

Glacier View Fire Protection District

Agenda

September 12th at 7:00pm

Call to Order – Roll Call

Confirm there are no changes to the Agenda

The Zoom Meeting WILL BE recorded

1. Secretary's Report – ACTION: Approve as presented
BOARD APPROVAL – CWPP Workshop Minutes August 1st, 2022
BOARD APPROVAL – Board Meeting Minutes August 8th, 2022
2. Treasurer's Report – ACTION: Approve as presented
 - (a) Balance Sheet – As of July 2022
 - (b) P&L – Detail – July 2022
 - (c) Checks Over \$1000 – July 2022
 - (d) P&L - Budget vs. Monthly Actual Budget – July 2022
 - (e) P&L – Budget Overview vs. Actual +/- Year-to-Date – July 2022
 - (f) GVFD Visa – As of July 2022
 - (g) Money Market Transfers for July
3. Chief's Report – Chief Report Submitted to Board
4. District Administrator's Report – District Administrator report submitted to the Board
BOARD APPROVAL – Board Bylaws – Employee Handbook – Member Handbook
5. Committee Reports:
 - c. Budget Committee – (Dave Burk, Dan Knox, David Thompson, Cheryl Franz, Fred Delano, Operations Member) **PRELIMINARY BOARD APPROVAL** for the GVFPD 2023 Proposed Budget
 - a. Sunset /Campaign Election Committee – (Cheryl Franz, David Thompson, Dan Knox, Randy Golden, Kathy Hudson, Henry Hudson) Report submitted to Board in District Administrator Report
 - d. Financial Procedure Committee – (David Thompson, Steve Groeteke, Dan Knox, Cheryl Franz) Nothing to report this month



Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

August 1st at 7:00pm

GVFPD Workshop was called to order at 7:00 PM via in-person and ZOOM

Board of Directors present: President Dave Burk, Vice President Bill Salmon, Treasurer David Thompson, Director Steve Groetke, and Secretary Ron Lindroth via Zoom

CWPP Committee members present: 6 and project manager Warren Jones

Public members: 3

The CWPP Workshop was presented by Warren Jones and other committee members. CWPP Workshop packet was reviewed as submitted, and no Board actions were taken.

Additional comments:

- The two-track Implementation was described as projects that could be completed in 6-12 months. Strategic projects would happen in the background, while tactical projects are action items that could happen now out in the field as stated in the CWPP
- The committee would like to use the remaining budgeted Firewise funds for projects this fall.
- The committee would like to see the Board formally establish the overall program for the future either through a Resolution or presented to the Board as each project emerges for approval.
- The committee stressed looking at grants for fire mitigation, noting that these are generally matching grants that would need budgeted for the additional matching funds. It was noted that a budget could be set once it is decided where CWPP is placed within GVFPD, either a Board program, Operations Program, or new program. Currently it sits under Firewise as the overarching program.
- The committee would like to begin collaboration and building relationships within the District – HOA's, CWPP Stakeholders, Northern Colorado Watershed
- GVM HOA is currently chipping the GVM slash piles through a grant they received
- The committee stressed developing a slash pile strategy. Warren stated that GVFPD currently have an agreement with the Larimer County Sheriff's Office to burn the GVM HOA and Red Feather Highlands slash piles – they will be looking at options. Mr. Lilly identified the Forest Service work on slash piles along the Boy Scout Roads and mentioned that smaller piles are now more recommended than the larger piles. GVM HOA does not allow burning on properties. Other methods of making/removing slash piles were mentioned. The committee is talking to Derek with the LC Sheriff's office regarding working within GVM on roadways, as well as 74E and 68C (Boy Scout Rd).
- Warren stated his vision is that the CWPP would run under GVFPD for three or four years and then it would spin off on its own entity, He mentioned Crystal Lakes Fire is putting

together their CWPP now and has a 501c3 for their financial piece. Currently GVFPD has the CWPP, but another concept would be a completely freestanding organization that would raise funds, gets grants, and provides services for the CWPP outside of GVFPD. Warren would not recommend a 501c3 to GVFPD now, but ten or fifteen years when surrounding agencies have their CWPP in place, this might be an option.

- It was suggested by the committee that participation from all HOA's will be important moving forward.
- Warren stated that nothing would be presented to the Board at the August Board Meeting.

Board comments, thoughts, suggestions:

- Vice President Salmon reminded the committee that, through the survey done last year, fire prevention and mitigation was in the top three priorities to fighting fires in our area. He stated that his focus is on the response from the public, the CWPP approval, establishing a fire adaptive community through a resolution, as this seems to be a good starting point as an organization. Vice President Salmon added that the CWPP is a plan that was paid for by GVFPD, but really, the ownership of the plan is on people that are identified in the CWPP, He suggested building a relationship with the HOA's which will aid in moving forward.
- President Burk commented on the 501c3 stating that there is still the question on how GVFPD is going to set up Firewise/Fire Adaptive -CWPP in the Budget. He noted that even with a supporting entity GVFPD would still have to take the money in as revenue and show it as an expense for whatever is purchased. He added that there is no downside to a resolution to be put in place, it is more formal than a Board motion and action, but with the complexity of CWPP for the District and beyond, lining it out on a written document is a good idea. President Burk stated that a resolution can always be amended and adjusted or dropped by a future Board. A resolution does not bind a future Board's action. He does not see a downside to a resolution and recommended a draft resolution before a meeting, so the Board is ready to discuss at a future Board Meeting.
- Treasurer Thompson – Treasurer Thompson stressed that all funding should be supporting all residences in the District. He also suggested setting up a 501c3 organization that is tied to the Board but is separate from the Board as far as the financial piece would work. He added that all HOA's in the District need to be included in the CWPP conversation. Treasurer Thompson is concerned about the GVFPD liability.
- Secretary Lindroth recommended that the finance piece be considered a third addition within the organization, Fire Prevention Division. Once established, then budgeted line items would be added. This would keep it under the Board's purview. He suggested that the resolution include the adoption of CWPP as a bounding document to fire prevention services for GVFPD, which gives GVFPD a little bit of ownership on that. Secretary Lindroth added that when it comes to managing the document, he agrees to either having a committee, not a standing implementation committee, to manage CWPP on an ongoing basis, or we have a short-term committee that implements a portion of the plan, goes away, and then someone else takes it on to carry forward. He estimated the cost to start a 501c3 could cost upwards of \$20k and stated it would be a major investment. He suggested that donations could be accepted specifically towards CWPP and kept track of.

(Board comments, thought, suggestions – continued)

- Director Groeteke understood that once CWPP was in place that this opens the door for GVFPD participating with other agencies and fundraising collaboratives and would have to be tied to an organization. He felt that if a 501c3 was isolated outside of GVFPD that it would show a disconnect with GVFPD, stating that CWPP was a community plan. He added that by the GVFPD Board adopting the CWPP it allows opportunities for grant funding on mitigation projects in the District. He expressed apprehension to a new entity taking on funding for the District. He feels that CWPP has moved so far already that the Board will need to show its support and commitment for the future through a resolution. Director Groeteke agreed needing GVM HOA's help and cooperation with roadway mitigation and our encouragement because GVFPD cannot force anyone to mitigate.

Public Comments:

Mr. Hudson commented that grants appear to be some of the first things to accomplish and asked that the Fire Board use some funds to be spend on grant writing.

Mr. Petrie commented on all the suggestions presented, but he would have liked to see the GVM HOA at this meeting or a combined meeting somewhere. He said that it appears GVFPD is moving forward regardless of what the GVM HOA is doing. He feels that both Boards should be working together, understanding each other's side, and the values that the GVM HOA has to bring into the comments that were made.

Warren acknowledged Red Feather Highlands, the Lickety Splitters, and Mr. Petrie for the work currently being done with mitigation on private property. President Burk applauded what was being done and reminder those on the committee that they are currently representing the District by the materials being handed out. Vice President Salmon shared his appreciation and added that we as an organization want to set and establish parameters, so that when people go out into the community it shows that GVFPD has done their due diligence to the District. He asked for patience and continued input from the public.

Mr. Delano commented on an initiative being put together to visit with the GVM HOA manager. He feels a District wide plan might be tough, but suggested the plan be completed in pieces through each HOA with leadership for each piece.

President Burk made a motion to adjourn the meeting at 8:50 PM. Treasurer Thompson accepted the motion. Vice President Salmon seconded. No further discussion, motion carried.

