



**APPROVED 11/13/2023**

## **Glacier View Fire Protection District**

1414 Green Mountain Dr. • Livermore • Colorado • 80536  
October 9th at 7:00pm

Meeting was called to order at 7:00 PM

Board of Directors present: President Dave Burk, Vice President Warren Jones, Treasurer David Thompson, Director Steve Groeteke and Secretary Lee Lamb via Zoom

Fire Department members present: Fire Chief Dan Knox, District Administrator Cheryl Franz, Assistant Chief Jim Perry

Public members: 2

1. **Secretary's Report** - Report was submitted and made part of the Board Packet. The Secretary's Report was reviewed as submitted with the inclusion of the September 11<sup>th</sup> Budget Work Session.

**President Burk moved to approve the Secretary's Report as presented for the Budget Work Session Minutes from September 11<sup>th</sup>, 2023, as presented, and the Board Meeting Minutes from September 11<sup>th</sup>, 2023. Treasurer Thompson seconded. Call for discussion. No discussion. All in favor. Motion approved 5-0.**

The October Agenda will be corrected to reflect the addition for Board approval of the Budget Work Session and presented in the November Board Packet.

2. **Treasurer's Report** - Report was submitted and made part of the Board Packet. Treasurer Thompson noted the change in the P & L Detail, P & L Monthly/Overview which will represent transferred funds coming back into GVFPD Operating/Checking Account through the Money Market Reserve Account. These are funds that have already been received by the District at a prior date. He highlighted Checks Over \$1K: \$3,479.50 is for the IT Upgrade, the propane contract less the credit was \$3,828.51, 2023 FPPA contribution was for \$5,900, \$1,297.30 was issued to First Bank for various charges, most being used for training, fire hose was purchased from The Supply Cache for \$3,233.30.

**President Burk moved to accept the Treasurer's Report as presented. Director Groeteke seconded. Call for discussion. No discussion. All in favor. Motion approved 4-0.**

3. **Chief's Report** – Report submitted and made part of the Board Packet.

The Chief's oral presentation closely followed the information in the Board Packet. In addition, the Chief reported on a meeting with representatives from Denver University (DU) regarding DU's plans to build a five to six bay facility on their mountain campus in the future. The meeting included conversation about options for collaboration with GVFPD, vehicles DU plans to house in their facility, and opportunities for DU to seek funding for firefighting apparatus. The Chief explained that these conversations were at a very early, non-decisional, stage. The Board discussed the DU meeting emphasizing that the meetings with DU were positive but preliminary and that no decisions may be made without approval of the GVFPD Board. The Chief also reported that DU has identified a "two-track" road that crosses private property, in Red Feather Highlands, from their land which might be used as an emergency evacuation route. DU is considering ways that the existing two-track road can be improved.

Other topics in the Chief's report included training for members including Larimer County Office of Emergency Management incident table-top planning and implementation exercises. This led to a discussion of the possibility for table-top incident and evacuation exercises at the GVFPD.

The parking lot grading, drainage, and hardening project has begun. Control of mice in the Station has been arranged through High Mountain Pest Control, a local pest control company.

The Chief's Report did not result in a motion and no action was taken by the Board.

The report from the Apparatus Committee was submitted and made a part of the Board Packet. An additional lease purchase was presented and will be included in the Board Packet. The Assistant Chief's oral presentation described the information received from several providers regarding potential contracts. He added that the Apparatus Committee will continue to look for used apparatus. Board members expressed appreciation for the quality of the information provided by the Committee. The Board discussed these opportunities including prospects for funding the acquisition of new apparatus, the need for a firm proposal and how the proposal will inform the 2024 budgeting process. This discussion did not result in a motion and no action was taken by the Board.

4. **District Administrator's Report** – Report submitted and made part of the Board Packet.

The District Administrator's Report was presented as submitted. Highlights included the start of the generator project, noting that the fencing has been completed, and work will begin on Monday, October 16<sup>th</sup> for the installation of the generator. The IT Upgrade is near completion.

