

GLACIER VIEW FIRE PROTECTION DISTRICT

Agenda

January 13, 2025

Call to Order—Roll Call

Confirm Acceptance of the Agenda

Secretary's Report

- Action: Approval of Minutes for DECEMBER 2024
- Action: Approval of Resolution Establishing Regular Meeting dates for 2025 (Attachment 1)

Treasurer's Report

Chief's Report

- Emergency Volunteers Activity Report for November, 2024

CWPP-IT Report

Committee Reports

- Budget Committee

Unfinished Business

- Strategic Planning Project for 2025

New Business

- Comparison of Insurance Providers & Policies
- Resolution Calling for an Election on May 6, 2025 (Attachment 2)
- Resolution Appointing Designated Election Official for 2025 (Attachment 3)

Public Comments

During Public Comment there will be three minutes per person. The Board cannot get into a discussion about an item. If the Board feels an item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need identify who they represent, such as community member or GVM HOA Board member.

Directors' Comments

Adjournment

Scheduled Board Meeting: February 10, 2025

Attachment 1

RESOLUTION NO. 2025-01-13

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GLACIER VIEW FIRE PROTECTION DISTRICT ESTABLISHING REGULAR MEETING DATES, TIME, AND LOCATION, AND DESIGNATING LOCATION FOR POSTING OF 24-HOUR NOTICES

A. Pursuant to Section 32-1-903(1.5), C.R.S., special districts are required to designate a schedule for regular meetings, indicating the dates, time and location of said meetings.

B. Pursuant to Section 32-1-903(5), C.R.S., “location” means the physical, telephonic, electronic, or virtual place, or a combination of such means where a meeting can be attended. “Meeting” has the same meaning as set forth in Section 24-6-402(1)(b), C.R.S., and means any kind of gathering, convened to discuss public business, in person, by telephone, electronically, or by other means of communication.

C. Pursuant to Section 24-6-402(2)(c)(I), C.R.S., special districts are required to designate annually at the board of directors of the district’s first regular meeting of each calendar year, the public place at which notice of the date, time and location of regular and special meetings (“Notice of Meeting”) will be physically posted at least 24 hours prior to each meeting (“Designated Public Place”). A special district is deemed to have given full and timely notice of a regular or special meeting if it posts its Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

D. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., special districts are relieved of the requirement to post the Notice of Meeting at the Designated Public Place, and are deemed to have given full and timely notice of a public meeting if a special district posts the Notice of Meeting online on a public website of the special district (“District Website”) at least 24 hours prior to each regular and special meeting.

E. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., if a special district is unable to post a Notice of Meeting on the District Website at least 24 hours prior to the meeting due to exigent or emergency circumstances, then it must physically post the Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

F. Pursuant to Section 32-1-903(1.5), C.R.S., all meetings of the board that are held solely at physical locations must be held at physical locations that are within the boundaries of the district or that are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the physical location does not exceed twenty (20) miles from the district boundaries unless such provision is waived.

G. The provisions of Section 32-1-903(1.5), C.R.S., may be waived if: (1) the proposed change of the physical location of a meeting of the board appears on the agenda of a meeting; and (2) a resolution is adopted by the board stating the reason for which meetings of the board are to be held in a physical location other than under Section 32-1-903(1.5), C.R.S., and further stating the date, time and physical location of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Glacier View Fire Protection District (the “District”), Larimer County, Colorado:

1. That the Board of Directors (the “District Board”) has determined that regular meetings of the District Board for the year 2025 shall be held the second Monday of each month at 7 p.m. at Station 1, 1414 Green Mountain Drive, Livermore, CO 80536.

2. That the District has established the following District Website, www.glacierviewfire.gov and the Notice of Meeting of the District Board shall be posted on the District Website at least 24

hours prior to meetings pursuant to Section 24-6- 402(2)(c)(III), C.R.S. and Section 32-1-903(2), C.R.S.

ADOPTED THIS 13th Day of January, 2025

President

Attest: _____
GVFPD – Board of Director

Seal

RESOLUTION

BOARD OF DIRECTORS

A RESOLUTION CALLING FOR AN ELECTION ON MAY 6, 2025

GLACIER VIEW FIRE PROTECTION DISTRICT

WHEREAS, the Glacier View Fire Protection District ("District") is a political subdivision of the State of Colorado, organized pursuant to C.R.S. § 32-1-101, et seq. ("Act");

WHEREAS, pursuant to C.R.S. § 1-13.5-111, the District is required to hold a regular election on the Tuesday succeeding the first Monday in May in the year 2025 to fill Director positions that have become vacant through expiration of the term of office or otherwise. Accordingly, the District is required to hold an election on May 6, 2025 ("Election");

WHEREAS, during the Election, three (3) eligible electors must be elected to fill the positions currently held by Directors Burke, Groeteke, and Lamb, which elected officials will then serve for a term of four (4) years each.