Respectfully submitted by
Cheryl Franz
District Administrator



Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

August 8th at 7:00pm

Meeting was called to order at 7:03 PM via in-person and ZOOM

Board of Directors present: Treasurer David Thompson, Director Steve Groeteke, and President Dave Burk, Vice President Bill Salmon and Secretary Ron Lindroth via Zoom

Fire Department members present: Fire Chief Dan Knox, Assistant Chief Peter Henderson, Assistant Chief Warren Jones, and District Administrator Cheryl Franz

Public members: 5

Confirm no changes made to the Agenda

- 1. Secretary's Report:** Report was submitted and made part of the Board Packet. **Secretary Lindroth made a motion to approve the Board Meeting Minutes from July 11th, 2022, as presented. President Burk seconded. Call for discussion. No discussion. All in favor, the motion carried.**
- 2. Treasurer's Report:** Report submitted and made part of the Board Packet. Treasurer Thompson presented the July Treasurer's Report. He reviewed the Monthly P & L statement: Firewise donations were \$840 with \$200 being cash donations, the rest were food donations and prize drawing ticket sales. \$2,400 was received from the sale of an enclosed trailer. He noted that the total Revenue and Expense percentages for the month were on track. Annual P & L – Equipment purchase was from the Firehouse Grant received in March of 2022 and the Expense was shown in Equipment Purchases. He mentioned that Training was low, but Chief Knox stated that there are a few training opportunities coming up with members attending. Checks over \$1K include the 2nd Qtr Payroll Taxes of \$1,527.50, wildland PPE purchase of \$3,031, fuel expense of \$1,039.89, FirstBank visa charges as submitted, and payroll.

Secretary Lindroth asked what the interest rate is on the building loan. It was not known at the time. District Administrator Franz commented that there are two remaining payments, and the building will be paid off. Secretary Lindroth suggested paying off the loan early to save on any additional interest. District Administrator Franz will update on the percent of interest.

Secretary Lindroth asked about firefighter reimbursements. Chief Knox stated that full members are paid \$25/call and probationary members \$20/call. He expressed his appreciation to Bridget Knox for her dedication to the fire department based on her attendance on calls in for the 2nd Qtr.

(Treasurer's Report – continued)

President Burk made a motion to approve the Treasurer's Report as presented. Director Groeteke seconded. Call for discussion. No further discussion. All in favor, the motion carried.

3. Chief's Report: Chief Knox highlighted his report as presented.

Chief Knox recognized the membership for the great job performed at the Red Feather Lakes structure fire. Secretary Lindroth echoed the Chief for the members performance as he viewed the fire site and saw what was done to contain the fire.

The Board gave Chief Knox the go ahead to work on the Local Firefighter Safety Resources grant. This grant does not have any matching funds required for GVFPD and will be used mostly for PPE.

Chief Knox reported that two EMT's will be attending IV class next month, currently three of the six EMT's are IV certified.

Chief Knox presented the Surplus Property as submitted. **Secretary Lindroth motioned to approve donating or discarding Surplus Property as submitted with Chief's Report. President Burk seconded. Call for discussion, no discussion. All in favor, the motion carried.**

Chief Knox added that the strategic plan mentioned in his report will include both a long-term and short-term plan for his vision for the direction of the fire department with training and the equipment we have, and what equipment operations is looking for, and it will explain why Operations functions as they do. This will give a good strong direction but will allow for change if needed. He noted that he would like this completed by the end of the year and would like to start implementing the plan in 2023.

4. District Administrator Report: Report submitted and made part of the Board Packet

Treasurer Thompson commented on grant funding revenues and expenditures and expressed that he is not in favor of Budget Amendments for smaller grants but would recommend a Budget Amendment for larger grants as suggested by the auditor. Secretary Lindroth suggested a one-time aggregate Budget Amendment at the end of the year. District Administrator Franz will follow up on the timeline for filing the Audit Exemption.

ACTION ITEMS:

Election Update - The election packet was discussed as presented and there was discussion on the election process. Director Groeteke read the IGA Resolution 2022-08-01. **Treasurer Thompson made a motion to adopt the Resolution 2022-08-01 as presented with the date correction in paragraph two. President Burk seconded. Call for discussion. No further discussion. All in favor, the motion carried.**

FAMLI – Director Groeteke read Resolution 2022-08-02. **Director Groeteke made a motion to accept Resolution 2022-08-02 as presented. Treasurer Thompson seconded. Call for discussion, no discussion. All in favor, the motion carried.**

5. Committee Reports:

(a) **Sunset Election Committee** – (Cheryl Franz, David Thompson, Dan Knox) (Campaign Committee – Randy Golden, Henry Hudson, Kathy Hudson) Administrator Franz stated that their next meeting was August 17th at 7PM. She has a phone meeting with Legal on election forms and the committee will be going over budget language and make a plan for the Campaign Committee for moving forward.

(b) **Budget Committee** – (Dave Burk, Dan Knox, David Thompson, Cheryl Franz, Fred Delano, Ops member)
President Burk reviewed the 08AUG 22 Budget Committee Board Update attached and added that at the September Board Meeting the Budget Committee will ask for a Preliminary approval. He suggested having a Budget Workshop an hour before the September Board Meeting, at 6PM.

Fred presented Budget documents as attached. He feels confident in the 2022 projection for the year end Budget. Everyone on the committee is comfortable with the 2023 Budget that is being developed knowing that there might be some change if needed. There will be two more Budget meetings before the September Board Meeting. Fred noted that we will be prepared to present the Board with detailed information at the Budget Workshop, so the Board feels confident in discussing the Budget at the Board Meeting. He mentioned that the 2023 Budget falls within the parameters that the Board has set. He highlighted the increase to Administration for GVFPD insurance and fuel and projected carryovers for 2023 and 2024. Treasurer Thompson added that we will get firmer numbers on the 2023 revenues from the Larimer County Assessors later this month.

Vice President Salmon motioned to have a Budget Workshop on Monday, September 12th at 6PM. President Burk seconded. Call for discussion. No further discussion. All in favor, the motion carried.

(c) **Financial Procedures** – This committee is being formed to set financial policies and procedures on spending caps for the Chief and Administrator. The committee will be made up of Treasurer Thompson, Chief Knox, Administrator Franz, and Director Groeteke. President would like to see public members involved to maintain transparency. Secretary Lindroth asked what the purpose was and what would be accomplished. Treasurer Thompson stated that it was apparent there is no written document as far as policies and procedures and who can do what, so this will be a way to identify and document procedures moving forward. Vice President Salmon added that this committee would identify financial policies so that the organization could function cleanly. Secretary Groeteke suggested documenting what has already been policy and make sure everyone is clear on the

(Committee Reports – Financial Procedures – continued)

procedures and clarify any questions or make any adjustments. This will be worked on in the next several months with a completion date set for the end of the year.

6. Unfinished Business:

- a. Generator submitted in the District Administrator Report.
- b. NLCERA – EMS Training - No update from Joel at Livermore Fire. Chief Knox spoke with PFA, and they will get with UC Health to discuss our concerns on training and the contract with GVFPD. PFA will report back to Chief Knox. He added that UCH live training should start again in September.

- 7. New Business:** CWPP Workshop – Vice President Salmon and Assistant Chief Jones will meet to work on the Resolution concept brought up at the CWPP Workshop. This will be up for review and discussion at the September Board Meeting. The CWPP group is continuing to work on the two-track plan focusing on the tactical issues, and they will be doing preplanning on future projects. Assistant Chief Jones noted that they will be looking at a name for the group and the various programs within the group. He will bring group name suggestions to the Board at the next Board meeting. He mentioned that they met with the Sheriff representative and are working on preliminary roadway mitigation along CR74E and 68C. The group will meet with GVM HOA manager to see how they can work together on projects that will require their participation. Assistant Chief Jones recognized those doing work on their own projects outside of CWPP on various properties including the GVM HOA who is mulching the current slash piles. He talked about the Community Wildfire Defense Grant. This grant is due to be submitted by October 7th and they will be looking into this for various projects. These grants have a 25% match, by either money or labor. Treasurer Thompson noted that moving forward any project/grant would be for District wide implementation and would have to be evenly distributed among projects. Secretary Lindroth added his appreciation for the presentation at the CWPP Workshop and suggested working with County GIS and have a map made that would show the mitigated addresses and put it on our website and the map could possibly identify safety zones. Assistant Chief Jones stated that the group will be talking about information to add to the website but mentioned that safety zones are not conducive to this area and recommended to evacuate when told to do so by the Sheriff's Office. The current GIS information from the CWPP is on the GVFPD website.

8. Public Comment:

Mr. Hudson – He asked what the percentage of the vote was when the original 1.15 Mill Levy was set. District Administrator Franz will look into the question.

9. Directors Comments:

Secretary Lindroth expressed his appreciation to everyone.

Vice President Salmon thanked Administrator Franz for the work on the Election as DEO for GVFPD. He thanked Operations for their dedication to GVFPD. He expressed that it was an honor to be here.

Director Groeteke thanked Operations and Administrator Franz for keeping things going and thanked the Board and Committees for the work they all do.

Treasurer Thompson expressed his appreciation for the work from the CWPP group.

President Burk thanked everyone for coming.

Adjournment: Treasurer Thompson made a motion to adjourn the meeting at 08:47 PM. Director Groeteke accepted the motion. Treasurer Thompson seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.

