



Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

November 8th, 2021 at 7:00pm

Meeting was called to order at 7:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Vice President Randy Golden, Treasurer David Thompson, Secretary Gordon Cunningham, Director Bill Salmon via Zoom

Fire Department members present: Assistant Chief Henderson and Warren Jones via Zoom

Excused Absence: District Administrator Franz

Public members: 3

Confirmation that there are no changes to the agenda.

- 1. Secretary's Report:** Report was submitted and made part of the minutes. Secretary Cunningham reported that the October Board minutes were acceptable and ready for approval. President Burk made a motion to approve the Board Meeting Minutes from October 11th, 2021, as presented. Vice President Golden accepted the motion to approve the minutes. Treasurer Thompson seconded. Call for discussion. No further discussion. All in favor, the motion carried.
- 2. Treasurer's Report:** Treasurer Thompson presented the October Treasurer's Report. He stated that GVFPD is ahead on its annual revenue than what was expected to come in, due to donations. He reviewed the vehicle expenses and equipment purchases. Checks Over \$1K were presented as \$1,770 to Poudre Valley Air for the continued repair from the March snow roof damage. \$1,596.12 was paid to the US Treasury for quarterly payroll taxes. \$2,259 was paid to TheFireStore for Husky porta tanks for each Tender. \$9,732 was issued to The Ember Alliance for the second payment to CWPP. Total amount of donations for October were \$6,370. President Burk made a motion to accept the Treasurer's Report as presented. Secretary Cunningham accepted the motion. President Burk seconded. Call for discussion, no discussion. All in favor, the motion carried.
- 3. Chief's Report:** Report submitted to Board.

The Board reviewed with no questions noted for the Chief.

4. District Administrator Report: Report submitted to Board

The Board review with no questions noted for the District Administrator.

5. Committee Reports:

- (a) **Handbook Committee – (Dan Knox, Dave Burk, Bill Salmon, Cheryl Franz)** Director Salmon stated that the Handbook Committee has been going through the handbooks methodically. Currently the Committee is working on the Employee Handbook and it almost ready to be sent to Legal for review. He noted that District Administrator Franz has been compiling the Handbook after each meeting and has gathered questions to submit to Legal. He thanked President Burk for his leadership to this Committee. Director Salmon stated that these handbooks will be a great guide for everyone as we move forward, everyone will know where to go to get information. President Burk mentioned that the Member Handbook and Board By-Laws are at Legal, and they should be back to us by mid-December. Treasurer Thompson asked about the process for review of the handbooks. President Burk stated that the process would be determined by the Board. He stated that there was discussion within the Handbook Committee that District Administrator Franz would keep a Handbook file for changes or updates that occur during the year, except if it was an emergency or legislative change, then possibly an annual review of each handbook. Assistant Chief Henderson suggested doing a temporary Addendum until the time of the annual review, then make a Handbook change.
- (b) **Patronage Committee - (David Thompson, Gordon Cunningham)** No new report given.
- (c) **Budget Committee – (Dave Burk, Fred Delano, David Thompson, Cheryl Franz, Ops member)** President Burk started by thanking Fred, David, and Cheryl for doing the work on the 2022 Budget. President Burk entertained a motion to adopt the 2022 Budget. Vice President Golden accepted the motion to adopt the 2022 Budget. Secretary Cunningham seconded. Call for discussion, no discussion. All in favor. Motion carried.

President Burk read the GVFPD 2022 Budget Message. Additional Resolutions read: RESOLUTION TO ADOPT BUDGET FOR 2022 – President Burk called for approval to accept the Resolution as presented. Vice President Golden accepted to approve the Resolution as presented. Secretary Cunningham seconded. Call for discussion, no discussion. All in favor. Motion carried.

RESOLUTION TO SET MILL LEVIES - President Burk called for approval to accept the Resolution as presented. Treasurer Thompson accepted to approve the Resolutions as presented. President Burk seconded. Call for discussion, no discussion. All in favor. Motion carried.

RESOLUTION TO APPROPRIATE SUMS OF MONEY FOR BUDGET YEAR 2022 - President Burk called for approval to accept the Resolution as presented. Vice President Golden accepted to approve the Resolution as presented. Treasurer Thompson seconded. Call for discussion, no discussion. All in favor. Motion carried.

