MINUTES

for

September 9, 2026

The Regular Glacier View Fire Protection District (GVFPD) Board meeting was called to order by Vice President Groeteke at 7:05 pm.

Board of Directors Members present: Vice President Steve Groeteke, Treasurer David Thompson, Director Henry Hudson, Director Daniel Laabs.

Excused absence: President Berton Lee Lamb (ill).

Fire Department Members present: Amari Victoria - Secretary, Dan Knox - Fire Chief, Tom Hausfeld - Community Wildfire Protection Plan Implementation Team (CWPP IT) Coordinator, Fred DeLano - GVFPD Budget Committee Chair, Elisabeth Menning - CWPP IT Information/Education Officer.

Public Member(s) present: Les Thurman.

Action Director Hudson moved to accept September 9, 2026, GVFPD Board of Directors meeting Agenda as presented. Treasurer Thompson seconded the motion. Motion carried 4-0.

Secretary's Report

The minutes of August 12, 2026, GVFPD Board of Directors meeting are included in September 9, 2026, Board Packet.

Secretary Victoria presented an updated glacierviewfire.gov website page view chart, which will be included as an addendum to September 9, 2026, Secretary's Report in the meeting minutes.
As to whether visits to the website are made by humans, robots or otherwise, perhaps the GVFPD Information Technology (IT) person could answer.

Vice President Groeteke called for corrections to the August 12, 2026, meeting minutes; no corrections were noted.

Action Director Hudson moved to approve the Minutes for August 12, 2026, GVFPD Board of Directors meeting, as presented. Director Laabs seconded the motion. No discussion. Motion carried 4-0.

Treasurer's Report

A detailed Treasurer's Report is included in September 9, 2026, Board Packet.

Director Laabs reviewed the written Treasurer's Report, beginning with the Balance Sheet, mentioning that the numbers looked good (are where we expect them to be at this point in the fiscal year) and had no items to call out.

Moving on the Monthly Profit & Loss (P & L) sheets, Director Laabs called attention to account 430 Equipment/Land Sales showing $5,000 income for the sale of the "Big Tex" trailer and mentioned that the past month's Money Market accounts interest rate was 3.25%. He commented that the work done to maximize GVFPD's account earnings has been fruitful, as account 440 Interest Income is well above the Budget amount (an estimate of earnings). The earnings are primarily from the SWEEP accounts at US Bank after the fees are paid. Director Laabs called out account 513 Telephone & Internet Expense, which is overbudget (monthly budget) for the Starlink Mini devices, a one-time purchase, and account 631 Pension Contribution, an annual contribution, and is at 100% of the budgeted amount. The next account called out was 698 Equipment Purchase, showing the expense for the topper and slide for Squad 2, which was budgeted. Next, account 711 Clothing/Support/PPE, expense for t-shirts for CWPP IT members, which helps in identifying the members when performing CWPP IT work. The last Monthly P & L number called out was for the Total Expense line, which is over (the monthly) budget due to equipment purchases during the month. If, however, the equipment purchases are removed, rather than being at 145.63% of budget, the number drops to 84% of budget.

Director Laabs then moved onto the Annual P & L sheets, commenting that GVFPD is 67% through the fiscal year. The first account called out is account 440 Interest Income, indicating that we are at 200%, and that Total Income is at 100.82% of budget. Chief Knox added that $19,500 of that income came from sales and is not an annual occurrence. Continuing, Director Laabs called out account 504 Dues & Subscriptions, representing the ESO Online (communications system) cost, account 513 Telephone & Internet Expense amount for two (2) Starlink Mini's for use in two emergency vehicles, account 531 Facilities for repairs, computer supplies, signs, account 607 Personal Protective Equipment expense for fire helmets and safety vests, account 665 Apparatus Purchase which includes the Type 7 apparatus and trailer purchase, the CWPP IT tractor and winch, annual truck payments. This category's costs include budgeted, unbudgeted, and capital expenses. Also called out was account 714 Grant Match, who's budgeted funds were reallocated to the purchase of the CWPP IT tractor, finally, account 719 CWPPIT Reimbursement, a new category already discussed which was not included in the 2026 budget. Treasurer Thompson added that the next CWPP IT member reimbursement will cause the CWPP IT budget to be exceeded, however this is understood as the 719 CWPP IT Reimbursement account is new and not included in the budget. The concern here is low, as shortfalls can be made up by grants and donations.