Respectfully submitted by
Cheryl Franz
District Administrator

Next Scheduled Meetings: Monday, September 12th, 2022
Board Meeting 7:00PM – in-person – Station 1

GLACIER VIEW FIRE PROTECTION DISTRICT

Balance Sheet

As of August 31, 2022

09/06/22
Accrual Basis

	<u>Aug 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
106 · Operating Account	368,145.54
116 · Money Market Account	253,467.59
Total Checking/Savings	<u>621,613.13</u>
Other Current Assets	
145 · Grants Receivable	7,526.00
Total Other Current Assets	<u>7,526.00</u>
Total Current Assets	629,139.13
Fixed Assets	
152 · Building	304,013.86
154 · Fire Fighting Equipment	189,337.44
164 · Trucks	733,147.40
185 · Accumulated Depreciation	-785,837.77
Total Fixed Assets	<u>440,660.93</u>
TOTAL ASSETS	<u><u>1,069,800.06</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
240 · Payroll Liabilities	1,213.58
Total Other Current Liabilities	<u>1,213.58</u>
Total Current Liabilities	1,213.58
Long Term Liabilities	
235 · Building Loan	18,435.90
Total Long Term Liabilities	<u>18,435.90</u>
Total Liabilities	19,649.48
Equity	
300 · Fund Balance	769,046.23
32000 · Retained Earnings	110,382.33
Net Income	170,722.02
Total Equity	<u>1,050,150.58</u>
TOTAL LIABILITIES & EQUITY	<u><u>1,069,800.06</u></u>

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

August 2022

09/06/22

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
Ordinary Income/Expense						
Income						
401 - Property Taxes						
Deposit	08/10/2022	EFT	Larimer County Treasury	Current Year Tax - JU...	106 · Ope...	4,874.77
Total 401 · Property Taxes						4,874.77
402 - Auto Taxes						
Deposit	08/10/2022	EFT	Larimer County Treasury	Specific Ownership Ta...	106 · Ope...	1,967.13
Total 402 · Auto Taxes						1,967.13
403 - Bldg Levy (1.150 Mill for 2017)						
Deposit	08/10/2022	EFT	Larimer County Treasury	Bldg Levy (1.15 Mill) - ...	106 · Ope...	533.90
Total 403 · Bldg Levy (1.150 Mill for 2017)						533.90
415 - Contract & Agreements						
Deposit	08/23/2022	DEP	Air Evac EMS Inc	reimb member discount	106 · Ope...	202.80
Deposit	08/23/2022	DEP	Air Evac EMS Inc	reimb member discount	106 · Ope...	102.00
Total 415 · Contract & Agreements						304.80
421 - Fund Raising						
Deposit	08/23/2022	DEP	Kroger - King Soopers	Qtr 2 reim cust payback	106 · Ope...	387.85
Total 421 · Fund Raising						387.85
440 - Interest Income						
Deposit	08/10/2022	EFT	Larimer County Treasury	Current Tax Coll- Inter...	106 · Ope...	147.48
Total 440 · Interest Income						147.48
450 - Miscellaneous/Reimb Income						
Check	08/23/2022	2850	First Bank	FirstCash Reward Doll...	106 · Ope...	111.58
Total 450 · Miscellaneous/Reimb Income						111.58
Total Income						8,327.51
Expense						
502 - Accounting						
Check	08/23/2022	2850	First Bank	Payroll - Intuit - CCCF	106 · Ope...	4.00
Total 502 · Accounting						4.00
503 - Office PC/Printer Supplies						
Check	08/23/2022	2850	First Bank	Ink - HP - CCCF	106 · Ope...	32.14
Total 503 · Office PC/Printer Supplies						32.14
505 - Admin (Supplies)						
513 - Telephone Expense						
Check	08/09/2022	EFT	Century Link	Bill Date - 7-19-2022	106 · Ope...	200.48
Check	08/22/2022	EFT	Century Link	Bill date - 7-1-22	106 · Ope...	66.11
Total 513 · Telephone Expense						266.59
505 - Admin (Supplies) - Other						
Check	08/23/2022	2850	First Bank	Streamline-Google St...	106 · Ope...	51.99
Total 505 · Admin (Supplies) - Other						51.99
Total 505 · Admin (Supplies)						318.58
510 - LCT Fees						
Deposit	08/10/2022	EFT	Larimer County Treasury	Current Year Fees - J...	106 · Ope...	111.13
Total 510 · LCT Fees						111.13
515 - General Insurance						
Deposit	08/23/2022	DEP	Tribbett Agency LLC	Ins refund - sale of trlr	106 · Ope...	-93.00

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

August 2022

09/06/22

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
Total 515 · General Insurance						-93.00
516 · Pinnacol Insurance - Expense						
Check	08/23/2022	2847	Pinnacol Assurance	WC - pmt 2 of 4 - 153...	106 · Ope...	559.00
Total 516 · Pinnacol Insurance - Expense						559.00
517 · Firewise Expense						
519 · CWPP EXpense						
Check	08/24/2022	2782	The Ember Alliance	CWPP - FINAL PMT	106 · Ope...	3,244.00
Total 519 · CWPP EXpense						3,244.00
Total 517 · Firewise Expense						3,244.00
520 · Payroll Tax Expense						
Paycheck	08/31/2022	2854	Cheryl A Franz		106 · Ope...	0.00
Paycheck	08/31/2022	2854	Cheryl A Franz		106 · Ope...	132.31
Paycheck	08/31/2022	2854	Cheryl A Franz		106 · Ope...	30.94
Paycheck	08/31/2022	2854	Cheryl A Franz		106 · Ope...	0.00
Paycheck	08/31/2022	2855	Edwin V Sather Jr.		106 · Ope...	0.00
Paycheck	08/31/2022	2855	Edwin V Sather Jr.		106 · Ope...	40.92
Paycheck	08/31/2022	2855	Edwin V Sather Jr.		106 · Ope...	9.57
Paycheck	08/31/2022	2855	Edwin V Sather Jr.		106 · Ope...	0.00
Total 520 · Payroll Tax Expense						213.74
522 · FF/EMS Reimbursement						
Check	08/04/2022	2840	Theresa Simmons - FF Reimbu...	Reissue reimburseme...	106 · Ope...	50.00
Total 522 · FF/EMS Reimbursement						50.00
525 · Payroll and Benefits						
Paycheck	08/31/2022	2854	Cheryl A Franz		106 · Ope...	2,134.00
Paycheck	08/31/2022	2855	Edwin V Sather Jr.		106 · Ope...	660.00
Total 525 · Payroll and Benefits						2,794.00
526 · Legal Expense						
Check	08/23/2022	2848	Ireland Stapleton	Handbook	106 · Ope...	194.49
Total 526 · Legal Expense						194.49
528 · Election Costs						
Check	08/23/2022	2848	Ireland Stapleton	File Oath of Office w S...	106 · Ope...	36.47
Check	08/23/2022	2848	Ireland Stapleton	Resolution - Ballot Qu...	106 · Ope...	237.04
Total 528 · Election Costs						273.51
600 · Stations						
636 · Utilities-Electric						
Check	08/04/2022	EFT	Poudre Valley REA	Bill Date - 7-19-22	106 · Ope...	184.70
Check	08/04/2022	EFT	Poudre Valley REA	Bill date - 7-19-22	106 · Ope...	29.00
Total 636 · Utilities-Electric						213.70
Total 600 · Stations						213.70
601 · Fire Fighting Supplies						
605 · FF Supplies						
Check	08/23/2022	2850	First Bank	Drinks-Snacks - Sams...	106 · Ope...	154.48
Total 605 · FF Supplies						154.48
606 · Wildland Gear						
Check	08/23/2022	2851	ROI Fire & Ballistic Equipment, ...	WL pants, Helmet pat...	106 · Ope...	1,513.00
Total 606 · Wildland Gear						1,513.00
Total 601 · Fire Fighting Supplies						1,667.48
626 · FF - Wildland Fire Expense						
Check	08/11/2022	2844	The Supply Cache	Weather Station/GPS ...	106 · Ope...	2,315.96

