

Glacier View Fire Protection District

Agenda

October 11th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

The Zoom Meeting WILL BE recorded

1. Secretary's Report – ACTION: Approve as presented

(a) **BOARD APPROVAL** - Board Meeting Minutes of September 13th, 2021

2. Treasurer's Report – ACTION: Approve as presented

(a) Balance Sheet – As of September 2021

(b) P&L – Detail – September 2021

(c) Checks Over \$1000 – September 2021

(d) P&L - Budget vs. Monthly Actual Budget – September 2021

(e) P&L – Budget Overview vs. Actual +/- Year-to-Date – September 2021

(f) GVFD Visa – As of September 2021

(g) Donation Report – As of September 2021

3. Chief's Report – Chief Report Submitted to Board

4. District Administrator's Report – District Administrator report submitted to the Board

5. Committee Reports:

a. **Handbook** - (Dan Knox, Dave Burk, Bill Salmon, Cheryl Franz) Handbook presentation

b. **Patronage Committee** - (David Thompson, Gordon Cunningham)

c. **Budget Committee** - (Dave Burk, Fred Delano, David Thompson, Cheryl Franz, Ops officer) November 2 Election – Proposition 120

e. **CWPP Committee** – (Peter Henderson, Warren Jones, Casey Johnson, Randy Golden, Bill Salmon)

6. Unfinished Business:

Sunset of 1.15 Mill Levy – Committee ??

7. New Business:

Ember Alliance - Insurance – Certificate of Liability – Invoice for Payment #2

During Public Comment there will be three minutes per person. The Board cannot get into a long-detailed discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

8. Public Comment:

9. Director Comment:

10. Adjournment

Next Scheduled Board Meeting: Monday, November 8th, at 7:00PM



Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

September 13th, 2021 at 7:00pm

Meeting was called to order at 7:5 PM via in-person and ZOOM

Board of Directors present: Vice President Randy Golden, Treasurer David Thompson, Secretary Gordon Cunningham, Director Bill Salmon via Zoom

Excused Absence: President Dave Burk, District Administrator Franz

Fire Department members present: Chief Dan Knox and Warren Jones via Zoom

Public members: 3

Confirmation that there are no changes to the agenda.

1. **Secretary's Report:** Report was submitted and made part of the minutes. Secretary Cunningham reported that the August Board Meeting minutes were acceptable and ready for approval. Vice President Golden made a motion to approve the Board Meeting Minutes from September 13th, 2021, as presented. Director Salmon accepted the motion. Secretary Cunningham seconded. Call for discussion. No further discussion. All in favor, the motion carried.
2. **Treasurer's Report:** Treasurer Thompson presented the June Treasurer's Report. He reviewed the monthly reports. Treasurer Thompson noted the vehicle purchase of a Chevy Tahoe for 10,000 to be used as Squad 1 and the transfer of \$10,000 came out of the MM – Capital Equipment Replacement. There were equipment purchases in August of \$23,000 for new rescue tools and struts. \$19,776 was transferred out of MM – Capital Equipment Replacement to cover the rescue tools. The remaining amount was in the budget line of Equipment Purchase Expense for the struts. The Training Expense of \$6,800 is being used for the three members attending EMT training at Front Range Community College. \$1,382 were for repairs for E502. Donations were \$750. One donation was made in Steve Switzer's name and Treasurer Thompson made a recommendation to use the \$250 to purchase the plaque for Steve. Chief Knox added that both the EMT training and strut purchase are on grants. The reimbursement for EMT tuition will be in 2022. The grant for the struts is a 50% match and will be reimbursed later this year. Vice President Golden made a motion to accept the Treasurer's Report as presented. Secretary Cunningham accepted the motion. Vice President Golden seconded. Call for discussion, no discussion. All in favor, the motion carried.

3. Chief's Report: Report submitted to Board.

In addition to his report, Chief Knox added that he was working with the Officers to complete a list of items to purchase with the remainder of the Cameron Peak Fire Donations. This presentation will be presented at the October Board Meeting. Chief Knox will be getting with District Administrator Franz on the actual amount remaining in the Cameron Peak Fire Donations.

Director Salmon suggested some of the remaining funds be put towards CWPP Mitigation Projects for the coming year. Treasurer Thompson noted that during the 2022 Budget process CWPP was discussed and it was stated that there would be no CWPP mitigation plan for next year, Chief Knox agreed, and there is also no money budgeted in 2022 for the CWPP project.

Chief Knox announced that Mountain View Fire Protection District donated an extra set of extrication tools along with some fire hose nozzles. He stated that the donation totaled around \$12,000. Mountain View Fire will bring up the rescue equipment and do a demo for GVFD members. A thank you will go out and everyone was invited to sign the thank you.

Vice President Golden asked about the new rescue tools. Chief Knox reported that the GVFD members had a successful training and taught the members some new techniques for extrication. Knox thanked Treasurer Thompson for coming and taking pictures. Chief Knox is putting together a plan to dispose of the old extrication equipment.

4. District Administrator Report: Report submitted to Board

District was at EMT class.

Treasurer Thompson reported that the first payment for The Ember Alliance was \$4,000. \$3,500 was taken out of the Firewise Expense as budgeted in 2021. The remainder was \$500 was transferred out of the MM - Cameron Peak Donations of designated funds to cover the additional cost. There will also be a new expense line for CWPP that will fall under Firewise and will hold the remaining funds to pay for CWPP in 2022. Treasurer Thompson will discuss this further at the October Board meeting.

5. Committee Reports:

(a) **Handbook Committee** – (Dan Knox, Dave Burk, Bill Salmon, Cheryl Franz) Chief Knox reported that the committee has been working on the Member Handbook and has a completed copy, which they are working on for correct wording and content. The Handbook will go to Legal for review. The Board will be given a copy for a final review and hopefully ready for Board approval at the October Meeting.

