

MINUTES

for
May 13, 2026

The Regular Glacier View Fire Protection District (GVFPD) Board meeting was called to order by Vice President Groeteke at 7:00 pm.

Board of Directors Members present: Vice President Steve Groeteke, Treasurer David Thompson, Director Henry Hudson, Director Daniel Laabs.

Excused absence: President Berton Lee Lamb

Fire Department Members present: Amari Victoria - Secretary, Tom Hausfeld - Community Wildfire Protection Plan Implementation Team (CWPP IT) Coordinator, Elisabeth Menning - CWPP IT member and Information/Education Officer,

Public Member present: Les Thurman.

May 13, 2026, GVFPD Board of Directors meeting Agenda was accepted as amended. Director Hudson added Vehicle Maintenance as a New Business item.

Swearing-In of New Members

Chief Knox asked all new members to stand in view of the Board of Directors and meeting attendees, to be officially sworn in as Glacier View Fire Protection District CWPP IT members. Chief Knox then administered the oath to complete the new members' swearing in. All attendees of the GVFPD Board of Directors meeting expressed congratulations to the new members.

The new members are Wayne Hoover, Randy Stadler, and Julie Berry.

To familiarize the new members with the Board, Vice President Groeteke then invited all Board members to provide a short introduction.

Secretary's Report

The minutes of April 8, 2026, GVFPD Board of Directors meeting are included in May 13, 2026, Board Packet.

Secretary Victoria had nothing to report.

Action Director Hudson moved to approve the Minutes for March 11, 2026, GVFPD Board of Directors meeting, as presented. Treasurer Thompson seconded the motion. No discussion. Motion carried 4-0.

Treasurer's Report

A detailed Treasurer's Report is included in May 13, 2026, Board Packet.

Treasurer Thompson reviewed Treasurer's Report, beginning with the Monthly Profit & Loss (P & L) sheets, bringing attention to the account 531 Facilities expense related to the repair of the dry hydrant in Riddle Lake, account 540 Communications expenses for the annual Emergency Solutions Online (ESO) renewal and account 665 Apparatus Purchase expense representing the purchase of a Type 7 vehicle, a portion of which was procured from the capital equipment reserve while the remaining portion will come from the sale of the two (2) current Utility Task Vehicles (UTVs) 705 and 706 and the Big Tex flatbed trailer.

Treasurer Thompson then moved onto the Annual P & L sheets, mentioning that a \$1,000 donation was received at the Easter Egg Hunt, which appears in account 420 Donations, and called out account 531 Facilities, expenses for the dry hydrant repair and electrical work in Station 2, reiterated the expense for

the Type 7 apparatus appearing in account 665 Apparatus Purchase, along with the new (Type 1) apparatus purchase expense and ESO renewal expense in account 540 Communications.

Following this, Treasurer Thompson discussed the checks written for greater than \$2,000. Included were charges for the ESO renewal, attorney fees for audit exemption work, parts and labor expenses for repair of the Riddle Lake dry hydrant, 1st-quarter Firefighter (FF) reimbursement, the Type 7 apparatus purchase, and miscellaneous charges charged to the department credit card(s), which included the annual Intuit renewal.

Action Director Laabs moved to approve the Treasurer's Report as presented. Director Hudson seconded the motion. No discussion. Motion carried 4-0.

Chief's Report

Chief Knox's detailed report is included within May 13, 2026, Board Packet.

The Chief began reporting with the Administrative Officer's (AO's) Report, both for March 2026 and April 2026, which are also included in the Board Packet.

Information not included in the AO's Report:

- The CREATE grant completed and submitted by AO Lucas was for EMT class for a firefighter (FF). The grant was awarded and accepted by GVFPD, however still needs to be accepted by the Board of Directors. Chief Knox will request acceptance of the grant at the June 2026 meeting. The grant is 50% of certain expenses related to Emergency Medical Technician (EMT) class, with a net coverage of about 33%. Coverage for the remaining expenses is available in the GVFPD budget.
- Chief Knox mentioned that AO Lucas spent a great deal of time working on fulfilling a Colorado Open Records Act (CORA) request received recently, inquiring about the vendors used by GVFPD. CORA requests are infrequent but must be dealt with when received. The information gathered is used for advertising purposes.
- Chief Knox mentioned a correction to information given during the March 2026 meeting concerning System for Award Management (SAM) membership. Though he reported in March 2026 that the SAM.gov membership had lapsed, membership had been renewed in December of 2025, thus no lapse in membership occurred.

Also reported was that a GVFPD sign at Station #1 in need of repair due to an issue with a post will be repaired.

