

Glacier View Fire Protection District

Agenda

November 13th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

1. Secretary's Report – **ACTION:** Approve as presented
BOARD APPROVAL – Secretary's Report – October 9th, 2023
2. Treasurer's Report – **ACTION:** Approve as presented
 - (a) Balance Sheet – As of October 2023
 - (b) P&L – Detail – October 2023
 - (c) Checks Over \$1000 – October 2023
 - (d) Donations – October 2023
 - (e) P&L - Budget vs. Monthly Actual Budget – October 2023
 - (f) P&L – Budget Overview vs. Actual +/- Year-to-Date – October 2023
 - (g) GVFD Visa – As of October 2023
 - (h) Money Market Transfers for October**BOARD APPROVAL**
3. Chief's Report – Chief Report Submitted to Board
4. District Administrator's Report - District Administrator report submitted to the Board
5. Alliance Report - Alliance Report submitted to the Board
6. Committee Reports:
 - a. Budget Committee – (Fred Delano, Dan Knox, David Thompson, Cheryl Franz, Tom Hausfeld)
7. **Unfinished Business:**
 - Attorney Contact
 - Generator – District Administrator Report
 - IT Upgrade – District Administrator Report
8. **New Business:**
 - FACA – Follow up from Nov 1st Work Session
 - Grant Policy
 - 2024 goals/needs by Department

9. BOARD ACTIONS:

Secretary's Report – October 9th – Board Meeting

Treasurer's Report – October 2023

During Public Comment there will be three minutes per person. The Board cannot get into a discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

10. Public Comment:

11. Director Comment:

12. Adjournment

Next Scheduled Board Meeting: Monday, December 11th, 2023 at 7:00PM



DRAFT

Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

October 9th at 7:00pm

Meeting was called to order at 7:00 PM

Board of Directors present: President Dave Burk, Vice President Warren Jones, Treasurer David Thompson, Director Steve Groeteke and Secretary Lee Lamb via Zoom

Fire Department members present: Fire Chief Dan Knox, District Administrator Cheryl Franz, Assistant Chief Jim Perry

Public members: 2

1. **Secretary's Report** - Report was submitted and made part of the Board Packet. The Secretary's Report was reviewed as submitted with the inclusion of the September 11th Budget Work Session.

President Burk moved to approve the Secretary's Report as presented for the Budget Work Session Minutes from September 11th, 2023, as presented, and the Board Meeting Minutes from September 11th, 2023. Treasurer Thompson seconded. Call for discussion. No discussion. All in favor. Motion approved 5-0.

The October Agenda will be corrected to reflect the addition for Board approval of the Budget Work Session and presented in the November Board Packet.

2. **Treasurer's Report** - Report was submitted and made part of the Board Packet. Treasurer Thompson noted the change in the P & L Detail, P & L Monthly/Overview which will represent transferred funds coming back into GVFPD Operating/Checking Account through the Money Market Reserve Account. These are funds that have already been received by the District at a prior date. He highlighted Checks Over \$1K: \$3,479.50 is for the IT Upgrade, the propane contract less the credit was \$3,828.51, 2023 FPPA contribution was for \$5,900, \$1,297.30 was issued to First Bank for various charges, most being used for training, fire hose was purchased from The Supply Cache for \$3,233.30.

President Burk moved to accept the Treasurer's Report as presented. Director Groeteke seconded. Call for discussion. No discussion. All in favor. Motion approved 4-0.

3. **Chief's Report** – Report submitted and made part of the Board Packet.

The Chief's oral presentation closely followed the information in the Board Packet. In addition, the Chief reported on a meeting with representatives from Denver University (DU) regarding DU's plans to build a five to six bay facility on their mountain campus in the future. The meeting included conversation about options for collaboration with GVFPD, vehicles DU plans to house in their facility, and opportunities for DU to seek funding for firefighting apparatus. The Chief explained that these conversations were at a very early, non-decisional, stage. The Board discussed the DU meeting emphasizing that the meetings with DU were positive but preliminary and that no decisions may be made without approval of the GVFPD Board. The Chief also reported that DU has identified a "two-track" road that crosses private property, in Red Feather Highlands, from their land which might be used as an emergency evacuation route. DU is considering ways that the existing two-track road can be improved.

Other topics in the Chief's report included training for members including Larimer County Office of Emergency Management incident table-top planning and implementation exercises. This led to a discussion of the possibility for table-top incident and evacuation exercises at the GVFPD.

The parking lot grading, drainage, and hardening project has begun. Control of mice in the Station has been arranged through High Mountain Pest Control, a local pest control company.

The Chief's Report did not result in a motion and no action was taken by the Board.

The report from the Apparatus Committee was submitted and made a part of the Board Packet. An additional lease purchase was presented and will be included in the Board Packet. The Assistant Chief's oral presentation described the information received from several providers regarding potential contracts. He added that the Apparatus Committee will continue to look for used apparatus. Board members expressed appreciation for the quality of the information provided by the Committee. The Board discussed these opportunities including prospects for funding the acquisition of new apparatus, the need for a firm proposal and how the proposal will inform the 2024 budgeting process. This discussion did not result in a motion and no action was taken by the Board.

4. **District Administrator's Report** – Report submitted and made part of the Board Packet.

The District Administrator's Report was presented as submitted. Highlights included the start of the generator project, noting that the fencing has been completed, and work will begin on Monday, October 16th for the installation of the generator. The IT Upgrade is near completion.

5. **Alliance Report** – (Tom Hausfeld) Report submitted and made part of the Board Packet.

Report presented as submitted. In addition, Tom proposed using the AIM grant to allow use of the Loveland air curtain burner which would be made available to surrounding communities. The alternative would be to pay Poudre Canyon Fire District for the use of their chipper. Board discussion followed regarding a FACA Work Session with Legal that would include all Board Members.

Vice President Jones moved that a Board/Attorney - FACA Work Session be set and posted as required when a meeting date is confirmed with Legal. Director Groeteke seconded. Call for discussion. No further discussion. Motion approved 5-0.

6. Committee Reports:

- a. **Budget Committee** – (Fred Delano, Dan Knox, David Thompson, Cheryl Franz, Tom Hausfeld) The Budget Report was presented as submitted for the 2024 Proposed Budget. Fred noted the technical change in the FACA budget that increased the Budget \$500 and changed the carryover. The 2024 Proposed is for the current known valuation without the certified valuation that would result from the November election. Board discussion followed. There was discussion including an increase in Operations Training and a decrease in FACA Training, the 2024 Proposed Budget versus inflationary costs that might create an impact to the District for the next year, and the excess funds from the LC Valuation based on the outcome of Prop HH in the November election. The Budget Committee asked for direction from the Board on the potential excess funds from the LC Valuation for the District.

Director Groeteke moved to leave the FACA Training budget the same as last year, increasing the 2024 Proposed Budget by \$1,800. The motion died for lack of a second.

Vice President Jones moved to amend the 2024 Proposed Budget, which includes adding the \$162,655, current valuation, to both the revenue and carryover with asterisks and foot notes. President Burk seconded. Call for discussion. No further discussion. Motion approved 5-0.

President Burk moved to accept the 2024 Proposed Budget as submitted with amendment. Treasurer Thompson seconded. Call for discussion. No further discussion. Motion approved 4-1.

7. Unfinished Business:

Attorney Contact – Report will be moved to November

New Generator – In District Administrator's Report

IT Upgrade – In District Administrator's Report

8. **New Business:** No new business

9. **Public Comment** – No Public Comment

10. Director Comments –

Secretary Lamb thanked the District Administrator for preparing the Secretary's Report due to his absence. He expressed his appreciation for the work from the Budget Committee and enjoyed the conversation. He stressed the need for concrete information from the Apparatus Committee that the Board can vote on.

Treasurer Thompson thanked the Apparatus Committee for their work and progress.

Director Groeteke agreed with Secretary Lamb's comments, thanking the Budget Committee, the Apparatus Committee for the hours they have put in, Operations, and FACA for the work on their activities.

(Director Comments – continued)

Vice President Jones thanked the District Administrator for setting up the meeting with Legal and sharing the information received from them, he is looking forward to the progress from the meeting and moving forward. Vice President Jones suggested that each department manager bring forth a 2024 action plan and needs from the Board at some point. This will be put on the November Agenda for Board discussion.

President Burk thanked everyone for their work and shared his appreciation for their performance.