WHEREAS, pursuant to C.R.S. §§ 1-13.5-108 and 32-1-804(2), the District's Board of Directors ("Board") is required to name a Designated Election Official ("DEO") who is responsible for conducting the Election in accordance with the Colorado Local Government Election Code, the Special District Act, and all other applicable laws, rules, and regulations (collectively, "Applicable Law");

WHEREAS, it is necessary to set forth certain procedures concerning the conduct of the Election.

NOW, THEREFORE, be it resolved by the Board of Directors of the Glacier View Fire Protection District that:

1. A regular election of the eligible electors of the District shall be held on May 6, 2025 between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with all Applicable Law. At that time, three (3) Directors will be elected to serve a term of four (4) years each.
2. The Board hereby designates Steve Cummings to serve as the District's DEO for the Election. The Board may, in its discretion, retain a special districts elections consultant or firm to assist the DEO in conducting the Election. The Board or DEO may also appoint a Deputy DEO who holds the same authority as the DEO. The DEO, Deputy DEO and, if applicable, elections consultant(s) or firm(s), shall have full authority to take any and all actions necessary and appropriate to conduct the Election in accordance with the requirements of Applicable Law, including, but not limited to, publishing a Call for Nominations, designating one or more polling place(s) within the boundaries of the District, and appointing election judges.

3. Self-Nomination and Acceptance Forms shall be available at the DEO's office located at the District Headquarters, 1414 Green Mountain Drive, Livermore CO 80536, Colorado. All candidates must file Self-Nomination and Acceptance Forms with the DEO no later than the close of business on Friday, February 28, 2025

4. If Applicable Law permits the DEO to cancel the Election because, on the date established by Applicable Law, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent to be a write-in candidate, and the Board has not elected to add any matters to the May 2025 Ballot, then the DEO, Deputy DEO, or, if applicable, elections consultant or firm, may cancel the Election in accordance with the requirements of Applicable Law. In such case, the DEO, Deputy DEO, or, if applicable, elections consultant or firm, shall have full authority to take any and all actions necessary and appropriate to cancel the Election.

5. If the District must hold a contested election, the Board will determine if the election will be polling place or mail ballot by March 7, one week after self-nominations are due, and will determine at that time if there will be any questions placed on the ballot. The Board understands the Ballot content must be certified by March 7.

6. If an election is required, the DEO, Deputy DEO, or, if applicable, elections consultant or firm, shall have full authority to take any and all actions necessary and appropriate to run the Election as a polling place or mail ballot election as determined by the Board.

7. The District shall be responsible for the payment of any and all costs associated with the conduct of the Election, including its cancellation, if necessary.

8. If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.

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9. The provisions of this Resolution shall take effect immediately.

ADOPTED this 13th day of January, 2025 by the Board of Directors of the Glacier View Fire Protection District.

David Burk, President

ATTEST

Berton Lee Lamb, Secretary

Attachment 3

RESOLUTION 2025 01-13-03

APPOINTING A DESIGNATED ELECTION OFFICIAL AND
AUTHORIZING DESIGNATED ELECTION OFFICIAL
TO CANCEL ELECTION

§32-1-804(2), 1-13.5-108, 1-13.5-513, C.R.S.

WHEREAS, pursuant to 32-1-804(2), C.R.S., the Board of Directors of the Glacier View Fire Protection District, Larimer County, Colorado is authorized to designate a Designated Election Official (the “DEO”) to exercise the authority of the Board in conducting the election, and

WHEREAS, pursuant to 1-13.5-513, C.R.S., the Board can authorize the DEO to cancel the election upon certain conditions;

NOW THEREFORE, be it resolved by the Board of Directors of Glacier View Fire Protection District, Larimer County, Colorado that:

1. the Board hereby names [has named] Steve Cummings as the DEO for the regular special district election scheduled for the 6th day of May, 2025.
2. the Board hereby authorizes and directs the DEO, if the only matter before the electors is the election of persons to office, to cancel said election and declare the candidates elected, if at the close of business on the sixty-third day before the election there are not more candidates than offices to be filled, including candidates filing affidavits of intent to run as write-in candidates.
3. the Board further authorizes and directs the DEO to publish and post a Notice of Cancellation of election at each polling place and in the offices of the DEO, the county clerk and Recorder of each county in which the district is located. The DEO shall also notify the candidates that the election was cancelled and they are elected by acclamation.
4. Pursuant to §1-13.5-513(1)&(4), if the DEO has cancelled the election, the DEO or district shall file the Notice of Cancellation with the Division of Local Government.

