

Glacier View Fire Protection District

Agenda

December 11th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

1. Secretary's Report – **ACTION:** Approve as presented
BOARD APPROVAL – Secretary's Report – November 1st, 2023 –
Board/FACA/Attorney Work Session
BOARD APPROVAL – Secretary's Report – November 13th, 2023 - Board Meeting

2. Treasurer's Report – **ACTION:** Approve as presented
 - (a) Balance Sheet – As of November 2023
 - (b) P&L – Detail – November 2023
 - (c) Checks Over \$1000 – November 2023
 - (d) GVFD Visa – As of November 2023
 - (e) Donations – November 2023
 - (f) P&L - Budget vs. Monthly Actual Budget – November 2023
 - (g) P&L – Budget Overview vs. Actual +/- Year-to-Date – November 2023
 - (h) Money Market Transfers – No transfers**BOARD APPROVAL** – Treasurer's Report

3. Chief's Report – Chief Report Submitted to Board

4. District Administrator's Report - District Administrator report submitted to the Board
BOARD APPROVAL – Mapping Compliance
BOARD APPROVAL – Transparency Notice 2024

5. Alliance Report

6. Committee Reports:
 - a. Budget Committee – (Fred Delano, Dan Knox, David Thompson, Cheryl Franz, Tom Hausfeld)
BOARD APPROVAL – Final Adoption of GVFPD 2024 Proposed Budget
RESOLUTION TO ADOPT BUDGET FOR 2024
RESOLUTION TO SET MILL LEVIES
RESOLUTION TO APPROPRIATE SUMS OF MONEY FOR BUDGET YEAR 2024

7. Unfinished Business:
 - IT Upgrade – District Administrator Report



DRAFT

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

Board/Attorney Work Session Summary

November 1st, 2023 – 10:00am

GVFPD Work Session was called to order at 10:00 AM in-person

Board of Directors present: President Dave Burk, Vice President Warren Jones, Secretary Lee Lamb, and Director Steve Groeteke

Excused absence: Treasurer David Thompson

Members present: Chief Dan Knox, District Administrator Franz

Roundtable Attendees: Dino Ross – Ireland Stapleton, Ron Tribbett – Tribbett Insurance Agent, Raina Eshleman – Larimer County Sheriff's Office

FACA Coordinator Tom Hausfeld with Henry Hudson

Work Session opened by President Burk at 10:00am. No action was taken.

Summary: The subject of the Work Session was to develop an understanding of the legal liabilities and insurance ramifications of incorporating the Fire Adapted Community Alliance (FACA) Ambassador Program into the Glacier View Fire Protection District (GVFPD)

The Work Session involved a roundtable discussion with Dino, Ron, and Raina. Dino described the parameters of legal liability for Special Districts, Ron described the concerns of insurance carriers related to liability, and Raina described how the Sheriff's Department operates in support of Special Districts that have programs similar to GVFPD's Ambassador program. The members of the Board were able to ask questions of the roundtable attendees clarifying their understanding of the legal liability and insurance liability questions.

Following the roundtable presentations, questions, and discussion, the Board continued discussing their understanding of the issues related to the liability question. That discussion focused on how the member handbooks could be improved and/or merged to make clear the role of volunteer members and firefighter/EMS members. It was determined that this question would be an Agenda item for the next regular Board Meeting on November 13th, 2023.

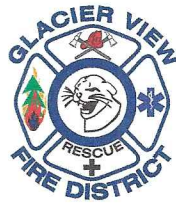
Public Comment: Mr. Hudson would like to see the Community Mitigation Volunteers come back under GVFPD, so they could go out as a potential representative or as working through of the fire department, and people would be more accepting of the mitigation efforts.

President Burk moved to adjourn the meeting at 11:50 AM. Vice President Warren Jones seconded. All in favor. The meeting was adjourned.

Respectfully submitted,

Secretary - Berton Lee Lamb
Recording Secretary – Chery Franz

GVFPD 11-1-2023



DRAFT

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

November 13th at 7:00pm

Meeting was called to order at 7:00 PM

Board of Directors present: President Dave Burk, Vice President Warren Jones, Treasurer David Thompson, Secretary Lee Lamb, and Director Steve Groeteke

Fire Department members present: Fire Chief Dan Knox, Assistant Chief's Peter Henderson and Jim Perry, District Administrator Cheryl Franz

FACA Members: Coordinator -Tom Hausfeld, Ted Sammond, Henry Hudson

Public members: Kathy Hudson, Fred Delano

1. **Secretary's Report** - Report was submitted and made part of the Board Packet. The Secretary's Report was moved to the end of the Agenda.
2. **Treasurer's Report** - Report was submitted and made part of the Board Packet. Treasurer Thompson highlighted Checks Over \$1K: \$1,332 is for the IT Upgrade, Rose Trucking was issued a check for \$12,510 for driveway work at the station, \$1,494.17 was used to purchase 3 iPads and two keyboards for FACA through Best Buy Advantage. 3rd Qtr Payroll Taxes were paid to the US Treasury, \$1,647.94. \$3,322.49 was paid to First Bank for Visa purchases which included EMS Training and the purchase of a Multi Gas Dectector. He added that on the annual P & L is sitting at 93% on expenses and noted that they are driven by the building repair, IT upgrade, and parking lot work which will be funded by the Money Market Reserve Account and will be reflected in the Net Ordinary Income.

Vice President Jones moved to accept the Treasurer's Report as presented. President Burk seconded. Call for discussion. No discussion. All in favor. Motion approved 5-0.

3. **Chief's Report** - Report submitted and made part of the Board Packet. The Chief's oral presentation closely followed the information in the Board Packet.

Topics discussed in the Chief's report included the El Pomar grant which will be reviewed on December 5th. The Chief is getting radios to test in preparation for radio upgrades in 2024. The Chief attended a meeting with an Assistant Chief, the GVM HOA and the Larimer County Office of Emergency Services and reached an agreement on the 2024 slash pile burning with GVFPD assisting if possible.

The parking lot grading, drainage, and hardening project is mostly complete. The culvert will be lengthened at the entrance, some spots will be widened, and grading will be redone.

The Chief discussed COVID as presented in report.

The Chief's Report did not result in a motion and no action was taken by the Board.

A report from the Apparatus Committee was submitted and made a part of the Board Packet. Additional documents were presented at the meeting and will be included in the Board Packet. The documents were discussed, and it was mentioned that the cost of the apparatus would be going up in March/April of 2024. The Board discussed interest rates, lease-purchase verse cash purchase, Prop HH funds, and funding an Escrow Account with Sourcewell. The Apparatus Committee is looking for a decision at the January meeting and will bring back the requested information from the Board which includes a discount on apparatus if cash purchase, accessibility to the Escrow Account and interest rate, risk if GVFPD pulls out of the apparatus purchase, and a timeline for the Apparatus Committee. It was suggested to set up a Work Session and the Board will contact the Chief with additional comments if needed.

This discussion did not result in a motion and no action was taken by the Board.

4. **District Administrator's Report** – Report submitted and made part of the Board Packet. The District Administrator's Report was presented as submitted. Highlights included the November Election and Prop HH failure to pass and the generator grant is complete. The approved 2024 Proposed Budget was submitted in the packet with the inclusion of asterisk's by the affected line items that coincide with the \$162,655 of additional funding. The District Administrator submitted a report showing grants received over the last three years noting that GVFPD has been awarded approximately \$72K in grant money with GVFPD matching approximately \$32K.
5. **Alliance Report** – (Tom Hausfeld) Report submitted and made part of the Board Packet. Report presented as submitted. In addition, the coordinator presented the equipment box to the Board that FACA will be using during their assessments which included administrative packets, iPads, laser pointers, Home Ignition Zone brochures, introduction pamphlets, a sample report, and a waiver folder. Seven Ambassadors are trained and nine people will be reading assessments. Once the liability waiver form is completed the Ambassadors will move forward with their assessments.

Other highlights included the Community Wildfire Defense Grant and other grant opportunities as presented in the report. Two FACA members will be attending a class in Loveland and will bring a report back to the December meeting.

