



GLACIER VIEW FIRE PROTECTION DISTRICT

BOARD PACKET

August 12, 2026

AGENDA

August 12, 2026

Regular Monthly Board Meeting
7:00 pm Call to

Order—Roll Call

Confirm Acceptance of the Agenda

Administer Oath of Office for New Members

- Swearing in of CWPP IT new members

Secretary's Report

- Action required: Approval of minutes of July 8, 2026 Board meeting

Treasurer's Report

- Action required: Approval of Treasurer's Report

Chief's Report

- Emergency Division Report
Administrative Officer's Report
Update—Station 2
- Mitigation Division Report

Committee Reports

- Budget Committee

Unfinished Business

- ByLaws and Handbooks
- DU Agreement for Vehicle Storage & Usage

New Business

- Exemption from Audit – Letter from Office of the State Auditor

Public Comments

During Public Comment there will be three minutes per person. The Board cannot get into a discussion about an item. If the Board feels an item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they represent, such as community member or GVM HOA Board member.

Directors' Comments

Adjournment

DRAFT MINUTES

for

July 8, 2026

The Regular Glacier View Fire Protection District (GVFPD) Board meeting was called to order by President Lamb at 7:00 pm.

Board of Directors Members present: President Berton Lee Lamb, Treasurer David Thompson, Director Henry Hudson, Director Daniel Laabs.

Excused absence: Vice President Steve Groeteke

Fire Department Members present: Dan Knox - Fire Chief, Amari Victoria - Secretary, Tom Hausfeld - Community Wildfire Protection Plan Implementation Team (CWPP IT) Coordinator, Fred DeLano - GVFPD Budget Committee Chair.

Public Member present: Les Thurman, Kendall Frazier.

President Lamb asked for all attendees to introduce themselves.

July 8, 2026, GVFPD Board of Directors meeting Agenda was accepted as presented. Mention was made that the Unfinished Business item Purchase of Type 6 Apparatus, a motion tabled at the June meeting, will remain tabled until August 2026 meeting.

Swearing-In of New Members

Chief Knox asked Kendall Frazier to stand in view of the Board of Directors and meeting attendees, to be officially sworn in as a Glacier View Fire Protection District Community Mitigation Volunteer (CMV). Chief Knox then administered the oath to complete the new member swearing in. All attendees of the GVFPD Board of Directors meeting expressed congratulations to the new member.

Secretary's Report

The minutes of June 10, 2026, GVFPD Board of Directors meeting are included in July 8, 2026, Board Packet.

Secretary Victoria reported that work on a booklet containing suggestions to assist in complying with the Americans with Disabilities Act (ADA) continues.

President Lamb called for corrections to the June 10, 2026, meeting minutes, which resulted in the following:

Corrections to June 10, 2026, Board of Directors meeting minutes include:

- Replacement of 'Community Mitigation Volunteers' with 'CWPP IT Ambassadors' in Director Hudson's Directors Comment.
- In Budget Committee Chair Fred DeLano's report, 'Budget Committee me and made assignments' is corrected to read 'Budget Committee met and made assignments'.

Action Director Laabs moved to approve the Minutes for June 10, 2026, GVFPD Board of Directors meeting, as amended. Director Hudson seconded the motion. No discussion. Motion carried 4-0.

Discussion of Director Hudson's request to reconsider January 14, 2026, meeting minutes resulted in the following action:

Action Director Hudson moved to reconsider the Minutes for January 14, 2026, GVFPD Board of Directors meeting. Treasurer Thompson seconded the motion. No discussion. Motion carried 4-0.

This action allowed the entirety of the January 14, 2026, meeting minutes to be discussed and amended as appropriate, with the approval of the Board of Directors.

Director Hudson brought attention to Unfinished Business item Policy for Paramedic Training the line 'Director Hudson reported that he had conversed with the Chief and described a possible Policy for Paramedic Training'. Director Hudson, in fact, did NOT converse with the Chief, so would like to have the words 'reported that he had conversed with the Chief and' struck from the minutes. This would result in the following corrected wording, 'Director Hudson described a possible Policy for Paramedic Training'.