BOARD ACTIONS TAKEN:

Secretary's Report – Board Meeting Minutes – November 9th, 2023 -approved

Treasurer's Report – November 2023 – approved

Board/Attorney – FACA Work Session - approved

FACA Training Budget change – motion failed to pass

2024 Budget Amendment - approved

2024 Proposed Budget with Amendment – approved 4-1

Adjournment: President Burk moved to adjourn the meeting at 09:00PM. Treasurer Thompson seconded. Call for discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by
Berton Lee Lamb - Secretary
Cheryl Franz – Recording Secretary

Next Scheduled Meetings: Monday, November 13th, 2023, 7PM

In-person – Station 1

GLACIER VIEW FIRE PROTECTION DISTRICT

11/07/23

Balance Sheet

Accrual Basis

As of October 31, 2023

	<u>Oct 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
106 · Operating Account	194,218.67
116 · Money Market Account	544,392.80
Total Checking/Savings	<u>738,611.47</u>
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	<u>7,526.00</u>
Total Current Assets	746,137.47
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-850,304.68
Total Fixed Assets	<u>376,194.02</u>
TOTAL ASSETS	<u><u>1,122,331.49</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	700.50
Total Other Current Liabilities	<u>700.50</u>
Total Current Liabilities	<u>700.50</u>
Total Liabilities	700.50
Equity	
300 · Fund Balance	769,046.23
32000 · Retained Earnings	191,319.18
Net Income	161,265.58
Total Equity	<u>1,121,630.99</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,122,331.49</u></u>

GLACIER VIEW FIRE PROTECTION DISTRICT

11/07/23

Profit & Loss Detail

Accrual Basis

October 2023

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expense						
Income						
401 · Property Taxes						
Deposit	10/10/2023	EFT	Larimer County Treasury	Current Year Taxes - ...	106 · Ope...	1,646.70
Total 401 · Property Taxes						1,646.70
402 · Auto Taxes						
Deposit	10/10/2023	EFT	Larimer County Treasury	Specific Ownership Ta...	106 · Ope...	1,965.52
Total 402 · Auto Taxes						1,965.52
403 · Bldg Levy						
Deposit	10/10/2023	EFT	Larimer County Treasury	Facilities - 1.15 Mill - ...	106 · Ope...	400.87
Total 403 · Bldg Levy						400.87
415 · Contract & Agreements						
Deposit	10/26/2023	DEP	Air Evac EMS Inc	Reimb memberships	106 · Ope...	383.28
Total 415 · Contract & Agreements						383.28
440 · Interest Income						
Deposit	10/10/2023	EFT	Larimer County Treasury	Current Tax Coll-Inter...	106 · Ope...	90.66
Total 440 · Interest Income						90.66
Total Income						4,487.03
Expense						
502 · Accounting						
Check	10/26/2023	3171	First Bank	Emp Payroll - Intuit - ...	106 · Ope...	10.00
Total 502 · Accounting						10.00
503 · Office PC/Printer Supplies						
Check	10/03/2023	3145	Rocky Mountain Computer Solu...	Monthly Cyber Protect	106 · Ope...	224.50
Check	10/26/2023	3171	First Bank	Ink, Google Storage, ...	106 · Ope...	96.09
Check	10/31/2023	3181	Rocky Mountain Computer Solu...	IT Upgrade - Monthly ...	106 · Ope...	617.00
Total 503 · Office PC/Printer Supplies						937.59
505 · Admin - Supplies						
513 · Telephone Expense						
Check	10/11/2023	EFT	Century Link	Stmt Date 9-19-2023	106 · Ope...	198.30
Check	10/20/2023	EFT	Century Link	Stmt Date 10-1-2023	106 · Ope...	66.04
Total 513 · Telephone Expense						264.34
Total 505 · Admin - Supplies						264.34
510 · LCT Fees						
Deposit	10/10/2023	EFT	Larimer County Treasury	Prior/Current Year Fe...	106 · Ope...	42.78
Total 510 · LCT Fees						42.78
515 · General Insurance						
Deposit	10/19/2023	DEP	Tribbett Agency LLC	Reimb on insurance fo...	106 · Ope...	-65.00
Total 515 · General Insurance						-65.00
516 · Pinnacol Insurance - Expense						
Check	10/17/2023	3167	Pinnacol Assurance	WC - Payment 4 of 4 - ...	106 · Ope...	698.00
Total 516 · Pinnacol Insurance - Expense						698.00
520 · Payroll Tax Expense						
Paycheck	10/31/2023	3177	Cheryl A Franz		106 · Ope...	0.00
Paycheck	10/31/2023	3177	Cheryl A Franz		106 · Ope...	139.88
Paycheck	10/31/2023	3177	Cheryl A Franz		106 · Ope...	32.71
Paycheck	10/31/2023	3177	Cheryl A Franz		106 · Ope...	0.00
Paycheck	10/31/2023	3178	Edwin V Sather Jr.		106 · Ope...	0.00

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

11/07/23

October 2023

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
Paycheck	10/31/2023	3178	Edwin V Sather Jr.		106 · Ope...	40.88
Paycheck	10/31/2023	3178	Edwin V Sather Jr.		106 · Ope...	9.56
Paycheck	10/31/2023	3178	Edwin V Sather Jr.		106 · Ope...	0.00
Total 520 · Payroll Tax Expense						223.03
522 · FF/EMS Reimbursement						
Check	10/10/2023	3149	Dan Knox - FF Reimbursement	3rd Qtr FF Reimburse...	106 · Ope...	350.00
Check	10/10/2023	3150	Jim Perry - FF Reimbursement	3rd Qtr FF Reimburse...	106 · Ope...	150.00
Check	10/10/2023	3151	Peter Henderson - FF Reimbur...	3rd Qtr FF Reimburse...	106 · Ope...	325.00
Check	10/10/2023	3152	Bridget Knox - FF Reimburse...	3rd Qtr FF Reimburse...	106 · Ope...	425.00
Check	10/10/2023	3153	Chris Serafin - FF Reimburse...	3rd Qtr FF Reimburse...	106 · Ope...	500.00
Check	10/10/2023	3154	Lynn Creekmore - FF Reimburs...	3rd Qtr FF Reimburse...	106 · Ope...	225.00
Check	10/10/2023	3155	Josh Kasik - FF Reimbursement	3rd Qtr FF Reimburse...	106 · Ope...	225.00
Check	10/10/2023	3156	Drake Dayton - FF Reimburse...	3rd Qtr FF Reimburse...	106 · Ope...	150.00
Check	10/10/2023	3157	Art Jossart - FF Reimbursement	3rd Qtr FF Reimburse...	106 · Ope...	175.00
Check	10/10/2023	3158	Casey Johnson - FF Reimburse...	3rd Qtr FF Reimburse...	106 · Ope...	300.00
Check	10/10/2023	3159	Steven Leenerts - FF Reimburs...	3rd Qtr FF Reimburse...	106 · Ope...	50.00
Check	10/10/2023	3160	Jessica Fritts - FF Reimburse...	3rd Qtr FF Reimburse...	106 · Ope...	100.00
Check	10/10/2023	3161	Cheryl Franz - FF Reimburse...	3rd Qtr FF Reimburse...	106 · Ope...	175.00
Check	10/10/2023	3162	Andy Brown - FF Reimbursement	3rd Qtr FF Reimburse...	106 · Ope...	300.00
Check	10/10/2023	3163	Mike Leaverton - FF Reimburse...	3rd Qtr FF Reimburse...	106 · Ope...	200.00
Check	10/10/2023	3164	Daisy Yates - FF Reimbursement	3rd Qtr FF Reimburse...	106 · Ope...	100.00
Total 522 · FF/EMS Reimbursement						3,750.00
525 · Payroll and Benefits						
Paycheck	10/31/2023	3177	Cheryl A Franz		106 · Ope...	2,256.01
Paycheck	10/31/2023	3178	Edwin V Sather Jr.		106 · Ope...	659.34
Total 525 · Payroll and Benefits						2,915.35
531 · Facilities						
532 · Building Maintenance						
Check	10/10/2023	3147	High Mountain Pest Control	Pest Control - Acct 5010	106 · Ope...	599.00
Check	10/24/2023	3170	JR Fabrication LLC	Set generator - Inv 1149	106 · Ope...	125.00
Check	10/26/2023	3171	First Bank	weather station, PKg l...	106 · Ope...	199.82
Total 532 · Building Maintenance						923.82
533 · Building Capital						
Check	10/03/2023	3145	Rocky Mountain Computer Solu...	IT Upgrade - Captial F...	106 · Ope...	917.50
Check	10/12/2023	3166	Rose Trucking	Parking Lot Work - 10/...	106 · Ope...	12,510.00
Total 533 · Building Capital						13,427.50
Total 531 · Facilities						14,351.32
540 · Communications						
Check	10/03/2023	3145	Rocky Mountain Computer Solu...	Ops Tablet setup	106 · Ope...	190.00
Total 540 · Communications						190.00
570 · EMS Supplies						
Check	10/26/2023	3172	Life-Assist	EMS Supplies - Inv 13...	106 · Ope...	766.30
Check	10/26/2023	3173	Life-Assist	EMS Supplies - Inv 13...	106 · Ope...	324.74
Total 570 · EMS Supplies						1,091.04
600 · Stations						
636 · Utilities-Electric						
Check	10/05/2023	EFT	Poudre Valley REA	Stmt Date 9-19-2023	106 · Ope...	95.17
Check	10/05/2023	EFT	Poudre Valley REA	Stmt Date 9-19-2023	106 · Ope...	29.00
Total 636 · Utilities-Electric						124.17
638 · Pest Control - Trash						
Check	10/26/2023	3171	First Bank	Recycle of Surplus - C...	106 · Ope...	50.00
Total 638 · Pest Control - Trash						50.00