Following this, Director Laabs discussed the checks written for greater than $1,000. Included were payment to Frontier Upfitting for Squad 2 topper and slide, payment to First Bank for VISA debit card charges, and payment to Fire & Police Pension Association of Colorado.

Treasurer Thompson mentioned that dealing with PNC Bank has been difficult and after talking with US Bank, it might be advantageous to GVFPD to move the Operation accounts to US Bank. Discussion is in progress with US Bank Corporate in Kansas City and there is still work to be done before any decision can be made.

Action Director Hudson moved to approve the Treasurer's Report as presented. Treasurer Thompson seconded the motion. Motion carried 4-0.

Chief's Report

Chief Knox's detailed report is included in September 9, 2026, Board Packet.

Chief Knox began by reviewing the written Administrative Officer's (AO's) Report.

Additional information reported orally by Chief Knox, not contained in the written AO's Report included in the Board Packet:

- AO Lucas worked on the GVFPD Newsletter, solving some issues which hindered the publication of the newsletter, namely the compilation of GVFPD resident addresses, after which the newsletter was published. The information was shared for the upcoming (October 3rd) Evacuation Drill. It is planned to release two (2) newsletters annually.
- Attended a pension-related webinar, to stay current.
- Generated Thank You notes for Firewise.
- Included the approval letter for GVFPD's Exemption from Audit in the Board Packet.

The Chief then began the review of the written Operations Report for September 9, 2026. He reported the number of calls received in August (12), including the wildland fire that occurred in Glacier View Meadows Homeowners' Association (GVM HOA) property. Approximately 92 calls were received this year. The Chief described the wildland fire, which was about ¾ acre, the response by HOA and Glacier View Fire Department (GVFD) personnel. The HOA personnel had contained and put out the fire. The GVFD personnel managed hot spots and dug a ring around the burn area. Although the GVFD appreciated the assistance by the HOA personnel, and thanked them, Chief Knox did have a conversation with HOA Manager Cavender Andrews explaining the risks involved in fighting a wildland fire without the training which GVFD members receive.

Information reported orally by Chief Knox, not contained in the written Chief's Report included in the Board Packet:

- Two (2) of the North Rim properties who are awaiting acceptance into GVFPD must provide paperwork indicating the owners of the properties (properties registered under LLC or Trusts). One owner's paperwork has been received, while the other has not.
- Both the National Forest Service and Larimer County have reduced fire restrictions from Stage 2 to Stage 1. No open fires are permitted except in permanent fire pits.
- Agreements for Station 2 water tank and private landowner water tank project will be reviewed at an upcoming meeting with Chief Knox.
- Chief Knox will obtain President Berton Lee Lamb's signature on the University of Denver's (DU's) Agreement for Vehicle Storage and Usage when he is feeling better.
- Three (3) new GVFD members have recently joined and will be coming onboard over the next months.
- Information needed to create ID badges for the CWPP IT member has been passed from Chief Knox to Coordinator Hausfeld so that there is no further delay in the fabrication of these badges. The Chief will meet with Coordinator Hausfeld to instruct him in their creation.
- The Chief will meet with those involved to ensure that issues raised concerning the updates to the GVFPD website are resolved. Director Hudson inquired whether Information/Education Officer (I/EO) Menning might be able to work with AO Lucas; Chief Knox invited I/EO Menning to join AO Lucas, however, as Americans with Disabilities Act (ADA) compliance is involved, he would like to have just one point-of-contact person (AO Lucas) responsible for the website.

Chief Knox then reported on his Staff Report – Type 6 (Engine) Needs Questions, included in the Board Packet. This Staff Report is the response to Treasurer Thompson's questions of the Chief concerning the building of a Type 6 engine; the Chief believed that all Board Members would be interested in the answers to Treasurer Thompson's questions. The Chief answered the Board Members' questions about the Staff Report.

Information reported orally by Chief Knox, not contained in the written Staff Report:

- Question 5 – How much is the initial build, and what does it cover? The initial build would include the purchase of a cab and chassis, and beginning work on the bed. The build work will be done by GVFD. The project consists of three (3) build-stages, cab and chassis, bed and box, and slide-in. The cost of the slide-in will be covered by Capital Equipment Replacement funds (~$30,000). The Chief does not believe that the entirety of $100,000 will be needed to purchase the cab and chassis and perform the bed and box work. A firmer estimate of the costs was requested of the Chief. The Chief's rough estimates of cost are ~$75,000 for the purchase of a cab and chassis, and $20,000-$25,000 for the slide-in, based on the slide-in chosen. Based on these estimates, and the expected total cost ~$125,000, Secretary Victoria assumes that the bed and box work will cost ~$25,000-$30,000. The Capital Equipment Replacement account currently holds $33,000 earmarked for the Type 5 Engine replacement (with this Type 6 engine build). The estimated funds from the sale of the Type 5 Engine (advertising beginning 5-6 months before the completion of the Type 6) are $80,000-$90,000 and are expected to replenish the Reserve-Reserve account, from which the cab and chassis purchase funds are expected to be drawn. The Chief would like to draw the funds from the Reserve-Reserve account as soon as possible to execute the purchase of a cab and chassis sometime during the remainder of 2026, or in early 2027.
- The Chief requested approval of the Board to use funds from the Reserve-Reserve account to purchase a cab and chassis. Approval before the end of 2026 is desired, as model year prices decrease at the end of the year.
- Treasurer Thompson would like to add this project to the 2027 Capital Plan in January 2027. He and the Chief will meet to discuss funding timing options.
- Vice President Groeteke would like to address approval at the November Board meeting, or the December meeting at the latest.

Action Director Laabs moved to accept the Chief's Report as presented. Director Hudson seconded the motion. Motion carried 4-0.

CWPP IT Report

A detailed CWPP IT Report is included in September 9, 2026, Board Packet.

CWPP IT Coordinator Tom Hausfeld reviewed the written report included in September 9, 2026, Board Packet.

Additional information reported orally by Coordinator Hausfeld, not contained in the written CWPP IT Report included in the Board Packet:

- The CWPP IT mitigation assessment team was able to complete eight (8) assessments this past month, two (2) short of the ten (10) per month goal. This was due to vacationing Ambassadors, difficult to contact 'customers'. The number of assessment requests is rising due to increased interest due to the Home Ignition Zone Mitigation Assistance Program (HIZ MAP), with one (1) request to reassess, indicating that post (1st) assessment, mitigation was performed!
- As there are four (4) persons interested in becoming Ambassadors, an Ambassador 'mini' training class may be held this fall (a class was last held in February of this year).
- Additional towing chains may be required for the CWPP IT tractor.
- As the fire restrictions have been recently reduced, the air curtain burner (ACB) may be able to arrive sooner than October.
- Ted Sammond is working on creating a new slash pile at Gate 5, so that it can be used while the ACB is in use at the Gate 3 slash pile.
- The Red Feather Lakes Area Community Wildfire Defense Grant (RFLACWDG) has been keeping the CWPP IT group very busy. Money spent includes $323,000 within GVFPD, and $453,000 spent on overhead supporting all four (4) Districts encompassed by the grant.
- A flyer for October 3, 2026, evacuation drill will be included as an addendum to the CWPP IT Report in the meeting minutes.

Action Treasurer Thompson moved to accept the CWPP IT Report as presented. Director Laabs seconded the motion. No discussion. Motion carried 4-0.

Committee Reports
Budget Committee

A detailed written Budget Committee Report is included in September 9, 2026, Special Budget Work Session Packet and not the Regular Board Meeting Packet.

Budget Committee Chair Fred DeLano reported on one additional item. Assistant Chief Jim Perry attended the last Budget Committee meeting. He is working on recruitment and retention of GVFPD members. One benefit to the members (both firefighters and CWPP IT) is the provision of AirMed coverage annually. As an enticement to retain firefighters, an increase in the amount of retirement funds (which is a budgeted item) put away for firefighters was suggested. The amount and qualification for increased retirement funds have not been determined. AO Lucas has contacted the Fire & Police Pension Association of Colorado (FPPA) for possible options.

Action Director Laabs moved to accept the Budget Committee Report. Vice President Groeteke seconded the motion. No discussion. Motion carried 4-0.

Unfinished Business
By Laws and Handbooks (Attorney Suggestions)

This item will be investigated by Chief Knox and is carried forward.

University of Denver (DU) Agreement for Vehicle Storage

Work on the Agreement is complete and only requires a signature from President Lamb. Once that has occurred, use of the space will proceed.

New Business

No agenda-based New Business items, however, Coordinator Hausfeld requested to include an item.

Coordinator Hausfeld reported that he had attended a kickoff for Measure 1A, called Ready Larimer, which would be a Larimer County sales tax. It would raise about $35,000,000 annually. He is interested to know the District's rules on promotion or endorsement of such a measure. Chief Knox recommended that he contact AO Lucas; she should be able to look at Special District Association (SDA) and Department of Local Affairs (DOLA) to determine that.

