implementation committee members are meeting with regional stakeholders.

FINAL
Approved 7/12/21
of Plan by BOD

10 Year Capital Equipment Replacement Plan

Glacier View Fire Protection District

7/12/21

	Current Cost	Year	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Beginning Balance												
Annual Budget Contribution	70,000.00		105,878.00	105,117.98	49,440.46	64,588.63	21,002.72	50,428.13	90,576.82	160,576.82	230,576.82	202,718.83
Capital Reserve (to MM)			102,000.00 (4)	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
Squad 1	36,050.00	2021	36,050.00									
Rescue tool (New)	20,600.00	2021	20,600.00									
Type 6 (Used or local build) (1)	25,750.00	2022		26,522.50								
Tender 1 Inframe rehab	51,500.00	2022		53,045.00								
Emergency generator (2)	8,240.00	2023			8,741.82							
UTV (New)	25,750.00	2024				28,137.72						
Portable radio replacement (5)	36,000.00	2024				39,338.17						
Type 1 pumper (used)	195,700.00	2025					220,262.07					
Required withhold (3)	(195,700.00)	2025	46,110.02	46,110.02	46,110.02	46,110.02	(220,262.07)					
SCBA	36,050.00	2025					40,574.59					
Squad 2 (Used)	25,750.00	2026						29,851.31				
Ambulance rehab	77,250.00	2029									97,857.99	
Total Capital Reserve			105,117.98	49,440.46	64,588.63	21,002.72	50,428.13	90,576.82	160,576.82	230,576.82	202,718.83	272,718.83

Assumptions:

Inflation 3%
Budget Escalation 0%

Notes:

- Current Costs escalated 3% over 2020 Plan
- Communications Reserve closed and funds transferred to Capital Reserve; Board approved \$5K contributions for '22 and '23 Communications Reserve canceled
- (1) Assumes existing type 6 sale
- (2) Assumes generator 80% grant
- (3) \$35,822 Required withhold recognized in 2020
- (4) \$70,000 annual contribution + \$16,000 Communications Reserve transfer + \$16,000 Board authorized 2021 Communications Reserve contribution
- (5) 24 units @ \$1,500 ea.

2021 – Expense Purchases – Source of income

Vehicle Expense -

\$17,633 – purchase of vehicle – Squad 1 \$10,000, with remaining being equipment set up and first time set up of supplies. Source: Capital Equipment Reserve

Communications Expense –

\$118.40 – purchase of chargers. Source: Remainder of 2020 El Pomar Donation from CPF

EMS Training Expense–

\$3,450 – three EMTs at Front Range. Source: CREATE Grant

\$4,581.02 – remaining budgeted expenses in EMS training for CPR, EMT, NREMT

Equipment Expense –

\$2,698 – Telecrib Struts X 2 – Source: LC Fire Grant

\$1,150 – Water Pump – Source: LC Fire Grant

\$2,259 – Husky Porta Tanks – Source: LC Fire Grant

\$8,700 – Tender Swivel chutes – Source: LC Fire Grant

\$5,984 – Gear Racks X 13 – Source: Larimer Long Term Recovery Grant

\$19,777 – Cutter/Spreader – Source: Capital Equipment Reserve

Budgeted:

\$ 830 – Hose Packs X 10

\$ 595 – Practice Shelters X 2

\$1,082 – Miscellaneous FF Appliances

\$ 470 – Sawzall replacement

\$ 828 – saw tool packs/flashlights

\$ 243 – Pump tool kit

\$ 106 – Foot valve

PPE Expense –

\$ 839 - MSA Gas Detector – Source: LC Fire Grant

\$5,280 – WL shirts/pants – Source: Larimer Long Term Recovery Grant

Budgeted:

\$ 319 - FF Boots

\$ 905 - Face piece X 2/ boots

\$ 765 – Annual SCBA fit

\$2,319 – Helmet Inserts/Name Tags

\$1,714 – Face shields

\$5,878 – Bunker Gear

\$1,078 – WL pants/WL pack

\$ 349 – WL Boots

\$ 380 - WL Boots

\$ 162 – helmet numbers

2021 Grant funding received:

\$12,571 – Larimer County Fire Grant

\$12,220 – Larimer Long Term Recovery Grant

Donations:

\$31,000 – Donation funds transferred to CPF Reserve

GVFD Money Market Balances By Reserve Account - 2021

	<u>Transfers</u>	<u>Subtotals</u>
<u>Capital Equipment Reserve</u>		
1/1/2021 Beginning Balance	141,490	
8/26/2021 MM to OP - Purch Squad 1	(10,000)	
8/26/2021 MM to OP - Purch Rescue Tools	(19,777)	
10/1/2021 MM to OP - Squad 1 Maint	(4,100)	
12/31/2021 Close out Comm Reserve	10,000	
12/27/2021 OP to MM - Annual Transfer	70,000	
12/27/2021 Annual MM Interest	43	
12/31/2021 Ending Balance		187,856
<u>Contingency Fund</u>		
12/27/2021 OP to MM Annual Transfer	20,000	
12/31/2021 Ending Balance		20,000
<u>Building Maintenance</u>		
1/1/2021 Beginning Balance	15,360	
12/27/2021 MM to OP - Bldg Debt Reserve	(7,770)	Lighting
12/27/2021 MM to OP - Bldg Debt Reserve	(3,162)	Annual Maint
12/27/2021 OP to MM Annual Bldg Debt	9,410	
12/31/2021 Ending Balance		13,838
<u>Wildland Fire Reserve</u>		
1/1/2021 Beginning Balance	9,876	
12/31/2021 Ending Balance		9,876
<u>CPF Donations Reserve</u>		
4/19/2021 Beginning Balance	42,388	
8/26/2021 MM to OP - Firewise Exp/CWPP	(500)	
12/27/2021 MM to OP - EA prmt #2	(9,732)	
12/31/2021 Ending Balance		32,156
<u>Communications</u>		
1/1/2021 Beginning Balance	10,000	
12/31/2021 Closeout to Capital Equipment	(10,000)	
12/31/2021 Ending Balance		0
<u>Grants Reserve</u>		
1/1/2021 Beginning Balance	3,000	
10/1/2021 MM to OP - Closeout Grant Reserve	(3,000)	
12/31/2021 Ending Balance		0
12/31/2021 Ending MM Balance		<u>263,726</u>

Reference Balance Sheet 116 - MM Account

Glacier View Fire Production District Sources and Uses of Funds									
SOURCES OF FUNDS JANUARY 1, 2022									
Cash Carry Forward per Checking Account Balance								156467	
USES OF FUNDS JANUARY 1, 2022									
Reserve for January-March Expenditures-Board Policy							40000		
Reserve for TABOR-Colorado Law							6000		
Annual Ten Year Equipment Reserve Transfer-Board Policy							70000		
Annual Contingency Reserve Transfer-Board Policy							20000		
Annual Building Maintenance Reserve Transfer-Colorado Law							13500		
	TOTAL							149500	
	BALANCE								6967