Adopted and approved this 13th day of January 2025, by the Board of Directors of the Glacier View Fire Protection District, Larimer County, Colorado.

(SEAL)

President

Secretary

PROCEDURAL INSTRUCTIONS:

District shall publish Notice of Cancellation, form SD-11, if election is cancelled. District may file both this resolution and notice with the Division of Local Government.

Only Notice of Cancellation must be filed.

MINUTES

For December 9, 2024

The Regular GVFPD Board meeting was called to order by Vice President Jones at 7:00pm

Board of Directors Members present: Vice President Warren Jones, Treasurer David Thompson, Secretary Berton Lee Lamb, Director Steve Groeteke.

Excused: President David Burk

Fire Department Members present: Dan Knox (Chief), Tom Hausfeld (CWPP IT), Amari Victoria (Recording Secretary), Ted Sammond (CWPP IT), Henry Hudson (CWPP IT), Dave Koster (CWPP IT)

Public Members present: Elisabeth Menning, Les Thurman, Fred Delano (Chair, Budget Committee), Michelle Ferguson (Attorney with Ireland Stapleton Pryor & Pascoe, P.C.) via Zoom.

Action: Agenda—Secretary Lamb moved to approve the Agenda for December 9, 2024 as presented. Treasurer Thompson seconded.

Motion carried 4-0.

Attorney Question & Answer: Attorney Michelle Ferguson responded to a series of questions related to elections, property tax, and term limits.

Details from the conversation with Attorney Ferguson:

Vice President Jones welcomed and introduced Attorney Michelle Ferguson, who attended via Zoom Workplace. Vice President Jones introduced attending Board of Directors members. Vice President Jones mentioned that Steve Cummings had been approved at the November Board of Directors meeting as GVFPD's new Director of Elections Officer (DEO) and that Elections Resolutions were due to be submitted at the January 13, 2025 meeting.

Vice President Jones began the discussion by reiterating the three questions which the Board believed needed to be resolved by this discussion:

- (1) Should a Term Limitation vote be included with the upcoming 2025 Board of Directors members election?
- (2) Should the Revenue Limitation be removed?
- (3) Should attorney assistance be contracted?

Attorney Ferguson first chose to provide an answer to the Revenue Limitation question. She mentioned that the property tax revenue limit will be capped in 2026.

GVFPD is allowed to request voters to remove the cap.

GVFPD is allowed to put the question to remove the cap to a vote as early as May 2025, however, it must be a mail-in ballot election.

As a mail-in ballot election may be prohibitively costly, the vote could be submitted to the county for the November 2025 elections.

The vote for cap removal may only be held in odd number years, e.g. 2025, 2027.

Two questions were asked:

Vice President Jones asked what the cap was currently. Attorney Ferguson replied that the cap is set at 5.25%, however, it can carry over to the next year, yielding 10.5%.

Director Groetke asked if the revenue supersedes levies. Attorney Ferguson replied that it does not, however it cannot exceed 10.5% over two years.

Director Groetke commented that the effect on GVFPD may be minimal.

Treasurer Thompson commented that he did not believe that there will be a large impact on GVFPD.

Attorney Ferguson suggested that GVFPD could consider a sales tax.

There was much discussion among the Board members:

(1) Comment that the election may be delayed until November.

(2) Question: Would more increases in property taxes occur in 3 years, considering the jump in 2023-2024? Would this be a valuation jump?

(3) Question: Would the 2025 GVFPD budgeted amount of \$5,000 be enough for a polling place election; Attorney Ferguson felt it would be enough for a polling place vote, but not enough for a mail-in ballot election.

(4) Comment that GVFPD should not use a revenue cap.

Attorney Ferguson then provided an answer to the Term Limitation question.

(5) Comment: GVFPD currently has term limits in place. Attorney Ferguson mentioned that a Term Limitation election could be done as a polling place election. A polling place election would be less expensive if Term Limitation is on the ballot along with Director elections. If the election were to be cancelled, it would be cancelled for both items.