5. **Alliance Report** – (Tom Hausfeld) Report submitted and made part of the Board Packet.

Report presented as submitted. In addition, Tom proposed using the AIM grant to allow use of the Loveland air curtain burner which would be made available to surrounding communities. The alternative would be to pay Poudre Canyon Fire District for the use of their chipper. Board discussion followed regarding a FACA Work Session with Legal that would include all Board Members.

**Vice President Jones moved that a Board/Attorney - FACA Work Session be set and posted as required when a meeting date is confirmed with Legal. Director Groeteke seconded. Call for discussion. No further discussion. Motion approved 5-0.**

## 6. Committee Reports:

- a. **Budget Committee** – (Fred Delano, Dan Knox, David Thompson, Cheryl Franz, Tom Hausfeld) The Budget Report was presented as submitted for the 2024 Proposed Budget. Fred noted the technical change in the FACA budget that increased the Budget \$500 and changed the carryover. The 2024 Proposed is for the current known valuation without the certified valuation that would result from the November election. Board discussion followed. There was discussion including an increase in Operations Training and a decrease in FACA Training, the 2024 Proposed Budget versus inflationary costs that might create an impact to the District for the next year, and the excess funds from the LC Valuation based on the outcome of Prop HH in the November election. The Budget Committee asked for direction from the Board on the potential excess funds from the LC Valuation for the District.

**Director Groeteke moved to leave the FACA Training budget the same as last year, increasing the 2024 Proposed Budget by \$1,800. The motion died for lack of a second.**

**Vice President Jones moved to amend the 2024 Proposed Budget, which includes adding the \$162,655, current valuation, to both the revenue and carryover with asterisks and foot notes. President Burk seconded. Call for discussion. No further discussion. Motion approved 5-0.**

**President Burk moved to accept the 2024 Proposed Budget as submitted with amendment. Treasurer Thompson seconded. Call for discussion. No further discussion. Motion approved 4-1.**

## 7. Unfinished Business:

**Attorney Contact** – Report will be moved to November  
**New Generator** – In District Administrator’s Report  
**IT Upgrade** – In District Administrator’s Report

8. **New Business:** No new business

9. **Public Comment** – No Public Comment

## 10. Director Comments –

Secretary Lamb thanked the District Administrator for preparing the Secretary’s Report due to his absence. He expressed his appreciation for the work from the Budget Committee and enjoyed the conversation. He stressed the need for concrete information from the Apparatus Committee that the Board can vote on.

Treasurer Thompson thanked the Apparatus Committee for their work and progress.

Director Groeteke agreed with Secretary Lamb’s comments, thanking the Budget Committee, the Apparatus Committee for the hours they have put in, Operations, and FACA for the work on their activities.

**(Director Comments – continued)**

Vice President Jones thanked the District Administrator for setting up the meeting with Legal and sharing the information received from them, he is looking forward to the progress from the meeting and moving forward. Vice President Jones suggested that each department manager bring forth a 2024 action plan and needs from the Board at some point. This will be put on the November Agenda for Board discussion.

President Burk thanked everyone for their work and shared his appreciation for their performance.

**BOARD ACTIONS TAKEN:**

**Secretary’s Report – Board Meeting Minutes – November 9th, 2023 -approved**

**Treasurer’s Report – November 2023 – approved**

**Board/Attorney – FACA Work Session - approved**

**FACA Training Budget change – motion failed to pass**

**2024 Budget Amendment - approved**

**2024 Proposed Budget with Amendment – approved 4-1**

**Adjournment: President Burk moved to adjourn the meeting at 09:00PM. Treasurer Thompson seconded. Call for discussion, no discussion. All in favor. Meeting adjourned.**

Respectfully submitted by  
Berton Lee Lamb - Secretary  
Cheryl Franz – Recording Secretary

**Next Scheduled Meetings: Monday, November 13<sup>th</sup>, 2023, 7PM**

**In-person – Station 1**