

MINUTES

for

March 10, 2025

The Regular GVFPD Board meeting was called to order by President Burk at 7:00pm

Board of Directors Members present: President David Burk, Vice President Warren Jones, Treasurer David Thompson, Secretary Berton Lee Lamb, Director Steve Groeteke.

Fire Department Members present:
Chief Dan Knox.

CWPP IT Members present:
Tom Hausfeld, Ted Sammond, Henry Hudson.

Public Members present:
Les Thurman, Elisabeth Menning, Fred Delano (Budget Committee Chair), Les Thurman, Steve Cummings (DEO), Kimberley Salico-Diehl.

Acceptance of the Monday, March 10, 2025, agenda was confirmed without dissent.

Secretary's Report

Action Secretary Lamb moved to Approve the Minutes for February 10, 2025 as presented. Treasurer Thompson seconded. No discussion. Motion carried 4-0-1. Vice President Jones abstained due to February's excused absence.

Treasurer's Report

A detailed Treasurer's Report is included in March 10, 2025, Board Packet, Part 2.

Treasurer Thompson reviewed only the checks written for greater than \$1000 portion of the report in the Board Packet.

Action Director Groeteke moved to approve the Treasurer's Report as presented. President Burk seconded. No discussion.
Motion Carried 5-0.

Chief's Report

Chief Dan Knox's detailed report is included in the March 10, 2025, Board Packet.

Chief Knox reviewed the report included in the Board Packet, starting with the Administrative Officer's (AO) Report.

The AOs Report contained the accomplishments of the previous month, as well as Financial Policy Updates and a recommended motion to approve the updates. One of the updates is the addition of credit cards for the Assistant Fire Chiefs. Chief Knox described the reasoning for and limitations of the credit cards. A second update included modification of references to FACA

within the policy to CWPP-IT, as well as the defined role of CWPP-IT. The final update involves the modifications to the policy to update the number of Board Member signatures required on checks.

Some comments were made by the Board Members concerning these updates: Comments included: That the Assistant Chiefs each having a credit card was a good idea; the CWPP-IT Coordinator should have credit card as well; request that the wording for the update to the number of signatures be modified to be clearer.

Chief Knox talked about the Glacier View Meadows HOA involvement, both inside and outside of the HOA boundaries. A question was raised about the SCBA (Self-Contained Breathing Apparatus) units which are being acquired, and whether this affects the 2030 Upgrade of nine (9) SCBA units. It does not affect the 2030 Upgrade.

Chief Knox also mentioned that Assistant Chief Paul Henderson is moving away from the District sometime this year. Most Members of the Board expressed their sadness at hearing this news. Chief Knox returned the discussion to the Financial Policy Updates, because the AO had recommended a motion to approve the updates.

ACTION: Vice President Jones moved to approve the Amendments to the GVFPD Policy & Procedures language presented as part of the March 10, 2025, Chief's Report, consisting of three pieces suggested by GVFPD Board of Directors members. Secretary Lamb seconded. Motion carried 5-0.

ACTION: Director Groeteke moved to approve the GVFPD Policy & Procedures language presented as part of the March 10, 2025, Chief's Report, inclusive of the Amendments approved previously. Vice President Jones seconded. Motion carried 5-0.

The updated Financial Policy is included as Attachment 1. The updates are included as **red text**.

CWPP-IT

A detailed CWPP IT Report is included in the March 10, 2025, Board Packet.

Coordinator Hausfeld reviewed the report included in the March 10, 2025, Board Packet.

Coordinator Hausfeld brought up the topic of road easements. These easements have been issues in the GVM HOA discussions. It is unknown what easement should be used for wildfire mitigation. Board members asked how aggressive easement setting should be? Property owner rights also need to be considered. A hypothetical example was presented concerning a tree located in a ditch bordering a road. The question was asked whether a CWPP IT member could or should mitigate the tree in the ditch. Ted Sammond commented that he thought the tree could be removed but brought up that the determination of 'ditch' was subjective.

Committee Reports

Budget Committee

Fred Delano, Budget Committee Chairman, reported that there was no Budget Committee report. He indicated that Budget Committee work would be resuming in the month of April 2025.