Action Director Hudson moved to amend the Minutes for January 14, 2026, GVFPD Board of Directors meeting, striking the words 'reported that he had conversed with the Chief and' from the Unfinished Business Policy for Paramedic Training section of the minutes. Treasurer Thompson seconded the motion. No further discussion allowed. Motion carried 4-0.

President Lamb commented that this is an unusual practice, as the January 14, 2026, minutes had been previously approved, and that once approved, becomes the legal record for the meeting.

Treasurer's Report

A detailed Treasurer's Report is included in July 8, 2026, Board Packet.

Director Laabs has been training with Treasurer Thompson so that he would be able to fill-in for the Treasurer when unable to attend a Board meeting, etc. Considering this, Treasurer Thompson indicated that Director Laabs would review the July 2026 Treasurer's Report.

Director Laabs reviewed Treasurer's Report, beginning with the Balance Sheet, mentioning that the SWEEP accounts earned 3.2% on average.

Next, Director Laabs reviewed the Monthly Profit & Loss (P & L) sheets, and called attention to account 506 FF Administration expense representing a Money Market (annual) service charge (which may be moved to another account), account 513 Telephone & Internet Expense amount for two (2) Starlink Mini's, account 531 Facilities which Director Laabs will provide more information when reviewing the Annual P & L sheets, account 607 Personal Protective Equipment expense for fire helmets, account 670 R&M (Repair & Maintenance) 2007 Ford Tender 2 repair expense, account 665 Apparatus Purchase representing the expense for the tractor for CWPP IT (not including the winch cost) for which \$40,000 was approved though not budgeted and account 713 Firewise Event, whose expense is an annual expense rather than a monthly expense.

Director Laabs then moved onto the Annual P & L sheets, calling out account 420 Donations (income) as a positive aspect of the report, account 504 Dues & Subscriptions for the Emergency Solutions Online (ESO) renewal expense, which is annual expense and is now in the correct account, account 510 LCT Fees which is a mandatory fee collected by the government, 513 Telephone & Internet Expense once again for the Starlink Mini's, account 530 Appreciation Fund which is not expected to see any further expenses this year, and account 531 Facilities expenses for the dry hydrant repair and electrical work in Station 2. Director Laabs contrasted the monthly expenses to the annual expenses, revealing how a monthly expense can be over budget, while the annual expense can remain under budget. This account is, however, close to the annual budgeted amount. Continuing, account 607 Personal Protective Equipment was again called out, for the purchase of fire helmets, account 670 R&M 2007 Ford Tender 2 repair expense including replacement of tank-to-pump air cylinder control valve, control valve and water sight-glass hoses, account 665 Apparatus Purchase which is over budget, including some budgeted and un-budgeted expenses for the Type 7 engine and trailer purchase and the annual truck payment (newest apparatuses) and tractor purchase, and account 713 Firewise Event, whose expense is over budget due to the purchase of new advertising signs, which are re-usable and will not need to be purchased again. Finally, Director Laabs called out that the amount is at 65%, slightly more than expected at this time in the year. Treasurer Thompson

mentioned that although the Total Expense line amount is over budget, removing the over budget items (Type 7 engine, etc.) brings the amount back in line with the budget.

Following this, Director Laabs discussed the checks written for greater than \$1,000. Included were payment to Beck's Automotive for Tender 2 repairs, REC CORP (Ron's Equipment Company) for the tractor, loader bucket and grapple, payment to ROI Fire & Ballistics Equipment, Inc. for fire helmets and payment to First Bank for credit card charges, including the Starlink Mini's and Emergency Medical Services (EMS) school.

Action Director Hudson moved to approve the Treasurer's Report as presented. Treasurer Thompson seconded the motion. No discussion. Motion carried 4-0.

Chief's Report

Chief Knox's detailed report is included within July 8, 2026, Board Packet.

The Chief began reporting with the Administrative Officer's (AO's) Report for July 8, 2026.

Information not included in the AO's Report:

- Chief Knox reported that AO Lucas also worked on Colorado state ambulance license.

President Lamb commented on the chart of webpage visits created by Secretary Victoria, which contains information which is good to have. The number of visits is increasing over time. A snapshot of the chart is included as an Addendum to these minutes.