(b) **Patronage Committee** - (David Thompson, Gordon Cunningham) There was nothing to report

(Committee Reports – continued)

(c) Budget Committee – (Dave Burk, Fred Delano, David Thompson, Cheryl Franz, Ops member)

Treasurer Thompson discussed the Grant Reserve in the Money Market and stated that it was a non-specific account that held money to be used if there was a grant opportunity that needed matching funds. \$3,000 is currently in the Reserve and he proposed to close the reserve and place that amount into sub-account for Equipment Purchases Expense. This will provide more transparency as to money being spend on grant items. This expense would be funded every year for \$10,000, as originally approved, with limitations that anything up to \$2,000 could be accessed without having to come to the Board for approval, above \$2,000 would need Board approval.

Fred confirmed that the Board approved \$10,000 to be put into the 2021 Grant Reserve. This will need to be unapproved as the recommendation is to put the money into carryover for 2021 and for 2022 Budget it would then show up in the sub-expense line for Equipment Purchases, then eliminating the Grant Reserve – The 3,000 sitting in the Grant Reserve would be removed and put into the sub-expense line for Equipment Purchases.

Vice President Golden motioned to establish an Unplanned Grant Sharing expense sub-account line, transfer the balance of \$3,000 in Grants Reserve to the Unplanned Grant Sharing line item to zero Grants Reserve, cancel the Board approved \$10,000 that was to be placed into the 2021 Grants Reserve and put it into the 2021 carryover, eliminate the Grants Reserve account, and put the \$10,000 into the 2022 Budget sub-account Unplanned Grant Sharing line. Director Salmon seconded. Call for further discussion, no discussion. All in favor, the motion carried.

Treasurer Thompson talked about the Money Market Account and how the money transfers move back into the Operating Account. He recommended adding an Income Transfer line that would show up on the reports when money is transferred to make it more transparent. This will part of the 2022 Budget.

Fred reviewed the questions from the Budget Workshop for 2022 expenses for FF Administration, Building Maintenance/Repair, and Wildland Fire Expenses that District Administrator Franz provided to him. Dan Knox added items that will be purchased in the 2022 Equipment expense: hose replacement on large hosing, hose testing, replacement of appliances.

Vice President Golden motioned to approve the 2022 Dual Proposed Budget as presented. Director Salmon seconded. Call for further discussion, no discussion. All in favor, the motion carried.

(d) **CWPP Committee** - (Warren Jones, Peter Henderson, Casey Johnson, Bill Salmon, Randy Golden) Warren reviewed his report stating that things were moving along. The Core Team met last week. The Ember Alliance completed their first draft of the risk analysis maps and they were reviewed at the Core Team meeting. During the next planning meeting with Ember Alliance, the Core Team will look for interpretation of the maps and what they mean. GVFD member Casey Johnson and Warren found discrepancies in the road mapping with Larimer County and got them corrected. There will be a first run through of a Stakeholders meeting at the end of the month involving key leaders in the community. Later in the Fall there will be another meeting with emergency response partners, and mid-winter there is a plan to hold several general community meetings. Director Salmon added that the Ember Alliance is doing a lot of work and the Core Team was able to add input and ask questions, which Ember Alliance was very receptive too.

6. **Unfinished Business: Sunset of the 1.15 Mill Levy** - This will be put on the October Board Meeting

7. **New Business:**

8. **Public Comment:**

Mr. Petrie felt the Budget presentation might be confusing to others and Treasurer Thompson stated that he would make every effort to make it as clear as possible to the public.

9. **Directors Comments:**

Director Salmon thanked Chief Knox for his long-term views and grant opportunity outlooks for GVFD. He thanked the Budget Committee for all the work that was done and commented on the excellent Budget Workshop that was presented by the Budget Committee. He thanked Fred Delano for his steady hand in the budget process. Director Salmon expressed his view of the "amazing work" that is going on at GVFD from the group in EMT class to the CWPP. Director Salmon stated that it was an honor to be a part of the Board.

Secretary Cunningham agreed with Director Salmon and added that he has been asked questions by community members on the CWPP and hoping that he will be able to provide some answers based on the data that GVFD will be receiving to share with them.

Treasurer Thompson stated that he is aware that some of the budget sounds confusing, but he stressed that if there are ever questions to please contact him and he would be glad to discuss any issues. He thanked the Budget Committee, and Chief Knox and Operations team for their input in the budget process.

Vice President Golden shared that once CWPP started rolling it was apparent to him that the CWPP is a good thing and what he sees really coming out of this is where the work needs to be done, what areas are the most susceptible, and when it comes to evacuation, what we will need to do, and the specific items needed for mitigation. He believes once the maps are established it will be clear to see how to move forward.

(Director's Comments – continued)

Vice President Golden recognized Chief Knox and complimented him on his focus and energy he has brought into the organization, and what a good job he is doing for GVFD.

Adjournment: Vice President Golden motioned to adjourn the meeting. Treasurer Thompson seconded. Meeting adjourned at 8:04PM.

Respectfully submitted by
Cheryl Franz
District Administrator

Next Scheduled Board Meeting: Monday, October 11thth, 2021
The Board meeting WILL BE in-person.