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

August 2022

09/06/22

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount
Check	08/31/2022	2852	Enhance Printing	Run Books - Inv 25282	106 · Ope...	1,031.50
Total 626 · FF - Wildland Fire Expense						3,347.46
650 · Training						
652 · FF Training						
Check	08/23/2022	2850	First Bank	FF Training - lunch - C...	106 · Ope...	115.63
Total 652 · FF Training						115.63
Total 650 · Training						115.63
660 · Vehicles						
662 · Fuel Expense						
Check	08/04/2022	2839	Glacier View Road & Recreation	Fuel - Stmt date - 7/2...	106 · Ope...	801.70
Total 662 · Fuel Expense						801.70
669 · R&M 1992 Int'l Tender 1						
Check	08/23/2022	2849	Beck's Automotive	Tender 1 - Annual - In...	106 · Ope...	736.55
Total 669 · R&M 1992 Int'l Tender 1						736.55
676 · R&M 2010 Dodge Ambulance R3						
Check	08/23/2022	2850	First Bank	R3 Tire Repair - Hous...	106 · Ope...	388.57
Check	08/31/2022	2853	Beck's Automotive	R3 - Annual Inspection	106 · Ope...	115.00
Total 676 · R&M 2010 Dodge Ambulance R3						503.57
691 · R&M 2013 Dodge Engine 501						
Check	08/11/2022	2843	Beck's Automotive	501 - Annual Maintena...	106 · Ope...	729.69
Check	08/23/2022	2845	BLANCHAT MFG., INC	Starter - Invoice 17227	106 · Ope...	124.09
Total 691 · R&M 2013 Dodge Engine 501						853.78
692 · R&M 2013 Dodge Engine 502						
Check	08/11/2022	2841	BLANCHAT MFG., INC	502 - telescoping pole ...	106 · Ope...	669.58
Check	08/23/2022	2850	First Bank	501 supplies - Grainge...	106 · Ope...	19.41
Total 692 · R&M 2013 Dodge Engine 502						688.99
Total 660 · Vehicles						3,584.59
699 · Equipment Expense						
698 · Equipment Purchase						
Check	08/11/2022	2842	Darley	Hose Roller Mntg Brkt ...	106 · Ope...	249.89
Total 698 · Equipment Purchase						249.89
Total 699 · Equipment Expense						249.89
Total Expense						16,880.34
Net Ordinary Income						-8,552.83
Other Income/Expense						
Other Income						
441 · MM interest income						
Deposit	08/11/2022			Interest	116 · Mon...	20.40
Total 441 · MM interest income						20.40
Total Other Income						20.40
Other Expense						
750 · Depreciation Expense						
General Jour...	08/23/2022	105		Depreciation Expense ...	185 · Acc...	5,367.35
Total 750 · Depreciation Expense						5,367.35
Total Other Expense						5,367.35

9:54 AM

09/06/22

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Profit & Loss Detail

August 2022

Type	Date	Num	Name	Memo	Split	Amount
Net Other Income						-5,346.95
Net Income						-13,899.78

9:51 AM

09/06/22

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT

Check Over \$1000

August 2022

	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Aug 22				
	08/11/2022	2844	The Supply Cache	-2,315.96
	08/23/2022	2851	ROI Fire & Ballistic Equipm...	-1,513.00
	08/24/2022	2782	The Ember Alliance	-3,244.00
	08/31/2022	2852	Enhance Printing	-1,031.50
	08/31/2022	2854	Cheryl A Franz	-1,798.75
				<hr/>
Aug 22				-9,903.21
				<hr/> <hr/>

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual Monthly Budget
August 2022

09/06/22

Accrual Basis

	Aug 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	4,874.77	4,875.00	-0.23	100.0%
402 · Auto Taxes	1,967.13	0.00	1,967.13	100.0%
403 · Bldg Levy (1.150 Mill for 2017)	533.90	531.00	2.90	100.5%
415 · Contract & Agreements	304.80	280.00	24.80	108.9%
420 · Donations	0.00	0.00	0.00	0.0%
421 · Fund Raising	387.85	298.00	89.85	130.2%
422 · Equipment Grant	0.00	0.00	0.00	0.0%
425 · Firewise Donations	0.00	0.00	0.00	0.0%
440 · Interest Income	147.48	0.00	147.48	100.0%
450 · Miscellaneous/Reimb Income	111.58	0.00	111.58	100.0%
Total Income	8,327.51	5,984.00	2,343.51	139.2%
Expense				
502 · Accounting	4.00	4.00	0.00	100.0%
503 · Office PC/Printer Supplies	32.14	32.00	0.14	100.4%
505 · Admin (Supplies)				
513 · Telephone Expense	266.59	319.00	-52.41	83.6%
505 · Admin (Supplies) - Other	51.99	0.00	51.99	100.0%
Total 505 · Admin (Supplies)	318.58	319.00	-0.42	99.9%
506 · FF Administration	0.00	0.00	0.00	0.0%
509 · Bldg Interest	0.00	0.00	0.00	0.0%
510 · LCT Fees	111.13	111.00	0.13	100.1%
515 · General Insurance	-93.00	0.00	-93.00	100.0%
516 · Pinnacol Insurance - Expense	559.00	559.00	0.00	100.0%
517 · Firewise Expense				
519 · CWPP Expense	3,244.00			
517 · Firewise Expense - Other	0.00	0.00	0.00	0.0%
Total 517 · Firewise Expense	3,244.00	0.00	3,244.00	100.0%
520 · Payroll Tax Expense	213.74	214.00	-0.26	99.9%
522 · FF/EMS Reimbursement	50.00	0.00	50.00	100.0%
525 · Payroll and Benefits	2,794.00	2,794.00	0.00	100.0%
526 · Legal Expense	194.49	195.00	-0.51	99.7%
527 · Newsletter	0.00	0.00	0.00	0.0%
528 · Election Costs	273.51	274.00	-0.49	99.8%
530 · Appreciation	0.00	0.00	0.00	0.0%
531 · Bldg Maintenance / Repair	0.00	0.00	0.00	0.0%
540 · Communications	0.00	0.00	0.00	0.0%
570 · EMS Supplies	0.00	0.00	0.00	0.0%
600 · Stations				
636 · Utilities-Electric	213.70	214.00	-0.30	99.9%
637 · Utilities - Propane	0.00	0.00	0.00	0.0%
Total 600 · Stations	213.70	214.00	-0.30	99.9%
601 · Fire Fighting Supplies				
605 · FF Supplies	154.48	154.00	0.48	100.3%
606 · Wildland Gear	1,513.00	1,513.00	0.00	100.0%
607 · Personal Protection Equip	0.00	0.00	0.00	0.0%
Total 601 · Fire Fighting Supplies	1,667.48	1,667.00	0.48	100.0%
626 · FF - Wildland Fire Expense	3,347.46	3,347.00	0.46	100.0%
630 · Pension Trust Expense	0.00	0.00	0.00	0.0%
631 · Pension Contribution	0.00	0.00	0.00	0.0%
650 · Training				
651 · EMS Training	0.00	0.00	0.00	0.0%
652 · FF Training	115.63	116.00	-0.37	99.7%
654 · Admin Staff & Board Training	0.00	0.00	0.00	0.0%
Total 650 · Training	115.63	116.00	-0.37	99.7%
660 · Vehicles				

9:56 AM

09/06/22

Accrual Basis

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual Monthly Budget
August 2022