The Chief continued with the Operations Report for June 2026, included in the Board Packet.

Chief Knox reported the number of calls in the previous month as well as the types of calls. GVFPD had thirteen (13) calls in June, including ten (10) medical calls, a motor vehicle accident (MVA), and two (2) structure fires (serving as mutual aid for both), with one MVA in the Crystal Lakes area, assisted with an Engine, a Tender and four (4) personnel. GVFPD also responded to a suspected structure fire with Livermore Fire Protection District (LFPD), however the call was cancelled when it was discovered that the structure was not burning, rather the fire (an illegal fire) was behind the structure. The Larimer County (LC) Sheriff spoke with the property residents.

Additional information not included in the Chief's Report:

- The National Forest Service in our area has raised the fire restrictions to Stage 2. This matches Larimer County's restrictions. No fire is allowed except for propane fire.
- No fireworks issues were reported in GVFPD. The Chief was informed of a possible illegal fire, however GVFPD was never called; GVFPD did not respond. Typically, fireworks issues (and illegal fires) are reported to the LC Sheriff's office. The Chief does monitor the LC Incident List and mentioned that the Sheriff's office elevated its presence around the July 4th Holiday.
- There are two fire hydrants in the District within Glacier View Meadows (GVM) currently, with eventual installation of a 3rd at Gate 5. There are fourteen (14) hydrants at University of Denver Mountain Campus (DU). Part of training for GVFPD personnel included working with fire hydrants, and testing for flow (gallons per minutes - GPM) and pressure (pounds per square inch - PSI) was performed. DU is allowing access to hydrants for GVFPD.
- The Emergency Medical Technician (EMT) skills testing is held in Idaho; GVFPD has one (1) member attending currently. They will attend skills testing in October.
- The ambulance license currently being worked on will be a provisional license. Once the ambulance has been inspected (60-90 days), GVFPD should receive the final license, which is valid for two (2) years.
- Upcoming training will include vehicle extrication, back country rescue and structural wildland fire operations. This training is expected to occur in July, August and September of this year.
- Purchase of tracks for the new Type 7 engine will be postponed while a search for a fire package is conducted. A fire package is a slide-in unit that typically includes a tank, pump, hose and provisions to support a basket. The current GVFPD fire package does not properly fit the new Type 7 engine.
- It is expected that an agreement will be made with the homeowner who volunteered to have a water tank (for fire use) installed on their property, as well as contractor bids for the work completed by September. The installation work could then commence. The Chief does have a contractor to do the work.

- Two of the five (5) donated thermal cameras are currently on engines. The value (if purchased) amounts to approximately \$7,000.
- Currently there are sixteen (16) GVFPD EMS volunteers.

A discussion occurred to clarify the definitions of Fire Protection District vs. Fire Department, the hierarchy of departments within a Fire Protection District, the responsibility of the Board to the Department and District (through the Treasurer's work), and reception of funds (taxes vs. levy).

Action Director Laabs moved to accept the Chief's Report as presented. Director Hudson seconded the motion. Motion carried 4-0.

CWPP IT Report

A detailed CWPP IT Report is included in July 8, 2026, Board Packet.

CWPP IT Coordinator Tom Hausfeld reviewed the report included in July 8, 2026, Board Packet.

Additional information not included in the Coordinator's Report:

- The total number of assessments completed was updated to 107. The number of pending assessments was updated to 45.
- The slash generated by the hands-on safety class for new Community Mitigation Volunteers (CMV) was used for a Coalition for the Poudre River Watershed (CPRW) beaver dam project on upper Elk Horn Creek, West of Bellaire Lake.
- The air curtain burner (ACB) is expected to be at Glacier View Meadows (GVM) in October, and is currently at DU.
- Approximately \$735 in donations were received at the 2026 Firewise event.
- The entire Community Wildfire Defense Grant (CWDG) received an Environmental Steward award.

Action Treasurer Thompson moved to accept the \$650 grant from Crystal Lakes for an iPad, laser pointer and additional bar oil. Director Hudson seconded the motion. Motion carried 4-0.

