

MINUTES

for

January 13, 2024

The Regular GVFPD Board meeting was called to order by President Burk at 7:00pm

Board of Directors Members present: President David Burk, Vice President Warren Jones, Treasurer David Thompson, Secretary Berton Lee Lamb, Director Steve Groeteke.

Fire Department Members present: Administrative Officer Ashley Johnson, Recording Secretary Amari Victoria, Chief Dan Knox (via Zoom), Deputy Chief Jim Perry. CWPPIT: Tom Hausfeld, Henry Hudson, Dave Koster.

Public Members present: Les Thurman, Elizabeth Menning.

Agenda for Monday, January 13, 2025, approved without dissent.

Secretary's Report

Action Secretary Lamb moved to Approve the Minutes for December 9, 2024, with one correction in the Public Comments section, where 'President Burk' should be replaced with 'Vice President Jones'. Treasurer Thompson seconded. No discussion. Motion carried 5-0.

The title and summary of Resolution 2025-01-13 Resolution of the Board of Directors of the Glacier View Fire Protection District Establishing Regular Meeting Dates, Time, and Location, and Designating Location For Posting of 24-Hour Notices was read into the record by President Burk. (See Attachment 1)

Action: Vice President Jones moved to adopt Resolution 2025-01-13. Treasurer Thompson seconded. No discussion.
Motion carried 5-0

Treasurer's Report

A detailed Treasurer's Report is included in the January 13, 2025, Board Packet.

Treasurer Thompson summarized the report in the Board Packet, including end-of-year activities. Discussion included an explanation of the income including the 120% of budget income amount. This number is due to grants received by GVFPD during the fiscal year. Further discussion included updating of the financial software so that appropriate category headings should show CWPP IT. Treasurer Thompson indicated that these will be updated.

Action Vice President Jones moved to approve the Treasurer's Report as presented. President Burk seconded. No discussion.
Motion Carried 5-0.

Chief's Report

Chief Dan Knox's detailed report is included in the January 13, 2025, Board Packet. Chief Knox summarized the report included in the February, 10 2025 Board Packet. Chief Knox talked about the various types of apparatus owned or operated by the GVFPD. Discussion followed about retention and replacement of apparatus. Applying and reapplying for grants was discussed. Training in CPR offered by GVFPD was summarized. Chief Knox praised the dispatcher efforts and excellent decision-making by emergency personnel during a call this month where a second medical call occurred during the first medical call. A letter of appreciation by Chief Knox to be given to the responders will be prepared by Chief Knox for the Board of Directors members to sign.

Recording Secretary Victoria found a website which contains information about apparatus: <https://www.bmefire.com/types-of-fire-trucks/>.

CWPPIT

Coordinator Hausfeld summarized the report included in the January 13, 2025, Board Packet.

Discussion followed regarding leadership in the next scheduled "burn" event. Chief Knox responded that GVFPD will be performing the burn, because County personnel who performed the burn last season will not be attending. Further discussion referred to the required burn permits. Chief Knox reported that GVFPD has all the required permits and personnel. Coordinator Hausfeld played the Community Mitigation Grant program video, in which he represented GVFPD and CWPP IT. Comments praised the video as very well done and informative.

Committee Reports

No report available.

Unfinished Business

Action: Strategic Planning for GVFPD carried forward to the July, 2025, Board of Directors meeting. Approved without dissent.

New Business

GVFPD insurance investigation and comparison:

Action: Comparison of insurance carriers and policies will be carried forward to the February 10, 2025, Board of Directors meeting. Approved without dissent.

Resolutions

The title and summary of Resolution 2025-01-13 02 Resolution of the Board of Directors of the Glacier View Fire Protection District Calling for an Election on May 6, 2025 was read into the record by President Burk. (See Attachment 2)

Action: Treasurer Thompson moved to adopt Resolution 2025-01-13 02 with the title corrected such that the Resolution could be read officially and correctly into the record. President Burk seconded. No discussion.

Motion carried 5-0

The title and summary of Resolution 2025-01-13 03 Resolution of the Board of Directors of the Glacier View Fire Protection District Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election was read into the record by President Burk. (See Attachment 3)

Action: Vice President Jones moved to adopt Resolution 2025-01-13 03. President Burk seconded. Discussion included Secretary Lamb re-iterating item #1 of the Resolution indicating that Steve Cummings has been name the Designated Election Officer (DEO).

Motion carried 5-0

Action Secretary Lamb moved to direct the Chief to coordinate with the Administrative Officer and Designated Election Official to announce and advertise the District election following the Special District Association guidelines and State of Colorado statutes and regulations. President Burk seconded. No discussion.

Motion Carried 5-0.

Public Comments

Speaking as a GVFPD member, Les Thurman said regarding the two nearly simultaneous, serious medical calls taken by GVFPD EMTs, that the EMTs did a tremendous job, and commented that GVFPD training needs to be ongoing.

Dan Knox, speaking as a GVFPD member, concerning the California wildfires, commented that Colorado has sent nine strike teams consisting of about 50 firefighters, along with equipment. He noted that Assistant Chief Peter Henderson had been deployed to California beginning on January 11, 2025, and would stay until the end of the month.