	Aug 22	Budget	\$ Over Budget	% of Budget
662 · Fuel Expense	801.70			
669 · R&M 1992 Int'l Tender 1	736.55			
676 · R&M 2010 Dodge Ambulance R3	503.57			
691 · R&M 2013 Dodge Engine 501	853.78			
692 · R&M 2013 Dodge Engine 502	688.99			
660 · Vehicles - Other	0.00	3,585.00	-3,585.00	0.0%
Total 660 · Vehicles	3,584.59	3,585.00	-0.41	100.0%
699 · Equipment Expense				
697 · Equipment Maintenance	0.00	0.00	0.00	0.0%
698 · Equipment Purchase	249.89	0.00	249.89	100.0%
699 · Equipment Expense - Other	0.00	250.00	-250.00	0.0%
Total 699 · Equipment Expense	249.89	250.00	-0.11	100.0%
700 · Unplanned Grant Share	0.00	0.00	0.00	0.0%
Total Expense	16,880.34	13,681.00	3,199.34	123.4%
Net Ordinary Income	-8,552.83	-7,697.00	-855.83	111.1%
Other Income/Expense				
Other Income				
441 · MM interest income	20.40			
Total Other Income	20.40			
Other Expense				
750 · Depreciation Expense	5,367.35			
Total Other Expense	5,367.35			
Net Other Income	-5,346.95			
Net Income	-13,899.78	-7,697.00	-6,202.78	180.6%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
401 · Property Taxes	291,630.13	299,802.00	-8,171.87	97.3%
402 · Auto Taxes	14,931.79	12,000.00	2,931.79	124.4%
403 · Bldg Levy (1.150 Mill for 2017)	31,940.40	32,836.00	-895.60	97.3%
415 · Contract & Agreements	525.00	500.00	25.00	105.0%
420 · Donations	2,825.00	3,000.00	-175.00	94.2%
421 · Fund Raising	1,089.82	1,000.00	89.82	109.0%
422 · Equipment Grant	16,507.56	6,000.00	10,507.56	275.1%
425 · Firewise Donations	840.00	500.00	340.00	168.0%
430 · Equipment / Land Sales	2,400.00			
440 · Interest Income	356.53	100.00	256.53	356.5%
450 · Miscellaneous/Reimb Income	5,196.01	500.00	4,696.01	1,039.2%
Total Income	368,242.24	356,238.00	12,004.24	103.4%
Expense				
502 · Accounting	2,902.62	3,400.00	-497.38	85.4%
503 · Office PC/Printer Supplies	287.18	2,900.00	-2,612.82	9.9%
505 · Admin (Supplies)				
513 · Telephone Expense	2,476.38	4,000.00	-1,523.62	61.9%
505 · Admin (Supplies) - Other	758.30	1,000.00	-241.70	75.8%
Total 505 · Admin (Supplies)	3,234.68	5,000.00	-1,765.32	64.7%
506 · FF Administration	1,803.23	4,600.00	-2,796.77	39.2%
509 · Bldg Interest	810.47	2,377.72	-1,567.25	34.1%
510 · LCT Fees	6,479.61	6,858.00	-378.39	94.5%
515 · General Insurance	13,675.00	12,500.00	1,175.00	109.4%
516 · Pinnacol Insurance - Expense	1,096.00	3,000.00	-1,904.00	36.5%
517 · Firewise Expense				
518 · Firewise Expense	367.94			
519 · CWPP Expense	22,708.00			
517 · Firewise Expense - Other	0.00	2,500.00	-2,500.00	0.0%
Total 517 · Firewise Expense	23,075.94	2,500.00	20,575.94	923.0%
520 · Payroll Tax Expense	1,599.60	2,678.00	-1,078.40	59.7%
522 · FF/EMS Reimbursement	10,095.00	22,500.00	-12,405.00	44.9%
525 · Payroll and Benefits	20,909.90	35,000.00	-14,090.10	59.7%
526 · Legal Expense	5,497.82	6,000.00	-502.18	91.6%
527 · Newsletter	994.29	3,000.00	-2,005.71	33.1%
528 · Election Costs	643.51	4,000.00	-3,356.49	16.1%
530 · Appreciation	282.64	4,000.00	-3,717.36	7.1%
531 · Bldg Maintenance / Repair	2,771.20	15,000.00	-12,228.80	18.5%
540 · Communications	3,063.07	5,000.00	-1,936.93	61.3%
570 · EMS Supplies	1,047.53	3,000.00	-1,952.47	34.9%
600 · Stations				
636 · Utilities-Electric	1,709.60	2,000.00	-290.40	85.5%
637 · Utilities - Propane	5,074.69	6,000.00	-925.31	84.6%
Total 600 · Stations	6,784.29	8,000.00	-1,215.71	84.8%
601 · Fire Fighting Supplies				
605 · FF Supplies	1,771.36	4,000.00	-2,228.64	44.3%
606 · Wildland Gear	4,544.00	5,000.00	-456.00	90.9%
607 · Personal Protection Equip	4,434.05	10,000.00	-5,565.95	44.3%
Total 601 · Fire Fighting Supplies	10,749.41	19,000.00	-8,250.59	56.6%
625 · FF Miscellaneous Expense	46.55			
626 · FF - Wildland Fire Expense	5,406.99	10,000.00	-4,593.01	54.1%
630 · Pension Trust Expense	242.74	600.00	-357.26	40.5%
631 · Pension Contribution	0.00	6,000.00	-6,000.00	0.0%
650 · Training				
651 · EMS Training	1,615.05	5,000.00	-3,384.95	32.3%
652 · FF Training	406.97	9,500.00	-9,093.03	4.3%
654 · Admin Staff & Board Training	30.00	4,000.00	-3,970.00	0.8%

GLACIER VIEW FIRE PROTECTION DISTRICT
Profit & Loss Budget Overview vs Actual +/- Year to Date
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 650 · Training	2,052.02	18,500.00	-16,447.98	11.1%
660 · Vehicles				
662 · Fuel Expense	3,342.11			
668 · R&M 1995 Pierce International	5,863.12			
669 · R&M 1992 Int'l Tender 1	736.55			
672 · R&M 2009 Chev - Squad 2	564.60			
676 · R&M 2010 Dodge Ambulance R3	503.57			
678 · R&M Polaris UTV E706	630.42			
691 · R&M 2013 Dodge Engine 501	946.65			
692 · R&M 2013 Dodge Engine 502	1,255.78			
695 · R&M E302	200.00			
660 · Vehicles - Other	385.00	19,000.00	-18,615.00	2.0%
Total 660 · Vehicles	14,427.80	19,000.00	-4,572.20	75.9%
699 · Equipment Expense				
697 · Equipment Maintenance	1,217.20	0.00	1,217.20	100.0%
698 · Equipment Purchase	16,757.45	0.00	16,757.45	100.0%
699 · Equipment Expense - Other	0.00	15,000.00	-15,000.00	0.0%
Total 699 · Equipment Expense	17,974.65	15,000.00	2,974.65	119.8%
700 · Unplanned Grant Share	0.00	10,000.00	-10,000.00	0.0%
Total Expense	<u>157,953.74</u>	<u>249,413.72</u>	<u>-91,459.98</u>	<u>63.3%</u>
Net Ordinary Income	210,288.50	106,824.28	103,464.22	196.9%
Other Income/Expense				
Other Income				
441 · MM interest income	52.74			
Total Other Income	52.74			
Other Expense				
750 · Depreciation Expense	39,619.22			
Total Other Expense	39,619.22			
Net Other Income	-39,566.48			
Net Income	<u><u>170,722.02</u></u>	<u><u>106,824.28</u></u>	<u><u>63,897.74</u></u>	<u><u>159.8%</u></u>

9:48 AM

09/06/22

GLACIER VIEW FIRE PROTECTION DISTRICT

First Bank - Visa

August 2022

Type	Date	Num	Memo	Account	Clr	Split	Amount
First Bank							
Check	08/23/2022	2850	stmt date July...	106 · Operating Acc...		-SPLIT-	-654.64
Check	08/23/2022	2850	FirstCash Re...	450 · Miscellaneous...		106 · Operatin...	-111.58
Check	08/23/2022	2850	Payroll - Intuit...	502 · Accounting		106 · Operatin...	4.00
Check	08/23/2022	2850	Ink - HP - CC...	503 · Office PC/Prin...		106 · Operatin...	32.14
Check	08/23/2022	2850	Streamline-G...	505 · Admin (Suppli...		106 · Operatin...	51.99
Check	08/23/2022	2850	Drinks-Snack...	605 · FF Supplies		106 · Operatin...	154.48
Check	08/23/2022	2850	FF Training - I...	652 · FF Training		106 · Operatin...	115.63
Check	08/23/2022	2850	R3 Tire Repai...	676 · R&M 2010 Do...		106 · Operatin...	388.57
Check	08/23/2022	2850	501 supplies -...	692 · R&M 2013 Do...		106 · Operatin...	19.41

GLACIER VIEW FIRE PROTECTION DISTRICT

9/6/2022 10:01 AM

Register: 116 · Money Market Account

From 08/01/2022 through 08/31/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/11/2022			441 · MM interest inco...	Interest		X	20.40	256,711.59
08/24/2022	TRANSF...		106 · Operating Account	MM to OP - C...	3,244.00			253,467.59

To: Glacier View Fire District Board Members

September 2022 Chief Report

- GVFD ran 8 calls in August. 3 medicals, 1 fire (mutual aid), 2 smoke reports, 1 illegal fires, and 1 public assists.
- I sent a support letter to the CPRW for a grant they are trying to get to do some work in our district. This will hopefully help them obtain the grant, and does not require anything from the GVFD department/district. I have included the letter.
- The state has contacted me about the fire bill request we put in for and GVFD was awarded 15 structure hoods, 10 pairs structure boots, 20 wildland helmets, 10 pairs wildland pants, and 7 fire shelters totaling \$9872. It is not everything that we asked for, but it is a great help. All of these are needed and will be used. I will accept the award and we are awaiting instructions to get the equipment. This is 100% funded by the state.
- UC Health update. Joel with Livermore has not sent out the letter to UC Health yet, but said he spoke to our Medical Director, Dr Tremblay, about the issues to make him aware. I am waiting to hear from PFA about their discussion with UCH, and I am inviting our UC Health representative to attend the next NW Chief's meeting to discuss the issues. We should be back to normal trainings next month.
- Tender 1 had the fuel injector pump go out on it. It needs to be rebuilt, and the top end of the cost is \$6500. It has been sent in and is getting rebuilt now, and should be back in service soon. Currently, we have E302 as a secondary water tender if needed.
- The Support group planning is still in progress, and we hope to have details and a plan to you next month.
- The equipment from the Larimer County grant from this spring has been ordered and some has been delivered. We have not ordered the coats yet because we are working with PFA on a donation of brand new coats that they are not going to use. If we get enough of the coats from PFA, we will not need to order the coats that we had put on the grant, which will save us over \$3000. I will know from PFA what we will get mid-September.
- We recently had 2 small fires, one a tree lightning strike and a down powerline. The monsoon rains have stopped, and we are seeing conditions dry up quickly. I spoke to the other local department Chiefs about this, and we also talked about departments being short staffed on calls. We discussed that we should call for mutual aid early and to help each other quickly if available. We also have some other resources such as the Forest Service engine that is staged in RFL, a new State DFPC crew and the Larimer County crew to supplement and support our departments on new fire starts.

