MINUTES

for

December 8, 2025

The Regular Glacier View Fire Protection District (GVFPD) Board meeting was called to order by President Lamb at 7:00 pm.

Board of Directors Members present: President Berton Lee Lamb, Vice President Steve Groeteke, Treasurer David Thompson, Director Henry Hudson.

Fire Department Members present: Dan Knox - Fire Chief (via Zoom), Tom Hausfeld - Community Wildfire Protection Plan Implementation Team (CWPP IT) Coordinator, Amari Victoria - Secretary, Elisabeth Menning - CWPP IT member.

Public Members present: Les Thurman, Daniel Laabs.

Action The December 8, 2025, GVFPD Board of Directors meeting Agenda, was accepted as presented, without dissent.

Swearing-In of New Members

No GVFPD members required swearing in during December 8, 2025, meeting.

Selection of new Board Member

President Lamb described the method of selection of a new Board Member (who in this case):

1. Candidate nominations by Board Members, based on Letters of Intent received by Administrative Officer (AO) Lucas within the specified period allotted.
2. Discussion by the Board of the nominated candidates.
3. Selection of the new Board Member by the Board.
4. Swearing-in of the new Board Member by the Board President.
5. Following the swear-in of the new Board Member, they would be seated with the Board at the table, becoming an active member of the Board of Directors.

Provisions declared:

1. The newest Board Member is a Board Director.
2. The new Board Member would serve a 6-month term, from December 2025 until May 2026.
3. Thereafter, if the Board Director continues to serve, the term would be 4 years in length.

- President Lamb then asked candidate Daniel Laabs, who was in attendance to provide an introduction.
- President Lamb then described the Glacier View Fire Protection District, including details such as:
    - The physical extents of the GVFPD.
    - That the GVFPD is separate from the Glacier View Meadows Homeowners' Association (GVM HOA).
    - That the GVFPD is supported primarily by property taxes.

    - That the GVFPD fire and emergency medical services as well as assessment and mitigation services provided by the Community Wildfire Protection Plan Implementation Team are all volunteer staffed.
    - GVFPD is one of about 2500 Special Districts in Colorado and is a member of the Special District Association (SDA).
- Vice President Groeteke reiterated that the GVFPD is a Colorado Special District, funded primarily by taxes only, no fees. He also mentioned that there are a few paid positions, consisting of the AO, Secretary and janitor.
- Treasurer Thompson mentioned that GVFPD's primary function is Emergency Medical Services (EMS) and fire response. Chief Knox added that these functions make up about 80% of GVFPD's work.

President Lamb inquired of the Board any nominations for Board Member.

Action Director Hudson nominated Daniel Laabs for the position of GVFPD Board Director. Vice President Groeteke seconded the motion.

During discussion, Director Hudson mentioned that he had worked with Daniel on GVM HOA fence repair, as well as mitigation work. He was impressed with Daniel's willingness to volunteer and work and added that he is a hard worker. Vice President Groeteke mentioned that he hoped that Daniel would follow up his 6-month term with a 4-year one.

Motion carried 4-0.

President Lamb asked nominee Daniel Laabs to repeat the GVFPD oath in front of the Board of Directors and meeting attendees. Once the oath was administered, all meeting attendees expressed congratulations to Daniel. Daniel then joined the Board at the table.

Secretary's Report

The minutes of November 10, 2025, GVFPD Board of Directors meeting are included in December 8, 2025, Board Packet, as well as the Staff Report, prepared by Secretary Victoria, reporting on the Budget Hearing held prior to November 10, 2025, Regular Board of Directors meeting.

Action Treasurer Thompson moved to approve the Minutes for November 10, 2025, GVFPD Board of Directors meeting, as presented, and the Staff Report, as corrected to include the names of Vice President Groeteke and Treasurer Thompson in the "Board of Directors Members present" section. Director Hudson seconded the motion. No discussion. Motion carried 4-0-1. New Director Laabs abstained.

Treasurer's Report

A detailed Treasurer's Report is included in November 10, 2025, Board Packet.

Treasurer Thompson reviewed Treasurer's Report, beginning with the Monthly Profit & Loss (P & L) sheets, bringing attention to the transfers made for the initial payment on the new apparatus.

Following this, Treasurer Thompson then talked about the checks written for greater than $1000. Included were charges for low level drafting strainers, attorney fees for the University of Denver (DU) Vehicle Storage and Usage Agreement review, the initial payment for the new apparatus, training fees and miscellaneous Fire Department (FD) credit card charges.