6. **Committee Reports:**

- a. **Budget Committee** – (Fred Delano, Dan Knox, David Thompson, Cheryl Franz, Tom Hausfeld) Nothing to report

7. **Committee Reports:**

8. Unfinished Business:

Attorney Contact – Report will be moved to December

New Generator – In District Administrator’s Report

IT Upgrade – In District Administrator’s Report

9. New Business:

FACA – Follow up from November 1st Board Attorney Work Session – President Burk presented a Staff Report as submitted in the Board Packet. Take-aways were highlighted by those who attended, which included the confusion of where FACA fits in the organization by Legal and insurance agent, the FACA name, and member-emergency/volunteer-non-emergency descriptions. Take-aways were a proposal of the name change, change of placement within the organization with a formal Organizational Chart, combine Member and Non-Emergency Volunteer Handbook with detailed classifications of a member and membership status, review of our CWPP – Wildfire Risk Reduction efforts and update, amending the September 2022 FACA Resolution, and create Administrative Processes. After the Board discussed each takeaway in great length and it was suggested that a task force be developed to address these areas. The deadline for completion was set for the March 11th, 2024 Board Meeting.

Vice President Jones moved to establish a short-term task force to make recommendations to the Board no later than March 11, 2024. The recommendations from the task force should address the following: (1) the name and place in the GVFPD organization of the entity now known as the Fire Adaptive Community Alliance (FACA); (2) a resolution of the Member Handbook issue, (3) an amendment to the Board Resolution dated September 12, 2022 to more accurately describe the function of the FACA; (4) actions to tie up various loose ends of the structure and function of the FACA; (5) clarifications to the CWPP “table;” and (6) steps needed to develop administrative processes related to these actions. Further, to serve as members of this task force the Board appoints FACA Coordinator Tom Hausfeld, Chief Dan Knox, President Dave Burk, Director Steve Groeteke, and District Administrator Cheryl Franz. Secretary Lee Lamb seconded. Call for discussion. No discussion. All in favor. Motion approved 5-0.

Discussion preceded preparation of this motion. The discussion included a suggestion that the Chair of the Budget Committee be recognized as a “member” of the GVFPD covered under the revised handbook(s). Other discussion focused on the breadth of actions to be assigned to the task force and the deadline for receiving the task force’s report.

A chairman will be established during the first meeting.

Grant Policy – Staff Report submitted in the Board Packet. Board discussion followed on the pros and cons of a Grant Policy. It is suggested that there should be a Grant Policy, but more detail is needed. No action was taken.

2024 Goals/Needs by Department – There was a proposal that each department head and Board members present their 2024 goals or needs in February 2024, outlining projects, support needs, and budget needs. No action was taken.

10. Secretary’s Report – President Burk moved to approve the Secretary’s Report as presented. Treasurer Thompson seconded. Call for further discussion. No further discussion. All in favor. Motion approved 4-1.

11. Public Comment – No Public Comment

12. Director Comments –

Treasurer Thompson apologized for being unable to make the past Work Session and was glad to see all the groundwork that was covered.

Director Groeteke thanked Operations and all the FACA volunteers for everything they do.

Vice President Jones thanked everyone who does the work in the organization. He is glad that the Board is on the road to making FACA work within the organization and would like to talk about Staff Reports at a future date.

Secretary Lamb suggested that any report given to the Board that needs Board Approval should be stated in the report.

BOARD ACTIONS TAKEN:

Secretary's Report – Board Meeting Minutes – November 13th, 2023 - approved

Treasurer's Report – November 2023 – approved

Short Term Task Force - approved

Adjournment: President Burk moved to adjourn the meeting at 09:18PM. Director Groeteke seconded. Call for discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by
Berton Lee Lamb - Secretary
Cheryl Franz – Recording Secretary

Next Scheduled Meetings: Monday, December 11th, 2023, 7PM

In-person – Station 1

GLACIER VIEW FIRE PROTECTION DISTRICT

Balance Sheet

As of November 30, 2023

	<u>Nov 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
106 · Operating Account	190,495.60
116 · Money Market Account	546,540.54
Total Checking/Savings	<u>737,036.14</u>
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	<u>7,526.00</u>
Total Current Assets	744,562.14
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-853,680.46
Total Fixed Assets	<u>372,818.24</u>
TOTAL ASSETS	<u><u>1,117,380.38</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	1,287.02
Total Other Current Liabilities	<u>1,287.02</u>
Total Current Liabilities	<u>1,287.02</u>
Total Liabilities	1,287.02
Equity	
300 · Fund Balance	769,046.23
32000 · Retained Earnings	191,319.18
Net Income	155,727.95
Total Equity	<u>1,116,093.36</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,117,380.38</u></u>

GLACIER VIEW FIRE PROTECTION DISTRICT

12/06/23

Profit & Loss Detail

Accrual Basis

November 2023

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expense						
Income						
401 · Property Taxes						
Deposit	11/10/2023	DEP	Department of Treasury	Current Year Tax - Oc...	106 · Ope...	528.52
Total 401 · Property Taxes						528.52
402 · Auto Taxes						
Deposit	11/10/2023	DEP	Department of Treasury	Specific Ownership Ta...	106 · Ope...	2,154.58
Total 402 · Auto Taxes						2,154.58
403 · Bldg Levy						
Deposit	11/10/2023	DEP	Department of Treasury	Bldg Levy (1.15 Mill) - ...	106 · Ope...	57.88
Total 403 · Bldg Levy						57.88
415 · Contract & Agreements						
Deposit	11/15/2023	DEP	Air Evac EMS Inc	Reimb membership re...	106 · Ope...	348.60
Total 415 · Contract & Agreements						348.60
420 · Donations						
Deposit	11/15/2023	DEP	J Corbin	Donation	106 · Ope...	300.00
Total 420 · Donations						300.00
421 · Fund Raising						
Deposit	11/15/2023	DEP	Kroger - King Soopers	reimb member reward...	106 · Ope...	336.49
Total 421 · Fund Raising						336.49
440 · Interest Income						
Deposit	11/10/2023	DEP	Department of Treasury	Interest Income - Oct 23	106 · Ope...	34.54
Total 440 · Interest Income						34.54
Total Income						3,760.61
Expense						
502 · Accounting						
Check	11/30/2023	3184	First Bank	Monthly Payroll - Intuit...	106 · Ope...	12.00
Total 502 · Accounting						12.00
503 · Office PC/Printer Supplies						
Check	11/30/2023	3184	First Bank	Website-Google-Supp...	106 · Ope...	141.74
Total 503 · Office PC/Printer Supplies						141.74
505 · Admin - Supplies						
513 · Telephone Expense						
Check	11/09/2023	EFT	Century Link	Bill Date 10/19/2023	106 · Ope...	201.56
Check	11/21/2023	EFT	Century Link	Bill Date 11/1/2023	106 · Ope...	66.11
Total 513 · Telephone Expense						267.67
Total 505 · Admin - Supplies						267.67
506 · FF Administration						
Check	11/30/2023	3184	First Bank	Sharpies - CCCF	106 · Ope...	26.79
Total 506 · FF Administration						26.79
510 · LCT Fees						
Deposit	11/10/2023	DEP	Department of Treasury	Current Year Fees - O...	106 · Ope...	12.40
Total 510 · LCT Fees						12.40
520 · Payroll Tax Expense						
Paycheck	11/30/2023	3186	Cheryl A Franz		106 · Ope...	0.00
Paycheck	11/30/2023	3186	Cheryl A Franz		106 · Ope...	132.94
Paycheck	11/30/2023	3186	Cheryl A Franz		106 · Ope...	31.10