GLACIER VIEW FIRE PROTECTION DISTRICT

Balance Sheet

As of September 30, 2021

	Sep 30, 21
ASSETS	
Current Assets	
Checking/Savings	
106 · Operating Account	269,696.68
116 · Money Market Account	192,075.29
Total Checking/Savings	461,771.97
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	7,526.00
Total Current Assets	469,297.97
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-730,116.50
Total Fixed Assets	496,382.20
TOTAL ASSETS	965,680.17
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	1,905.56
Total Other Current Liabilities	1,905.56
Total Current Liabilities	1,905.56
Long Term Liabilities	
235 · Building Loan	27,256.57
Total Long Term Liabilities	27,256.57
Total Liabilities	29,162.13
Equity	
300 · Fund Balance	769,046.23
32000 · Retained Earnings	45,408.40
Net Income	122,063.41
Total Equity	936,518.04
TOTAL LIABILITIES & EQUITY	965,680.17

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

September 2021

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expense						
Income						
401 · Property Taxes						
Deposit	09/10/2021	DEP	Larimer County Trea...	Current Year Tax - Aug 21	106 · Ope...	2,409.23
Total 401 · Property Taxes						2,409.23
402 · Auto Taxes						
Deposit	09/10/2021	DEP	Larimer County Trea...	Specific Ownership Tax - ...	106 · Ope...	2,010.14
Total 402 · Auto Taxes						2,010.14
403 · Bldg Levy (1.150 Mill for 2017)						
Deposit	09/10/2021	DEP	Larimer County Trea...	Bldg Levy (1.15 Mil) - Aug...	106 · Ope...	263.87
Total 403 · Bldg Levy (1.150 Mill for 2017)						263.87
440 · Interest Income						
Deposit	09/10/2021	DEP	Larimer County Trea...	Current Tax Coll-Interest ...	106 · Ope...	104.87
Total 440 · Interest Income						104.87
Total Income						4,788.11
Expense						
502 · Accounting						
Check	09/29/2021	2592	First Bank	Payroll - Intuit - CCCF	106 · Ope...	4.00
Total 502 · Accounting						4.00
503 · Office PC/Printer Supplies						
Check	09/29/2021	2592	First Bank	Instant Ink - CCCF	106 · Ope...	49.77
Total 503 · Office PC/Printer Supplies						49.77
505 · Admin (Supplies)						
513 · Telephone Expense						
Check	09/08/2021	EFT	Century Link	Bill date 8-19-2021	106 · Ope...	199.44
Check	09/21/2021	EFT	Century Link	Bill date 8-1-2021	106 · Ope...	66.11
Total 513 · Telephone Expense						265.55
505 · Admin (Supplies) - Other						
Check	09/29/2021	2592	First Bank	Streamline - website - CC...	106 · Ope...	50.00
Check	09/29/2021	2592	First Bank	One Drive - Google Stora...	106 · Ope...	1.99
Total 505 · Admin (Supplies) - Other						51.99
Total 505 · Admin (Supplies)						317.54
506 · FF Administration						
Check	09/22/2021	2583	ROI Fire & Ballistic ...	SCBA Hydrostatic testing...	106 · Ope...	1,100.00
Check	09/22/2021	2585	Business Radio Lice...	FCC Raido License Rene...	106 · Ope...	105.00
Check	09/22/2021	2586	Federal Licensing, Inc	Lic Data Grid Change Cal...	106 · Ope...	120.00
Total 506 · FF Administration						1,325.00
509 · Bldg Interest						
Check	09/22/2021	2582	VeraBank	Building Pmt 37 Loan # 8...	106 · Ope...	1,065.18
Total 509 · Bldg Interest						1,065.18
510 · LCT Fees						
Deposit	09/10/2021	DEP	Larimer County Trea...	Current Year Fees - Aug 21	106 · Ope...	55.56
Total 510 · LCT Fees						55.56
516 · Pinnacol Insurance - Expense						
Check	09/30/2021	2596	Pinnacol Assurance	1523772 - pmt 3 of 4	106 · Ope...	443.00
Total 516 · Pinnacol Insurance - Expense						443.00
520 · Payroll Tax Expense						

10:18 AM

10/06/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

September 2021

Type	Date	Num	Name	Memo	Split	Amount
Paycheck	09/30/2021	2594	Cheryl A Franz		106 · Ope...	0.00
Paycheck	09/30/2021	2594	Cheryl A Franz		106 · Ope...	132.31
Paycheck	09/30/2021	2594	Cheryl A Franz		106 · Ope...	30.94
Paycheck	09/30/2021	2594	Cheryl A Franz		106 · Ope...	0.00
Paycheck	09/30/2021	2595	Edwin V Sather Jr.		106 · Ope...	0.00
Paycheck	09/30/2021	2595	Edwin V Sather Jr.		106 · Ope...	40.92
Paycheck	09/30/2021	2595	Edwin V Sather Jr.		106 · Ope...	9.57
Paycheck	09/30/2021	2595	Edwin V Sather Jr.		106 · Ope...	0.00
Total 520 · Payroll Tax Expense						213.74
525 · Payroll and Benefits						
Paycheck	09/30/2021	2594	Cheryl A Franz		106 · Ope...	2,134.00
Paycheck	09/30/2021	2595	Edwin V Sather Jr.		106 · Ope...	660.00
Total 525 · Payroll and Benefits						2,794.00
540 · Communications						
Check	09/01/2021	2580	Complete Wireless ...	BK Radio and accessorie...	106 · Ope...	3,610.55
Check	09/29/2021	2590	Complete Wireless ...	99789 - KNG Portable ra...	106 · Ope...	72.10
Total 540 · Communications						3,682.65
600 · Stations						
636 · Utilities-Electric						
Check	09/02/2021	EFT	Poudre Valley REA	Bill Date 8-18-2021	106 · Ope...	184.70
Check	09/02/2021	EFT	Poudre Valley REA	Bill Date 8-18-2021	106 · Ope...	29.00
Total 636 · Utilities-Electric						213.70
637 · Utilities - Propane						
Check	09/29/2021	2588	Poudre Valley COOP	Fall Fill - Stmt Date 9/15/...	106 · Ope...	1,990.00
Total 637 · Utilities - Propane						1,990.00
Total 600 · Stations						2,203.70
650 · Training						
651 · EMS Training						
Check	09/29/2021	2592	First Bank	EMT Drug Test - Castle B...	106 · Ope...	63.00
Check	09/29/2021	2592	First Bank	EMT - MyClinicalExg - CF...	106 · Ope...	39.50
Total 651 · EMS Training						102.50
652 · FF Training						
Check	09/22/2021	2581	Bridget Knox - Exp ...	Reimb for FF Training - 9/...	106 · Ope...	241.76
Check	09/29/2021	2587	Bridget Knox - Exp ...	Per Diem for Fall Fire Sc...	106 · Ope...	137.50
Check	09/29/2021	2591	CO. Div. of Fire Prev...	21-44385 - Fall Fire Scho...	106 · Ope...	50.00
Total 652 · FF Training						429.26
Total 650 · Training						531.76
660 · Vehicles						
662 · Fuel Expense						
Check	09/22/2021	2584	Glacier View Road &...	- Bill Date 9/8/2021	106 · Ope...	320.88
Total 662 · Fuel Expense						320.88
671 · 2011 CHEV Tahoe - Squad 1						
Check	09/29/2021	2593	Beck's Automotive	Work on Squad 1 - Capit...	106 · Ope...	4,100.73
Total 671 · 2011 CHEV Tahoe - Squad 1						4,100.73
Total 660 · Vehicles						4,421.61
699 · Equipment Purchase						
Check	09/01/2021	2578	The Supply Cache	272109 - Pump Tool Kit - ...	106 · Ope...	242.85
Check	09/01/2021	2579	The Supply Cache	272108 - Water Pum Wic...	106 · Ope...	1,150.00
Check	09/29/2021	2589	The Supply Cache	273292A - Foot Valve Str...	106 · Ope...	105.95

