



Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

January 11th, 2021 at 7:00pm

Meeting was called to order at 7:06 PM via ZOOM

Board of Directors present: President Steve Switzer, Vice President Randy Golden, Secretary Paul Lameiro, Director Bill Salmon

Excused absence: Treasurer David Thompson

Fire Department members present: Fire Chief Warren Jones, Assistant Chief Dan Knox, Captain Peter Henderson, and District Administrator Franz

Public members: 3

Confirmation that there are no changes to the agenda

Recognition of Firefighter/Rookie of the Year for 2020: The membership voted in December for the Firefighter of the Year and Rookie of the Year. Both were announced at the Membership Meeting on January 7th, 2021. Dan Knox was voted 2020 Firefighter of the Year and Art Jossart was voted 2020 Rookie of the Year. The Board congratulated each with a round of applause. Congratulations!

- 1. Secretary's Report:** Report was submitted and made part of the minutes. Secretary Lameiro made a motion to approve the December Board Meeting Minutes from December 14th, 2020 as presented. Vice President Golden seconded. Call for discussion, no discussion. All in favor, the motion carried.
- 2. Treasurer's Report:** District Administrator Franz presented the November Treasurer's Report in the absence of Treasurer Thompson. The balance in the Operating Account is \$128,533. The balance in the Money Market is \$179,931. She shared the donation amounts from El Pomar Foundation - \$10,000, Big D Properties - \$2,500, and Timberline Church - \$1,500. The \$10,000 donation from El Pomar Foundation was used to purchase two new Stihl chainsaws and four BK Wildland Radios in December. District Administrator Franz detailed the Checks Over \$1000. President Switzer entertained a motion to accept the Treasurer's Report. Vice President Golden accepted the motion and Director Salmon seconded. Call for discussion, no discussion. All in favor, the motion carried.
- 3. Chief's Report:** Report submitted to Board.
Chief discussed his bullet points as submitted in his report to the Board.

(Chief's Report – continued)

Covid-19 Update – Chief Jones reported that it is about a month out to schedule an appointment for a Covid vaccine. He noted that if the trend stays low for Covid outbreaks the members will move forward to outside field training using social distancing. Currently all training is being done through Zoom meetings and Fire Rescue 1 Academy video resources.

Operations Admin Support – Chief Jones and District Administrator Franz are continuing to review the job descriptions, and Chief Jones is looking for member support to fill some of the remaining operations and fire administrative duties.

Community Slash Piles – Member Peter Henderson has obtained the new State permits and will be getting with District Administrator Franz to complete and update the air quality and pollution control permit for 2021, along with the Larimer County air quality permit. Chief Jones stated that Peter is in the process of completing his certification for being a burn boss. At this time, the forest service will be assisting GVFD with the slash pile burning and we are waiting for the proper weather to ignite the slash piles. Peter added that he completed a complexity analysis for GVFD that was also required by the State for any prescribed fire, including pile burning. He stated that we have obtained all our signatures, both from the State and the LC Sheriff's Office. The Board thanked Peter for all the work he has done. Chief Jones added that GVFD does the approvals of private land burning through the Larimer County Burn Permit system, GVFD does not get involved or regulate the actual burning of the private slash piles.

Employee Assistance Program – GVFD offer its members, Board, and employees behavioral health services. See District Administrator report and attachments from Provident Insurance in the back of the Board Packet regarding the First Responder Assistance Program. Chief Jones added that he is working with the NW Fire Chiefs and possibly looking for a grant for GVFD to members of the First Response Trauma Organization, which Peter is a Peer Trauma Counselor with. This organization is out of Fort Collins and provides this kind of service to PFA, Loveland, Windsor, Wellington, and LC Sheriff's, and others. This type of service is costly, and the NW Chiefs will continue to discuss.

Board Operations Topic Briefings – Chief Jones discussed briefing the Board on operation topics throughout the year. The two that will be discussed this year will be Wildland Fire Season and Weather Predictions, and how GVFD will operate the wildfire season. Peter Henderson will be bringing this topic to the Board around May. Later in the summer or fall Bridget Knox will be presenting an update on the NLCERA contract and UC Health Ambulance Service that GVFD is contracted with through Poudre Fire Authority. The Board was asked to bring to the Chief any other briefing ideas they would like to hear about.