GLACIER VIEW FIRE PROTECTION DISTRICT

12/06/23

Profit & Loss Detail

Accrual Basis

November 2023

Type	Date	Num	Name	Memo	Split	Amount
Paycheck	11/30/2023	3186	Cheryl A Franz		106 · Ope...	0.00
Paycheck	11/30/2023	3187	Edwin V Sather Jr.		106 · Ope...	0.00
Paycheck	11/30/2023	3187	Edwin V Sather Jr.		106 · Ope...	38.67
Paycheck	11/30/2023	3187	Edwin V Sather Jr.		106 · Ope...	9.05
Paycheck	11/30/2023	3187	Edwin V Sather Jr.		106 · Ope...	0.00
Total 520 · Payroll Tax Expense						211.76
525 · Payroll and Benefits						
Paycheck	11/30/2023	3186	Cheryl A Franz		106 · Ope...	2,144.34
Paycheck	11/30/2023	3187	Edwin V Sather Jr.		106 · Ope...	623.70
Total 525 · Payroll and Benefits						2,768.04
530 · Appreciation						
Check	11/30/2023	3184	First Bank	Christmas Gifts - CCDT	106 · Ope...	1,191.07
Total 530 · Appreciation						1,191.07
531 · Facilities						
532 · Building Maintenance						
Check	11/30/2023	3185	JR Fabrication LLC	snowplowing 11/24/23	106 · Ope...	150.00
Check	11/30/2023	3184	First Bank	Driveway markers - C...	106 · Ope...	22.94
Total 532 · Building Maintenance						172.94
Total 531 · Facilities						172.94
570 · EMS Supplies						
Check	11/30/2023	3188	Life-Assist	EMS supplies - Inv 13...	106 · Ope...	176.18
Total 570 · EMS Supplies						176.18
600 · Stations						
636 · Utilities-Electric						
Check	11/02/2023	EFT	Poudre Valley REA	Bill date 10/17/2023	106 · Ope...	185.71
Check	11/02/2023	EFT	Poudre Valley REA	Bill Date 10/17/2023	106 · Ope...	29.00
Total 636 · Utilities-Electric						214.71
Total 600 · Stations						214.71
601 · Fire Fighting Supplies						
605 · FF Station Supplies						
Check	11/30/2023	3184	First Bank	Snacks - CCCF	106 · Ope...	354.39
Total 605 · FF Station Supplies						354.39
Total 601 · Fire Fighting Supplies						354.39
650 · Training						
651 · EMS Training						
Check	11/30/2023	3184	First Bank	EMS Training - Strmt D...	106 · Ope...	1,162.62
Total 651 · EMS Training						1,162.62
Total 650 · Training						1,162.62
710 · Alliance - Wildfire Protection						
711 · Clothing/Support/PPE						
Check	11/30/2023	3184	First Bank	Support Supplies - CC...	106 · Ope...	44.39
Total 711 · Clothing/Support/PPE						44.39
716 · Alliance - Legal						
Check	11/15/2023	3183	Ireland Stapleton	FACA review of docu...	106 · Ope...	1,313.50
Total 716 · Alliance - Legal						1,313.50
Total 710 · Alliance - Wildfire Protection						1,357.89
Total Expense						8,070.20

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

November 2023

Type	Date	Num	Name	Memo	Split	Amount
Net Ordinary Income						-4,309.59
Other Income/Expense						
Other Expense						
750 · Depreciation Expense						
General Jour...	11/30/2023	122		Depreciation Expense ...	185 · Acc...	3,375.78
Total 750 · Depreciation Expense						3,375.78
Total Other Expense						3,375.78
Net Other Income						-3,375.78
Net Income						-7,685.37

9:17 AM

12/06/23

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Check Over \$1000

November 2023

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Nov 23				
	11/15/2023	3183	Ireland Stapleton	-1,313.50
	11/30/2023	3184	First Bank	-2,955.94
	11/30/2023	3186	Cheryl A Franz	-1,828.30
Nov 23				<u>-6,097.74</u>

GLACIER VIEW FIRE PROTECTION DISTRICT

First Bank - Visa

November 2023

Type	Date	Num	Memo	Account	Split	Amount
First Bank						
Check	11/30/2023	3184	Stmnt Date - Oct 16 - ...	106 · Operating Acc...	-SPLIT-	-2,955.94
Check	11/30/2023	3184	EMS Training - Stmt...	651 · EMS Training	106 · Ope...	1,162.62
Check	11/30/2023	3184	Monthly Payroll - Int...	502 · Accounting	106 · Ope...	12.00
Check	11/30/2023	3184	Website-Google-Su...	503 · Office PC/Print...	106 · Ope...	141.74
Check	11/30/2023	3184	Christmas Gifts - CC...	530 · Appreciation	106 · Ope...	1,191.07
Check	11/30/2023	3184	Driveway markers - ...	532 · Building Maint...	106 · Ope...	22.94
Check	11/30/2023	3184	Sharpies - CCCF	506 · FF Administrat...	106 · Ope...	26.79
Check	11/30/2023	3184	Snacks - CCCF	605 · FF Station Su...	106 · Ope...	354.39
Check	11/30/2023	3184	Support Supplies - C...	711 · Clothing/Supp...	106 · Ope...	44.39

GLACIER VIEW FIRE PROTECTION DISTRICT 2017

Donations

November 2023

	<u>Date</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Nov 23	11/15/2023	Donation	420 · Donations	<u>300.00</u>
Nov 23				<u><u>300.00</u></u>

GLACIER VIEW FIRE PROTECTION DISTRICT Profit & Loss Budget vs. Actual Monthly Budget

November 2023

	Nov 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	528.52	0.00	528.52	100.0%
402 · Auto Taxes	2,154.58	0.00	2,154.58	100.0%
403 · Bldg Levy	57.88	0.00	57.88	100.0%
415 · Contract & Agreements	348.60	0.00	348.60	100.0%
420 · Donations	300.00	0.00	300.00	100.0%
421 · Fund Raising	336.49	0.00	336.49	100.0%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	0.00	0.00	0.00	0.0%
430 · Equipment / Land Sales	0.00	0.00	0.00	0.0%
440 · Interest Income	34.54	0.00	34.54	100.0%
450 · Miscellaneous/Reimb Income	0.00	0.00	0.00	0.0%
Total Income	3,760.61	0.00	3,760.61	100.0%
Expense				
502 · Accounting	12.00	0.00	12.00	100.0%
503 · Office PC/Printer Supplies	141.74	0.00	141.74	100.0%
505 · Admin - Supplies				
513 · Telephone Expense	267.67	0.00	267.67	100.0%
505 · Admin - Supplies - Other	0.00	0.00	0.00	0.0%
Total 505 · Admin - Supplies	267.67	0.00	267.67	100.0%
506 · FF Administration	26.79	0.00	26.79	100.0%
510 · LCT Fees	12.40	0.00	12.40	100.0%
515 · General Insurance	0.00	0.00	0.00	0.0%
516 · Pinnacol Insurance - Expense	0.00	0.00	0.00	0.0%
517 · Firewise Expense	0.00	0.00	0.00	0.0%
520 · Payroll Tax Expense	211.76	0.00	211.76	100.0%
522 · FF/EMS Reimbursement	0.00	0.00	0.00	0.0%
525 · Payroll and Benefits	2,768.04	0.00	2,768.04	100.0%
526 · Legal Expense	0.00	0.00	0.00	0.0%
527 · Newsletter	0.00	0.00	0.00	0.0%
528 · Election Costs	0.00	0.00	0.00	0.0%
530 · Appreciation	1,191.07	0.00	1,191.07	100.0%
531 · Facilities				
532 · Building Maintenance	172.94			
531 · Facilities - Other	0.00	0.00	0.00	0.0%
Total 531 · Facilities	172.94	0.00	172.94	100.0%
540 · Communications	0.00	0.00	0.00	0.0%
570 · EMS Supplies	176.18	0.00	176.18	100.0%
600 · Stations				
636 · Utilities-Electric	214.71	0.00	214.71	100.0%
637 · Utilities - Propane	0.00	0.00	0.00	0.0%
638 · Pest Control - Trash	0.00	0.00	0.00	0.0%
Total 600 · Stations	214.71	0.00	214.71	100.0%
601 · Fire Fighting Supplies				
605 · FF Station Supplies	354.39	0.00	354.39	100.0%
606 · Wildland Gear	0.00	0.00	0.00	0.0%
607 · Personal Protection Equip	0.00	0.00	0.00	0.0%
Total 601 · Fire Fighting Supplies	354.39	0.00	354.39	100.0%
626 · FF - Wildland Fire Expense	0.00	0.00	0.00	0.0%
630 · Pension Trust Expense	0.00	0.00	0.00	0.0%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	1,162.62	0.00	1,162.62	100.0%
652 · FF Training	0.00	0.00	0.00	0.0%
654 · Admin Staff & Board Training	0.00	0.00	0.00	0.0%