10:18 AM

10/06/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

September 2021

Type	Date	Num	Name	Memo	Split	Amount
Total 699 · Equipment Purchase						1,498.80
Total Expense						18,606.31
Net Ordinary Income						-13,818.20
Other Income/Expense						
Other Expense						
750 · Depreciation Expense						
General Jou...	09/30/2021	94		Depreciation Expense - S...	185 · Acc...	5,367.35
Total 750 · Depreciation Expense						5,367.35
Total Other Expense						5,367.35
Net Other Income						-5,367.35
Net Income						-19,185.55

10:21 AM

10/06/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Check Over \$1000

September 2021

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Sep 21	09/01/2021	2579	The Supply Cache	-1,150.00
	09/01/2021	2580	Complete Wireless Technol...	-3,610.55
	09/22/2021	2582	VeraBank	-9,631.14
	09/22/2021	2583	ROI Fire & Ballistic Equipm...	-1,100.00
	09/29/2021	2588	Poudre Valley COOP	-1,990.00
	09/29/2021	2593	Beck's Automotive	-4,100.73
	09/30/2021	2594	Cheryl A Franz	-1,791.75
Sep 21				<u>-23,374.17</u>

10:23 AM

10/06/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual Monthly Budget
September 2021

	Sep 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	2,409.23	21,815.75	-19,406.52	11.0%
402 · Auto Taxes	2,010.14	300.00	1,710.14	670.0%
403 · Bldg Levy (1.150 Mill for 2017)	263.87	2,389.33	-2,125.46	11.0%
415 · Contract & Agreements	0.00	0.00	0.00	0.0%
420 · Donations	0.00	0.00	0.00	0.0%
421 · Fund Raising	0.00	0.00	0.00	0.0%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	0.00	0.00	0.00	0.0%
440 · Interest Income	104.87	0.00	104.87	100.0%
450 · Miscellaneous/Reimb Income	0.00	0.00	0.00	0.0%
Total Income	4,788.11	24,505.08	-19,716.97	19.5%
Expense				
502 · Accounting	4.00	4.00	0.00	100.0%
503 · Office PC/Printer Supplies	49.77	50.00	-0.23	99.5%
505 · Admin (Supplies)				
513 · Telephone Expense	265.55			
505 · Admin (Supplies) - Other	51.99	318.00	-266.01	16.3%
Total 505 · Admin (Supplies)	317.54	318.00	-0.46	99.9%
506 · FF Administration	1,325.00	1,325.00	0.00	100.0%
509 · Bldg Interest	1,065.18	1,065.18	0.00	100.0%
510 · LCT Fees	55.56	0.00	55.56	100.0%
515 · General Insurance	0.00	0.00	0.00	0.0%
516 · Pinnacol Insurance - Expense	443.00	443.00	0.00	100.0%
517 · Firewise Expense				
519 · CWPP Expense	0.00	0.00	0.00	0.0%
517 · Firewise Expense - Other	0.00	0.00	0.00	0.0%
Total 517 · Firewise Expense	0.00	0.00	0.00	0.0%
520 · Payroll Tax Expense	213.74	214.00	-0.26	99.9%
522 · FF/EMS Reimbursement	0.00	0.00	0.00	0.0%
525 · Payroll and Benefits	2,794.00	2,794.00	0.00	100.0%
526 · Legal Expense	0.00	0.00	0.00	0.0%
527 · Newsletter	0.00	0.00	0.00	0.0%
530 · Appreciation	0.00	0.00	0.00	0.0%
531 · Bldg Maintenance / Repair	0.00	0.00	0.00	0.0%
540 · Communications	3,682.65	3,683.00	-0.35	100.0%
570 · EMS Supplies	0.00	0.00	0.00	0.0%
600 · Stations				
636 · Utilities-Electric	213.70			
637 · Utilities - Propane	1,990.00			
600 · Stations - Other	0.00	1,990.00	-1,990.00	0.0%
Total 600 · Stations	2,203.70	1,990.00	213.70	110.7%
601 · Fire Fighting Supplies	0.00	0.00	0.00	0.0%
630 · Pension Trust Expense	0.00	0.00	0.00	0.0%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	102.50			
652 · FF Training	429.26			
650 · Training - Other	0.00	532.00	-532.00	0.0%
Total 650 · Training	531.76	532.00	-0.24	100.0%
660 · Vehicles				
662 · Fuel Expense	320.88			
671 · 2011 CHEV Tahoe - Squad 1	4,100.73			
660 · Vehicles - Other	0.00	4,422.00	-4,422.00	0.0%
Total 660 · Vehicles	4,421.61	4,422.00	-0.39	100.0%