Chief Jones presented the 2021 leadership roles as follows:

Assistant Chief – Dan Knox – Emergency Operations. Communication, Apparatus and Equipment
Captain – Ryan Hammack
Captain/EMS Coordinator -Bridget Knox

Assistant Chief – Jim Perry – Training
Captain/Wildland Fire Coordinator – Peter Henderson
New Member Coordinator – Lynn Creekmore

Type 6 Replacement Project/Board Authorization for Sale of E502- Chief Jones reviewed and commented on the current situation with E502 and the benefit that Type 6 would have on GVFD. Peter Henderson is the project manager and put together the information sheets that are available in the Board Packet. He asked for a Board Approval on the sale of E502 in the price range of \$75,000 - \$87,500. Once E502 is sold Peter will move forward and present the future purchase of a Type 6 and how that will come together. Peter stated that this project would help GVFD become more efficient in its operations as a fire department. Vice President confirmed that GVFD had the maintenance records on E502, Chief Jones confirmed. Director Salmon expressed his appreciation on the great job staff was doing in putting this project together. Director Salmon made a motion to accept the price range on the sale of E502 for \$75,000-\$87,500. Vice President Golden seconded the motion. Call for discussion, no further discussion. All in favor, motion carried. Chief Jones added that any sale offer on E502 will be presented to the Board.

4. District Administrator Report: Report submitted to Board

District Administrator Franz reviewed the final balances in each Reserve within the Money Market Account and was presented as follows:

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|------------------------------|--|
| Capital Equipment Reserve | \$142,068 (\$35,821 is set aside for Type 1 Pumper - 2025) |
| Communications Reserve | \$ 10,000 |
| Building Maintenance Reserve | \$ 15,360 |
| Grants Reserve | \$ 3,000 |
| Wildland Fire Reserve | \$ 9,876 |

Total Money Market Reserves \$180,304

There was Board discussion on the Poudre Valley REA – Energy Assessment. The Board agreed to move forward with the initial assessment and go from there to see what the outcome is and what direction the Board would like to take. District Administrator Franz will contact Poudre Valley REA and schedule the Energy Assessment.

5. Committee Reports:

(a) **Website Committee – IT Committee** (Steve Switzer, Paul Lameiro, Randy Golden, Cheryl Franz) District Administrator Franz stated that she had not heard anything from the Registrar at .gov but will continue to call them on the status of the .gov domain name. She is still working with Streamline on the website and continues to meet with them regularly on website updates. Director Salmon suggested that, while we are waiting on .gov, we move forward on getting a .org, set up the website on .org, then when we get the .gov we can point the .org to the .gov. President Switzer agreed and asked District Administrator Franz to contact .gov to find out the delay, and then get with Streamline to set up a .org and later move the website to the .gov domain.

(b) **Handbook Committee** – President Switzer asked for everyone to get all thoughts and comments for incorporation into the Handbook to District Administrator Franz so that the Handbook can be transmitted to Legal for review and updating after the February Board meeting.

(c) **Patronage Committee** - (David Thompson, Paul Lameiro) Secretary Lameiro offered to do Zoom conferencing to any potential donor for GVFD. President Switzer suggested the committee getting together and moving forward in whatever fashion the committee decides to see how effective the Zoom conferencing will be.

6. Unfinished Business: Community Wildfire Protection Plan. See attached document in the Chief's Report. Chief Jones added that this project is something that GVFD will not be able to do internally. He suggested that two Board members meet with Peter and himself as we get the proposals back, look at them and discuss in preparation for the February Board meeting. After further discussion, President Switzer confirmed with Chief Jones that we are waiting on the two proposals to come back by the end of the month, and that two Board members will sit down and review, and then present a follow-up at the next Board meeting. Chief Jones confirmed. Director Salmon and Secretary Lameiro volunteered as the two Board members to be involved with the Community Wildfire Protection Plan.

7. New Business: Briefings were discussed in Chief's Report. Poudre Valley REA – Pilot Program was discussed in District Administrator Franz's Report.

8. Public Comment: No public comment

9. Directors Comments:

Director Salmon expressed his appreciation for the work done from District Administrator Franz. He thanked everyone for the dialogue, teamwork, and new leadership established by Chief Jones.

President Switzer thanked the Petrie's for attending the meeting. He shared his appreciation to Dan Knox and Peter Henderson and thanked them for the leadership roles they have taken on for GVFD.

Adjournment: President Switzer entertained a motion to adjourn the meeting. Vice President Golden accepted the motion. Secretary Lameiro seconded. Meeting adjourned at 8:10PM.

Respectfully submitted by

Cheryl Franz
District Administrator

Next Scheduled Board Meeting: Monday, February 8th, 2021