GLACIER VIEW FIRE PROTECTION DISTRICT Profit & Loss Budget vs. Actual Monthly Budget

November 2023

	Nov 23	Budget	\$ Over Budget	% of Budget
Total 650 · Training	1,162.62	0.00	1,162.62	100.0%
660 · Vehicles				
662 · Fuel Expense	0.00	0.00	0.00	0.0%
668 · R&M 1995 Pierce International	0.00	0.00	0.00	0.0%
669 · R&M 1992 Int'l Tender 1	0.00	0.00	0.00	0.0%
670 · R&M 2007 Ford Tender 2	0.00	0.00	0.00	0.0%
671 · 2011 CHEV Tahoe - Squad 1	0.00	0.00	0.00	0.0%
672 · R&M 2009 Chev - Squad 2	0.00	0.00	0.00	0.0%
676 · R&M 2010 Dodge Ambulance R3	0.00	0.00	0.00	0.0%
691 · R&M 2013 Dodge Engine 501	0.00	0.00	0.00	0.0%
692 · R&M 2013 Dodge Engine 502	0.00	0.00	0.00	0.0%
695 · R&M E302	0.00	0.00	0.00	0.0%
660 · Vehicles - Other	0.00	0.00	0.00	0.0%
Total 660 · Vehicles	0.00	0.00	0.00	0.0%
698 · Equipment Purchase	0.00	0.00	0.00	0.0%
699 · Equipment Expense	0.00	0.00	0.00	0.0%
710 · Alliance - Wildfire Protection				
711 · Clothing/Support/PPE	44.39	0.00	44.39	100.0%
712 · Educational Materials	0.00	0.00	0.00	0.0%
713 · Firewise Event	0.00	0.00	0.00	0.0%
714 · Grant Match	0.00	0.00	0.00	0.0%
715 · Newsletter	0.00	0.00	0.00	0.0%
716 · Alliance - Legal	1,313.50	0.00	1,313.50	100.0%
717 · Training/Conference	0.00	0.00	0.00	0.0%
Total 710 · Alliance - Wildfire Protection	1,357.89	0.00	1,357.89	100.0%
Total Expense	8,070.20	0.00	8,070.20	100.0%
Net Ordinary Income	-4,309.59	0.00	-4,309.59	100.0%
Other Income/Expense				
Other Expense				
750 · Depreciation Expense	3,375.78			
Total Other Expense	3,375.78			
Net Other Income	-3,375.78			
Net Income	-7,685.37	0.00	-7,685.37	100.0%

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Budget Overview vs Actual +/- Year to Date

January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	294,090.98	296,702.00	-2,611.02	99.12%
402 · Auto Taxes	22,035.89	15,000.00	7,035.89	146.91%
403 · Bldg Levy	32,430.45	32,496.00	-65.55	99.8%
415 · Contract & Agreements	2,185.92	500.00	1,685.92	437.18%
420 · Donations	9,157.09	3,000.00	6,157.09	305.24%
421 · Fund Raising	1,363.98	1,000.00	363.98	136.4%
422 · Equipment Grant	0.00	6,000.00	-6,000.00	0.0%
425 · Firewise Donations	1,206.00	500.00	706.00	241.2%
430 · Equipment / Land Sales	14,451.50	0.00	14,451.50	100.0%
440 · Interest Income	421.93	400.00	21.93	105.48%
450 · Miscellaneous/Reimb Income	17,138.00	500.00	16,638.00	3,427.6%
Total Income	394,481.74	356,098.00	38,383.74	110.78%
Transfer from Money Market				
Capital Facilities - generator grant	7,253.93			
Total Available Funds	401,735.67			
Expense				
502 · Accounting	3,571.49	3,500.00	71.49	102.04%
503 · Office PC/Printer Supplies	6,388.02	2,900.00	3,488.02	220.28%
505 · Admin - Supplies				
513 · Telephone Expense	2,915.18	3,200.00	-284.82	91.1%
505 · Admin - Supplies - Other	908.00	2,500.00	-1,592.00	36.32%
Total 505 · Admin - Supplies	3,823.18	5,700.00	-1,876.82	67.07%
506 · FF Administration	992.85	4,000.00	-3,007.15	24.82%
509 · Bldg Interest	77.84			
510 · LCT Fees	6,539.12	7,000.00	-460.88	93.42%
515 · General Insurance	16,853.00	14,400.00	2,453.00	117.04%
516 · Pinnacol Insurance - Expense	2,168.00	3,000.00	-832.00	72.27%
517 · Firewise Expense	0.00	4,000.00	-4,000.00	0.0%
520 · Payroll Tax Expense	2,395.15	2,678.00	-282.85	89.44%
522 · FF/EMS Reimbursement	14,635.00	20,000.00	-5,365.00	73.18%
525 · Payroll and Benefits	31,608.13	35,000.00	-3,391.87	90.31%
526 · Legal Expense	429.73	3,000.00	-2,570.27	14.32%
527 · Newsletter	1,181.42	3,000.00	-1,818.58	39.38%
528 · Election Costs	2,093.77	1,000.00	1,093.77	209.38%
530 · Appreciation	1,465.20	4,000.00	-2,534.80	36.63%
531 · Facilities				
532 · Building Maintenance	1,096.76			
533 · Building Capital	20,681.43			
531 · Facilities - Other	24,756.05	10,000.00	14,756.05	247.56%
Total 531 · Facilities	46,534.24	10,000.00	36,534.24	465.34%
540 · Communications	2,310.32	4,000.00	-1,689.68	57.76%
570 · EMS Supplies	2,073.22	2,500.00	-426.78	82.93%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
600 · Stations				
636 · Utilities-Electric	2,271.01	2,579.00	-307.99	88.06%
637 · Utilities - Propane	3,828.51	8,616.00	-4,787.49	44.44%
638 · Pest Control - Trash	131.25	65.00	66.25	201.92%
Total 600 · Stations	<u>6,230.77</u>	<u>11,260.00</u>	<u>-5,029.23</u>	<u>55.34%</u>
601 · Fire Fighting Supplies				
605 · FF Station Supplies	4,661.70	5,000.00	-338.30	93.23%
606 · Wildland Gear	7,301.95	10,302.00	-3,000.05	70.88%
607 · Personal Protection Equip	2,010.60	3,698.00	-1,687.40	54.37%
Total 601 · Fire Fighting Supplies	<u>13,974.25</u>	<u>19,000.00</u>	<u>-5,025.75</u>	<u>73.55%</u>
626 · FF - Wildland Fire Expense	9,906.07	10,000.00	-93.93	99.06%
630 · Pension Trust Expense	1,417.66	1,500.00	-82.34	94.51%
631 · Pension Contribution	5,900.00	5,900.00	0.00	100.0%
650 · Training				
651 · EMS Training	3,525.39	2,363.00	1,162.39	149.19%
652 · FF Training	5,544.77	5,147.00	397.77	107.73%
654 · Admin Staff & Board Training	490.00	490.00	0.00	100.0%
Total 650 · Training	<u>9,560.16</u>	<u>8,000.00</u>	<u>1,560.16</u>	<u>119.5%</u>
660 · Vehicles				
662 · Fuel Expense	2,704.16	3,000.00	-295.84	90.14%
668 · R&M 1995 Pierce International	5,509.67	5,510.00	-0.33	99.99%
669 · R&M 1992 Int'l Tender 1	454.79	455.00	-0.21	99.95%
670 · R&M 2007 Ford Tender 2	626.72	627.00	-0.28	99.96%
671 · 2011 CHEV Tahoe - Squad 1	196.01	196.00	0.01	100.01%
672 · R&M 2009 Chev - Squad 2	1,192.54	968.00	224.54	123.2%
676 · R&M 2010 Dodge Ambulance R3	4,071.05	4,071.00	0.05	100.0%
677 · R&M 2013 Polaris UTV E705	342.12			
678 · R&M Polaris UTV E706	284.62			
691 · R&M 2013 Dodge Engine 501	3,066.98	3,067.00	-0.02	100.0%
692 · R&M 2013 Dodge Engine 502	906.27	906.00	0.27	100.03%
695 · R&M E302	200.00	200.00	0.00	100.0%
660 · Vehicles - Other	0.00	0.00	0.00	0.0%
Total 660 · Vehicles	<u>19,554.93</u>	<u>19,000.00</u>	<u>554.93</u>	<u>102.92%</u>
665 · Apparatus Pruchase	4.78			
698 · Equipment Purchase	10,246.35	15,000.00	-4,753.65	68.31%
699 · Equipment Expense	0.00	0.00	0.00	0.0%
710 · Alliance - Wildfire Protection				
711 · Clothing/Support/PPE	1,002.04	2,500.00	-1,497.96	40.08%
712 · Educational Materials	0.00	500.00	-500.00	0.0%
713 · Firewise Event	887.46	500.00	387.46	177.49%
714 · Grant Match	1,494.17	10,000.00	-8,505.83	14.94%
715 · Newsletter	590.71	3,000.00	-2,409.29	19.69%
716 · Alliance - Legal	2,169.00	0.00	2,169.00	100.0%
717 · Training/Conference	3,245.51	4,000.00	-754.49	81.14%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
 January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 710 · Alliance - Wildfire Protection	9,388.89	20,500.00	-11,111.11	45.8%
Total Expense	231,323.54	239,838.00	-8,514.46	96.45%
Net Ordinary Income	170,412.13	116,260.00	54,152.13	146.58%
Other Income/Expense				
Other Income				
441 · MM interest income	3,994.54			
Total Other Income	3,994.54			
Other Expense				
750 · Depreciation Expense	11,424.79			
Total Other Expense	11,424.79			
Net Other Income	-7,430.25			
Net Income	<u>162,981.88</u>	<u>116,260.00</u>	<u>46,721.88</u>	<u>140.19%</u>