The Chief continued with the Operations Reports, both for March 2026 and April 2026, which are also included in the Board Packet.

Chief Knox reported the number of calls in the previous month as well as the types of calls. GVFPD has had 52 calls so far this year.

Additional information not included in the Chief's Report:

- The Stage 2 fire restrictions for Larimer County will remain in-place until May 26th, at which time they will be re-evaluated. The likelihood is that GVFPD will remain at Stage 2 for the summer. The air curtain burner may be utilized during Stage 1 fire restrictions, but potentially not during Stage 2; Chief Knox to verify.
- Concerning the Station #2 water tank project, Chief Knox mentioned that the cost of the work related to this project will be to GVFPD. Some water tanks to feed hydrants are planned to be filled by GVFPD, while a tank planned near the Glacier View Meadows Homeowners' Association (GVM HOA) office will be shared with the HOA and filled by the HOA well.
- The CREATE grant of \$1150 received for the EMT class will be ready for Board acceptance at the June meeting.

- The state license for the ambulance is now handled directly by the state, rather than the county as it used to be. The license is valid for a period of three (3) years and has no cost.
- Matt at University of Denver (DU) referred the Chief to John Parker, who is the main person at the campus for further conversations. The agreement may be completed and signed by month's end.
- The Chief's plan is to strategically place static water tanks (not connected to a water source, rather filled by GVFPD) around the District, especially where there is little to no water.
- The Chief reported that the GVM HOA has plans to increase their water storage capacity in the future.

Action Director Laabs moved to accept the Chief's Report as presented. Director Hudson seconded the motion. Motion carried 4-0.

CWPP IT Report

A detailed CWPP IT Report is included in May 13, 2026, Board Packet.

CWPP IT Coordinator Tom Hausfeld reviewed the report included in May 13, 2026, Board Packet.

Additional information not included in the Coordinator's Report:

- As of the Board meeting date, six (6) more assessments are pending.
- CWPP IT now has 22 members.
- GVFPD CWPP IT will provide Ambassador assistance to Crystal Lakes CWPP IT, having only one trained Ambassador currently.
- Apparently, the Sundance Trail Ranch has been sold, Coordinator Hausfeld is hopeful that the new owners will be amenable to the creation of a fire break.
- The current estimation of the arrival of the air curtain burner is September, rather than earlier during the summer, due to expected re-assignment of burner operators to fight wildfires.
- The updated Larimer County fire restrictions are posted on the GVFPD website.
- It has been confirmed that a representative from the Colorado insurance commission will attend and speak at the 2026 Firewise event.
- Twenty-two organizations have signed-up to attend Firewise.
- As was learned at the GVM Ecology teams Mountain Living Lecture Series (held May 12th), the Home Ignition Zone grant application is being defined, and the hope is to give up to 400 property owners up to \$4000 each for mitigation of their properties. Mitigation will be completed by contractors from a Community Wildfire Defense Grant (CWDG) endorsed pool.
- Coordinator Hausfeld thanked the Board for providing funding for CWPP IT members to attend the Wildland Fire Conference held recently in Fort Collins.

Action Director Laabs moved to accept the CWPP IT Report as presented. Director Hudson seconded the motion. Motion carried 4-0.

A brief discussion concerning the division of the RFLACWDG money ensued. Coordinator Hausfeld gave a brief discussion. CWPP IT Education/Information Officer Menning supplied the website where information can be found. Secretary Victoria mentioned that the video of the presentation given by Daniel Bowker, Coalition for the Poudre River Watershed Forest Program Director – Wildfire Defense Project, at the Mountain Living Lecture Series will be available soon on the Glacier View Meadows Ecology YouTube channel.

Committee Reports

Budget Committee

Budget Committee Chair De Lano did not attend the Board meeting. No report was included in the Board Packet and Chief Knox relayed that the first Budget Committee meeting will occur in late May or early June.

Unfinished Business

All Unfinished Business items on the GVFPD May 13, 2026, agenda were reported on in the Chief's Report section of the meeting. No further discussion regarding these items required.

New Business

Change in District Boundary

Chief Knox reviewed Staff Report – North Rim District Inclusion (included in Board Packet). Also included in the Board Packet are the four (4) requests by the residents (letters and email). Chief Knox explained the procedure these four residents have had to follow so far to exit the Poudre Canyon Fire Protection District (PCFPC) and necessary to join GVFPD and the procedure yet to be executed so that they may join GVFPD. Following the approval of the Board for these residents to join GVFPD, there remains other required paperwork. The Chief also gave a brief discussion of the history of the inclusion of properties in PCFPD and GVFPD along North Rim Road. These properties are 30-35 acres each and will provide a small increase in revenue for GVFPD. Vice President Groeteke called for a motion.