Treasure Thompson then mentioned that the reason the Total Expense line on the Annual P & L sheets indicates a large amount over budget is the purchase of apparatus Squad 2. Without this unplanned purchase, the total expense amount is reduced to about 86% of Budget.

Action Director Hudson moved to approve the Treasurer's Report as presented. Vice President Groeteke seconded the motion. No discussion. Motion carried 4-0-1. New Director Laabs abstained.

Chief's Report

Chief Knox's detailed report is included in December 8, 2025, Board Packet.

President Lamb asked for the Chief to provide updates for the following three topics:

- Adding the Elkhorn Road properties to the GVFPD. The work here is at a stand-still.
- The revisions to the GVFPD Bylaws and Handbook. As previously reported, the revisions have been sent to legal for review, but as of now, have not received a response. Chief Knox indicated that a policy for Paramedic Training has not been added.
- The University of Denver Vehicle Storage and Usage Agreement review. Chief Knox reported that he was unable to meet with DU as planned during December.

During the discussion of these updates, Vice President Groeteke asked about the (legal) charges for the Agreement review and modification. Chief Knox replied that the charges were for initial review of the agreement to ensure that the agreement was satisfactory. President Lamb asked if legal's suggestions for the Bylaws and Handbook can be expected at the January 2026 Board of Directors meeting. Chief Knox replied affirmatively but mentioned that he needs some guidance from the Board. President Lamb suggested that a single Board Member could provide guidance to the Chief and asked for a volunteer.

Action Director Hudson moved to nominate himself to meet with the Chief to discuss Handbook and Bylaw modifications and to provide guidance. Once reviewed, it will be reviewed by legal one more time and be ready for the Board at the February 2026 Board meeting. Vice President Groeteke seconded the motion. No discussion. Motion carried 5-0.

After welcoming Director Laabs to the Board, Chief Knox reviewed the Chief's report, beginning with the AO's Report. See AO's report in Board Packet for detailed information.

Additional information not included in the Administrative Officer's Report:

- AO Lucas has been working with Info/Education Officer Menning on website updates.
- AO Lucas has been working on end-of-year work.
- The cutoff for purchases is December 15, 2025, so that the year's finances may be closed out.

Board Members commented on the incredible number of GVFPD website page views!

Chief Knox reported the number of calls in the previous month (see Board Packet) as well as the total number of calls this year and projected 115-120 total calls by the end of 2025.

Operations

See Chief's Report in Board Packet for detailed information. Additional information not included in the Chief's Report:

- Chief Knox expressed thanks for those Board Members, both past and present, who attended that new apparatus Push-In Ceremony.
- Treasurer Thompson inquired about the differential (in cost) between the original exhaust system and the new exhaust system design. Chief Knox gave the following figures:

    1. Original (vacuum-type) exhaust system: $60,000 total cost, with $30,000 via grant, and $30,000 via GFVPD.
    2. New (filter-type) exhaust system: $15,000 total cost, with $7,500 via grant, and $7,500 via GVFPD.

Action Vice President Groeteke moved to approve the Chief's Report as presented. Treasurer Thompson seconded the motion. No discussion. Motion carried 5-0.

CWPP IT

A detailed CWPP IT Report is included in December 8, 2025, Board Packet.

CWPP IT Coordinator Tom Hausfeld reviewed the report included in December 8, 2025, Board Packet. Additional information not included in the Coordinator's Report:

- The reported number of assessments in the Board Packet should be increased by one, with one more due to be completed on the 13th of December. This makes the December total six (6), the 2025 total thirty-seven (37) and the two-year total seventy-five (75).
- One of the CWPP IT website (part of the GVFPD website) updates includes a post concerning the "orange cones" along 74E.
- Info/Education Officer Elisabeth Menning is working with Paul Burek on signs to advertise future Firewise events.
- The CWDG (Colorado Wildfire Defense Grant) work is continuing both the North and South side of 74E. Mailings are being sent to residents along 74E asking for permission to mitigate to create a 150' fire break.

Action Treasurer Thompson moved to accept the CWPP IT Report as presented. Director Hudson seconded the motion. Motion carried 5-0.

Committee Reports

Budget Committee

Budget Committee Chair De Lano was not present at the December 8, 2025, GVFPD Board of Directors meeting, therefore no report is included in the Board Packet, nor was any report made during the meeting.

Treasurer Thompson commented that any line item in the P & L sheets must be 'phased' across the fiscal year. AO Lucas, Chief Knox, Vice President Groeteke, Director Hudson and Budget Committee Chair Fred De Lano must be aware of this.