- Social Media – we are going to try to put updates out and be more active with social media such as Nextdoor and Facebook to help keep the community informed on fires, MVA's and events. Other departments have been doing it, and I think it would be beneficial to our residents and the department. Myself and the other officers will meet to decide how we will proceed with who will officially post and what information we will share.
- When the Capital Replacement plan is finalized, we would like to put a committee together involving a board member and some department members to work on finding the new pumper engine to replace E1. The committee would work together on the project and give updates at the Board meetings. This will be a large task to find the right one for our district.
- DU is interested in donating a small piece of land and a building for a second station at their mountain campus. We have also talked about a possible donation to help get an apparatus. They are talking to their donor and we will get back together when he gets more information as to what the donor would like to do. I will update the board when we have some better ideas of what DU would be willing to do as this discussion is in it's very early stage.
- Nothing new to report for the generator.

Respectfully submitted,

Dan Knox,

GVFD Chief

Bill Salmon

Sat, Aug 27,
3:34 PM (19
hours ago)

to me

Greetings Warren,

Thank you for the opportunity to review Daniel's draft letter of support.

I don't see anything there that requires board approval as long as Dan approves it and advises the board in his Chief's report. We certainly support all efforts as a district to fund implementation, and there are no obvious conflicts involved.

I do think if Dan has concerns he should talk directly with Dave. As you stated, this does nothing to bind or obligate GVFPD to anything.

Please let me know if you have any questions or concerns.

Thank you, Bill



Glacier View Fire Protection District

1414 Green Mountain Drive, Livermore, Colorado, 80536
970-493-3353

Community Foundation of Northern Colorado
4745 Wheaton Drive
Fort Collins, CO 80525

August 29, 2022

Dear Sir or Madam:

I am writing to express my full support for the Coalition for the Poudre River Watershed's grant application to the Community Foundation of Northern Colorado. The Glacier View Fire Protection District (GVFPD) recently completed a Community Wildfire Protection Plan (CWPP) through a partnership with The Ember Alliance, and is now moving into the implementation phase, putting into action the recommendations that came out of the CWPP process. A direct partnership with the Coalition for the Poudre River Watershed (CPRW) will greatly facilitate GVFPD's progress in CWPP implementation, as CPRW has been involved in watershed resilience, forest health, and wildfire mitigation planning and implementation in our area for several years through the Elkhorn Creek Forest Health Initiative and the Northern Colorado Fireshed Collaborative. GVFPD does not have the staff capacity to handle all aspects of CWPP implementation, and CPRW's assistance will be vital in helping us plan and implement fuels reduction projects, engage residents in home ignition zone and defensible space work, and integrate our CWPP-directed efforts into the greater landscape through the Fireshed Collaborative.

Please reach out to me if I can answer any additional questions or further speak to the benefits that Community Foundation funding will provide toward the protection of our mountain community and the health and resilience of the Cache la Poudre River Watershed.

Sincerely,

Dan Knox, Fire Chief

Cheryl Franz
District Administrator Report
September 2022
Agenda Item 4

a. Administrative -

Usual work product such as prepare Board Meeting Agendas & Minutes, phones, e-mails and correspondences, post/code/pay/mail/copy/file bills, make monthly bank deposits, prepare donation letters and insurance letters, reconcile Quick Books for GVFD Operating Account and Money Market Account. Handbook correspondence with Ireland Stapleton for revision of the Board ByLaws 15.1 and final review of both Handbooks for continuity. Work and discussion with Ireland Stapleton on Election materials.

Met with insurance agent for liability insurance and Certificate of Liability for a one-day FF training at DU on August 27th

Filings and postings:

- Renewed vehicle registrations through our Escrow account with Larimer County
- Filed Annual Audit for Pinnacol Assurance for Worker's Comp
- Filed Board Resolution for Mill Levy Extension to County Elections Office
- Filed Certification of Ballot and Ballot Language to County Elections office

Transferred \$3,244 from Money Market (Cameron Peak Donations) to Operations to cover final payment to the Ember Alliance for CWPP.

Views on GVFPD website for August: 6,720

FOR DISCUSSION AND/OR APPROVAL:

a. Handbooks – For BOARD APPROVAL. The Board Bylaws are being submitted for final approval with the new language, in Section 15.1, from Legal as discussed at the last Board meeting. The Employee Handbook and Member Handbook did not have any changes that needed to be made, so they will be up for a final approval as well. The only changes made to each of these handbooks were the dates and a couple of grammatical notations brought up during the last review. All other comments will be on file for the next Handbook review.

Section 8.3 – As stated in the current Board Bylaws: Board Discussion

8.3. Appropriations

The District's expenditures must be made in accordance with the District's annual appropriation of funds, as set forth in its approved budget. Any action or expenditure made beyond the appropriated sum is invalid and void.

(Section 8.3 – As stated in the Board Bylaws – continued)

The amount of appropriated funds may be supplemented or adjusted during the year, through a Supplemental Budget. The same public hearing process required for the annual budget must be conducted before the Board adopts a Supplemental Budget.

b. Propane Contract with Poudre Valley COOP – Last year we switched propane companies and went to contract pricing which held our propane price to \$2.05. Throughout the year we were able to purchase just under 4000 gallons for approximately \$8,200. Normally we use about 3000 gallons of propane, but we experienced some colder weather which required more use. For information, our past propane company would have topped our tanks off for as high as \$2.46/gallon which would have cost us approximately \$9,840. This was a savings of around \$1,600. Our contract price is up for renewal, and we are being offered two choices. \$2.19/gallon prepaid (4000 = \$8,760), or \$2.29/gal to book 4000 gallons (4000 = \$9,160) and we pay as we go with no price increase if propane goes higher than \$2.29. Having the prepaid would save us \$400 for 2023. Please discuss and decide what direct to take.

c. Building payoff for Station 1 – I was asked for the interest savings if we paid off the building early. To pay off the building this month the payment would be \$19,061.93, \$9,631.14 is due now and \$9,430.79 would be for the remainder of the payoff (regularly scheduled for March 2023). The interest we would save in paying off early is \$278.19. The total interest we would pay this month if paying off the building is \$548.19. Please discuss and decide which direction to take.

BOARD INFORMATION

a. Election Update – The IGA packet was delivered to the Clerk/Recorder Elections office. We received our signed and stamped copy of the IGA. The Sunset/Campaign met and approved the Ballot Language from the attorney. Certification of Ballot and Ballot Language was sent to the election’s office on Thursday, September 1 and has been received. Our Tabor Notice is due on September 26th. The District’s property owner list was started by the attorney and I will finish up with State Voter verification, the deadline for this is due September 29th. The committee is working on a factual Summary and other materials to set up for its first public meeting. With the signed Board approval of the Resolution of Advocacy (attached), the Board now shows support of the November Mill Levy Extension. There is a list of permitted and prohibited activities for the Board to follow. See attached. The Campaign Committee will meet to finalize the community information and set a public meeting. The November Election is already being discussed in various groups within the district.

A question came up last meeting regarding the percentage of voters that approved the initial 1999 1.15 Ballot Issue, and 69.1% of the District voters approved the mill levy.

b. FAMLI – Family and Medical Leave Insurance – The Resolution Opt-out Packet is ready to send out to FAMLI and will be submitted when the Portal is open. I did register GVFPD on the Early Access to My FAMLI website and am waiting for notification.

c. SDA Conference – I did purchase an on-line video of the SDA Conference that the Board will have access to, after the conference next week, for the next year. If you would like to watch all or parts of the conference please let me know and I can get you the code. You should be able to get on through your SDA membership. The cost was \$175.

d. FUN FACT: Glacier View Meadows HOA slash piles were started in 1990.

e. Grants –

State Homeland Security Grant (SHSG) – Generator – Nothing new to report this month.

Larimer County Fire Grant – In the process of completing purchases. Deadline is November 1.

f. Ongoing Projects –

Bay Garage Door – Front Range Raynor Doors came and repaired two sections of panels on the damaged bay door. The repair cost was \$4,101 and will show on the September Treasurer's Report.

Outside Lighting – I am waiting to hear on a price for upgrading our outside lighting for the building. I will bring this to the Board at the October Board Meeting.

g. Correspondence/Donations –

A check in the amount of \$7,412.41 was received from the Larimer County Treasury for the July 2022 tax period. Donations totaled \$804.23. AirEvac reimbursements for memberships was \$304.80, \$387.85 was issued to GVFPD by Kroger – King Soopers for Qtr2 loyalty earnings, and we received \$111.58 from FirstBank for FirstCash Reward Dollars.