Action Director Hudson moved to accept the CWPP IT Report as presented. Treasurer Thompson seconded the motion.

An inquiry was made concerning the number of applications made to the Home Ignition Zone Mitigation Assistance Program (HIZ MAP) to date. So far, 70 applications have been received (from all districts in the CWDG), with approximately fifteen (15) applications received from residents within GVFPD.

Motion carried 4-0.

Committee Reports

Budget Committee

A Budget Committee Report was not included in July 8, 2026, Board Packet. Chair DeLano remarked that there was no report.

Unfinished Business

By Laws and Handbooks (Attorney Suggestions)

The Chief has not yet spoken to the person at legal. This item will be moved forward to August 12, 2026, GVFPD Board meeting.

District Boundaries (Attorney Suggestions)

The Chief is waiting for the person to return from vacation for their response. This person is not the same one handling the By Laws and Handbooks. This item will be moved forward to August 12, 2026, GVFPD Board meeting.

Staff Report – Type 6 Wildland Engine

The motion remains tabled until August 12, 2026.

New Business

No new business items.

Public Comments

These comments are paraphrased.

- Les Thurman, speaking as a GVFPD member and GVM resident, gave recognition to Chief Knox and Coordinator Hausfeld, for the extensive, careful, professional work that they do. It is extraordinary, and they carry this agency.
- Fred DeLano, a GVM resident, and GVFPD Budget Committee Chair, seconded Les Thurman's comments and commended the volunteerism of Department members and focus of the Board on solving problems, rather than just talking about them. Considering his work on the GVM HOA budgets (3) which was extremely difficult, in comparison to his work on the GVFPD budget, he truly appreciates being a small part of it.

Directors Comments:

These comments are paraphrased.

President Lamb

President Lamb agrees with Les's and Fred's comments, complimented the Board for their great work and the attention paid to this complicated work. He thanked Chief Knox for his report and believes that the Fire Department (FD) has done outstanding work, as well as the mitigation group (CWPP IT). President Lamb also believes that in comparison to other Departments in the area, he doubts that any are as well organized.

Treasurer Thompson

Treasurer Thompson agreed with President Lamb and expressed his appreciation for Director Laabs' covering (reviewing the Treasurer's Report) and commented that Director Laabs will likely continue to do so, learning what is important to report to the Board, and what is not. He expressed appreciation to the CWPP IT group and pleasure that the group was receiving a tractor. Treasurer Thompson also expressed gladness that Chief Knox is finishing his Paramedic training, commenting that it is a good thing, and has the 'hard' part done.

Director Hudson

Director Hudson, as he has stated repeatedly, articulated again that nothing would get done if it weren't for the volunteers; he believes that this is good for this community. He is glad that Chief Knox is getting along on his Paramedic training and hopes that people will sign up for the HIZ MAP and get their property mitigated. Director Hudson added that a resident of North Rim Road has signed on to have mitigation done 200' from the road center-line, to create a large fire break there. He also mentioned that there are three (3) residents who have signed on above the gate to have mitigation done 150' from the road center.

Director Laabs

Director Laabs expressed gratitude to Treasurer Thompson for his extensive time and patient efforts in his teaching him the Treasurer-related lessons. Director Laabs finds it fascinating see all the moving parts of both the District and the Department. He also thanked the attendees for their patience while he dials-in how thorough a review he should provide. He believes that he will improve with time and repetition. Director Laabs also mentioned that he joined the CWPP IT meeting (cookout), had a burger, and considered those in attendance a merry band of people, just raring to go!

Action Director Hudson moved to adjourn the regular meeting of the GVFPD Board. Director Laabs seconded the motion. Motion carried 4-0.

President Lamb declared the meeting adjourned at 8:33 pm.

Respectfully Submitted,

Amari Victoria, Secretary

Board Action Summary

- Approved reconsideration of the Minutes for January 14, 2026, GVFPD Board of Directors meeting.
- Approved amendment of the Minutes for January 14, 2026, GVFPD Board of Directors meeting.
- Accepted the Crystal Lakes Grant in the amount of \$650 for iPad, laser point and bar oil.