Action Director Laabs moved to approve the change in District boundary to Glacier View Fire Protection District to include properties at addresses 6899, 6963, 7070, and 7078 North Rim Road, Livermore, CO 80536. Director Hudson seconded the motion. No discussion. Motion carried 4-0.

Proposal for UTV Replacement

Chief Knox reviewed Staff Report – UTVs and Trailer (included in Board Packet). The replacement of the two current UTVs with a single smaller UTV and the current large trailer with a smaller trailer is part of the capital equipment plan.

Action Director Hudson moved to approve the Chief's recommendation included in staff report UTVs and Trailer to advertise the sale of the 2010 Polaris UTV for \$7,000, with a minimum acceptable price of \$6,000, the 2013 Polaris UTV for \$8,500, with a minimum acceptable price of \$7,500, and the trailer for \$5,500 with a minimum acceptable price of \$4,500, with the proceeds of the sale of the UTVs to partially offset the cost of the new UTV, and the sale of the trailer to cover the cost of the new trailer. Director Laabs seconded the motion. No discussion. Motion carried 4-0.

Proposal for Purchase of Tractor for Use by CWPP IT

Chief Knox reviewed Staff Report – CWPP IT Tractor (included in Board Packet). The Chief described the history of the previous efforts to obtain a tractor by receiving grants, and the lack of success with these efforts. He emphasized that although CWPP IT is grateful for the use of privately owned tractors in their mitigation work, this is beyond what is expected from CWPP IT members, and that a fire department (FD) owned tractor is essential. The amount included in this proposal is sufficient for the purchase of some tractor and accessories options which have been found in the marketplace.

Action Director Hudson moved to approve the Chief's recommendation from Staff Report – CWPP IT Trailer to purchase a new or used tractor and accessories for use by the CWPP IT by using the \$10,000 budgeted in 2026 for (CWPP IT) grants, and \$30,000 from the Equipment Capital Replacement plan for a total of \$40,000, and, upon approval of this recommendation, the Chief is directed to purchase an appropriate tractor at his discretion. Director Laabs seconded the motion.

In further discussion, it was determined that the tractor and accessories purchased may be new or used and will become a GVFPD vehicle, maintained with budgeted funding for that purpose. A proper winch will need to be purchased and installed on the tractor for the purpose of hauling timber and slash up steep slopes. Also, the current dump trailer (used by CWPP IT) is sufficient in size to be utilized in transporting the tractor to mitigation sites, though ramps for tractor loading/unloading will need to be made or purchased. Chief Knox, at the request of the Board, described the adjustments made to the Equipment Capital Replacement plan to fund the purchase. Maintenance for the dump trailer was also discussed, including lubrication, as well as maintenance for hydraulics, specifically the cotter keys, as

they can be shaken loose by vibration and fall out. Additionally, the tractor will be stored at Station 2, possibly on the trailer, provided the garage door has sufficient clearance.

Vice President Groeteke called for a vote. Motion carried 4-0.

Proposal for Director Henry Hudson to become GVFPD Board Community Representative

The letter included in the Board Packet recommends Director Hudson for the position of Community Representative (of the RFLACWDG). Director Hudson seeks support of the GVFPD Board of Directors for this position. The Community Representative position involves assisting in the choosing of properties in the District for CWDG money for Home Ignition Zone (HIZ) mitigation assistance based on excess fuel, age of homeowners, health and timely submission of a grant application. The letter is to be returned to the RFLACWDG indicating the support of the GVFPD Board for Director Hudson. It was determined that only the signature of a single Board member and the GVFPD Chief would be sufficient, along with a statement indicating the support of Director Hudson as Community Representative by the GVFPD Board.

Action Director Laabs moved to approve the appointment of Director Hudson to the position of GVFPD Community Representative for RFLACWDG, as administered by (Coalition for the Poudre River Watershed) CPRW for HIZ mitigation assistance for GVFPD property owners. Treasurer Thompson seconded the motion. Motion carried 4-0.

Public Comments

These comments are paraphrased.

- Les Thurman, speaking as a GVFPD member, commented that with all that Chief Knox is doing, and the kinds of things that are being done sort of boggles his mind. Some examples of the work include the calls that are handled and the plan for future supplemental water storage tanks placed around GVM. Les conveyed a compliment that it is "work well done".
- Speaking as a GVM HOA Board member, Elisabeth Menning commented that in the most recent GVM HOA Board meeting, the cooperation between the HOA and GVFPD for water tanks and fire hydrants was discussed, however she was confused about who would be supplying the tanks with water, the HOA, or GVFPD. Chief Knox interjected that that topic was yet to be worked out. Elisabeth complimented the Board and Chief by saying "you guys are amazing".