Respectfully Submitted,

Cheryl Franz - District Administrator

RESOLUTION 2022-09-01

BOARD OF DIRECTORS OF THE
GLACIER VIEW FIRE PROTECTION DISTRICT

A RESOLUTION ADVOCATING VOTER APPROVAL OF THE FIRE DISTRICT'S REQUEST FOR A MILL
LEVY EXTENSION

WHEREAS, the Glacier View Fire Protection District ("**Fire District**") is a political subdivision of the State of Colorado, organized pursuant to C.R.S. § 32-1-101, *et seq.* ("**Special Districts Act**"), to provide fire suppression, fire prevention and public education, rescue, hazardous materials, ambulance, and emergency medical services to the citizens and property within its jurisdiction, and to individuals passing through its jurisdiction;

WHEREAS, in 1999 the District's voter approved a temporary mill levy increase, which was the equivalent of \$17,000 in 2001, the primary purpose of funding a new station and for the general ongoing operations, maintenance, and capital expenditures of the District. The mill levy is set to expire in 2024.

WHEREAS, the construction of the new building, as outlined in the 1999 ballot question was completed on time and within budget; however, the need to replace and update critical capital equipment and facilities continues to exist, along with ongoing operations and maintenance.

WHEREAS, the community's need for Emergency Services has increased substantially in the recent years, stretching the Fire District's financial resources to their limits to meet the current and projected needs of the Fire District, and it has become apparent that in order for the District to make necessary long-term plans to meet the needs of the District now and in the future, it needs to maintain the 1.15 mill beyond 2024.

WHEREAS, the Fire District's Board of Directors ("**Board**") has determined it is important to the health, safety, and welfare of its citizens and property, and in order to continue providing Emergency Services it is in the best interest of the Fire District and the community it serves to seek voter authorization to maintain the 1.15 mill property tax for ongoing operations, building maintenance, and capital expenditures;

WHEREAS, the Fire District's Board of Directors ("**Board**") has determined it should seek voter authorization in accordance with Article X, Section 20 of the Colorado Constitution and Title 1 of the Colorado Revised Statutes ("**Election Code**"), to maintain the Fire District's temporary 1.15 mill levy extension at the general election that will be conducted on November 8, 2022 ("**Election**");

NOW, THEREFORE, be it resolved by the Board of Directors of the Glacier View Fire Protection District, Larimer County, Colorado that:

1. The District's mill levy will not increase taxes paid by property owners. The current mill levy for the Fire District is 11.65 and will remain unchanged.

2. The fiduciary responsibility from the Board has been met. As set forth in the 1999 mill levy the funding of the station will be completed on time and within budget.

3. The mill levy extension is essential for the continued needs of the Fire District. The District has made necessary long-term plans to meet the needs of the District now and in the future.

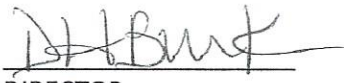
4. The Board hereby determines that the content of the ballot issue to be submitted to the eligible electors shall be in substantially the following form:

Ballot Issue – Mill Levy Extension

WITHOUT RAISING ADDITIONAL TAXES, SHALL THE EXISTING GLACIER VIEW FIRE PROTECTION DISTRICT 1.15 MILL PROPERTY TAX DESIGNATED FOR BUILDING A NEW FIRE STATION, DEBT RETIREMENT, AND ONGOING OPERATIONS, MAINTENANCE AND CAPITAL EXPENDITURES BE EXTENDED INDEFINITELY FROM ITS CURRENT EXPIRATION OF DECEMBER 31, 2024, ALL REVENUE AND EARNINGS FROM THIS TAX CONSTITUTING A PERMANENT VOTER-APPROVED REVENUE CHANGE WITHIN THE MEANING OF ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION AND AN EXCEPTION TO THE LIMITATIONS SET FORTH IN SECTION 29-1-301 OF THE COLORADO REVISED STATUTES AND ANY OTHER LAW?

FOR ALL OF THE FOREGOING REASONS, THE BOARD URGES VOTERS TO APPROVE THE FIRE DISTRICT'S MILL LEVY EXTENSION BALLOT ISSUE DURING THE 2022 ELECTION


ADOPTED this 5th day of September, 2022, by the Board of the Glacier View Fire Protection District.



DIRECTOR



DIRECTOR



DIRECTOR

FAIR CAMPAIGN PRACTICES ACT
PERMITTED AND PROHIBITED ACTIVITIES
Nov 8, 2022 Election

For purposes of the upcoming November 8, 2022 election, the following is a *brief* overview of the types of activities that are prohibited and permitted under the Fair Campaign Practices Act.

Prohibited Activities

Board members and personnel cannot make any contributions or use any public money received from any source to urge people to vote for or against the District's mill levy extension ballot issue.

Remember: "Contributions" is a very broad term that includes not only money, but also items of perishable or nonpermanent value, goods, supplies, services or participation in an election-related event, if the individual providing the items, goods, supplies, etc., is paid less than fair market value. **This also includes the use of government assets such as meeting space, telephones, copiers, fax machines, vehicles, internet, or computers.** Thus, Board members and personnel cannot use any District facilities, equipment, or property, including computer systems, telephones, and internet, to engage in activities in support of the District's mill levy extension ballot issue.

Permitted Activities as District Board Members and Personnel

- The District Fire Chief or a Board member may spend up to \$50.00 of public money on letters, telephone calls, or other activities incidental to expressing their opinion on the District's ballot mill levy extension ballot issue.
- The District may present a written factual summary of the arguments for and against the District's ballot mill levy extension ballot issue. The summary cannot contain conclusions or opinions in favor of or against the ballot issue. It must simply and fairly summarize the issues for and against.
- The Board may adopt a Resolution of Advocacy in support of the District's ballot mill levy extension ballot issue, and the District may report adoption of the Resolution through established, customary means.
- Board members and personnel may state, in objective terms, that an election is occurring, the date and time of the election, the issue that will be voted on, and that eligible electors are encouraged to vote.
- Board members and personnel may answer **unsolicited** questions about the election, even if the questions are asked of them while they are participating in District activities, duties, or events, or while on duty, in uniform, or using a District vehicle.

Constitutional Right as Private Citizens

Board members and personnel have a constitutional right to express their personal opinions as private citizens on the District's ballot mill levy extension ballot issue; however, when expressing personal opinions, Board members and personnel **must make it clear** that it is their **personal** opinion, not the opinion of the District or Board. For example, they might say, "Even though I am a Director, I am not speaking for the Board. I am speaking as a citizen of the community and I believe ..."; or, "I cannot represent the District's opinion, but my personal opinion is ...". **Such conversations must only be performed during personal time, and the Board member and personnel must take all reasonable steps to avoid creating confusion as to whether the opinion is personal or an official opinion of the District.** Accordingly, Board members and personnel must not engage in such conversations while participating in District activities, duties, or events; while on duty; while wearing any District uniforms, T-shirts, or other apparel; while using a District vehicle; or under any other circumstance that could be construed as representing the District.

District Board members and personnel may use their personal time and money to urge electors to vote for or against the District's ballot mill levy extension ballot issue. Such activities can only be performed during personal time and cannot be done on behalf of or through the District.

RESOLUTION NUMBER 2022 -09-02

GLACIER VIEW FIRE PROTECTION DISTRICT

RESOLUTION TO ESTABLISH THE FIRE ADAPTED COMMUNITY ALLIANCE PROGRAM TO IMPLEMENT THE COMMUNITY WILDFIRE PROTECTION PLAN

A RESOLUTION establishing the Fire Adapted Community Alliance Program to reduce wildfire risk to the residents, visitors and property owners of the District.

WHEREAS, the Glacier View Fire Protection District is located within the identified high risk Wildland Urban Interface area as designated by the Larimer County Hazard Mitigation Plan, and

WHEREAS, the Glacier View Fire Protection District and its residents have suffered significant losses due to wildfires, and

WHEREAS, the Glacier View Fire Protection District has produced a Community Wildfire Protection Plan which has been approved by the Board and the Colorado State Forest Service.

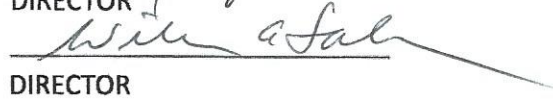
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GLACIER VIEW FIRE PROTECTION DISTRICT, LARIMER COUNTY, COLORADO:

- 1:** Establish a wildfire risk reduction program titled The Fire Adapted Community Alliance including maintaining designation as a Firewise Community, and
- 2:** Locate the new Fire Adapted Community Alliance under the Board with a designated Board liaison, and
- 3:** Establish a standing Fire Adapted Community Alliance committee with members from the GVFPD membership, community members, representatives of homeowner associations and other organized groups within the district to plan and implement actions focusing on prevention, safety & evacuation, resident mitigation, partnerships & community engagement, and landscape treatment.
- 4:** Appoint, on recommendation of the Fire Adapted Alliance Committee a Fire Adapted Community Coordinator, and
- 5:** Amend the District Handbook and Budget to reflect this new program, committee, coordinator.