Directors Comments:

Director Groeteke commented about GVFPD accomplishments mentioning that if it weren't for our volunteers, what we do doesn't mean as much.

Treasurer Thompson mentioned that he feels good about the integration of all of the parts of GVFPD and expressed appreciation for them all.

Secretary Lamb echoed the comments of Director Groeteke and Treasurer Thompson. He mentioned that he would like to see more public exposure of the work done by GVFPD, especially the successes. The work being done is appreciated. Secretary Lamb also spoke about the situation in Pacific Palisades, CA and how easement mitigation is so important.

Vice President Jones complimented the GVFPD holiday party and its organizers. He mentioned the accomplishments of the prior year, including two new trucks. He further commented that it was a good last year, with a good new year to come.

President Burk complimented the training programs, including those for extreme events. He commented that it was a testament to the leadership and membership of GVFPD.

Adjournment:

Action Treasurer Thompson moved to adjourn the regular meeting of the GVFPD Board. Director Groetke seconded. Motion carried 5-0.

President Burk declared the meeting adjourned at 8:20 pm MST.

Respectfully Submitted,



Berton Lee Lamb
Secretary
and Amari Victoria
Recording Secretary

Board Actions

Approved unanimously Resolution 2025-01-13.
Approved unanimously Resolution 2025-01-13 02.
Approved unanimously Resolution 2025-01-13 03.

NEXT BOARD MEETING FEBRUARY 10, 2025

Attachment 1

RESOLUTION NO. 2025-01-13

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GLACIER VIEW FIRE PROTECTION DISTRICT ESTABLISHING REGULAR MEETING DATES, TIME, AND LOCATION, AND DESIGNATING LOCATION FOR POSTING OF 24-HOUR NOTICES

A. Pursuant to Section 32-1-903(1.5), C.R.S., special districts are required to designate a schedule for regular meetings, indicating the dates, time and location of said meetings.

B. Pursuant to Section 32-1-903(5), C.R.S., “location” means the physical, telephonic, electronic, or virtual place, or a combination of such means where a meeting can be attended. “Meeting” has the same meaning as set forth in Section 24-6-402(1)(b), C.R.S., and means any kind of gathering, convened to discuss public business, in person, by telephone, electronically, or by other means of communication.

C. Pursuant to Section 24-6-402(2)(c)(I), C.R.S., special districts are required to designate annually at the board of directors of the district’s first regular meeting of each calendar year, the public place at which notice of the date, time and location of regular and special meetings (“Notice of Meeting”) will be physically posted at least 24 hours prior to each meeting (“Designated Public Place”). A special district is deemed to have given full and timely notice of a regular or special meeting if it posts its Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

D. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., special districts are relieved of the requirement to post the Notice of Meeting at the Designated Public Place, and are deemed to have given full and timely notice of a public meeting if a special district posts the Notice of Meeting online on a public website of the special district (“District Website”) at least 24 hours prior to each regular and special meeting.

E. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., if a special district is unable to post a Notice of Meeting on the District Website at least 24 hours prior to the meeting due to exigent or emergency circumstances, then it must physically post the Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

F. Pursuant to Section 32-1-903(1.5), C.R.S., all meetings of the board that are held solely at physical locations must be held at physical locations that are within the boundaries of the district or that are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the physical location does not exceed twenty (20) miles from the district boundaries unless such provision is waived.

G. The provisions of Section 32-1-903(1.5), C.R.S., may be waived if: (1) the proposed change of the physical location of a meeting of the board appears on the agenda of a meeting; and (2) a resolution is adopted by the board stating the reason for which meetings of the board are to be held in a physical location other than under Section 32-1-903(1.5), C.R.S., and further stating the date, time and physical location of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Glacier View Fire Protection District (the “District”), Larimer County, Colorado:

1. That the Board of Directors (the “District Board”) has determined that regular meetings of the District Board for the year 2025 shall be held the second Monday of each month at 7 p.m. at Station 1, 1414 Green Mountain Drive, Livermore, CO 80536.

2. That the District has established the following District Website, www.glacierviewfire.gov and the Notice of Meeting of the District Board shall be posted on the District Website at least 24

hours prior to meetings pursuant to Section 24-6- 402(2)(c)(III), C.R.S. and Section 32-1-903(2), C.R.S.

ADOPTED THIS 13th Day of January, 2025

President

Attest: _____
GVFPD – Board of Director

Seal

RESOLUTION

BOARD OF DIRECTORS

A RESOLUTION CALLING FOR AN ELECTION ON MAY 6, 2025

GLACIER VIEW FIRE PROTECTION DISTRICT

WHEREAS, the Glacier View Fire Protection District ("District") is a political subdivision of the State of Colorado, organized pursuant to C.R.S. § 32-1-101, et seq. ("Act");

WHEREAS, pursuant to C.R.S. § 1-13.5-111, the District is required to hold a regular election on the Tuesday succeeding the first Monday in May in the year 2025 to fill Director positions that have become vacant through expiration of the term of office or otherwise. Accordingly, the District is required to hold an election on May 6, 2025 ("Election");

WHEREAS, during the Election, three (3) eligible electors must be elected to fill the positions currently held by Directors Burke, Groeteke, and Lamb, which elected officials will then serve for a term of four (4) years each.