GLACIER VIEW FIRE PROTECTION DISTRICT

12/7/2023 1:28 PM

Register: 116 · Money Market Account

From 11/01/2023 through 11/30/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
11/13/2023			441 · MM interest inco...	Interest	X	2,147.74	546,540.54

To: Glacier View Fire District Board Members

December 2023 Chief Report

- GVFD ran 4 medical calls in November.
- Apparatus Committee: Will give an update at meeting.
- Grant update: El Pomar update. The Firehouse subs grant was already closed when we went to apply, so we will get our application in the next open period on January 11th for the UTV. The AFG grant will open in early 2024, we are getting ready for it. DFPC grant opens on Dec 20, and we will be putting in for PPE that will need to be replaced by 2025. It is 100% paid, we can put in for up to \$20,000.
- We are hosting a large table top fire incident training in February. This will include Livermore, Poudre Canyon, Crystal Lakes and Red Feather fire departments. We are also asking Dispatch, LC Emergency Services, LCSO, Forest Service, and the EOC to participate. The premise of the exercise will be to use a large-scale map for a fire scenario. We will practice on scene size-up, find out what resources are available, calling for mutual aid, and overall management of the incident with multiple departments.
- Training projects for early 2024. Livermore is working on getting the State fire simulator burn trailer up here this year for the mountain departments to use. This will provide more exterior and interior live fire training with a state qualified instructor. We had some members attend in Wellington a few years ago. We are also planning to hold a live fire training at Evans Fire again this year, and we will invite other departments to send members if we can.
- The Friends and Family CPR class has been moved to early spring 2024.
- There are 2 new perspective members that turned in applications, and we have met with them. We plan on starting the onboarding process and make them probationary members this month.
- Sheriff Feyen has contacted myself and the other fire department Chiefs. LCSO has hired another Paramedic in the Emergency Services department, and he asked us about our EMS training needs. They are looking into becoming an EMS training center, and could provide EMS training for our departments. This is currently just an idea they would like to look into.
- ESO is ready to go, and we would like to go live on January 1st. The ESO program has been built to our needs, the tablets have been set up and are ready to use, and we are now ready to have our members start their initial training through ESO this month.

Respectfully submitted,

Dan Knox,

GVFD Chief

**Cheryl Franz
District Administrator Report
December 2023
Agenda Item 4**

a. Administrative -

Usual work product such as prepare Board Meeting Agendas & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Made monthly Depreciation Journal Entry.

Filings, postings, reimbursements:

- Set up Budget Public Notice for November 9th – Published in the North Forty News and posted on GVFPD website

Views on GVFPD website for September: 8,875

FOR DISCUSSION AND/OR APPROVAL:

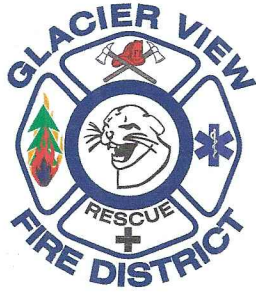
- 1. BOARD ACTION – GVFPD Mapping Compliance**
- 2. BOARD ACTION - GVFPD Transparency Notice 2024**

BOARD INFORMATION

- a. GVFPD Savings (Money Market Account) –** The interest for the month of November in the GVFPD Money Market – Liquid Asset Account was \$2,147.74. All interest will be applied to the Capital Equipment Plan. Bank Statement submitted with Treasurer’s Report.
- b. IT Upgrade -** The IT project is complete for the office and training room. We will continue to work on some final details. The last item for IT is the emails, which are still in process. The goal is to have the new emails up and running by the first of the year.
- c. Propane Contract -** Statement balance as of 10-15-2023 for Propane \$5,837.80
- d. Grants –**
 - **El Pomar –** Application is set to be reviewed on December 5th. Nothing new to report.
- e. Fall/Winter Newsletter –** I am working on a Fall Newsletter with Chief Knox and Tom Hausfeld.

Correspondence/Donations – A check in the amount of \$2,763.12 was received from the Larimer County Treasury for the November 2023 tax period. We received \$348.60 in Air Evac membership reimbursements and Kroger-King Soopers issued \$336.49 to GVFPD for membership rewards. We had an individual donation in November for \$300. Thank you for your donation!

Respectfully Submitted,
Cheryl Franz - District Administrator



GLACIER VIEW FIRE PROTECTION DISTRICT

December 11, 2023

Division of Local Government
Map Compliance
1313 Sherman Street Room 521
Denver, CO 80203

Please accept this letter to satisfy the requirements regarding CRS 32-1-306 annual filing.
Glacier View Fire Protection District's boundaries have not changed from the previous year.

Sincerely,

Cheryl Franz
District Administrator
Glacier View Fire Protection District
gvfdoffice1@gmail.com

1414 Green Mountain Drive
Livermore, CO 80536

Office 970.493.3353
glacierviewfire.gov

**2024 SPECIAL DISTRICT
“TRANSPARENCY NOTICE”**
Notice to Electors 32-1-809 C.R.S.

Legal Name of

Special District:

Glacier View Fire Protection District

This information must be provided¹ annually to the eligible electors of the district between November 16 and January 15.