President Burk again thanked the Budget Committee.

(d) **CWPP Committee** - (Warren Jones, Peter Henderson, Bill Salmon, Randy Golden)
Warren reviewed his report as presented to the Board.

(e) **Sunset Election Committee** – (Fred Delano, David Thompson, Gordon Cunningham, Dan Knox, Cheryl Franz) Fred will chair the Sunset Election Committee. Fred stated that the Committee had their first meeting and reviewed how the 1.15 Mill Levy is being currently used and the importance of the money received. They looked at the effects the 1.15 Mill Levy would have on GVFPD if they did not go to the voters to keep the Mill Levy. This would then impact the budget and funding for GVFPD. Fred mentioned that there was discussion of what GVFPD would do with the funding if GVFPD continued to proceed with the 2022 November election. He noted that there will be one more meeting before the end of the year.

6. Unfinished Business:

SURVEY MONKEY QUESTIONNAIRE – Director Salmon advised that we have gotten 53 responses from Survey Money for the questionnaire that was posted on the GVFPD website and NextDoor. The survey will end on November 15th. He has reviewed the surveys. He believes GVFPD will have really good information as we move forward, specifically around the Mill Levy, and in areas that we should focus as a Board. Director Salmon expressed his excitement in getting back the 53 responses. Most responses have come from the Glacier View Meadows Subdivision. District Administer Franz was asked to reach out and encourage other subdivisions to respond to the questionnaire. He expects to have the analysis out at the December Board Meeting. President Burk asked everyone at the meeting to spread the word about the survey.

7. New Business:

Generator – President Burk mentioned that we do have a new generator coming from a grant, but the generator we currently have is not working and was unavailable when GVFPD had a schedule outage by PVREA. He recognized current issues with the existing generator and stated that at the last scheduled maintenance there was sludge found throughout the system possibly coming from the fuel tank. Secretary Cunningham stated that if fuel stays in the tank for a while, unused, that it will grow bacteria. President Burk proposed to the Board and Operations the question of what we should do about this situation. He asked, knowing that GVFD has a grant for a new generator, should we continue to throw good money towards fixing the old generator? President Burk would like Operations to come back to the Board with a timeline on the grant and how long GVFPD would be without a generator if the old one is not fixed. He also suggested a bigger battery backup for the office that would allow the District Administrator or other members the ability to continue working at the station while the power is out. Director Salmon asked if there was an estimated cost. President Burk stated that it was said to be around \$2,500, but not knowing the extent of the damage to the fuel tank, the estimate is unknown. Director Salmon feels that this is a high priority to have a functioning generator. President Burk will contact District Administrator Franz for a status and estimation of cost from Operations to be presented at the December Meeting. Assistant Chief Henderson will get with Chief Knox on the generator.

8. Public Comment:

Mrs. Petrie asked about where to find the Survey Monkey questionnaire.

Mr. Petrie stated that GVM has a stand-alone generator that he recommends, as it has worked every time it was needed when the power was out at GVM.

9. Directors Comments:

Vice President Golden thanked Fred and everyone on the Budget Committee for the amount of work they did to prepare the 2022 Budget. He thanked Warren for the work he is doing with CWPP.

Treasurer Thompson thanked everyone on the Budget Committee for their work and Fred for number crunching. He thanked Assistant Chief Peter Henderson for attending and participating in the meeting.

Secretary Cunningham agreed with everyone's comments and shared his appreciation for the work that everyone does.

Director Salmon thanked everyone for their hard work. He stated that there are a lot of really good results coming from everything that GVFPD is doing and it's an honor to be with the department. He recognized District Administrator Franz for her work.

President Burk thanked everyone for their work in all the areas that it takes to keep the wheels turning. He stressed his appreciation to the membership this past month.

Adjournment: President Burk made a motion to adjourn the meeting at 07:53 PM. Treasurer Thompson accepted the motion to adjourn the meeting. Secretary Cunningham seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by
Cheryl Franz
District Administrator

Next Scheduled Board Meeting: Monday, December 13th, 2021
The Board meeting WILL BE in-person.