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

October 2023

Type	Date	Num	Name	Memo	Split	Amount
Total 600 · Stations						174.17
601 · Fire Fighting Supplies						
605 · FF Station Supplies						
Check	10/26/2023	3171	First Bank	Station drinks, snacks ...	106 · Ope...	154.64
Check	10/31/2023	3182	Edwin Sather - Expense Reimb	batteries	106 · Ope...	13.64
Total 605 · FF Station Supplies						168.28
607 · Personal Protection Equip						
Check	10/03/2023	3144	ROI Fire & Ballistic Equipment, ...	Req-Q-Rench x 27 - In...	106 · Ope...	803.00
Check	10/24/2023	3169	ROI Fire & Ballistic Equipment, ...	SCBA Masks/REGulat...	106 · Ope...	713.90
Total 607 · Personal Protection Equip						1,516.90
Total 601 · Fire Fighting Supplies						1,685.18
630 · Pension Trust Expense						
Check	10/31/2023	3180	Fire & Police Pension Assoc of ...	FPPA Actuarial Expe...	106 · Ope...	306.47
Total 630 · Pension Trust Expense						306.47
650 · Training						
651 · EMS Training						
Check	10/26/2023	3171	First Bank	EMSAC Conf - CCCF	106 · Ope...	186.65
Check	10/26/2023	3174	Cheryl Franz - Expense Reimb...	EMSAC Conference 1...	106 · Ope...	418.50
Check	10/26/2023	3175	Andy Brown - Expense Reimbur...	EMSAC Conference 1...	106 · Ope...	418.05
Check	10/26/2023	3176	Daisy Yates - FF Expense	EMSAC Conference 1...	106 · Ope...	418.05
Total 651 · EMS Training						1,441.25
652 · FF Training						
Check	10/26/2023	3171	First Bank	FF Training - Fire Aca...	106 · Ope...	1,592.64
Total 652 · FF Training						1,592.64
Total 650 · Training						3,033.89
660 · Vehicles						
662 · Fuel Expense						
Check	10/10/2023	3148	Glacier View Meadows Associa...	Fuel - Bill date 9/29	106 · Ope...	263.97
Check	10/31/2023	3179	Glacier View Meadows Associa...	Fuel - Invoice date 10/...	106 · Ope...	165.18
Total 662 · Fuel Expense						429.15
677 · R&M 2013 Polaris UTV E705						
Check	10/10/2023	3146	Beck's Automotive	E705 - Annual Inspecti...	106 · Ope...	342.12
Total 677 · R&M 2013 Polaris UTV E705						342.12
678 · R&M Polaris UTV E706						
Check	10/10/2023	3146	Beck's Automotive	E706 - Annual Inspecti...	106 · Ope...	284.62
Total 678 · R&M Polaris UTV E706						284.62
Total 660 · Vehicles						1,055.89
698 · Equipment Purchase						
Check	10/26/2023	3171	First Bank	Multigas Dect - LCFG ...	106 · Ope...	899.00
Total 698 · Equipment Purchase						899.00
710 · Alliance - Wildfire Protection						
711 · Clothing/Support/PPE						
Check	10/26/2023	3171	First Bank	FACA - file boxes, iPa...	106 · Ope...	133.65
Total 711 · Clothing/Support/PPE						133.65
714 · Grant Match						
Check	10/17/2023	3168	Best Buy Advantage	3 iPads - 2 Keyboards...	106 · Ope...	1,494.17
Total 714 · Grant Match						1,494.17

1:17 PM

GLACIER VIEW FIRE PROTECTION DISTRICT

11/07/23

Profit & Loss Detail

Accrual Basis

October 2023

Type	Date	Num	Name	Memo	Split	Amount
716 · Alliance - Legal						
Check	10/12/2023	3165	Ireland Stapleton	FACA Questions/emai...	106 · Ope...	258.00
Total 716 · Alliance - Legal						258.00
Total 710 · Alliance - Wildfire Protection						1,885.82
Total Expense						33,448.87
Net Ordinary Income						-28,961.84
Other Income/Expense						
Other Income						
441 · MM interest income						
Deposit	10/12/2023			Interest	116 · Mon...	217.48
Total 441 · MM interest income						217.48
Total Other Income						217.48
Other Expense						
750 · Depreciation Expense						
General Jour...	10/25/2023	121		Depreciation Expense ...	185 · Acc...	3,375.78
Total 750 · Depreciation Expense						3,375.78
Total Other Expense						3,375.78
Net Other Income						-3,158.30
Net Income						-32,120.14

1:15 PM

11/07/23

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Check Over \$1000

October 2023

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Oct 23	10/03/2023	3145	Rocky Mountain Computer ...	-1,332.00
	10/12/2023	3166	Rose Trucking	-12,510.00
	10/17/2023	3168	Best Buy Advantage	-1,494.17
	10/25/2023	E-pay	United States Treasury	-1,647.94
	10/26/2023	3171	First Bank	-3,322.49
	10/31/2023	3177	Cheryl A Franz	-1,915.42
Oct 23				<u>-22,222.02</u>

GLACIER VIEW FIRE PROTECTION DISTRICT Profit & Loss Budget vs. Actual Monthly Budget October 2023

	Oct 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	1,646.70	1,647.00	-0.30	100.0%
402 · Auto Taxes	1,965.52	0.00	1,965.52	100.0%
403 · Bldg Levy	400.87	401.00	-0.13	100.0%
415 · Contract & Agreements	383.28	0.00	383.28	100.0%
420 · Donations	0.00	0.00	0.00	0.0%
421 · Fund Raising	0.00	0.00	0.00	0.0%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	0.00	0.00	0.00	0.0%
430 · Equipment / Land Sales	0.00	0.00	0.00	0.0%
440 · Interest Income	90.66	91.00	-0.34	99.6%
450 · Miscellaneous/Reimb Income	0.00	0.00	0.00	0.0%
Total Income	4,487.03	2,139.00	2,348.03	209.8%
Expense				
502 · Accounting	10.00	0.00	10.00	100.0%
503 · Office PC/Printer Supplies	937.59	938.00	-0.41	100.0%
505 · Admin - Supplies				
513 · Telephone Expense	264.34	265.00	-0.66	99.8%
505 · Admin - Supplies - Other	0.00	0.00	0.00	0.0%
Total 505 · Admin - Supplies	264.34	265.00	-0.66	99.8%
506 · FF Administration	0.00	0.00	0.00	0.0%
510 · LCT Fees	42.78	43.00	-0.22	99.5%
515 · General Insurance	-65.00	0.00	-65.00	100.0%
516 · Pinnacol Insurance - Expense	698.00	698.00	0.00	100.0%
517 · Firewise Expense	0.00	0.00	0.00	0.0%
520 · Payroll Tax Expense	223.03	223.00	0.03	100.0%
522 · FF/EMS Reimbursement	3,750.00	3,750.00	0.00	100.0%
525 · Payroll and Benefits	2,915.35	2,915.00	0.35	100.0%
526 · Legal Expense	0.00	0.00	0.00	0.0%
527 · Newsletter	0.00	0.00	0.00	0.0%
528 · Election Costs	0.00	0.00	0.00	0.0%
530 · Appreciation	0.00	0.00	0.00	0.0%
531 · Facilities				
532 · Building Maintenance	923.82			
533 · Building Capital	13,427.50			
531 · Facilities - Other	0.00	0.00	0.00	0.0%
Total 531 · Facilities	14,351.32	0.00	14,351.32	100.0%
540 · Communications	190.00	190.00	0.00	100.0%
570 · EMS Supplies	1,091.04	1,091.00	0.04	100.0%
600 · Stations				
636 · Utilities-Electric	124.17	124.00	0.17	100.1%
637 · Utilities - Propane	0.00	0.00	0.00	0.0%
638 · Pest Control - Trash	50.00	0.00	50.00	100.0%
Total 600 · Stations	174.17	124.00	50.17	140.5%
601 · Fire Fighting Supplies				
605 · FF Station Supplies	168.28	168.00	0.28	100.2%
606 · Wildland Gear	0.00	0.00	0.00	0.0%
607 · Personal Protection Equip	1,516.90	1,517.00	-0.10	100.0%
Total 601 · Fire Fighting Supplies	1,685.18	1,685.00	0.18	100.0%
626 · FF - Wildland Fire Expense	0.00	0.00	0.00	0.0%
630 · Pension Trust Expense	306.47	306.00	0.47	100.2%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	1,441.25	1,441.00	0.25	100.0%
652 · FF Training	1,592.64	1,195.00	397.64	133.3%
654 · Admin Staff & Board Training	0.00	0.00	0.00	0.0%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual Monthly Budget
October 2023