President Burk recommended to Secretary Lamb that Budget Committee work should be included in the Agenda for the April 14, 2025, GVFPD Board of Directors meeting.

Unfinished Business

Designated Election Officer (DEO) Cummings reported on election status:

- Election notices had been posted.
- Self-nomination notices had been posted.
- Henry Hudson, Lee Berton Lamb and Steve Groeteke were the only self-nominations received.
- No election was necessary and the election was cancelled because the number of self-nominations and open GVFPD Board of Directors positions matched.
- Henry Hudson, Berton Lee Lamb and Steve Groeteke Board Members will begin a four-year term starting May of 2025.

DEO Cummings read aloud the information (from documents to be provided to the three newly elected Board Members) concerning their appointment to the GVFPD Board of Directors. (Attachment 2)

New Business

It was suggested that caps be provided to the CWPP IT Mitigation Volunteers. CWPP IT Coordinator Hausfeld reported that caps had already been ordered, and that jackets would be ordered later in the year.

The Board discussed the policy for the number of signatures required on checks, based on the amount to be paid. President Burk directed Chief Knox to update the GVFPD policy, raising the limit on checks requiring two (2) Board member signatures.

Public Comments

Speaking as the GVFPD Budget Committee Chair, Fred Delano requested that the formation of the GVFPD Budget Committee (Budget Committee selection) be added to the next meeting agenda.

Speaking as a GVFPD member, Amari Victoria mentioned that an acronym list had been created with the acronyms known so far. The list file had been sent to Secretary Lamb but not sent to other GVFPD members.

Speaking as GVFPD CWPP IT Coordinator, Tom Hausfeld mentioned that the CWPP IT meeting minutes are published on the website.

Directors Comments:

Treasurer Thompson showed appreciation for Assistant Chief Paul Henderson. He also mentioned that AO Johnson has been assisting him a lot and showed his appreciation for her. Director Groeteke thanked AO Johnson, Chief Knox and the CWPP IT volunteers for all their good work.

Secretary Lamb mentioned how impressed he was with the growth of the CWPP IT, both in numbers and in programs. Also mentioned was that GVFPD is lucky to have AO Johnson. Vice President Jones commented that he and his partner Sue are settling into retirement and looking forward to vacationing (one such which will cause his absence at the June 2025 GVFPD Board of Directors meeting). VP Jones suggested that AO Johnson's position be 'formalized' under the Chief, and that the GVFPD Handbook be updated to reflect this. He also mentioned that all of the GVFPD work is good, and that GVFPD needs a Department Information Officer (DIO) in order to present information to the District residents. Chief Knox interjected that currently, news and information is being published in the GVM HOA newsletter, on Facebook and the NextDoor app. An additional note was made by CWPP IT Coordinator Hausfeld, that the "Fire Years Past Cameron Peak" video is to be shown at the August 2025 Summer Series presentation. VP Jones went on to inquire about whether the government cutbacks in Colorado have affected any of the Fire Districts. It was reported that some training had to be cancelled.

Secretary Lamb mentioned that a Thank You for Assistant Chief Henderson might be added to the April 2025 GVFPD Board of Directors meeting agenda.

President Burk inquired whether Treasurer Thompson's and Director Groeteke's email issues had been fixed. Treasurer Thompson responded in the affirmative, while Director Groeteke responded negatively. President Burk then mentioned that GVFPD has great things going on and is headed in the right direction.

Action Treasurer Thompson moved to adjourn the regular meeting of the GVFPD Board. Vice President Jones seconded. Motion carried 5-0.

President Burk declared the meeting adjourned at 8:19 pm MST

Respectfully Submitted,



Berton Lee Lamb
Secretary
and Amari Victoria
Recording Secretary

Board Actions

Approval of the Amendments to the GVFPD Policy & Procedures language presented as part of the March 10, 2025, Chief's Report, consisting of three pieces suggested by GVFPD Board of Directors members.

Approval of the GVFPD Policy & Procedures language presented as part of the March 10, 2025, Chief's Report, inclusive of the Amendments approved previously.

NEXT BOARD MEETING APRIL 14, 2025