WHEREAS, pursuant to C.R.S. §§ 1-13.5-108 and 32-1-804(2), the District's Board of Directors ("Board") is required to name a Designated Election Official ("DEO") who is responsible for conducting the Election in accordance with the Colorado Local Government Election Code, the Special District Act, and all other applicable laws, rules, and regulations (collectively, "Applicable Law");

WHEREAS, it is necessary to set forth certain procedures concerning the conduct of the Election.

NOW, THEREFORE, be it resolved by the Board of Directors of the Glacier View Fire Protection District that:

1. A regular election of the eligible electors of the District shall be held on May 6, 2025 between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with all Applicable Law. At that time, three (3) Directors will be elected to serve a term of four (4) years each.
2. The Board hereby designates Steve Cummings to serve as the District's DEO for the Election. The Board may, in its discretion, retain a special districts elections consultant or firm to assist the DEO in conducting the Election. The Board or DEO may also appoint a Deputy DEO who holds the same authority as the DEO. The DEO, Deputy DEO and, if applicable, elections consultant(s) or firm(s), shall have full authority to take any and all actions necessary and appropriate to conduct the Election in accordance with the requirements of Applicable Law, including, but not limited to, publishing a Call for Nominations, designating one or more polling place(s) within the boundaries of the District, and appointing election judges.

3. Self-Nomination and Acceptance Forms shall be available at the DEO's office located at the District Headquarters, 1414 Green Mountain Drive, Livermore CO 80536, Colorado. All candidates must file Self-Nomination and Acceptance Forms with the DEO no later than the close of business on Friday, February 28, 2025

4. If Applicable Law permits the DEO to cancel the Election because, on the date established by Applicable Law, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent to be a write-in candidate, and the Board has not elected to add any matters to the May 2025 Ballot, then the DEO, Deputy DEO, or, if applicable, elections consultant or firm, may cancel the Election in accordance with the requirements of Applicable Law. In such case, the DEO, Deputy DEO, or, if applicable, elections consultant or firm, shall have full authority to take any and all actions necessary and appropriate to cancel the Election.

5. If the District must hold a contested election, the Board will determine if the election will be polling place or mail ballot by March 7, one week after self-nominations are due, and will determine at that time if there will be any questions placed on the ballot. The Board understands the Ballot content must be certified by March 7.

6. If an election is required, the DEO, Deputy DEO, or, if applicable, elections consultant or firm, shall have full authority to take any and all actions necessary and appropriate to run the Election as a polling place or mail ballot election as determined by the Board.

7. The District shall be responsible for the payment of any and all costs associated with the conduct of the Election, including its cancellation, if necessary.

8. If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.

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9. The provisions of this Resolution shall take effect immediately.

ADOPTED this 13th day of January, 2025 by the Board of Directors of the Glacier View Fire Protection District.

David Burk, President

ATTEST

Berton Lee Lamb, Secretary

Attachment 3

RESOLUTION 2025 01-13-03

APPOINTING A DESIGNATED ELECTION OFFICIAL AND
AUTHORIZING DESIGNATED ELECTION OFFICIAL
TO CANCEL ELECTION

§32-1-804(2), 1-13.5-108, 1-13.5-513, C.R.S.

WHEREAS, pursuant to 32-1-804(2), C.R.S., the Board of Directors of the Glacier View Fire Protection District, Larimer County, Colorado is authorized to designate a Designated Election Official (the “DEO”) to exercise the authority of the Board in conducting the election, and

WHEREAS, pursuant to 1-13.5-513, C.R.S., the Board can authorize the DEO to cancel the election upon certain conditions;

NOW THEREFORE, be it resolved by the Board of Directors of Glacier View Fire Protection District, Larimer County, Colorado that:

1. the Board hereby names [has named] Steve Cummings as the DEO for the regular special district election scheduled for the 6th day of May, 2025.
2. the Board hereby authorizes and directs the DEO, if the only matter before the electors is the election of persons to office, to cancel said election and declare the candidates elected, if at the close of business on the sixty-third day before the election there are not more candidates than offices to be filled, including candidates filing affidavits of intent to run as write-in candidates.
3. the Board further authorizes and directs the DEO to publish and post a Notice of Cancellation of election at each polling place and in the offices of the DEO, the county clerk and Recorder of each county in which the district is located. The DEO shall also notify the candidates that the election was cancelled and they are elected by acclamation.
4. Pursuant to §1-13.5-513(1)&(4), if the DEO has cancelled the election, the DEO or district shall file the Notice of Cancellation with the Division of Local Government.

Adopted and approved this 13th day of January 2025, by the Board of Directors of the Glacier View Fire Protection District, Larimer County, Colorado.

(SEAL)

President

Secretary

PROCEDURAL INSTRUCTIONS:

District shall publish Notice of Cancellation, form SD-11, if election is cancelled. District may file both this resolution and notice with the Division of Local Government.

Only Notice of Cancellation must be filed.