	Oct 23	Budget	\$ Over Budget	% of Budget
Total 650 · Training	3,033.89	2,636.00	397.89	115.1%
660 · Vehicles				
662 · Fuel Expense	429.15	429.00	0.15	100.0%
668 · R&M 1995 Pierce International	0.00	0.00	0.00	0.0%
669 · R&M 1992 Int'l Tender 1	0.00	0.00	0.00	0.0%
670 · R&M 2007 Ford Tender 2	0.00	0.00	0.00	0.0%
671 · 2011 CHEV Tahoe - Squad 1	0.00	0.00	0.00	0.0%
672 · R&M 2009 Chev - Squad 2	0.00	0.00	0.00	0.0%
676 · R&M 2010 Dodge Ambulance R3	0.00	0.00	0.00	0.0%
677 · R&M 2013 Polaris UTV E705	342.12			
678 · R&M Polaris UTV E706	284.62			
691 · R&M 2013 Dodge Engine 501	0.00	0.00	0.00	0.0%
692 · R&M 2013 Dodge Engine 502	0.00	0.00	0.00	0.0%
695 · R&M E302	0.00	0.00	0.00	0.0%
660 · Vehicles - Other	0.00	0.00	0.00	0.0%
Total 660 · Vehicles	1,055.89	429.00	626.89	246.1%
698 · Equipment Purchase	899.00	899.00	0.00	100.0%
699 · Equipment Expense	0.00	0.00	0.00	0.0%
710 · Alliance - Wildfire Protection				
711 · Clothing/Support/PPE	133.65	134.00	-0.35	99.7%
712 · Educational Materials	0.00	0.00	0.00	0.0%
713 · Firewise Event	0.00	0.00	0.00	0.0%
714 · Grant Match	1,494.17	1,494.00	0.17	100.0%
715 · Newsletter	0.00	0.00	0.00	0.0%
716 · Alliance - Legal	258.00	0.00	258.00	100.0%
717 · Training/Conference	0.00	0.00	0.00	0.0%
Total 710 · Alliance - Wildfire Protection	1,885.82	1,628.00	257.82	115.8%
Total Expense	33,448.87	17,820.00	15,628.87	187.7%
Net Ordinary Income	-28,961.84	-15,681.00	-13,280.84	184.7%
Other Income/Expense				
Other Income				
441 · MM interest income	217.48			
Total Other Income	217.48			
Other Expense				
750 · Depreciation Expense	3,375.78			
Total Other Expense	3,375.78			
Net Other Income	-3,158.30			
Net Income	-32,120.14	-15,681.00	-16,439.14	204.8%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2023

P & L OVERVIEW

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
401 · Property Taxes	293,562.46	296,702.00	-3,139.54	98.94%
402 · Auto Taxes	19,881.31	15,000.00	4,881.31	132.54%
403 · Bldg Levy	32,372.57	32,496.00	-123.43	99.62%
415 · Contract & Agreements	1,837.32	500.00	1,337.32	367.46%
420 · Donations	8,857.09	3,000.00	5,857.09	295.24%
421 · Fund Raising	1,027.49	1,000.00	27.49	102.75%
422 · Equipment Grant	0.00	6,000.00	-6,000.00	0.0%
425 · Firewise Donations	1,206.00	500.00	706.00	241.2%
430 · Equipment / Land Sales	14,451.50	0.00	14,451.50	100.0%
440 · Interest Income	387.39	400.00	-12.61	96.85%
450 · Miscellaneous/Reimb Income	17,138.00	500.00	16,638.00	3,427.6%
Total Income	<u>390,721.13</u>	<u>356,098.00</u>	<u>34,623.13</u>	<u>109.72%</u>
Transfer from Money Market				
Capital Facilities - generator grant	7,253.93			
Total Available Funds	397,975.06			
Expense				
502 · Accounting	3,559.49	3,500.00	59.49	101.7%
503 · Office PC/Printer Supplies	6,246.28	2,900.00	3,346.28	215.39%
505 · Admin - Supplies				
513 · Telephone Expense	2,647.51	3,200.00	-552.49	82.74%
505 · Admin - Supplies - Other	908.00	2,500.00	-1,592.00	36.32%
Total 505 · Admin - Supplies	<u>3,555.51</u>	<u>5,700.00</u>	<u>-2,144.49</u>	<u>62.38%</u>
506 · FF Administration	966.06	4,000.00	-3,033.94	24.15%
509 · Bldg Interest	77.84			
510 · LCT Fees	6,526.72	7,000.00	-473.28	93.24%
515 · General Insurance	16,853.00	14,400.00	2,453.00	117.04%
516 · Pinnacol Insurance - Expense	2,168.00	3,000.00	-832.00	72.27%
517 · Firewise Expense	0.00	4,000.00	-4,000.00	0.0%
520 · Payroll Tax Expense	2,183.39	2,678.00	-494.61	81.53%
522 · FF/EMS Reimbursement	14,635.00	20,000.00	-5,365.00	73.18%
525 · Payroll and Benefits	28,840.09	35,000.00	-6,159.91	82.4%
526 · Legal Expense	429.73	3,000.00	-2,570.27	14.32%
527 · Newsletter	1,181.42	3,000.00	-1,818.58	39.38%
528 · Election Costs	2,093.77	1,000.00	1,093.77	209.38%
530 · Appreciation	274.13	4,000.00	-3,725.87	6.85%
531 · Facilities				
532 · Building Maintenance	923.82			
533 · Building Capital	20,681.43			
531 · Facilities - Other	24,756.05	10,000.00	14,756.05	247.56%
Total 531 · Facilities	<u>46,361.30</u>	<u>10,000.00</u>	<u>36,361.30</u>	<u>463.61%</u>
540 · Communications	2,310.32	4,000.00	-1,689.68	57.76%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2023

P & L OVERVIEW

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
570 · EMS Supplies	1,897.04	2,500.00	-602.96	75.88%
600 · Stations				
636 · Utilities-Electric	2,056.30	2,579.00	-522.70	79.73%
637 · Utilities - Propane	3,828.51	8,616.00	-4,787.49	44.44%
638 · Pest Control - Trash	131.25	65.00	66.25	201.92%
Total 600 · Stations	6,016.06	11,260.00	-5,243.94	53.43%
601 · Fire Fighting Supplies				
605 · FF Station Supplies	4,307.31	5,000.00	-692.69	86.15%
606 · Wildland Gear	7,301.95	10,302.00	-3,000.05	70.88%
607 · Personal Protection Equip	2,010.60	3,698.00	-1,687.40	54.37%
Total 601 · Fire Fighting Supplies	13,619.86	19,000.00	-5,380.14	71.68%
626 · FF - Wildland Fire Expense	9,906.07	10,000.00	-93.93	99.06%
630 · Pension Trust Expense	1,417.66	1,500.00	-82.34	94.51%
631 · Pension Contribution	5,900.00	5,900.00	0.00	100.0%
650 · Training				
651 · EMS Training	2,362.77	2,363.00	-0.23	99.99%
652 · FF Training	5,544.77	5,147.00	397.77	107.73%
654 · Admin Staff & Board Training	490.00	490.00	0.00	100.0%
Total 650 · Training	8,397.54	8,000.00	397.54	104.97%
660 · Vehicles				
662 · Fuel Expense	2,704.16	3,000.00	-295.84	90.14%
668 · R&M 1995 Pierce International	5,509.67	5,510.00	-0.33	99.99%
669 · R&M 1992 Int'l Tender 1	454.79	455.00	-0.21	99.95%
670 · R&M 2007 Ford Tender 2	626.72	627.00	-0.28	99.96%
671 · 2011 CHEV Tahoe - Squad 1	196.01	196.00	0.01	100.01%
672 · R&M 2009 Chev - Squad 2	1,192.54	968.00	224.54	123.2%
676 · R&M 2010 Dodge Ambulance R3	4,071.05	4,071.00	0.05	100.0%
677 · R&M 2013 Polaris UTV E705	342.12			
678 · R&M Polaris UTV E706	284.62			
691 · R&M 2013 Dodge Engine 501	3,066.98	3,067.00	-0.02	100.0%
692 · R&M 2013 Dodge Engine 502	906.27	906.00	0.27	100.03%
695 · R&M E302	200.00	200.00	0.00	100.0%
660 · Vehicles - Other	0.00	0.00	0.00	0.0%
Total 660 · Vehicles	19,554.93	19,000.00	554.93	102.92%
665 · Apparatus Pruchase	4.78			
698 · Equipment Purchase	10,246.35	15,000.00	-4,753.65	68.31%
699 · Equipment Expense	0.00	0.00	0.00	0.0%
710 · Alliance - Wildfire Protection				
711 · Clothing/Support/PPE	957.65	2,500.00	-1,542.35	38.31%
712 · Educational Materials	0.00	500.00	-500.00	0.0%
713 · Firewise Event	887.46	500.00	387.46	177.49%
714 · Grant Match	1,494.17	10,000.00	-8,505.83	14.94%
715 · Newsletter	590.71	3,000.00	-2,409.29	19.69%
716 · Alliance - Legal	855.50	0.00	855.50	100.0%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
 January through December 2023