10:23 AM

10/06/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual Monthly Budget
September 2021

	Sep 21	Budget	\$ Over Budget	% of Budget
699 · Equipment Purchase	1,498.80	1,499.00	-0.20	100.0%
Total Expense	18,606.31	18,339.18	267.13	101.5%
Net Ordinary Income	-13,818.20	6,165.90	-19,984.10	-224.1%
Other Income/Expense				
Other Expense				
750 · Depreciation Expense	5,367.35			
Total Other Expense	5,367.35			
Net Other Income	-5,367.35			
Net Income	-19,185.55	6,165.90	-25,351.45	-311.2%

10:26 AM

10/06/21

Cash Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	257,322.00	261,789.00	-4,467.00	98.3%
402 · Auto Taxes	16,466.37	12,000.00	4,466.37	137.2%
403 · Bldg Levy (1.150 Mill for 2017)	28,183.22	28,672.00	-488.78	98.3%
415 · Contract & Agreements	1,217.94	500.00	717.94	243.6%
420 · Donations	39,605.00	3,000.00	36,605.00	1,320.2%
421 · Fund Raising	653.19	1,000.00	-346.81	65.3%
422 · Equipment Grant	0.00	2,500.00	-2,500.00	0.0%
425 · Firewise Donations	1,348.36	500.00	848.36	269.7%
440 · Interest Income	194.27	100.00	94.27	194.3%
450 · Miscellaneous/Reimb Income	2,189.22	500.00	1,689.22	437.8%
Total Income	347,179.57	310,561.00	36,618.57	111.8%
Expense				
502 · Accounting	3,000.44	3,000.00	0.44	100.0%
503 · Office PC/Printer Supplies	175.71	2,900.00	-2,724.29	6.1%
505 · Admin (Supplies)				
513 · Telephone Expense	2,943.80			
505 · Admin (Supplies) - Other	1,885.77	5,200.00	-3,314.23	36.3%
Total 505 · Admin (Supplies)	4,829.57	5,200.00	-370.43	92.9%
506 · FF Administration	3,576.32	10,000.00	-6,423.68	35.8%
509 · Bldg Interest	2,377.72	2,377.72	0.00	100.0%
510 · LCT Fees	5,717.46	4,500.00	1,217.46	127.1%
515 · General Insurance	11,427.00	12,200.00	-773.00	93.7%
516 · Pinnacol Insurance - Expense	1,479.00	3,000.00	-1,521.00	49.3%
517 · Firewise Expense				
519 · CWPP Expense	4,000.00	4,000.00	0.00	100.0%
517 · Firewise Expense - Other	143.36	2,000.00	-1,856.64	7.2%
Total 517 · Firewise Expense	4,143.36	6,000.00	-1,856.64	69.1%
520 · Payroll Tax Expense	1,843.97	2,678.00	-834.03	68.9%
522 · FF/EMS Reimbursement	11,950.00	22,500.00	-10,550.00	53.1%
525 · Payroll and Benefits	24,104.30	35,000.00	-10,895.70	68.9%
526 · Legal Expense	2,845.00	5,000.00	-2,155.00	56.9%
527 · Newsletter	1,073.07	3,000.00	-1,926.93	35.8%
530 · Appreciation	178.37	2,900.00	-2,721.63	6.2%
531 · Bldg Maintenance / Repair	5,218.69	15,700.00	-10,481.31	33.2%
540 · Communications	6,276.40	11,800.00	-5,523.60	53.2%
570 · EMS Supplies	1,106.62	2,500.00	-1,393.38	44.3%
600 · Stations				
636 · Utilities-Electric	1,960.33			
637 · Utilities - Propane	5,477.10			
638 · Pest Control - Trash	60.00			
600 · Stations - Other	0.00	8,000.00	-8,000.00	0.0%
Total 600 · Stations	7,497.43	8,000.00	-502.57	93.7%
601 · Fire Fighting Supplies				
605 · FF Supplies	2,839.82			
606 · Wildland Gear	639.95			
607 · Personal Protection Equip	14,708.65			
601 · Fire Fighting Supplies - Other	187.00	19,000.00	-18,813.00	1.0%
Total 601 · Fire Fighting Supplies	18,375.42	19,000.00	-624.58	96.7%
630 · Pension Trust Expense	462.68	600.00	-137.32	77.1%
631 · Pension Contribution	0.00	6,000.00	-6,000.00	0.0%
650 · Training				
651 · EMS Training	7,852.02			
652 · FF Training	2,041.31			
650 · Training - Other	0.00	18,000.00	-18,000.00	0.0%
Total 650 · Training	9,893.33	18,000.00	-8,106.67	55.0%