(6) Question: what are other (fire) districts doing? A Board discussion followed, with input from Chief Knox.

Attorney Ferguson provided input on the legal assistance GVFPD may require for the upcoming election.

(7) Attorney Ferguson responded that if the election were a polling place election minimal assistance would be required and suggested that GVFPD contract on an as-needed basis.

(8) Question concerning the reading of Resolutions into the Minutes. Because the Resolutions presented at this Board meeting are rather lengthy, is it required that the entire Resolution must be read into the Minutes? Attorney Ferguson answered that merely the title need be read in, as long as it provided a clear understanding of the subject of the Resolution.

Secretary's Report

Secretary Lamb commented that the Board packet was in three parts. The Treasurer's Report will not be posted to the website as included in the Board Packet because the spreadsheets are not Americans with Disabilities Act (ADA) compliant. District Administrator Johnson is responsible for summarizing the Treasurer's Report and ensuring that it is completely ADA compliant before

a convenience copy summary is loaded on the website. The full text of the Treasurer's Report for each Board meeting is available upon request of the Administrative Officer.

Action Secretary Lamb moved to Approve the Minutes for December 9, 2024 as presented in the Board Packet. Treasurer Thompson seconded. No discussion. Motion carried 4-0.

Treasurer's Report

A detailed Treasurer's Report is included in the December 9, 2024 Board Packet, Part 2.

Treasurer Thompson summarized the report in the Board Packet and indicated that a Convenience Copy of the Treasurer's Report would be posted to the GVFPD website. In discussion it was noted that a few lines in the 2025 Budget which refer to what is now called the CWPP IT. These categories do not match the current organization of the GFVDP. Treasurer Thompson indicated that these will be updated.

Action Director Groetke moved to approve the Treasurer's Report as presented. Secretary Lamb seconded. No discussion.

Motion Carried 4-0.

Action: Vice President Jones moved that before submission of budget documents all information in the documents related to the Community Wildfire Protection Plan Implementation Team (CWPPIT) must be updated so that the CWPPIT is correctly referenced. Director Groetke seconded. Discussion clarified that the motion referred to the categories in the budget spreadsheet.

Motion carried 4-0

Chief's Report

Chief Dan Knox's detailed report is included in the December 9, 2024, Board Packet.

Action: Vice President Jones moved to approve the Policy for Electronic Records and Website Document Retention as written. Treasurer Thompson seconded. The policy was discussed.

Motion Carried 4-0 (See Appendix A)

Chief Knox reviewed the report included in the Board Packet. Discussion included status of the transition to .gov email accounts, transfer of emails from personal to .gov accounts, legal services regarding building spaces on the University of Denver (DU) mountain campus, use of acronyms in official reports, alternative sites for a future new fire station, and application for and acceptance of grants.

Resolutions

The title and summary of the budget resolution was read aloud.

Action: Director Groetke moved to adopt the Budget for 2025 subject to correcting the title of the resolution to read 2025. Treasurer Thompson seconded. No discussion.

Motion carried 4-0 (See Appendix B)

The title and summary of the Mill Levy Resolution was read aloud.

Action: Director Groeteke moved to approve the Mill Levy Resolution. Treasurer Thompson seconded. No discussion.

Motion carried 4-0 (See Appendix C)

The title and summary of the appropriation resolution was read aloud.

Action: Treasurer Thompson moved to appropriate funds as presented in the budget for 2025. Secretary Lamb seconded. No discussion. (**Motion** carried 4-0. (See Appendix D

CWPPIT

Coordinator Hausfeld summarized the report included in the December 9, 2024, Board Packet. Discussion included coordination with the Colorado Department of Public Safety (CDPS) regarding efficiencies in use of the curtain burner.

Committee Reports

Budget Committee

Committee Chair Fred Delano summarized the end-of-year Budget Report included in the December 9, 2024 Board Packet. Discussion included Chair Delano reporting that the GVFPD 2025 revenue was certified in the previous week.

Unfinished Business

Informal decision regarding the topic of Strategic Planning for GVFPD. This will be included in the January, 2025 Board of Directors meeting agenda.

New Business

There was no New Business as part of the agenda for this Board meeting.