Public Comments

These comments are paraphrased.

- Les Thurman, speaking as a GVFPD member and GVM resident, commented on the amount of effort everyone puts into this program is remarkable, and an achievement he believes needs to be given credit every month, at every Board meeting, as a lot of people depend on the service (of the GVFD) and they always come through, whether it is firefighting or CWPP, and he is thrilled to support GVFPD.
- Elisabeth Menning, speaking as a GVFPD member and GVM resident, reiterated her belief that since the Board meetings are open to the public, if the desire is to have the public attend the meetings that it must be communicated better to the public, even something as simple as a NextDoor post would be very helpful to draw people in. She mentioned that although she provides outreach for the CWPP IT group, she does not do the same for the Department and suggests that AO Lucas could perform that function if it is desired.
- Fred DeLano, speaking as a GVFPD member and GVM resident, expressed appreciation for the decision to conduct the Board meetings on the 1st floor, rather than the 2nd floor of the fire station (for those who have difficulty with stairs).

Directors Comments:

These comments are paraphrased.

Director Laabs

Director Laabs mentioned that he would be attending the SDA conference in Keystone, CO in the coming week, and is looking forward to it, as well as learning and bringing back knowledge useful to GVFPD. He also mentioned that he is happy to hear about the efforts of Assistant Chief Perry in GVFPD volunteer recruitment and retention. Director Laabs is concerned about the effect of losing several volunteers simultaneously and the effect it would have on GVFD and the District. An increase in numbers of volunteers would be great.

Director Hudson

Director Hudson gave thanks to the members who go out in the middle of the night to keep us safe, the CWPP IT members for doing their assessments, which gives him more work to do, as well as the Board members and Budget Committee members.

Treasurer Thompson

Treasurer Thompson expressed his appreciation for Director Laabs working along with him on the Treasurer's responsibilities and mentioned that he is been taking Director Laabs along with him to meetings in town. Treasurer Thompson commented that it is good for him and keeps him out of trouble. He also brought attention to the point that he will be out-of-town from September 20 until October 2. Treasurer Thompson commented that he appreciates the operation and everyone who makes it tick. He likened it to a fine-tuned watch where break-downs in any of the pieces affect the entire operation. He expressed appreciation for everyone, including the Board members.

Vice President Groeteke

Vice President Groeteke expressed appreciation for both the emergency responders and the CWPP IT volunteers; they are the ones who get the work done for us. He also expressed appreciation to the Board members and commented that it's a pleasure to be a member of this Board. He mentioned that things are running smoothly because of all those who make it work and called out Budget Committee Chair DeLano who is doing a great job. It is Vice President Groeteke's hope that we can all keep up the good work and continue to make progress everywhere; it is something of which to be proud to be a part.

Action Treasurer Thompson moved to adjourn the regular meeting of the GVFPD Board. Director Hudson seconded the motion. Motion carried 4-0.

President Lamb declared the meeting adjourned at 9:06 pm.

Respectfully Submitted,

Amari Victoria, Secretary

Acronyms

ACB – Air Curtain Burner
ADA – Americans with Disabilities Act
AO – Administrative Officer
CMV – Community Mitigation Volunteers
CPRW – Coalition for the Poudre River Watershed
CR – County Road
CWDG – Community Wildfire Defense Grant
CWPP IT – Community Wildfire Protection Plan Implementation Team
DEO – Designated Election Officer
DFPC – Department of Fire Prevention and Control
DOLA – Department of Local Affairs
DU – University of Denver
EMS – Emergency Medical Services
EMSAC – Emergency Medical Service Association of Colorado
EMT – Emergency Medical Technician
ESO – Emergency Solutions Online
FF – Fire Fighter
FPPA – Fire & Police Pension Association of Colorado
GVFD – Glacier View Fire Department
GVFPD – Glacier View Fire Protection District (also referred to as the 'District')
GVM – Glacier View Meadows
HIZ – Home Ignition Zone
HOA – Homeowners Association
I/EO – Information/Education Officer
IT – Information Technology
LC – Larimer County
LLC – Limited Liability Corporation
LZ – Landing Zone
MAP – Mitigation Assistance Program
MVA – Motor Vehicle Accident
OEM – Office of Environmental Management
P & L – Profit & Loss
R & M (also R&M) – Repair and Maintenance
RFLACWDG – Red Feather Lakes Area Community Wildfire Defense Grant
SDA – Special District Association
UTV – Utility Task Vehicle

NEXT BOARD MEETING, OCTOBER 14, 2026