P & L OVERVIEW

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
717 · Training/Conference	3,245.51	4,000.00	-754.49	81.14%
Total 710 · Alliance - Wildfire Protection	8,031.00	20,500.00	-12,469.00	39.18%
Total Expense	223,253.34	239,838.00	-16,584.66	93.09%
Net Ordinary Income	174,721.72	116,260.00	58,461.72	150.29%
Other Income/Expense				
Other Income				
441 · MM interest income	1,846.80			
Total Other Income	1,846.80			
Other Expense				
750 · Depreciation Expense	8,049.01			
Total Other Expense	8,049.01			
Net Other Income	-6,202.21			
Net Income	<u>168,519.51</u>	<u>116,260.00</u>	<u>52,259.51</u>	<u>144.95%</u>

GLACIER VIEW FIRE PROTECTION DISTRICT

First Bank - Visa

October 2023

Type	Date	Num	Memo	Account	Split	Amount
First Bank						
Check	10/26/2023	3171	Stmnt Date Sept 15 - ...	106 · Operating Acc...	-SPLIT-	-3,322.49
Check	10/26/2023	3171	Ink, Google Storage,...	503 · Office PC/Print...	106 · Ope...	96.09
Check	10/26/2023	3171	Emp Payroll - Intuit -...	502 · Accounting	106 · Ope...	10.00
Check	10/26/2023	3171	weather station, PKg...	532 · Building Maint...	106 · Ope...	199.82
Check	10/26/2023	3171	Station drinks, snac...	605 · FF Station Su...	106 · Ope...	154.64
Check	10/26/2023	3171	Recycle of Surplus -...	638 · Pest Control - ...	106 · Ope...	50.00
Check	10/26/2023	3171	EMSAC Conf - CCCF	651 · EMS Training	106 · Ope...	186.65
Check	10/26/2023	3171	FF Training - Fire Ac...	652 · FF Training	106 · Ope...	1,592.64
Check	10/26/2023	3171	Multigas Dect - LCF...	698 · Equipment Pur...	106 · Ope...	899.00
Check	10/26/2023	3171	FACA - file boxes, i...	711 · Clothing/Supp...	106 · Ope...	133.65

GLACIER VIEW FIRE PROTECTION DISTRICT

11/7/2023 1:26 PM

Register: 116 · Money Market Account

From 10/01/2023 through 10/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
10/12/2023			441 · MM interest inco...	Interest	X	217.48	544,392.80

To: Glacier View Fire District Board Members

November 2023 Chief Report

- GVFD ran 9 calls in October. 6 Medicals, 1 MVA, 1 vehicle fire and 1 mutual aid for a wildland fire.
- Apparatus Committee: Will give an update at meeting. Please see handouts in board packet.
- Grant update: El Pomar will meet Dec 5th for the Stretcher/load system, so I should have an update on it next board meeting. Firehouse subs grant was already closed when we went to apply, so we will get our application in the next open period on January 11th for the UTV.
- We are planning on replacing handheld radios in 2024, we have approx \$40,000 for it. I have spoken to the Larimer County radio person about it, and we are getting some radios to try over the next few months from various manufacturers so we can make a decision on which to purchase in the 2nd-3rd quarter. No grants are available for radio replacement that I have found.
- Asst Chief Peter Henderson and I met with Larimer County and the GVM HOA. Larimer County will be working with GVM and RFH for slash burning this year, and GVFD will assist as available.
- The Parking lot grading project has cost \$12,500 so far, and improved our lot greatly. We are working on getting it to compact so we can any areas that still need filled, then the contractor will come out and add some material as needed. We are also going to extend the pipe at the entrance 10 feet for better turning access. I hope to complete it by the end of the year depending on weather, and should cost approximately another \$1500-\$2000 to finish the project.
- We are starting to see more Covid cases going into the winter. I believe that this will be an annual season, like the flu and cold season. We are monitoring, and will enact Covid protocols if needed. We already have PPE such as respirators, jumpsuits and masks ready to go if needed. We will be sending in one person (EMT) on Covid positive medical calls if we can, and we will try not to transport the patient to transfer to the UC Health ambulance unless needed. This will be determined by the condition of the patient and the necessity for quick transport.
- Trunk or Treat went well, although we had less people attend than last year. I believe the cold weather played a part in that. Thank you to all who participated, and our members who came and volunteered to help.
- The GVFD Christmas Party is set for Sunday, December 17th at 4pm at the DU mountain campus.

Respectfully submitted,

Dan Knox,

GVFD Chief

Cost of Fire Trucks	\$	864,949.05
Finance Amount	\$	864,949.05
Initial Cash Deposit in Money Market - January 1, 2024	\$	450,000.00
Additional Cash Deposit - January 1, 2025	\$	100,000.00

	<u>10 Year Term</u>	<u>15 Year Term</u>
Earnings from MM Savings (19 months)	\$ 73,724.18	\$ 73,724.18
Earnings from MM Savings Cash (19 months)	\$ 41,528.46	\$ 41,528.46
Total Earnings	\$ 115,252.64	\$ 115,252.64
Less: Interest Expense Accrued on Loan (19 Months)	\$ (88,620.57)	\$ (86,358.92)
Net Earnings	\$ 26,632.07	\$ 28,893.72

	<u>10 Year Term</u>	<u>15 Year Term</u>
Total Interest from Loan	\$ 185,680.19	\$ 238,816.00
Less: Total Earnings from Money Market	\$ (115,252.64)	\$ (115,252.64)
Total Net Interest Expense	\$ 70,427.55	\$ 123,563.36



November 8, 2023

Glacier View Fire Protection
1414 Green Mountain Dr
Livermore, CO 80536

Dear Sir or Madam:

Lease Servicing Center, Inc. dba NCL Government Capital ("NCL") is pleased to propose to the Glacier View Fire Protection the following tax-exempt Lease/purchase transaction as outlined below. Under this transaction, the Glacier View Fire Protection would enter into a municipal Lease/purchase agreement with NCL for the purpose of acquiring a 2 Fire Trucks. This transaction is subject to formal review and approval by both the Lessor and Lessee.

LESSEE:	Glacier View Fire Protection
LESSOR:	Lease Servicing Center, Inc. dba NCL Government Capital & it's assigns
EQUIPMENT:	2 Fire Trucks
EQUIPMENT COST:	\$864,949.05
DOWN-PAYMENT:	
AMOUNT FINANCED:	<u><u>\$864,949.05</u></u>
TERM	10 Years
ANNUAL LEASE PAYMENTS:	1 @ \$650,000 9 @ \$44,514.36
FIRST PAYMENT DUE	At Delivery of Apparatus
PRICING:	The Rates and Payments outlined above are locked, provided this proposal is accepted by the Lessee by November 30, 2023 and the transaction closes/funds prior to December 31, 2023. After these days, the final Rate and Payments shall be adjusted commensurately with market rates in effect at the time of funding and shall be fixed for the entire lease term.
DOCUMENTATION FEE:	\$500 paid to Lessor at closing
DOCUMENTATION:	Lessor shall provide all of the documentation necessary to close this transaction. This documentation shall be governed by the laws of the State of lessee.

TITLE / INSURANCE: Lessee shall retain title to the equipment during the lease term. Lessor shall be granted a perfected security interest in the equipment and the Lessee shall keep the equipment free from any/all liens or encumbrances during the term. Lessee shall provide adequate loss and liability insurance coverage, naming Lessor as additional insured and loss-payee.

TAX STATUS: This transaction must be designated as Tax-Exempt under Section 103 of the IRS code of 1986 as amended.

SOURCEWELL CONTRACT: NCL has been competitively bid and awarded a contract through Sourcewell (Formerly NJPA).
#011620-NCL NCL's Sourcewell Contract # is 011620-NCL.