Directors Comments:

These comments are paraphrased.

Director Laabs

Director Laabs gave a shout-out to Coordinator Hausfeld for all that he is doing and all that is being accomplished and commented that it is just fantastic.

Director Hudson

Director Hudson expressed gratitude for the approval for a tractor for the Community Mitigation Volunteers (CMV), as this has been worked on for a long time. Director Hudson thanked CWPP IT for their work and stated that they are doing a good job.

Treasurer Thompson

Treasurer Thompson commented on the work that he has been doing with Director Laabs (Treasurer-related) with the intention of having him be able to fill-in and in the future take over the Treasurer position and duties. The work has been challenging due to the difference in backgrounds of himself and Director Laabs. The Treasurer then echoed the comments about the Chief and his work, and that he really appreciates it and doesn't know how he (the Chief) keeps up with everything.

Additionally, Treasurer Thompson gave an update concerning the Type 7 apparatus purchase, specifically as to the transfer of the funding from the capital equipment account, as well as the annual allocations (transfers), which consist of the basic allocation to capital equipment of \$80,000, \$20,000 from the facilities account, as well as the \$20,000 excess from the contingency reserve.

The total amount being transferred into the capital reserve account is \$120,000. \$43,000 will be allocated to the facilities account, which reflects the 1.15 mills. Treasurer Thompson also mentioned that the 2026 tax revenue has been received.

Vice President Groeteke

Vice President Groeteke reiterated the comments made all others and thanked the Emergency Medical Services (EMS) volunteers, commenting that they are the ones taking the calls, even at 2:00 in the morning, and all the work done by the mitigation volunteers and all they've been able to accomplish in the last couple of years, as well as the Chief in all that he accomplishes. Vice President Groeteke complimented the Chief for the work he does as well as the other members of the Board. The work done by the Board is the "easy" part but still must be done in a responsible manner. Vice President Groeteke showed appreciation for Secretary Amari and expressed thanks for keeping the Board on track.

Action Director Hudson moved to adjourn the regular meeting of the GVFPD Board. Treasurer Thompson seconded the motion. Motion carried 4-0.

Vice President Groeteke declared the meeting adjourned at 8:42 pm.

Respectfully Submitted,

Amari Victoria, Secretary

Board Actions

- Approved the change in District boundary to Glacier View Fire Protection District to include properties at addresses 6899, 6963, 7070, and 7078 North Rim Road, Livermore, CO 80536.
- Approved the Chief's recommendation to advertise the sale of the 2010 Polaris, and the 2013 Polaris UTVs, and trailer, with the proceeds of the sale of the UTVs to partially offset the cost of the new UTV, and the sale of the trailer to cover the cost of the new trailer.
- Approved the Chief's recommendation to purchase a new or used tractor and accessories for use by the CWPP IT and directed the Chief to purchase an appropriate tractor at his discretion.
- Approved the appointment of Director Hudson to the position of GVFPD Community Representative for RFLACWDG, as administered by (Coalition for the Poudre River Watershed) CPRW for HIZ mitigation assistance for GVFPD property owners.

Acronyms

ADA – Americans with Disabilities Act

AO – Administrative Officer

CWDGRFLA –Community Wildfire Defense Grant Red Feather Lakes Area

CMV – Community Mitigation Volunteers

CORA – Colorado Open Records Act

CPRW – Coalition for the Poudre River Watershed

CREATE – Colorado Resource for Emergency and Trauma Education

CWDG – Community Wildfire Defense Grant

CWPP IT – Community Wildfire Protection Plan Implementation Team

DU – University of Denver

EMS – Emergency Medical Services

EMT – Emergency Medical Technician

ESO – Emergency Solutions Online

FACO – Fire Adapted Colorado

FD – Fire Department

FF – Firefighter

GVFPD – Glacier View Fire Protection District (also referred to as the 'District')

GVM – Glacier View Meadows

HIZ – Home Ignition Zone

HOA – Homeowners Association

P & L – Profit & Loss

PCFPD – Poudre Canyon Fire Protection District

PPE – Personal Protective Equipment

RFLACWDG – Red Feather Lakes Area Community Wildfire Defense Grant

SAM – System for Award Management

UTV - Utility Task Vehicle

NEXT BOARD MEETING, JUNE 10, 2026