Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536
August 17th, 2020 at 7:00pm

Call to Order via virtual meeting: Meeting was called to order at 7:00 PM

Board of Directors present: President Steve Switzer, Vice President Randy Golden,
Secretary Paul Lameiro, Treasurer David Thompson, Director Bill Salmon

Fire Department members present: Fire Chief Warren Jones

Absent: District Administrator Franz – EMR Class

Public members: 4

Confirmation that there are no changes to the agenda

1. **Secretary's Report:** Report was submitted and made part of the minutes. President Switzer entertained a motion to accept the July 20th, 2020 Board Meeting minutes as presented. Treasurer Thompson accepted the motion and Director Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried.

   President Switzer entertained a motion to accept the July 28th, 2020 Special Board Meeting minutes as presented. Vice President Golden accepted the motion and Treasurer Thompson seconded. Call for discussion, no discussion. All in favor, motion carried.

2. **Treasurer's Report:** Treasurer Thompson submitted the Treasurer's Report. Treasurer Thompson detailed the Checks Over $1000. He noted the LC Grant reimbursement received from the IR Camera in the amount of $6,825, and that it was transferred back into the Money Market Account. President Switzer entertained a motion to accept the Treasurer's Report. Director Salmon accepted the motion and Secretary Lameiro seconded. Call for discussion, no discussion. All in favor, the motion carried.

3. **Chief's Report:** Report submitted to Board.

   Chief Jones updated the Board on the Cameron Peak fire. He stated that, as of the meeting, the Cameron Peaks fire is +/- 13,000 acres, and there has been no mention of shutting off power to this area. Chief Jones will be involved in several meetings and will keep the FF members and Board members informed of the fire's progression.

(Chief Report's – continued)

Discussion was made for Board Approval regarding the PPE extractor and installation project. The money will be coming out of the 2020 PPE Reserve. Chief Jones stated that he does not anticipate any more PPE needs for the remainder of the year. Treasurer Thompson added that the extractor project has been discussed in the Budget Committee and the project is in-line with the purpose of the PPE Reserve. Fred spoke on behalf of the Budget Committee regarding the PPE Reserve and there was more discussion. Director Salmon added, and the Board agreed, that the Extractor Project is a priority item for the health and safety of the GVFD members, and the maintenance of the PPE gear. Treasurer Thompson added that the project also goes along with the 2018 6B Mil Levy increase. President Switzer asked for a motion on the PPE extractor and installation project. Vice President Golden motioned for the Board to purchase and install a PPE cleaning extractor and related PPE purchases to close out the 2020 PPE Reserve. Secretary Lameiro seconded the motion. Call for discussion, no further discussion. All in favor, the motion carried.

President Switzer asked Chief Jones about our current exhaust fans in the bay, and the addition of a PPE room with its own exhaust in it. Chief Jones stated that our current exhaust fan system is old and does not function properly, if at all. Chief Jones stated that a PPE room is being considered to help eliminate the truck exhaust from getting on the PPE gear.

4. **District Administrator Report:** Report submitted to Board. Chief Jones highlighted the purchase of the Cardiac Monitor and the upcoming training that the FF members will be attending.

5. **Committee Reports:**

   (a) **<u>Handbook/Website Committee – IT Committee</u>** (**Steve Switzer**, **Paul Lameiro**, Randy Golden, Cheryl Franz) President Switzer stated that we will be starting these three projects. The 2017 Member Handbook will be given to GVFD legal counsel at the beginning of 2021, along with any changes since 2017, for updating. The new Handbook will be geared towards a volunteer organization. The Budget Committee has added additional funds to the legal expenses for 2021.

   Website project will be added to the IT Committee. Secretary Lameiro and District Administrator Franz will be moving forward on this project. President Switzer will also be available for assistance. Secretary Lameiro suggested that the website be a priority for completion.

   (b) **<u>Patronage Committee</u> -** (**David Thompson**, Paul Lameiro) Treasurer Thompson stated that the 10yr Capital Equipment Replacement Plan is still being developed. He is looking for a list of smaller items needed so he can reach out for donations. Treasurer Thompson suggested getting some Logistic members to help support the committees with their involvement. District Administrator Franz will be contacting some logistic applicants.

(Committee Reports – continued)

(c) **<u>Newsletter Committee</u> –** (Steve Switzer, Cheryl Franz) President Switzer stated that the Newsletter was at the printers. He suggested putting out another newsletter showing the public the 2021 Budget, and how GVFD is upholding its commitment to the public regarding the 6B Mil Levy increase that the voters approved in 2018.

(d) **Budget Committee –** (**Fred Delano,** David Thompson, Cheryl Franz, Warren Jones, Dave Burk) Fred supplied a report in the Board Packet. He stated that the 2021 Budget is centered around 6B Mil Levy increase and items are being funded for anticipated needs. Fred detailed his report for the Board. Treasurer Thompson gave a report on the 10yr Capital Replacement Plan. President Switzer thanked the Budget Committee for their efforts and recognized Treasurer Thompson's hard work on the 10yr Capital Equipment Replacement Plan.

6. **Unfinished Business:**

7. **New Business:**

Local membership ID and Board ID – Treasurer Thompson expressed his interest for all the Board members in having a State ID. He added that it would help identify his relationship to GVFD when talking with prospective donation supporters. Chief Jones stated that credentialing will probably be conducted this week for Glacier View Fire District, and we are working on getting the State ID's for both the FF members and the Board members.

Magnetic Automobile ID – Treasurer Thompson suggested having a magnetic sign that can be placed on a vehicle while conducting business for GVFD, whether going to the fire line or going to town for official GVFD business. Chief Jones advised Treasurer Thompson that there are magnetic signs for vehicles out in the bay.

President Switzer stated that during Public Comment there will be three minutes per person. The Board cannot get into a long-detailed discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda.

President Switzer stated that, for clarification, the public member speaking identifies who they are representing; community member or GVM HOA Board member.

8. Public Comment: Jim Petrie talked about Slash-N-Haul. He will have his crew at the fire department on Saturday. Chief Jones stated he would ask if any members would be helping on Saturday and get back with Jim. Jim asked if the slash pile could be open at 9 AM. Chief Jones will check with District Administrator Franz.

9. Directors Comments:

Treasurer Thompson appreciated all the work Fred has put in on the Budget. Treasurer Thompson offered his help to other district fire departments.

Secretary Lameiro shared his approval of the concept for the proposed 2021 Budget. He thanked Treasurer Thompson for his work on the 10yr Capital Equipment Replacement Plan.

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(Director Comments – continued)
Director Salmon agreed with Secretary Lameiro and Chief Jones that Treasurer Thompson did a great job. He expressed his appreciation for Chief Jones' priority list and is grateful for the future call box installation at the fire department. This will be a great resource for the community.

Chief Jones suggested the purchase of Challenge Coins with the GVFD logo. These coins would be given out to FF members or community members that provide help to GVFD, and it would show appreciation to them as a THANK YOU!

Adjournment: Vice President Golden moved to adjourn the meeting. President Switzer seconded. Meeting adjourned. Meeting was adjourned at 9:58 PM.

Respectfully submitted by

Cheryl Franz
District Administrator

Next Scheduled Board Meeting: Monday, September 21st, 2020

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