Address and telephone number of district’s principal business office	1414 Green Mountain Drive Livermore, CO 80536
Name and telephone of manager or other primary contact person for district	Cheryl Franz 970-493-3353
Email address of primary contact (optional, but needed for access to DLG E-filing Portal)	gvfdoffice1@gmail.com
District’s website address (optional)	www.glacierviewfiredept.com
Time and place designated for regular board meetings [per C.R.S. 32-1-903]	2 rd Monday of each month at 7:00pm 1414 Green Mountain Dr. Livermore CO 80536
Posting place designated for meeting Notice [per C.R.S. 24-6-402(2)(c)]	https://dola.colorado.gov/lgis , www.glacierviewfire.gov 1414 Green Mountain Dr. Livermore CO 80536

<p>Names and Contact Information of Board Members</p> <p><i>Check applicable boxes for a Board Member whose seat will be on the ballot at the next regular election.</i></p>	<p>(1) Name: Dave Burk Contact Info: <u>gvfdoffice1@gmail.com</u> <input checked="" type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term</p>	<p>(2) Name: Berton Lee Lamb Contact Info: <u>gvfdoffice1@gmail.com</u> <input checked="" type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Two-year term</p>
	<p>(3) Name: Steve Groeteke Contact Info: <u>gvfdoffice1@gmail.com</u> <input checked="" type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input checked="" type="checkbox"/> Four-year term</p>	<p>(4) Name: Warren Jones Contact Info: <u>gvfdoffice1@gmail.com</u> <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term</p>
	<p>(5) Board Chair Name: David Thompson Contact Info: <u>gvfdoffice1@gmail.com</u> <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term</p>	
<p>For seven-member boards</p>	<p>(6) Name: _____ Contact Info: <u>gvfdoffice1@gmail.com</u> <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term</p>	<p>(7) Name: _____ Contact Info: _____ <input type="checkbox"/> This office included on next regular election ballot for a <input type="checkbox"/> Two-year term <input type="checkbox"/> Four-year term</p>

Date of next regular election	<u>May 6, 2025</u>
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Self-nomination forms to be a candidate for district board member may be obtained from and should be returned to the Designated Election Official (or Board Chair or Secretary if no DEO). [per C.R.S. 1-13.5-303]

Self-nomination forms for the next regular election must be received by the district by:

March 7, 2025, no later than 3:00 PM.

Applications for absentee voting or for permanent absentee voter status are available from and must be returned to the Designated Election Official. [per C.R.S. 1-13.5-1003]

Designated Election Official:	<u>Cheryl Franz</u>
Contact Address	<u>1414 Green Mountain Dr Livermore CO 80536</u>
Contact Phone:	<u>970-493-3353</u>

District election results will be posted on these websites:	<u>www.glacierviewfire.gov</u>	Department of Local Affairs https://dola.colorado.gov/lgis
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District Mill Levy	<u>11.65 mills, for collection in 2024</u>
Total ad valorem tax revenue received in the previous year (note if unaudited or otherwise incomplete)	<u>\$506,153 (unaudited)</u>

File copy of this Notice with:

- X Clerk and Recorder of each county in which the district is wholly or partially located
- X Assessor of each county in which the district is wholly or partially located
- X Treasurer of each county in which the district is wholly or partially located
- X Board of commissioners of each county in which the district is wholly or partially located
- Governing body of any municipality in which the district is wholly located
- X Division of Local Government
- X District's principal business office where it shall be available for public inspection

¹ Notice must be provided in one or more of the following manners:

- a) Mail Notice separately to each household where one or more eligible electors of the special district resides (Note: Districts with overlapping boundaries may combine mailed Notices, so long as the information regarding each district is separately displayed and identified);
- b) Include Notice as a prominent part of a newsletter, annual report, billing insert, billing statement, letter, voter information card or other Notice of election, or other informational mailing sent by the district to the eligible electors;
- c) Post Notice on district's official website (Note: You must also provide the Division of Local Government (<http://www.colorado.gov/dola>) with the address of your district's website in order to establish a link on the DLG's site. Please use our Contact Update form available on our website or by request.);
- d) Post Notice on website of the Special District Association of Colorado (<http://www.sdaco.org>) (Note: Your district must be an SDA member. Send Notice to SDA by mail or electronic transmission); or
- e) For a special district with less than one thousand eligible electors that is wholly located within a county with a population of less than thirty thousand, posting the Notice in at least three public places within the limits of the special district and, in addition, posting a Notice in the office of the county clerk and Recorder of the county in which the special district is located. Such Notices shall remain posted until the Tuesday succeeding the first Monday of the following May.

GLACIER VIEW FIRE PROTECTION DISTRICT - 2024 PROPOSED BUDGET--

			ACTUAL	PROJECTED	BUDGET	NOTES
			2022	2023	2024	
			TOTAL	TOTAL	TOTAL	
	Taxable Assessed Valuation		\$28,548,122	\$28,548,122	42,159,063	
	INCOME:					
	Cash on Hand		176,446	187,402	177,087	
401	Property Tax (10.50 mill)		299,969	296,702	442,670	*
402	Auto Taxes		23,544	17,916	15,000	
403	Bldg Levy (1.150 mill for 2019)		32,854	32,496	48,483	*
415	Contracts & Agreements		1,301	1,454	1,000	
420	Donations		5,775	8,857	5,000	
421	Fund Raising		1,448	1,027	1,000	
422	Equipment Grant		21,595	7,254	6,000	
424	FACA Income				700	
425	Firewise Donations		840	1,206	500	
430	Equipment/Land sales		2,400			
440	Interest Income		787	400	400	
450	Miscellaneous/Reimb Income		5,196	17,138	500	
	Mil Levy Funds & Other Revenue TOTAL		395,709	384,450	521,253	*
	TRANSFERS		(62,935)	-		
	Revenue Available all Sources TOTAL		509,220	571,853	698,340	*
	EXPENDITURES:					
	Administration:					
502	Accounting		3,526	3,549	4,000	
503	Office PC/Printer Supplies		850	5,309	6,700	
513	Telephone		3,538	3,173	3,500	
505	Admin Supplies-Other		1,483	1,700	2,000	
506	FF Administration		2,985	1,966	2,000	
510	LCT Fees		6,673	7,000	7,000	
515	General Insurance		13,675	17,818	16,700	
516	Pinnacol Insurance Expense		1,946	3,000	3,000	
520	Payroll Tax Expense		2,467	2,678	2,831	
525	Payroll & Benefits		31,948	34,055	37,000	
526	Legal Expense		6,206	3,000	5,000	
527	Newsletter-GVFPD		2,164	2,281	1,500	
528	Election Costs		7,453	2,094	0	
	TOTAL		84,914	87,623	91,231	
	Operations					
522	FF/EMS Reimbursement		14,880	14,635	20,000	
530	Appreciation Fund		2,713	4,000	4,000	
531	Facilities		10,704	24,757	10,000	
533	Building Capital			7,254		
540	Communications		3,563	4,000	4,000	
570	EMS Supplies		2,799	2,500	2,500	
600	Stations-Utilities					
636	Electric		2,491	2,682	3,000	
638	Pest Control-Trash			81	0	
637	Propane		13,835	3,829	7,000	
601	Fire Fighting Supplies-TOTAL					
605	FF Station Supplies		2,075	4,139	4,000	
606	Wildland Gear		4,944	7,302	5,000	
607	Personal Protection Equipment		12,989	10,000	10,000	
626	FF Wildland Fire Expense		9,133	10,000	10,000	
650	TRAINING-TOTAL		-			
651	EMS Training		7,929	3,500	6,000	
652	FF Training		2,276	3,500	6,000	
654	Admin Staff & Board Training		205	1,000	4,000	
660	Vehicles-Operations-TOTAL					