We appreciate this opportunity to offer an NCL Financing Solution. Please do not hesitate to contact me if you have any questions at (866) 763-7600. Acceptance of this proposal is required prior to credit underwriting by NCL. Upon acceptance of this proposal, please scan and e-mail to my attention. Thank you again.

Sincerely,

Christain Canavati 320-763-7600
christianc@nclgovcap.com

ACCEPTANCE

As a duly authorized agent of the Glacier View Fire Protection, I hereby accept the terms of this proposal as outlined above and intend to close this financing with NCL, subject to final approval.

ACCEPTED: _____ DATE: _____

NAME: _____ TITLE: _____

PHONE: _____

WE ARE PROVIDING THE INFORMATION CONTAINED HEREIN FOR INFORMATIONAL PURPOSES ONLY IN CONNECTION WITH POTENTIAL ARMS-LENGTH COMMERCIAL BANKING TRANSACTIONS. IN PROVIDING THIS INFORMATION, WE ARE ACTING FOR OUR OWN INTEREST AND HAVE FINANCIAL AND OTHER INTERESTS THAT DIFFER FROM YOURS. WE ARE NOT ACTING AS A MUNICIPAL ADVISOR OR FINANCIAL ADVISOR TO YOU, AND HAVE NO FIDUCIARY DUTY TO YOUR OR ANY OTHER PERSON PURSUANT TO SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934. THE INFORMATION CONTAINED IN THIS DOCUMENT IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS "ADVICE" WITHIN THE MEANING OF SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934 AND THE MUNICIPAL ADVISOR RULES OF THE SEC. WE ARE NOT RECOMMENDING THAT YOU TAKE AN ACTION WITH RESPECT TO THE INFORMATION CONTAINED HEREIN. BEFORE ACTING ON THIS INFORMATION, YOU SHOULD DISCUSS IT WITH YOUR OWN FINANCIAL AND/OR MUNICIPAL, LEGAL, ACCOUNTING, TAX AND OTHER ADVISORS AS YOU DEEM APPROPRIATE. IF YOU WOULD LIKE A MUNICIPAL ADVISOR THAT HAS LEGAL FIDUCIARY DUTIES TO YOU, THEN YOU ARE FREE TO ENGAGE A MUNICIPAL ADVISOR TO SERVE IN THAT CAPACITY.

Cheryl Franz
District Administrator Report
November 2023
Agenda Item 4

a. Administrative -

Usual work product such as prepare Board Meeting Agendas & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Made monthly Depreciation Journal Entry. Set up Work Session and prepared document for Legal.

Filings, postings, reimbursements:

- Set up new login on Colorado Department of Revenue – MYUI for quarterly filing of payroll
- Filed all payroll quarterly taxes
- Paid quarterly firefighter/EMS call reimbursements
- Compiled and submitted a reimbursement packet to LC Office of Emergency Management for the reimbursement on the LC Fire Grant
- Worked with Tribbett Insurance on removing the old generator and building from our policy

Views on GVFPD website for September: 6,670

FOR DISCUSSION AND/OR APPROVAL:

1. November Election – Proposition HH failed to pass!! See attachment from SDA

2024 Proposed Budget was updated with asterisks shown on Budget Line Items that are affected by the LC Valuation with the \$162,655 funding. This was requested by the Board upon approval of the 2024 Proposed Budget at the October Board Meeting. **See 2024 Proposed Budget attachment**

BOARD INFORMATION

- a. GVFPD Savings (Money Market Account) –** In the past the GVFPD Savings Account has been accruing interest at .50% annually which has been approximately \$240 per month. After talking with our bank representative, I was able to switch our savings into a Liquid Asset Account that will earn an interest rate of 4.5% annually, which is approximately \$2,000 per month. The interest rate is adjustable. All interest will be applied to the Capital Equipment Plan.
- b. IT Upgrade -** The IT project is complete for the office and training room. We will continue to work on some final details. The last item for IT is the emails, which are still in process. The goal is to have the new emails up and running by the first of the year.
- c. Propane Contract -** Statement balance as of 10-15-2023 for Propane \$6,242.87

d. Grants –

- **State Homeland Security Grant (SHSG) – Generator** - The generator has been installed and is now up and running. I have signed off on the project. Collins Control monitors the generator, and they will be setting us up with a mobile app that we can monitor as well. Currently it is set to do a test run every Monday at 9:00AM. This project is complete.
- **El Pomar** – Application is set to be reviewed on December 5th.
Just for information: When submitting the El Pomar grant I had to show the grants GVFPD had received in the last 3 years, with one being a donation. Over the last 3 years, we have received approximately \$72,000 and GVFPD paying the difference of approximately \$32,000. **See attachment**

- e. October Agenda Update – Submitted in Board Packet** – The October Agenda was updated to include the Board Approval of the Secretary’s Report on the Budget Work Session. This was also updated on the GVFPD website. I also included the additional documentation from Assistant Chief Perry, that was given out at the Board Meeting, to the October Board Packet.
- f. Fall Newsletter** – I am working on a Fall Newsletter with Chief Knox and Tom Hausfeld.
- g. SDA Conference** – This is a reminder that the entire SDA Conference is online. If a Board member is interested in viewing any classes let me know and I can get you a link.

Correspondence/Donations – A check in the amount of \$4,060.97 was received from the Larimer County Treasury for the September 2023 tax period. We received \$383.28 in Air Evac membership reimbursements. No donations were taken in for October.

Respectfully Submitted,
Cheryl Franz - District Administrator



SDA

SPECIAL DISTRICT
ASSOCIATION OF COLORADO

Serving special districts since 1975

PROP HH DEFEATED

Congratulations! Take a moment to enjoy this victory for local government. I wanted to take a moment to express my gratitude for your hard work and dedication over the past few weeks and months as we collectively addresses the impacts of Prop HH and engaged with decision-makers on this critical statewide proposal. Your tireless efforts in providing information and analysis to support your districts are greatly appreciated.

Currently, the next steps for proponents of Prop HH, including the Governor and sponsors of SB23-303, remain uncertain. However, I want to assure you that the Special District Association (SDA) is actively working alongside our local government partners to voice our concerns and share our ideas with statewide policymakers. We have discussed alternatives that protect local government in the past two weeks. Our commitment to advocating and supporting the special district community is unwavering.

While challenges undoubtedly lie ahead, please know that the SDA stands ready to champion special district interests and support our members. Together, we will continue to work towards the betterment of our communities and the welfare of our constituents.

Thank you for your commitment, engagement, and dedication to the well-being of your districts. Your efforts make a significant difference and are invaluable to our collective mission.

Sincerely,

Ann Terry

Executive Director

GLACIER VIEW FIRE PROTECTION DISTRICT - 2024 PROPOSED BUDGET--

			ACTUAL	PROJECTED	BUDGET	NOTES
			2022	2023	2024	
			TOTAL	TOTAL	TOTAL	
	Taxable Assessed Valuation		\$28,548,122	\$28,548,122	42,159,063	
	INCOME:					
	Cash on Hand		176,446	187,402	177,087	
401	Property Tax (10.50 mill)		299,969	296,702	442,670	*
402	Auto Taxes		23,544	17,916	15,000	
403	Bldg Levy (1.150 mill for 2019)		32,854	32,496	48,483	*
415	Contracts & Agreements		1,301	1,454	1,000	
420	Donations		5,775	8,857	5,000	
421	Fund Raising		1,448	1,027	1,000	
422	Equipment Grant		21,595	7,254	6,000	
424	FACA Income				700	
425	Firewise Donations		840	1,206	500	
430	Equipment/Land sales		2,400			
440	Interest Income		787	400	400	
450	Miscellaneous/Reimb Income		5,196	17,138	500	
	Mil Levy Funds & Other Revenue TOTAL		395,709	384,450	521,253	*
	TRANSFERS		(62,935)	-		
	Revenue Available all Sources TOTAL		509,220	571,853	698,340	*
	EXPENDITURES:					
	Administration:					
502	Accounting		3,526	3,549	4,000	
503	Office PC/Printer Supplies		850	5,309	6,700	
513	Telephone		3,538	3,173	3,500	
505	Admin Supplies-Other		1,483	1,700	2,000	
506	FF Administration		2,985	1,966	2,000	
510	LCT Fees		6,673	7,000	7,000	
515	General Insurance		13,675	17,818	16,700	
516	Pinnacol Insurance Expense		1,946	3,000	3,000	
520	Payroll Tax Expense		2,467	2,678	2,831	
525	Payroll & Benefits		31,948	34,055	37,000	
526	Legal Expense		6,206	3,000	5,000	
527	Newsletter-GVFPD		2,164	2,281	1,500	
528	Election Costs		7,453	2,094	0	
	TOTAL		84,914	87,623	91,231	
	Operations					
522	FF/EMS Reimbursement		14,880	14,635	20,000	
530	Appreciation Fund		2,713	4,000	4,000	
531	Facilities		10,704	24,757	10,000	
533	Building Capital			7,254		
540	Communications		3,563	4,000	4,000	
570	EMS Supplies		2,799	2,500	2,500	
600	Stations-Utilities					
636	Electric		2,491	2,682	3,000	
638	Pest Control-Trash			81	0	
637	Propane		13,835	3,829	7,000	
601	Fire Fighting Supplies-TOTAL					
605	FF Station Supplies		2,075	4,139	4,000	
606	Wildland Gear		4,944	7,302	5,000	
607	Personal Protection Equipment		12,989	10,000	10,000	
626	FF Wildland Fire Expense		9,133	10,000	10,000	
650	TRAINING-TOTAL		-			
651	EMS Training		7,929	3,500	6,000	
652	FF Training		2,276	3,500	6,000	
654	Admin Staff & Board Training		205	1,000	4,000	
660	Vehicles-Operations-TOTAL					