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10/06/21

Cash Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2021

	Jan - Dec 21	Budget	\$ Over Budget	% of Budget
660 · Vehicles				
662 · Fuel Expense	1,605.19			
668 · R&M 1995 Pierce International	181.11			
670 · R&M 2007 Ford Tender 2	489.29			
671 · 2011 CHEV Tahoe - Squad 1	4,100.73			
672 · R&M 2009 Chev - Squad 2	161.52			
676 · R&M 2010 Dodge Ambulance R3	262.50			
677 · R&M 2013 Polaris UTV E705	419.68			
691 · R&M 2013 Dodge Engine 501	1,218.97			
692 · R&M 2013 Dodge Engine 502	2,506.69			
695 · R&M E302	566.20			
660 · Vehicles - Other	10,000.00	19,000.00	-9,000.00	52.6%
Total 660 · Vehicles	21,511.88	19,000.00	2,511.88	113.2%
699 · Equipment Purchase	27,778.22	8,000.00	19,778.22	347.2%
Total Expense	176,841.96	228,855.72	-52,013.76	77.3%
Net Ordinary Income	170,337.61	81,705.28	88,632.33	208.5%
Other Income/Expense				
Other Income				
441 · MM interest income	31.95			
Total Other Income	31.95			
Other Expense				
750 · Depreciation Expense	48,306.15			
Total Other Expense	48,306.15			
Net Other Income	-48,274.20			
Net Income	122,063.41	81,705.28	40,358.13	149.4%

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GLACIER VIEW FIRE PROTECTION DISTRICT

First Bank - Visa

September 2021

Type	Date	Num	Memo	Account	Clr	Split	Amount
First Bank							
Check	09/29/2021	2592	Stnt Date 8/1...	106 · Operating Acc...		-SPLIT-	-208.26
Check	09/29/2021	2592	Instant Ink - C...	503 · Office PC/Prin...		106 · Operatin...	49.77
Check	09/29/2021	2592	EMT Drug Te...	651 · EMS Training		106 · Operatin...	63.00
Check	09/29/2021	2592	Streamline - ...	505 · Admin (Suppli...		106 · Operatin...	50.00
Check	09/29/2021	2592	EMT - MyClini...	651 · EMS Training		106 · Operatin...	39.50
Check	09/29/2021	2592	One Drive - G...	505 · Admin (Suppli...		106 · Operatin...	1.99
Check	09/29/2021	2592	Payroll - Intuit...	502 · Accounting		106 · Operatin...	4.00

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10/06/21

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Transaction Detail by Account

January 1 through October 6, 2021

Type	Date	Num	Name	Memo	Clr	Split	Amount
420 - Donations							
Deposit	01/12/2021	DEP	FNBO - Noel Barrett...	donation - CPF		106 · Ope...	20,000.00
Deposit	01/12/2021	DEP	Great Western Oper...	donation		106 · Ope...	4,000.00
Deposit	01/14/2021	DEP	David and Patricia M...	Donation		106 · Ope...	300.00
Deposit	01/14/2021	DEP	Timothy and Lesha ...	Donation - CPF		106 · Ope...	5,000.00
Deposit	01/14/2021	DEP	Francis A Feist	donation		106 · Ope...	300.00
Deposit	01/14/2021	DEP	David and Aleesha ...	donation		106 · Ope...	100.00
Deposit	01/26/2021	DEP	Anita and Jeff Aem...	donation		106 · Ope...	100.00
Deposit	02/10/2021	DEP	Mountain Gals	donation		106 · Ope...	100.00
Deposit	03/01/2021	DEP	LC 4Wheel Drive Club	Donation		106 · Ope...	200.00
Deposit	03/01/2021	DEP	Poudre Valley REA	Donation - CPF		106 · Ope...	6,000.00
Deposit	04/01/2021	DEP	Ponderosa Realty A...	Donation		106 · Ope...	750.00
Deposit	04/15/2021	DEP	Dave Burk	Donation		106 · Ope...	200.00
Deposit	05/20/2021	DEP	Harry and Debbie Kl...	donations		106 · Ope...	100.00
Deposit	06/03/2021	DEP	Hawkeye Rental LLC	Donation		106 · Ope...	1,000.00
Deposit	07/15/2021	DEP	C Franz	donation - Stri...		106 · Ope...	25.00
Deposit	07/21/2021	DEP	Shirley Peterson	donation		106 · Ope...	25.00
Deposit	07/21/2021	DEP	Max & Lavonne Breite	donation		106 · Ope...	55.00
Deposit	07/21/2021	DEP	R Stroh	donation		106 · Ope...	100.00
Deposit	07/28/2021	DEP	K Des Marais	donation - Stri...		106 · Ope...	500.00
Deposit	08/26/2021	DEP	Bundy	donation		106 · Ope...	100.00
Deposit	08/26/2021	DEP	Erenberger	donation - S S...		106 · Ope...	250.00
Deposit	08/26/2021	DEP	Knox	donation		106 · Ope...	400.00
Total 420 - Donations							39,605.00
TOTAL							39,605.00

To: Glacier View Fire District Board Members

October 2021 Chief Report

- We ran 6 calls last month – 4 EMS, 1 MVA, and 1 wildland fire as mutual aid for Livermore.
- The plaque for Steve Switzer is finished and we are setting up a date for the memorial. I will inform the board when we have a set time and date.
- The swivel dump installation was pushed back to this month because they did not get the parts in yet. We will schedule as soon as the parts come in. This will not affect the grant.
- We spoke about possible uses for the \$9000 of Cameron Peak donations. These are our ideas.
 1. \$6000 to finish getting new wildland pants and shirts.
 2. \$7000 for 10 more lockers for the members bunker gear
 3. \$2000-\$3000 to hold if needed for the CWPP. The CWPP does not need money for next year as it will be funded by grants

Respectfully submitted,

Acting Chief Dan Knox

Cheryl Franz
District Administrator Report
Agenda Item 4

a. Administrative -

Usual work product such as prepare Board Meeting Agenda & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Handbook work.