ADOPTED this 12th day of September, 2022, by the Board of the Glacier View Fire Protection District.



DIRECTOR



DIRECTOR



DIRECTOR

Glacier View Fire Protection District

Agenda – Board – Budget Work Session

September 12 at 6:00pm

Call to Order

1. This is an open Board Work Session discussing the GVFPD 2023 Proposed Budget

There will be NO Board action taken. This presentation is to review the Preliminary 2023 Proposed Budget. The Budget Committee will present the 2023 Proposed Budget to the Board for preliminary approval following this Budget Workshop at 7PM.

During Public Comment there will be three minutes per person. The Board cannot get into a discussion about an item. If the Board feels the item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need to identify who they are representing; community member or GVM HOA Board member, etc.

Public Comment:

Director Comment:

Adjournment:

Next Regular Board Meeting is Monday, October 10th, 2022 at 7PM

GLACIER VIEW FIRE PROTECTION DISTRICT - 2023 PROPOSED BUDGET--								
		ACTUAL	TOTAL	September	PROJECTED			OVER
		2021	TO-DATE	Through	2022	BUDGET	BUDGET	UNDER
		TOTAL		31-Dec	TOTAL	2022	2023	22 Exp
Taxable Assessed Valuation		24,932,265			28,548,122.00	28,552,580	28,257,351	295,229
INCOME:								
Cash on Hand		128,533			156,467	156,467	173,523	(17,056)
Property Tax (10.50 mill)		260,293	291,630	8,172	299,802	299,802	296,702	3,100
Bldg Levy (1.150 mill for 2019)		28,509	31,940	895	32,835	32,835	32,496	340
Auto Taxes		22,298	14,932	0	14,932	12,000	15,000	(68)
Contracts		2,073	525	0	525	500	500	25
Donations		15,721	2,825	175	3,000	3,000	3,000	0
Fund Raising		981	1,090	0	1,090	1,000	1,000	90
Grants-Misc (EMS, PPE)		-	-	0	-	6,000	6,000	(6,000)
Firewise		1,348	840		840	500	500	340
Interest Income		361	357	0	357	100	400	(43)
Refunds, Reimbursement, Misc		17,022	9,996		9,996	500	500	9,496
Mil Levy Funds & Other Revenue	TOTAL	348,606	354,135	9,242	363,377	356,238	356,098	7,279
TRANSFERS								
Revenue Available all Sources	TOTAL	348,606	354,135	9,242	363,377	356,238	356,098	
EXPENDITURES:								
Administration:								
Accounting		3,512	2,903	497	3,400	3,400	3,500	(100)
FF Admin		3,576	1,803	2,797	4,600	4,600	4,000	600
General Insurance		11,771	13,675	-	13,675	12,500	14,400	(725)
LCT Fees		5,787	6,480	379	6,858	6,858	7,000	(142)
Office PC/Printer Supplies		592	287	1,613	1,900	2,900	2,900	(1,000)
Admin supplies		1,931	758	442	1,200	1,200	1,700	(500)
Telephone		3,737	2,476	1,324	3,800	3,800	4,000	(200)
Administrative Salaries		31,568	20,910	11,176	32,086	35,000	35,000	(2,914)
Payroll Tax Expense		2,415	1,600	855	2,455	2,678	2,678	(223)
Pinnacol Ins. Expense		1,940	1,096	1,904	3,000	3,000	3,000	0
Legal Expense		3,726	5,498	500	5,998	6,000	3,000	2,998
Election Costs		-	644	2,000	2,644	4,000	1,000	1,644
Newsletter		1,073	994	1,200	2,194	3,000	3,000	(806)
	TOTAL	71,628	59,123	24,686	83,809	88,936	85,178	(1,368)
								0
Appreciation Fund		3,786	283	3,717	4,000	4,000	4,000	0
Communications*****		8,832	3,063	1,000	4,063	5,000	4,000	63
EMS Supplies		1,879	1,048	1,952	3,000	3,000	2,500	500
Fire Fighting-Volunteer Protective Equip		19,261	10,749	8,251	19,000	19,000	19,000	0
Stations-Utilities		8,521	6,784	1,715	8,499	8,000	11,260	(2,761)
Electric		2,457	1,710	790	2,500	2,000	2,500	(0)
Propane		6,004	5,075	925	6,000	6,000	8,760	(2,760)
Training (EMS/FF)		6,946	2,052	6,500	8,552	18,500	8,000	552
FF/EMS Reimbursement		17,670	10,095	6,000	16,095	22,500	20,000	(3,905)
Vehicles-Operations		13,036	14,428	6,572	21,000	19,000	19,000	2,000
Equipment Purchase*		23,930	1,466	13,534	15,000	15,000	15,000	0
Building Maintenance**		17,162	2,771	12,229	15,000	15,000	10,000	5,000
Firewise-Emergency Preparedness		3,714	368	0	368	2,500	4,000	(3,632)
Wildland Fire (included in Equipment)		-	5,407	4,593	10,000	10,000	10,000	0
	TOTAL	124,737	65,298	67,778	133,076	149,500	138,020	(4,944)
TOTAL EXPENSES		196,365	124,421	92,464	216,886	238,436	223,198	(6,312)
NET CASH FLOW		152,241	229,714	(83,222)	146,491	117,802	132,901	13,591
Cash on Hand		128,533	-		156,467	156,467	173,523	(17,056)
Reserve Transfer Expenditures								
Bldg Prin & interest		19,262	19,262	-	19,262	19,262	9,431	9,831
FFPA PENSION TRUST FUND		1,431	243	357	600	600	1,500	(900)
PENSION CONTRIBUTION		5,900	-	6,000	6,000	6,000	6,000	0
*ANNUAL TRANSFERS		99,247	99,247	4,326	103,573	103,573	113,065	(9,492)
	TOTAL	125,840	118,752	10,684	129,435	129,435	129,996	(560)
TOTAL ALL EXPENDITURES		322,205	243,173	103,148	346,321	367,871	353,193	(6,872)

CHECKING CARRYOVER		154,935	110,962	-93,906	173,523	144,833	176,428	(2,905)
CHECKING RESERVES:								0
Tabor		5,891	\$3,733	\$2,774	\$6,507	7,153	6,696	(189)
Operations Reserve		149,044	107,230	-96,680	167,016	137,680	169,732	(2,715)
Total Checking Reserves		154,935	110,962	(93,906)	173,523	144,833	176,428	(2,905)
Balance for Added Capital Reserve		0	0			0		
*ANNUAL TRANSFERS								
Capital-Equipment		70000	70000			70000	70000	
BUILDING MAINTENANCE RESERVE		9,247	12,678	895	13,573	13,573	23,065	
Grants								
Cameron Peak Fire Donations						0		
FF-PPE***						0		
Communications****						0		
Contigency Fund		20000	20000			20000	20000	
TOTAL		99246.57	102678.4			\$103,573	\$113,065	

Budget Committee 2023 Proposed Budget Presentation GVFPD Board Meeting September 12, 2022

REVENUE

Property Tax Revenue Decrease	<\$3,439.00>
Auto Tax Revenue Increased	\$2,932.00

The 2023 Proposed Budget is within \$120.00 of the 2022 Budget

1. Total Taxable Assessed Valuation for 2023 Budget	\$28,257,351
2. Previous year	\$28,548,122
3. Property Tax Revenue (10.50 mil)	\$296,702.00
4. Building Levy Revenue (1.15 mil)	\$ 32,496.00
5. TOTAL Property Tax Revenue 2023	\$329,198.00
6. TOTAL Property Tax Revenue 2022	\$332,637.00

EXPENDITURES

Projected Expenditures for 2022 have been projected to 2022 Budget unless otherwise noted.

Administration

Projected Office Supplies, Election, and Newsletter Costs reduced \$3,162.00 over 2022 Budget.

1. 2023 Proposed Budget Increase over projected 2022 expenditures	\$1,369.00
2. 2023 Proposed Budget Decrease over 2022 Budget	\$3,758.00

Operations

Projected Communications, Training, Reimbursement, Firewise Costs reduced \$19,422.00 over 2022 Budget. **Projected** Utilities, Vehicle Operations costs increase \$3,000 over 2022 Budget.

1. 2023 Proposed Budget Increase over projected 2022 expenditures	\$4,944.00
a. Mainly Propane & Firewise	
2. 2023 Proposed Budget Decrease over 2022 Budget	\$11,480.00
a. Mainly Training	

CARRYOVER

Projected 2022 Carryover	\$173,523
Proposed 2023 Budget Carryover	\$176,428

50% DX
expenses

(Effect of District Administrator's Proposed Expenditures)

1. COOP Contract Lump Sum Payment \$8,760 will reduce Carryover \$7,835.00
2. Building Payoff in total in 2022 will not reduce Carryover. Will be paid from Building Levy funds. Will reduce transfer to Building Reserve.