662	FUEL		4,783	3,775	4,000	
	MAINTENANCE		7,480	8,269	9,000	
	REPAIRS		12,934	8,000	8,000	
698	Equipment Purchase		20,626	10,046	15,000	
665	Apparatus Purchase			5	5,000	
		TOTAL	136,359	133,274	131,500	
710	Alliance--Wildfire Prevention			8,495	18,200	
711	Clothing/Support/PPE			1,324	1,000	
712	Educational Materials			500	1,500	
713	Firewise Event			887	1,000	
714	Grant Match			0	10,000	
715	Newsletter-GVFPD			1,191	1,500	
716	Alliance Legal			1,098	500	
717	Training Conference			3,496	2,200	
718	Liability Insurance			0	500	
	TOTAL EXPENSES		221,273	229,392	240,931	
	NET CASH FLOW		111,501	155,059	280,323	
	Cash on Hand		176,446	187,402	177,087	
	NET REVENUE		287,947	342,461	457,410	*
	Reserve Transfer Expenditures					
630	FFPA PENSION TRUST FUND		523	1,500	1,500	
631	PENSION CONTRIBUTION		5,900	5,900	5,900	
	*ANNUAL TRANSFERS		94,122	152,496	168,483	
		TOTAL	100,545	159,896	175,883	
	TOTAL ALL EXPENDITURES & TRANSFERS		321,818	389,288	416,813	
	CHECKING CARRYOVER		187,402	182,565	281,527	*
	CHECKING RESERVES:					
	Tabor		\$6,638	\$7,046	\$7,228	
	Operations Reserve		180,764	170,041	274,299	
	Total Checking Reserves		187,402	177,087	281,527	
	Balance for Added Capital Reserve		0			
			187402.03			
	*ANNUAL TRANSFERS					
	Capital-Equipment		70000	100000	80,000	
	Facilities		4,122	32,496	68,483	*
	Contingency Fund		20000	20000	20000	
	TOTAL		94,122	152,496	168,483	*
	* numbers reflect current LC Valuation of additional \$162,655					

GLACIER VIEW FIRE PROTECTION DISTRICT
STATEMENT OF FUNDING REPORT FOR LAST THREE YEARS

<u>YEAR</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>ITEMS PURCHASED</u>
2020	El Pomar	\$10,000 - Donation *Cameron Peak Fire	2 – chainsaws 4 – BK-VHF Radio sets
2020	LCFG	\$6,850 – no match	1 – Thermal Imaging Camera
2021	Larimer Long Term Recovery Grant	\$12,220 - no match	13 – Gear Lockers 23 - W/L Pants 11 – W/L Shirts 2 – Sawyer Chaps
2021	LCFG	\$12,571 50% GVFPD Match	2 – Tender Swivel Dumps 1 – MSA Multi Gas Detector
2021	LCFG – Supplemental	\$4,821 50% GVFPD Match	1 – Honda Water Pump 2 – Portable Water Tanks 2 = BK-VHF Radio sets
2021	SHSG	SHSG funded purchase GVFPD – pd \$7,253.93 (Grant amount – 43,123.93)	1 – Generator/Security
2021	CREATE Grant	\$3,450 Tuition ONLY	3 EMT Students – FRCC
2022	LCFG	\$5,087 50% GVFPD Match	4 – Kestrell Weather stations 4 – Garmin – GPS
2022	DFPC	DFPC funded purchase GVFPD – no match *GVFPD changed rubber boots to leather for \$2,000	15 – Structure Hoods 10 – Rubber Boots 20 – Helmets 10 – W/L Pants 7 – Fire Shelters
2022	Firehouse Subs	\$15,803.20 – no match	Extrication Equipment – Ram Spreader, Windshield Removal Kit, Shoulder Strap, DeWalt Saw
2023	LCFG	\$1,330 50% GVFPD Match	1 – Thermal Imaging Vehicle Kit 1 – MSA – Multi Gas Detector

Glacier View Fire Protection District

Agenda

October 9th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

1. Secretary's Report – **ACTION:** Approve as presented
BOARD APPROVAL – Secretary's Report – September 11th, 2022 – Budget Work Session
BOARD APPROVAL – Secretary's Report – September 11th, 2022 – Board Meeting
2. Treasurer's Report – **ACTION:** Approve as presented
 - (a) Balance Sheet – As of September 2023
 - (b) P&L – Detail – September 2023
 - (c) Checks Over \$1000 – September 2023
 - (d) Donations – September 2023
 - (e) P&L - Budget vs. Monthly Actual Budget – September 2023
 - (f) P&L – Budget Overview vs. Actual +/- Year-to-Date – September 2023
 - (g) GVFD Visa – As of September 2023
 - (h) Money Market Transfers for September**BOARD APPROVAL**
3. Chief's Report – Chief Report Submitted to Board
4. District Administrator's Report - District Administrator report submitted to the Board
5. Alliance Report - Alliance Report submitted to the Board
6. Committee Reports:
 - a. Budget Committee – **ACTION** - (Fred Delano) Dan Knox, David Thompson, Cheryl Franz, Tom Hausfeld) **BOARD APPROVAL** for the GVFPD 2024 Proposed Budget
7. **Unfinished Business:**
 - Attorney Contact
 - Generator – District Administrator Report
 - IT Upgrade – District Administrator Report
8. **New Business:**



August 23, 2023

Glacier View Fire Department

Re: Tax Exempt Municipal Lease Proposal

Dear Sir or Madam:

Lease Servicing Center, Inc. dba NCL Government Capital ("NCL") is pleased to propose to Glacier View Fire Department the following Tax Exempt Municipal Lease transaction as outlined below. Under this transaction, Glacier View Fire Department would enter into a Tax Exempt Municipal Lease agreement with NCL for the purpose of acquiring 2 Trucks. This transaction is subject to formal review and approval by both the Lessor and Lessee.

LESSEE:	Glacier View Fire Department
LESSOR:	Lease Servicing Center, Inc. dba NCL Government Capital
EQUIPMENT:	2 Trucks
EQUIPMENT COST:	\$500,000.00
DOWN PAYMENT / TRADE-IN:	<u>\$200,000.00</u>
AMOUNT FINANCED:	\$300,000.00
FUNDING DATE:	January 1, 2024
DEFERRAL DAYS:	366
FIRST PAYMENT DUE:	January 1, 2025
TERM:	10 Years
ANNUAL LEASE PAYMENTS:	\$41,821.26
ALTERNATIVE LEASE OPTIONS:	

BALLOON PAYMENT: \$0.00

PRICING: The payments outlined above are locked, provided this proposal is accepted by the Lessee and the transaction closes/funds prior to September 23, 2023. After these days, the final payments shall be adjusted commensurately with market rates in effect at the time of funding and shall be fixed for the entire lease term.

DOCUMENTATION FEE: \$500 paid to Lessor at closing

DOCUMENTATION: Lessor shall provide all of the documentation necessary to close this transaction. This documentation shall be governed by the laws of the State of Lessee.

TITLE / INSURANCE: Lessee shall retain title to the equipment during the lease term. Lessor shall be granted a perfected security interest in the equipment and the Lessee shall keep the equipment free from any/all liens or encumbrances during the term. Lessee shall provide adequate loss and liability insurance coverage, naming Lessor as additional insured and loss-payee.

TAX STATUS: This transaction must be designated as Tax-Exempt under Section 103 of the IRS code of 1986 as amended.

SOURCEWELL CONTRACT: NCL has been competitively bid and awarded a contract through Sourcewell (Formerly NJPA).
#011620-NCL NCL's Sourcewell Contract # is 011620-NCL.

We appreciate this opportunity to offer an NCL Financing Solution. Please do not hesitate to contact me if you have any questions at (320) 763-7600. Acceptance of this proposal is required prior to credit underwriting by NCL. Upon acceptance of this proposal, please scan and e-mail to my attention. Thank you again.