Budget hearing will be set up in October for the public to review the 2022 Proposed Budget

Run Log for September 2021 – 4 medical calls, 0 Fire, 1 fire mutual-aid, 1 other – Total calls for the year – 74

b. POWER OUTAGE – Poudre Valley REA made us aware of a complete power outage for the Red Feather corridor on Thursday, October 14th, from 8AM-4PM. They will be working on updating the communications transmission line. PVREA will be contacting the Sheriff's Dispatch as well. I will be posting the information on Next Door and the GVFPD website.

c. New Legislation – Attached is new legislation that has been passed in Colorado for the Board to review. Some of these changes will be updated or added to the Board By-Laws when the Handbook Committee proceeds to the completion of the Board By-Laws.

DT **d. Ember Alliance Invoice** – I received the Ember Alliance Invoice for the second payment. The amount was not correct, and I notified Gabe. I have not received an update on the invoice. I have also asked for a Certificate of Liability for proof of insurance from the Ember Alliance and have not been able to get a copy.

e. Grants –

State Homeland Security Grant (SHSG) – I have been in communication with Nichole from SHS and she stated that this Grant process will be starting mid-October. I am preparing a site map for the project.

Supplemental Larimer County Fire Grant (LCFG) – We are still working on completing a couple of the grant purchases to finalize the submission for this grant. I will have the report completed by the November Board Meeting.

f. Ongoing Projects –

Building Repair from snow damage – The snow damage repair project should be completed Friday, October 8th.

Lighting in the Bay – The lighting project should be completed the week of October 11th.

g. Correspondence/Donations –

A check in the amount of \$4,732.55 was received from the Larimer County Treasury for the August 2021 tax period. Front Range Community College sent a “Thank You” to the Glacier View Fire Protection District for providing the EMT students with funding for their “educational endeavors.” Rist Canyon Volunteer Fire Department presented GVFD with a 9/11 Certificate (copy attached) to express their gratitude and thank the members for their service. This will be framed and hung in the fire department.

Respectfully Submitted,

Cheryl Franz - District Administrator

To: Glacier View FD Board of Directors
Fr: Warren Jones, CWPP Project Manager
Re: October CWPP report
Date: October 11, 2021

Below is the monthly report on the CWPP project.

The Ember Alliance (EA) and the Core Team hosted a community leader meeting on September 30th. We invited 24 people through the HOAs, associations, and other community groups. We had about a dozen people attend from these groups, the core team and our board. Bill, Randy and Gordon may want to provide their impressions at your meeting.

The next community meeting will be for our emergency response and planning partners. These will include our neighboring fire districts, Larimer County, State, and Forest Service. This will be in November.

The Core Team will meet in December after the emergency response and planning partners meeting.

Full scale community meetings will be in the first quarter of next year. We are track for completion in the spring.

The Ember Alliance staff reported that we are about halfway through the project. They have completed the risk assessment and the on-site evaluation of the district and risks.

Corrina Marshal is taking some time off so we have a new project manager from EA. She is Kristin Leger. She has been the lead on the risk assessment, the on-site evaluation and will be our main public engagement coordinator.

I'm aware that there was a billing problem recently. I talked with Daniel Godwin at EA on this. There has been a disconnect between the EA project staff and their business office. My understanding is that this problem has been rectified.



Poudre Valley Fire Protection District

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 Phone: (970) 416-2837 ♦ Fax: (970) 416-2809
 Internet: www.PoudreValleyFireProtectionDistrict.org

MEMORANDUM

Date: September 28, 2021

To: Board of Directors

From: Patti Forsythe, Poudre Valley Fire Protection District Board Coordinator

Re: 2021 Legislative Session Update

The 2021 Colorado legislative session concluded on June 8, 2021, with many new laws enacted that directly impact public entities and Colorado's special districts. As staff continues to evaluate the Poudre Valley Fire Protection District's (PVFPD) and the Authority's compliance with the new laws, this memorandum is intended to provide a general overview of those new bills. Furthermore, staff continues to evaluate the process to ensure that the Authority's administrative practices, rules and regulations, policies and procedures are compliant with the requirements of the new laws. The legislation listed is not shown in order nor priority.

Final 2021 Colorado Legislative Tracker, August 22, 2021

HB21-1110 – Colorado Laws for Persons with Disabilities (Governor Signed 6/30/2021)

This bill strengthens current protections against discrimination on the basis of disability by adopting definitions and other substantive provisions set forth in the federal Americans with Disabilities Act (ADA). The bill requires all public entities, including special districts, to develop an accessibility plan and, by July 1, 2024, to establish disability-accessible websites. An individual with a disability may bring a civil suit for violations of the bill consistent with the remedies provided by the ADA. The Office of Information Technology is charged with developing website accessibility standards using web content accessibility guidelines promulgated by the World Wide Web Consortium Web Accessibility Initiative.

HB21-1025 – Nonsubstantive Emails and Open Meetings Law (Governor Signed 4/7/2021)

Under current provisions of the Open Meetings Law (OML), use of email among a quorum or three Board members, whichever is less, discussing pending legislation or other public business constitutes a public meeting subject to the OML. This bill clarifies that email communication between elected officials that does not relate to the "merits or substance" of pending legislation

or other public business is not a meeting for OML purposes, and specifically, the following types of email communications do not constitute a meeting under the OML: (1) regarding scheduling and availability; or (2) that is sent by an elected official for the purpose of (a) forwarding information, (b) responding to an inquiry from an individual who is not a Board member, or (c) posing a question for later discussion by the Board. The bill defines the term "merits or substance" to mean any discussion, debate, or exchange of ideas related to any public policy proposition, proposal, or any other matter being considered by the Board.