Unfinished Business

Action President Lamb moved to remove the motion tabled October 3, 2025, regarding future Board meeting dates from the table. Vice President Groeteke seconded the motion. Motion carried 5-0.

Action President Lamb moved to change the Regular monthly meetings of the GVFPD Board, beginning in January 2026, from the second Monday to the second Wednesday of each month at 7:00pm and direct the Chief and Administrative Officer to ensure all the legally required publications, announcements, website posts, and notifications are made to accomplish this change. Vice President Groeteke seconded the motion. Motion carried 5-0.

New Business

No New Business items appear on the December 8, 2025, meeting agenda.

Public Comments

These comments are paraphrased.

- Speaking as a GVFPD member, Les Thurman commented that a lot of people were doing a lot of things, primarily volunteers. He congratulated all for keeping the trust.

Directors Comments:

Treasurer Thompson

- Treasurer Thompson welcomed Daniel Laabs to the Board.
- He also expressed appreciation for the CWPP IT group, and is very pleased and surprised about the progress of CWPP IT.

Vice President Groeteke

- Vice President Groeteke also welcomed Danial Laabs to the Board and commented that he is not yet gray-haired!
- He acknowledged the EMS and CWPP IT volunteers for their work and contributions.

Director Laabs

- Director Laabs thanked the CWPP IT group for their work and commented that he learned very quickly about the volunteer opportunities here, after his move to the area.
- He also expressed thanks for the welcoming to the GVFPD Board of Directors.

Director Hudson

- Director Hudson expressed thanks to the 1st responders and the CWPP IT group, to Director Laabs, and to the Board of Directors, and Elisabeth Menning (CWPP IT Information Officer) and Amari Victoria (Secretary).

President Lamb

- President Lamb commented that he has had two occasions for EMS use, and finds the department to be efficient, effective and kind. He expressed thanks to Chief Knox for the operation of the department. Regarding President Lamb's comment, Treasurer Thompson

interjected that his last EMS trip from GVM was in a helicopter and asked that Assistant Chief Pete Henderson (at the time) call his wife with his status, but rather than a call, drove back to the house to report to his wife.

- Additionally, President Lamb mentioned that the CWPP IT group was doing an great job, and that mitigation is very important to us. CWPP IT Coordinator Hausfeld acknowledged the good words from the Board and commented that he (Tom) had the luxury that mitigation is his highest priority; President Lamb added that that is not the case for all districts.
- President Lamb concluded his comments by mentioning that he would be at the fire station on Thursday (12/11) for agenda input, and that AO Lucas would inform the County Clerk and the Department of Local Affairs (DOLA) of Daniel Laabs' appointment to the GVFPD Board of Directors.

Action Director Hudson moved to adjourn the regular meeting of the GVFPD Board. Treasurer Thompson seconded the motion. Motion carried 5-0.

President Lamb declared the meeting adjourned at 8:39 pm.

Respectfully Submitted,

Amari Victoria, Secretary

Board Actions

- Approved nomination of Daniel Laabs for the position of GVFPD Board Director and subsequent selection to the GVFPD Board of Directors.
- Approved self-nomination of Director Hudson to meet with the Chief to discuss Handbook and Bylaw modifications and provide guidance.
- Approved removal of the motion tabled October 3, 2025, regarding future Board meeting dates from the table.
- Approved change to the Regular monthly meetings of the GVFPD Board, beginning in January 2026, from the second Monday to the second Wednesday of each month at 7:00pm.

Acronyms

AO – Administrative Officer
CD – Certificate of Deposit
CDPHE – Colorado Department of Public Health and Environment
CWDG – Community Wildfire Defense Grant
CWPP IT – Community Wildfire Protection Plan Implementation Team
DOLA – Division of Local Affairs
DU – University of Denver
EMS – Emergency Medical Services
EMT – Emergency Medical Technician
FACO – Fire Adapted Colorado
FD – Fire Department
FPPA - Fire & Police Pension Association of Colorado
FRWRM – Forest Restoration & Wildfire Risk Mitigation
GV – Glacier View
GVFD – Glacier View Fire Department
GVFPD – Glacier View Fire Protection District (also referred to as the 'District')
GVM – Glacier View Meadows
HEPA – High Efficiency Particulate Air
HOA – Homeowners Association
IV – Intravenous
LC OEM – Larimer County Office of Emergency Management
P & L – Profit & Loss
SDA – Special District Association

NEXT BOARD MEETING WEDNESDAY, JANUARY 14, 2026