662	FUEL		4,783	3,775	4,000	
	MAINTENANCE		7,480	8,269	9,000	
	REPAIRS		12,934	8,000	8,000	
698	Equipment Purchase		20,626	10,046	15,000	
665	Apparatus Purchase			5	5,000	
	TOTAL		136,359	133,274	131,500	
710	Alliance--Wildfire Prevention			8,495	18,200	
711	Clothing/Support/PPE			1,324	1,000	
712	Educational Materials			500	1,500	
713	Firewise Event			887	1,000	
714	Grant Match			0	10,000	
715	Newsletter-GVFPD			1,191	1,500	
716	Alliance Legal			1,098	500	
717	Training Conference			3,496	2,200	
718	Liability Insurance			0	500	
	TOTAL EXPENSES		221,273	229,392	240,931	
	NET CASH FLOW		111,501	155,059	280,323	
	Cash on Hand		176,446	187,402	177,087	
	NET REVENUE		287,947	342,461	457,410	*
	Reserve Transfer Expenditures					
630	FFPA PENSION TRUST FUND		523	1,500	1,500	
631	PENSION CONTRIBUTION		5,900	5,900	5,900	
	*ANNUAL TRANSFERS		94,122	152,496	168,483	
	TOTAL		100,545	159,896	175,883	
	TOTAL ALL EXPENDITURES & TRANSFERS		321,818	389,288	416,813	
	CHECKING CARRYOVER		187,402	182,565	281,527	*
	CHECKING RESERVES:					
	Tabor		\$6,638	\$7,046	\$7,228	
	Operations Reserve		180,764	170,041	274,299	
	Total Checking Reserves		187,402	177,087	281,527	
	Balance for Added Capital Reserve		0			
			187402.03			
	*ANNUAL TRANSFERS					
	Capital-Equipment		70000	100000	80,000	
	Facilities		4,122	32,496	68,483	*
	Contingency Fund		20000	20000	20000	
	TOTAL		94,122	152,496	168,483	*
	* numbers reflect current LC Valuation of additional \$162,655					

GLACIER VIEW FIRE PROTECTION DISTRICT

RESOLUTION TO ADOPT BUDGET FOR 2024

(PURSUANT TO 29-1-108, CRS)

A RESOLUTION summarizing expenditures and revenues for each fund and adopting a budget for the **GLACIER VIEW FIRE PROTECTION DISTRICT**, Larimer County, Colorado for the calendar year beginning on the first day of January 2024 and ending on the last day of December 2024.

Whereas, the Board of Directors of the **GLACIER VIEW FIRE PROTECTION DISTRICT** has appointed Cheryl Franz, District Administrator to prepare and submit a proposed budget to said governing body at the proper time, and

Whereas, upon due and proper notice, published and posted in accordance with the law, said budget hearing was held on November 9th, 2022 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and

Whereas, whatever increases may have been made in the expenditures, like increases have also been added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GLACIER VIEW FIRE PROTECTION DISTRICT, LARIMER COUNTY, COLORADO:

Section 1. That the estimated expenditures for each fund are as follows:

General Fund:	\$240,931.
Fixed Liabilities Fund:	\$ 7,400.
TOTAL EXPENDITURES:	\$248,331.
APPROPRIATED RESERVES:	
Reserve for Tabor:	\$ 7,228.
Operating Reserves:	\$274,299.
Capital Equipment Reserve	\$ 80,000.
Capital Facilities Reserve	\$ 68,483.
Contingency Reserve	\$ 20,000.
TOTAL EXPENDITURES AND RESERVES:	\$450.010.

GLACIER VIEW FIRE PROTECTION DISTRICT
RESOLUTION TO ADOPT BUDGET FOR 2024
(PURSUANT TO 29-1-108, CRS)

Section 2. That the estimated Revenues for above funds are as follows:

General Property Tax:	\$ 506,153.
Other Revenue:	\$ 15,100.
Beginning Cash Balance:	\$ 177,087.
TOTAL REVENUES:	\$ 698,340.

Section 3. That the annual budget as submitted, amended, and hereby summarized by fund, is hereby approved and adopted by the **GLACIER VIEW FIRE PROTECTION DISTRICT** for the year stated above.

Section 4. That the annual budget hereby approved and adopted shall be signed by the appropriate Directors of the Board and made a part of the public records of the District.

ADOPTED THIS 11th DAY of DECEMBER 2023.

President

Attest: _____
GVFPD Board of Director

Seal

GLACIER VIEW FIRE PROTECTION DISTRICT

RESOLUTION TO SET MILL LEVIES

(PURSUANT TO 39-5-128 & 39-1-111, CRS)

A RESOLUTION levying the general property taxes for the year 2024 to help defray the costs of government for the **GLACIER VIEW FIRE PROTECTION DISTRICT**, Larimer County, Colorado for the 2024 budget year.

Whereas, the Board of Directors of the **GLACIER VIEW FIRE PROTECTION DISTRICT** has adopted the annual budget in accordance with the Local Government Budget Law, on December 11th, 2023, and

Whereas, the amount of money necessary to balance the budget for general operating expenses is \$248,331 and

Whereas, the amount of money necessary to balance the budget for bonds and interest is none, and

Whereas, amount of money necessary to balance the budget for capital expenditures is none, and

Whereas, amount of money necessary to balance the budget for contractual obligations is none, and

Whereas, the 2023 valuation for assessment for the **GLACIER VIEW FIRE PROTECTION DISTRICT** is \$42,159,063.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GLACIER VIEW FIRE PROTECTION DISTRICT, LARIMER COUNTY, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses during the 2024 budget year there is hereby a tax of 10.50 mills upon each dollar of the total valuation for assessment of all taxable property for the District for the year 2023.

Section 2. That for the purpose of meeting all contractual obligations and interest expenses during the 2024 budget year there is hereby a tax of 1.15 mills upon each dollar of the total valuation for assessment of all taxable property for the District for the year 2023.

Section 3. That for the purpose of meeting all the Division of Local Affairs approved capital expenditures during the 2024 budget year there is hereby a tax of no mills upon each dollar of the total valuation for assessment of all taxable property for the District for the year 2023.

GLACIER VIEW FIRE PROTECTION DISTRICT

RESOLUTION TO SET MILL LEVIES

(PURSUANT TO 39-5-128 & 39-1-111, CRS)

Section 4. That the Treasurer of the **GLACIER VIEW FIRE PROTECTION DISTRICT** is hereby authorized and directed to immediately certify to the Board of County Commissioners of Larimer County, Colorado, the mill levies for the **GLACIER VIEW FIRE PROTECTION DISTRICT** as herein determined and set.

ADOPTED THIS 11th Day of December, 2023

President

Attest: _____
GVFPD – Board of Director

Seal

GLACIER VIEW FIRE PROTECTION DISTRICT

RESOLUTION TO APPROPRIATE SUMS OF MONEY FOR BUDGET YEAR 2024

A RESOLUTION appropriating sums of money to the various funds and spending agencies, in the amount and purpose as set forth below, for the **GLACIER VIEW FIRE PROTECTION DISTRICT**, Larimer County, Colorado for the calendar year beginning on the first day of January 2024 and ending on the last day of December 2024.

Whereas, the Board of Directors of the **GLACIER VIEW FIRE PROTECTION DISTRICT** has adopted the annual budget in accordance with the Local Government Budget Law, on December 11th, 2023, and

Whereas, the **GLACIER VIEW FIRE PROTECTION DISTRICT** has made provisions therein for revenue in an amount equal to or greater than the proposed expenditures as set forth in such budget, and

Whereas, it is not only required by law, but also necessary to appropriate the revenues in the budget to and for the purposed described below, thereby establishing a limit on expenditures for the operations of the **GLACIER VIEW FIRE PROTECTION DISTRICT**.

Whereas, whatever increases may have been made in the expenditures, like increases have also been added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GLACIER VIEW FIRE PROTECTION DISTRICT, LARIMER COUNTY, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, for the purposes stated:

General Fund:	\$240,931.
Fixed Liabilities Fund:	\$ 7,400.
Reserve for Tabor:	\$ 7,228.
Operating Reserves:	\$274,299.
Capital Equipment Reserve	\$ 80,000.
Capital Facilities Reserve	\$ 68,483.
Contingency Reserve	\$ 20,000.

TOTAL EXPENDITURES AND RESERVES: \$450,010.

GLACIER VIEW FIRE PROTECTION DISTRICT

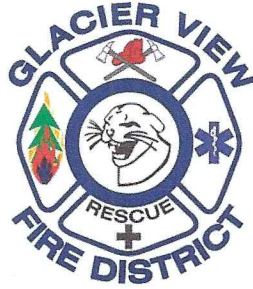
RESOLUTION TO APPROPRIATE SUMS OF MONEY FOR BUDGET YEAR 2024

ADOPTED THIS 11th DAY of DECEMBER 2023.