HB21-1251 Appropriate Use of Chemical Restraints on a Person (Governor Signed 7/6/2021)

This bill provides that when a peace officer is present at an emergency scene, an EMS provider who is authorized to administer ketamine in a prehospital setting shall only do so if:

- The provider weighed the individual to ensure accurate dosage or, if the provider cannot weigh the individual, estimated the individual's weight with the agreement of two other personnel trained in weight assessment;
- The provider is trained in the administration of ketamine;
- The provider is trained in advanced airway support;
- Equipment is available to manage respiratory depression; and
- Equipment is available to immediately monitor the vital signs of the individual receiving ketamine and the ability to respond to any adverse reactions.

An EMS provider who administers ketamine shall provide urgent transport to the individual and record any complications arising out of such administration. Absent a justifiable medical emergency, an EMS provider shall not administer ketamine in a prehospital setting to subdue, sedate, or chemically incapacitate an individual for alleged or suspected criminal, delinquent, or suspicious conduct. Any noncompliance by an EMS provider is considered misconduct.

The bill prohibits a peace officer from using, directing, or unduly influencing the use of ketamine upon another person and from compelling, directing, or unduly influencing an EMS provider to administer ketamine. A peace officer who is also certified as an EMS provider may administer ketamine when the decision is based on the EMS provider's training and expertise. An EMS provider shall confidentially report a peace officer's violation to the P.O.S.T. Board within 10 days of the occurrence, and a peace officer shall not retaliate in any way against an EMS provider for reporting the incident.

A peace officer shall not unduly influence an EMS provider's medical decision or diagnosis, and an EMS provider shall not base its medical decision exclusively on information provided by a peace officer; except that a peace officer may provide critical medical information or any other pertinent information about the individual or the scene of the emergency that may assist the EMS provider's assessment of the need to administer ketamine. When a peace officer directs a person to assist the peace officer, the person is prohibited from administering ketamine.

The bill requires a peace officer who witnesses another peace officer use ketamine in pursuance of the peace officer's duties to report such use to the P.O.S.T. Board. Any peace officer who fails to report use of ketamine commits a class 1 misdemeanor. The bill requires a peace officer to intervene, without regard for chain of command, to prevent or stop another peace officer from using ketamine in pursuance of the other peace officer's duties. A peace officer who intervenes shall report the intervention to the peace officer's immediate supervisor. A member of a law enforcement agency shall not discipline or retaliate in any way against a peace officer for intervening. Any peace officer who fails to intervene commits a class 1 misdemeanor, and the officer's certification is subject to revocation.

HB21-1278 Special District Meeting Requirements (Governor Signed 7/7/2021)

This bill clarifies that special district board meetings may be held in a physical location by telephonic, electronic or other virtual place, or combination of such means where a meeting can be attended. The Bill also provides that the method of conducting any meeting held prior to the date the Bill becomes law by telephonic, electronic, or other virtual means is validated, ratified, confirmed, and may not be challenged.

SB21-160 Modification to Local Government Election Codes (Governor Signed 5/13/2021)

This bill makes the following changes to the Local Government Elections Code:

- Clarifies that the Colorado Local Government Election is the portion of the election code applicable to special district elections;
- Specifies all instances in which a county assessor provides a list of property owners for an election;
- Clarifies computation of time;
- Specifies that the candidate's self-nomination form for special district elections must contain the county where the special district is located;
- Clarifies that a candidate's and witness's respective addresses and telephone numbers and a candidate's current e-mail address need to be provided on the self-nomination form, but do not have to be printed by the candidate or witness;
- Clarifies the procedures for reviewing and verifying a self-nomination form and curing any deficiencies; and;
- Clarifies that special district ballots may be automatically sent to eligible electors who are qualified under contracts to purchase taxable property.

Finally, the bill provides a process for dividing a special district into separate director districts and for members to be elected from each director district at large or by the electors within each director district and provides a mechanism for removing director districts.

HB21-1321 Voter Transparency in Ballot Measures (Governor Signed 7/7/2021)

HB21-1312 makes changes to various categories of taxation in the State of Colorado, including insurance premium taxes, sales and use taxes, severance taxes, and property taxes. As relevant to property taxes, HB21-1312:

- Requires the actual value of real property to reflect the value of the fee simple estate; and;
- Requires that the actual value of personal property be determined based on the property's value in use.

HB21-1312 also makes significant changes to the tax treatment of business personal property. Specifically, for tax years 2021 and 2022, the tax exemption for business personal property has been increased from \$7,900 to \$50,000. Thereafter, the business personal property tax exemption will be increased to adjust for inflation.

HB21-1312 requires the State to reimburse local governments for lost revenue caused by the increase in the business personal property exemption. There are numerous details to the State reimbursement process. However, in general, beginning January 1, 2021, each County Assessor must calculate the value of exempt business personal property within each local governmental entity located within the County and then provide that information to the County Treasurer. The

Treasurer calculates the total business personal property tax revenues lost by each local governmental entity within the County. No later than March 1, each County Treasurer must report the amount of business personal property tax revenues lost by each local governmental entity within the County to the State Tax Administrator. The Tax Administrator verifies that the amounts submitted are correct and then forwards the amounts to the State Treasurer. No later than April 15 of each year, the State Treasurer must issue a warrant to be paid upon demand from the State general fund to each County Treasurer that is equal to the amount specified by the Tax Administrator. Each County Treasurer then distributes the appropriate reimbursement amount to each local governmental entity, along with a statement of the amount distributed to the local governmental entity that represents the reimbursement received from the State Treasurer.

The following link to Special District Association of Colorado provides more information on the status of all Colorado's legislation. <https://coloradocapitolwatch.com/bill-analysis/6111/2021/0/>

References

Special District Association of Colorado, (2021). <https://www.sdaco.org/legislative>

New Laws Resulting from the 2021 Colorado Legislative Session. (2021, September). Ireland Stapleton, pp 1-9.