Acronyms

ADA – Americans with Disabilities Act

AO – Administrative Officer

CMV – Community Mitigation Volunteers

CPRW – Coalition for the Poudre River Watershed

CWDG – Community Wildfire Defense Grant

CWPP IT – Community Wildfire Protection Plan Implementation Team

DU – University of Denver

EMS – Emergency Medical Services

EMT – Emergency Medical Technician

ESO – Emergency Solutions Online

GPM – Gallons Per Minute

GVFPD – Glacier View Fire Protection District (also referred to as the 'District')

GVM – Glacier View Meadows

HIZ – Home Ignition Zone

HOA – Homeowners Association

LC – Larimer County

LFPD – Livermore Fire Protection District

MAP – Mitigation Assistance Program

MVA – Motor Vehicle Accident

P & L – Profit & Loss

PSI – Pounds Per Square Inch

R & M (also R&M) – Repair and Maintenance

RFLACWDG – Red Feather Lakes Area Community Wildfire Defense Grant

NEXT BOARD MEETING, AUGUST 12, 2026

To: Glacier View Fire District Board Members

July 2026 Chief Report

- GVFD ran 7 calls in July. 6 medicals and 1 smoke report

Administration/facilities

- Please see separate District Admin report

Operations

- North Rim Rd properties addition to the district – Spoke with the lawyer, they should have it completed by end of August. They said they may need a resolution, which we can do at the September board meeting if needed. I have updated the property owners of the timeline.
- Wildland fire update – Larimer County has continued fire restrictions at Stage 2 for the county, and the National Forest is still at Stage 2 fire restrictions for all of Arapahoe National Forest.
- Station 2 water tank project – No update, still need to meet with GVM HOA manager to discuss an agreement for the hydrants and underground tanks.
- Grants – No update
- Training – We have a member going to a rural firefighter training in August at Loveland. We are planning for vehicle fire/extrication, LZ, and back country rescue for the next few months.
- EMS – No updates
- UTV trailer replacement – Trailer has been sold for \$5000. Deborah has the money and will get it deposited into the bank
- DU update – Waiting on the signatures from DU for the agreement so we can have our board sign it.
- North Rim water tank storage – No update. We are working on an agreement with the owner.
- Audit exemption was approved, they have a few notes. Please see the attached letter. Does the board want to send the letter to our accountant?
- Our structure helmets expire this year, we were unable to get a grant for them, but we have replaced them and they have been delivered. No other gear needs updated this year.

Respectfully submitted,

Dan Knox – GVFPD Chief

Administrative Officer Report for July 2026

July's Accomplishments

- Put together, emailed, and made copies of the July Board Packet
- Updated July Financials
- Processed all invoices and payments on time
- Sent documents for ground ambulance license
- Posted ADA compliant packets and minutes to website
- Worked on Newsletter – Printers now required Credit Application filled out – Completed waiting on approval
- Completed Two CORA Requests
- Collected Firewise Receipts and sent to Paul for Larimer County OEM
- Activated all new PNC Visa cards
- Updated membership application
- Downloaded 2026 board Member Manual and sent to the board members for reference
- Printed Q2 Reimbursement checks for FF/EMT and CWPP IT
- 17,718 July page views on our website

CWPP Implementation Team

August Report to the GVFPD Board August 5, 2026

Ambassador Committee -

Assessments Completed this month: 13 (a record!) This year: 39 (as many as last year's total!) Total: 116

Assessments Pending: 44 (4 less than last month)

We supported Crystal Lakes do an Assessment last month. We plan to use grant money from Crystal Lakes to buy a fourth iPad to support our added demand.

Community Mitigation Volunteers -

A 4WD Massey Ferguson MF 1E.40 40 hp + turbo tractor, and winch was delivered. Training has begun, and the winch will be installed. Ramps need to be procured to drive on to the trailer.

Right of Entry forms have been signed by property owners between Gate 8 and Gate 6 along CR 74e for mitigation work to be done by CMV. County support has focused on North Rim Road.

The North Rim Road evacuation route had one property owner's trees cut near the road by CMV, as far off the road as he allows. Additional properties are now allowing the fire break to be extended by County work crews on to their properties, after seeing the completed work on their neighbors properties.