Sincerely,

Christian Cenavati - (320) 763-7600
christianc@nclgovcap.com

ACCEPTANCE

As a duly authorized agent of Glacier View Fire Department, I hereby accept the proposal as outlined above and intend to close this financing with NCL, subject to final approval.

ACCEPTED: _____ DATE: _____
NAME: _____ TITLE: _____
PHONE: _____

WE ARE PROVIDING THE INFORMATION CONTAINED HEREIN FOR INFORMATIONAL PURPOSES ONLY IN CONNECTION WITH POTENTIAL ARMS-LENGTH COMMERCIAL BANKING TRANSACTIONS. IN PROVIDING THIS INFORMATION, WE ARE ACTING FOR OUR OWN INTEREST AND HAVE FINANCIAL AND OTHER INTERESTS THAT DIFFER FROM YOURS. WE ARE NOT ACTING AS A MUNICIPAL ADVISOR OR FINANCIAL ADVISOR TO YOU, AND HAVE NO FIDUCIARY DUTY TO YOUR OR ANY OTHER PERSON PURSUANT TO SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934. THE INFORMATION CONTAINED IN THIS DOCUMENT IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS "ADVICE" WITHIN THE MEANING OF SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934 AND THE MUNICIPAL ADVISOR RULES OF THE SEC. WE ARE NOT RECOMMENDING THAT YOU TAKE AN ACTION WITH RESPECT TO THE INFORMATION CONTAINED HEREIN. BEFORE ACTING ON THIS INFORMATION, YOU SHOULD DISCUSS IT WITH YOUR OWN FINANCIAL AND/OR MUNICIPAL, LEGAL, ACCOUNTING, TAX AND OTHER ADVISORS AS YOU DEEM APPROPRIATE. IF YOU WOULD LIKE A MUNICIPAL ADVISOR THAT HAS LEGAL FIDUCIARY DUTIES TO YOU, THEN YOU ARE FREE TO ENGAGE A MUNICIPAL ADVISOR TO SERVE IN THAT CAPACITY.



November 8, 2023

Glacier View Fire Protection
1414 Green Mountain Dr
Livermore, CO 80536

Dear Sir or Madam:

Lease Servicing Center, Inc. dba NCL Government Capital ("NCL") is pleased to propose to the Glacier View Fire Protection the following tax-exempt Lease/purchase transaction as outlined below. Under this transaction, the Glacier View Fire Protection would enter into a municipal Lease/purchase agreement with NCL for the purpose of acquiring a 2 Fire Trucks. This transaction is subject to formal review and approval by both the Lessor and Lessee.

LESSEE:	Glacier View Fire Protection
LESSOR:	Lease Servicing Center, Inc. dba NCL Government Capital & it's assigns
EQUIPMENT:	2 Fire Trucks
EQUIPMENT COST:	\$864,949.05
DOWN-PAYMENT:	
AMOUNT FINANCED:	<u><u>\$864,949.05</u></u>
TERM	15 Years
ANNUAL LEASE PAYMENTS:	1 @ \$650,000 14 @ \$32,411.85
FIRST PAYMENT DUE	At Delivery of Apparatus
PRICING:	The Rates and Payments outlined above are locked, provided this proposal is accepted by the Lessee by November 30, 2023 and the transaction closes/funds prior to December 31, 2023. After these days, the final Rate and Payments shall be adjusted commensurately with market rates in effect at the time of funding and shall be fixed for the entire lease term.
DOCUMENTATION FEE:	\$500 paid to Lessor at closing
DOCUMENTATION:	Lessor shall provide all of the documentation necessary to close this transaction. This documentation shall be governed by the laws of the State of lessee.

TITLE / INSURANCE: Lessee shall retain title to the equipment during the lease term. Lessor shall be granted a perfected security interest in the equipment and the Lessee shall keep the equipment free from any/all liens or encumbrances during the term. Lessee shall provide adequate loss and liability insurance coverage, naming Lessor as additional insured and loss-payee.

TAX STATUS: This transaction must be designated as Tax-Exempt under Section 103 of the IRS code of 1986 as amended.

SOURCEWELL CONTRACT: NCL has been competitively bid and awarded a contract through Sourcewell (Formerly NJPA).
#011620-NCL NCL's Sourcewell Contract # is 011620-NCL.

We appreciate this opportunity to offer an NCL Financing Solution. Please do not hesitate to contact me if you have any questions at (866) 763-7600. Acceptance of this proposal is required prior to credit underwriting by NCL. Upon acceptance of this proposal, please scan and e-mail to my attention. Thank you again.

Sincerely,

Christain Canavati 320-763-7600
christianc@nclgovcap.com

ACCEPTANCE

As a duly authorized agent of the Glacier View Fire Protection, I hereby accept the terms of this proposal as outlined above and intend to close this financing with NCL, subject to final approval.

ACCEPTED: _____ DATE: _____

NAME: _____ TITLE: _____

PHONE: _____

WE ARE PROVIDING THE INFORMATION CONTAINED HEREIN FOR INFORMATIONAL PURPOSES ONLY IN CONNECTION WITH POTENTIAL ARMS-LENGTH COMMERCIAL BANKING TRANSACTIONS. IN PROVIDING THIS INFORMATION, WE ARE ACTING FOR OUR OWN INTEREST AND HAVE FINANCIAL AND OTHER INTERESTS THAT DIFFER FROM YOURS. WE ARE NOT ACTING AS A MUNICIPAL ADVISOR OR FINANCIAL ADVISOR TO YOU, AND HAVE NO FIDUCIARY DUTY TO YOUR OR ANY OTHER PERSON PURSUANT TO SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934. THE INFORMATION CONTAINED IN THIS DOCUMENT IS NOT INTENDED TO BE AND SHOULD NOT BE CONSTRUED AS "ADVICE" WITHIN THE MEANING OF SECTION 15B OF THE SECURITIES EXCHANGE ACT OF 1934 AND THE MUNICIPAL ADVISOR RULES OF THE SEC. WE ARE NOT RECOMMENDING THAT YOU TAKE AN ACTION WITH RESPECT TO THE INFORMATION CONTAINED HEREIN. BEFORE ACTING ON THIS INFORMATION, YOU SHOULD DISCUSS IT WITH YOUR OWN FINANCIAL AND/OR MUNICIPAL, LEGAL, ACCOUNTING, TAX AND OTHER ADVISORS AS YOU DEEM APPROPRIATE. IF YOU WOULD LIKE A MUNICIPAL ADVISOR THAT HAS LEGAL FIDUCIARY DUTIES TO YOU, THEN YOU ARE FREE TO ENGAGE A MUNICIPAL ADVISOR TO SERVE IN THAT CAPACITY.

Staff Report

November 13, 2023

Needs Statement (one paragraph)

Based on feedback from the Board's FACA work session on November 1, 2023, the current name and location within the organization was confusing to multiple people and caused problems with getting the District's ambassador program functioning.

Background (the reason(s) why)

As the District's CWPP committee transitioned to the District's implementation committee there were discussions regarding where to place the newly named FACA within the District's organization chart and how to insure and indemnify the District and the volunteers for their proposed activities.

Proposed name change and placement within the District:

Proposed name - Fire Prevention, Public Education and Mitigation

Proposed placement within the District's organization chart - place the program under the Fire Chief

Options (max of three)

1. Adopt the proposed name and placement within the District
2. Do not adopt the proposed change

Recommendation (why you believe this is the best option)

Option #1. The District needs to minimize confusion regarding its programs and status of its volunteers. Operations, Fire Prevention, Public Education and Mitigation programs need to be under the Fire Chief.

Fiscal Impact (one time and/or on going)

None, though the budget will need to be adjusted but not amended.

Attachments (vendor quote(s), photos, map, etc.)

N/A

Submitted by Dave Burk

Staff Report

November 13, 2023

Needs Statement (one paragraph)

The District does not have a policy regarding the use of grant funding for capital purchases.

Background (the reason(s) why)

This is good fiscal policy for the District. It makes the best use of the community's funds. It will save the District money.

Proposed policy language:

It shall be the policy of the Glacier View Fire Protection District, for any purchase of \$5,000.00 or more, requires the use of grant funds if they are available for the proposed purchase.

Options (max of three)

1. Adopt the proposed policy language
2. Do not adopt the proposed policy language

Recommendation (why you believe this is the best option)

Option #1. The District needs a policy regarding grant funding for capital purchases.

Fiscal Impact (one time and/or on going)

On going savings for the district. To the extent we are successful in our grant applications and the amount of matching funds provided in those grants.

Attachments (vendor quote(s), photos, map, etc.)

N/A

Submitted by Dave Burk