President

Attest: _____
GVFPD – Board of Director

Seal



**GLACIER VIEW FIRE PROTECTION DISTRICT
BUDGET MESSAGE
(pursuant 29-1-103(1)(e) C.R.S.)**

The 2024 budget was prepared using the modified cash basis and a classification of accounts comparable to that of the District's annual financial statements.

The attached 2024 budget plan for the Glacier View Fire Protection District (GVFPD) and the Glacier View Volunteer Fire Department includes the following aspects.

1. The GVFPD assures that funds are available through the Operating fund for Personal Protective Equipment (PPE) equipment and gear and extensive training for both Firefighting and EMS emergency volunteers. Finding and keeping external water sources are of great importance to this District and are a part of the funding plan.
2. The District assures that funds are available to keep insurance policies up to date for equipment, buildings, and emergency volunteers. The District contributes annually to a pension plan for future retirees of the Glacier View Volunteer Fire Department, as well as keeping Workman's Compensation available.
3. The District actively pursues Grants for the purpose of acquisition of water sources, PPE and equipment for emergency volunteers and for EMS equipment and training.

The GVFPD Board of Directors, the Firefighting and Emergency Service Personnel continue to strive for excellence in providing the best service possible to the District, community and through the surrounding area by mutual aid.

Contact Person: Cheryl Franz – District Administrator (970-493-3353)

GLACIER VIEW FIRE PROTECTION DISTRICT

STATEMENT OF BUDGET ASSUMPTIONS

FISCAL YEAR ENDING DECEMBER 31, 2024

REVENUES

PROPERTY TAX – The current level of mill levy approved for the district and billed by the Larimer County Assessor is 10.5 mills. The current assessed valuation is \$42,159,063. The mill levy times the assessed value results in the revenue amount of \$442,670.

BUILDING LEVY – The fire station building was financed through a Lease Purchase Agreement. The terms of the Lease provide that the land and the building title will be free of encumbrance upon completion of the Lease payments. Larimer County collects an additional mill levy to provide funds for the payments under the Lease. The 2024 revenue to be received of \$48,483 is based on the current mill levy of 1.15 mills and is applied to the Building Debt Reserve. Note that the building debt was paid off in December of 2022. An election was held with the outcome of the Fire District being able to retain the 1.15 mill levy. This 1.15 mill levy will be used to fund a Capital Facilities Reserve Account for future projects.

AUTO TAXES – The District receives payments annually from the Motor Vehicle Department which is a proportionate amount of all license plate fees received on vehicle registrations addressed within the District boundaries. The \$15,000 is an estimate based on past experience of amounts received.

CONTRACTS - The District receives mileage reimbursements from UC Health Systems to provide emergency services, percentage reimbursement from AirLink participants.

FIREWISE – The District receives cash and in-kind donations from residents as well as from business to promote National Wildland Preparedness Day.

INTEREST INCOME – Income received from Larimer County on collections for delinquent taxes.

REFUNDS/REIMBURSEMENTS – Income received from other Fire Departments for shared cost of items, reimbursement from sales taxes paid.

EXPENDITURES

ACCOUNTING – The District is required to submit a compilation report prepared by an independent accountant to the state Auditor as part of its application for exemption from an annual audit.

FIRE FIGHTER ADMINISTRATION – Expenses are incurred relating to fire fighter activities including training manuals, subscriptions, and related materials.

GENERAL INSURANCE – Costs incurred in insuring assets of the District including the fire station and firefighting and emergency service vehicles.

LCT FEES – Larimer County charges a fee for the collection and remittance of property taxes to the District.

OFFICE PC/PRINTER SUPPLIES - Expense of computer and printer supplies including paper and printer ink. Expense of office supplies costing less than \$1000, as needed.

ADMIN (PHONES, SUPPLIES) – The cost of land lines and related expense, as well as other supplies for the District facility.

ADMINISTRATIVE SALARIES – Employee expense for Administrator, and janitorial services.

PAYROLL TAXES – Taxes payable in conjunction with payroll expenses.

PINNACOL INSURANCE EXPENSE – Workmen’s Compensation insurance coverage for fire fighter and emergency service volunteers and well as paid employees. Cost is based on state approved rates applied to the District’s claim experience.

LEGAL EXPENSE – Attorney costs estimated for counsel on the District’s Board of Directors and employees’ activities.

NEWSLETTER EXPENSE – Expense of District bi-annual newsletter to District members.

APPRECIATION EXPENSE – Costs of shirts, caps, etc. purchased and given to volunteers.

COMMUNICATIONS – Supplies and small equipment items (radios) relating to needs and use of fire fighting and emergency services volunteers.

EMS SUPPLIES– Supplies for the emergency services volunteers including ambulance supplies.

FIRE FIGHTING INCIDENTALS – Supplies and expenses for firefighting volunteers, including small equipment costing less than \$1,000 and, water and meals, as required by responses to service calls.

STATIONS – Expenses including fire station electrical and heating costs.

TRAINING (EMS/FF/DISTRICT ADMINISTRATOR/BOARD OF DIRECTOR) –Expense of training sessions for the volunteers, Administrator, and Board of Directors, including supplies, cost of attending training events and fuel and meal costs.

FIREFIGHTER/EMS REIMBURSEMENT – The reimbursement involves both fire fighter and emergency service volunteer and involves reimbursement for services incurred during emergency calls which result in out-of-pocket costs for those volunteers.

VEHICLE MAINTENANCE/FUEL - Maintenance and fuel costs for District firefighting and emergency service vehicles.

BUILDING MAINTENANCE – Expense of minor maintenance costs and trash removal.

ALLIANCE – WILDFIRE PREVENTION (formerly FIREWISE) - All efforts that reduce the incidence and effects of unwanted fire. This will primarily be done through public education and risk reduction programs, but may include pre-fire planning, fire code enforcement, open burning regulation and other similar activities.

WILDLAND FIRE – Expenses of supplies needed for wildland fire purchases and upgrades of appliances for wildland fire apparatus.

UNPLANNED GRANT SHARING – Expenses to be used in the grant process when grant matching is needed.

DEBT SERVICE

BUILDING – Payments of the Lease Purchase Agreement under which the fire station was financed.

FPPA PENSION FUND/PENSION CONTRIBUTION – Annual contribution to the Fire Fighters Pension Association of Colorado. The District has been a member of FPPA for a number of years in order to provide retirement income to current and future retired volunteers and paid employees of the District.

ANNUAL TRANSFERS – Transfers made to allocated Appropriated Reserve Accounts.

APPROPRIATED FUNDS

TABOR - The State of Colorado requires that all entities which are state governmental agencies to reserve and amount equal to 3% of expected expenses of the entity. This amount is 3% of the expense amount of \$240,931.

CAPITAL EQUIPMENT RESERVE – The Board of Directors has determined that the District set aside money each year for the purpose of vehicle and equipment replacement in lieu of financing such purchases. The current budget amount will be placed in a separate bank account to be utilized for equipment and vehicle replacement. It is anticipated that such set aside of fund will occur annually.

CAPITAL FACILITIES RESERVE – (formerly Building Debt Reserve) – The Board of Directors has determined that the District set aside money each year for the purpose of funding building projects. This Reserve is funded by the voters passing to retain the 1.15 mill levy from the previous Building Debt Reserve.

CONTINGENCY FUND – The Board of Directors has determined that the District set aside money each year for the purpose of establishing a fund for unforeseen emergencies, such as a wildfire or sudden equipment failure, that may arise during a budget year.

OPERATIONS CARRYOVER – This amount represents the Board of Directors approximation of the cash funds available at the end of 2023 and to be carried forward for 2024 needs and requirements.

BUILDING DEBT RESERVE – The State of Colorado requires all entities which are state governmental agencies to reserve any yearly excess building revenue into a Building Debt Reserve. PAID OFF 12/22.