Discussions are continuing with the Department of Fire Prevention and Control as to how soon they could bring the air curtain burner to the Gate 3 slash pile. Today's estimate is September, after the crew finishes fighting expected fires. Ted Sammond is working with the GVM HOA to investigate other slash pile options.

Grant Committee -

No grant applications at this time.

Information/Education Committee -

The GVFD web site should continue to be updated with the latest fire restrictions as they change.

Firewise Committee -

No activity at this time of year.

CWDG (now called the Red Feather Lakes Area Wildfire Defense Grant)-

\$1.452MM of the \$9.7MM five year grant has been spent. \$265K has been spent within GVFPD, and another \$321K spent on overall support.

The process for applying and being granted the Home Ignition Zone Mitigation Assistance Program (HIZ MAP) on private property has been implemented. The first step is to have a Wildfire Assessment, before you can apply. Two evaluation meetings have been held, and approximately 30 GVFD properties have been awarded grants for a contractor to do vegetation removal wildfire mitigation.

An evacuation drill for GVFD is being planned for October 3. The Livermore Community Hall will be the rendezvous location. A team composed of CWPP IT Members, Larimer County OEM, and an outside consultant is being formed. Planning meetings are held every other week on Monday mornings.

A pilot program to pick up slash that property owners drag along the roadways is being developed.

Next CWDG meeting August 28, 10:00 am on zoom.

Next CWPP IT Monthly Meeting September 1, 2026, at 4:30, at the GVFD Firehouse #1.

Tom Hausfeld

Coordinator

Community Wildfire Protection Plan Implementation Team GVFPD

Glacier View Fire Protection District BUDGET COMMITTEE
REPORT

GVFPD Board Meeting August 12, 2026

Fred DeLano, Chair; Dan Knox, Fire Chief; David Thompson, Board Treasurer; Deborah Lucas, Administrative Officer; Henry Hudson, Director; Tom Hausfeld, CWPP-IT (Daniel Laabs Sub for Treasurer)

The Budget Committee met August 4, 2026. Thank you to the considerable input from the Committee concerning current year projections and 2027 Budget needs.

The Budget Worksheet, included in your Board packet, is updated through August 4. The current Budget for 2027 is based on actual projected needs basis. A look back to 2025 Actual (col. 1), 2026 Budget (col. 7), and 2026 projection (col. 6) are compared to budgeted expenses for 2027.

Budgeted 2027 revenue held constant with 2026. Projected 2026 Carryforward to 2027 is projected at \$151,785, compared to 2026 Budget carryforward of \$152,079.

Chief Dan projected no grant funding for 2027 currently. The Property Taxation Division will publish Taxable Assessed Valuations after August 25, 2026. Major Expense variations are as follows:

- Accounting expense has been decreased \$9,500 as no Audit is projected for 2027.
- Insurance includes \$1,200 for AirMed subscription for Members (\$75X16)
- Election expense increased \$4,000 for possible 2027 elections.
- Administration expenses in total decreased \$2,100.
- Apparatus Purchase includes \$35,000 annual payment of new trucks.
- Operations expenses only increased \$500
- CWPP-IT increased by \$10,000 for member reimbursement.
- Total Expenses increased \$8,900 over 2026 budget
- Annual Capital Transfer to the Capital Equipment Reserve was decreased from \$120,000 to \$100,000
- Operations Balance end of 2027 is projected at \$131,523 compared to 2026 projected Balance of \$151,785, a decline of \$20,000.

Proposed 2026 Budget Calendar for 2027 Budget:

- August 12 Board meeting Preliminary 2027 Budget numbers.
- August 25 County Assessor Preliminary certification of new Valuations to GVFPD
- September 9 Board Workshop on Preliminary Proposed 2027 Budget 6:00 p.m. ??
- September 9 GVFPD Board Meeting 7:00 p.m. review Preliminary Proposed budget.
- October 14 GVFPD Board Meeting Budget Committee submit Proposed 2027 Budget
- November 9 Public "Notice of Budget"
- December 10 Final Certification of Assessed Valuation
- December 15 Deadline for Certification of Mil Levy
- January 31, 2027 File 2027 Budget with DLG