Public Comments

Speaking as a GVFPD citizen Elisabeth Menning mentioned that the GVFPD organization is not listed as a charity in the NextDoor neighborhood app's Marketplace. If listed, it would allow people to donate their payments for items in the Marketplace to GVFPD. After a short discussion about adding GVFPD to NextDoor, as well as other similar app's marketplaces, President Burk asked Elisabeth to talk to the Administrative Officer.

Speaking as a GVFPD citizen, Les Thurman inquired whether any of the eight total calls GVFPD made in the prior month were fire calls, rather than emergency medical calls.

Fred Delano, speaking as a GVFPD member, reported on CWPP IT's attempt to get an action by the Glacier View Meadows (GVM) HOA concerning conducting mitigation one road assessments.

Henry Hudson and Tom Hausfeld represented CWPP IT at the November GVM HOA Board meeting. They reported that the GVM HOA did act. A motion to allow CWPP IT to mitigate to the limit of road easements passed, with one abstention.

Directors Comments:

Treasurer Thompson mentioned appreciation for Fred Delano and the budget committee and the work which was completed.

Secretary Lamb agreed with Treasurer Thompson.

Director Groetke echoed Treasurer Thompson's comments, as well as complimenting Mr. Delano's thoughts about transitioning to a new Budget Committee Chairperson in the coming year.

Vice President Jones thanked the Board for indulging in the election discussion during the meeting.

Adjournment:

Action Treasurer Thompson moved to adjourn the regular meeting of the GVFPD Board.

Director Groetke seconded. **Motion** carried 4-0.

Vice President Jones declared the meeting adjourned at 9:20 pm MST.

Respectfully Submitted,

Berton Lee Lamb
Secretary
and Amari Victoria
Recording Secretary

Board Actions

Approved unanimously President Dave Burk's absence as an Excused absence.

Approved unanimously the Monday, November 11, 2024, minutes.

Approved unanimously the Treasurer's Report.

Approved unanimously the update of all Resolution documents related to CWPP IT, referring to the categories in the budget spreadsheet.

Approved unanimously the Policy for Electronic Records and Website Document Retention.

Approved unanimously the Resolution to Adopt the 2025 Budget, subject to the title correction changing '2024' to '2025'.

Approved unanimously the Resolution to Set Mill Levies.

Approved unanimously the Resolution to Appropriate Sums of Money for Budget Year 2025.

NEXT BOARD MEETING FEBRUARY 9, 2025

APPENDIX A

Glacier View Fire Protection District Policy for Electronic Records and Website Document Retention

The official records of meetings including agenda, minutes and board packets will be the original hard copies stored in the Minutes binder, organized by year. Official records of the meeting minutes will be accepted with an electronic signature from the Secretary of the Board. These records will be open for public inspection at the Glacier View Fire Station #1 during office hours of the Administrative Officer or by appointment.

Website versions of the agenda, meeting minutes, and board packets will be considered convenience copies. The Board may modify the convenience copies as needed to meet WCAG 2.1AA standards and the convenience copies will be available online for one year plus the current year.

Notice of the time and place for all regular or special meetings will be the agenda posted on glacierviewfire.gov website no less than twenty-four hours prior to holding the meeting.

The Treasurer's Report in the official board packet will have hard copies of the Balance Sheet, Profit & Loss Overview vs. Actual +/- Year to Date and Checks over \$1000 dollars, but will not be included in the convenience copies. Instead, the Treasurer's report in the convenience copy will be a written summary describing key points from the financial statements.

Convenience copies of the agenda, meeting minutes, and board packets will be available for the current year plus one year prior. Convenience copies will be removed annually at the start of the year. For example, in January of 2025, all convenience copies from 2023 will be removed from the website. Convenience copies from 2024 will remain available on the website until January 2026.

Website posting of the information pertaining to the election and audit and budget will be in conformance with the requirements outlined by the Sunshine Law (C.R.S § 24-6-402) and Special Districts Act (§§ 32-1-104.5 and 32-1-1001).

Electronic mail between two board members containing discussion, debate, or exchange of ideas, either generally or specifically, related to the essence of any public policy proposition, specific proposal, or any other matter being considered by the governing entity between board members will be forwarded to the official GVFPD email account for each board position to allow for open and public inspection and continuity between elected officials. Electronic mail between three board members would

constitute a meeting and the Glacier View Fire Protection District can not conduct a meeting in email format to ensure adequate public inspection and notice pursuant to the Open Meetings Law (§ 24-6-402).

It is the goal of the Board to reach a Site Accessibility Score of 100, as calculated by Streamline, by July 2025.

APPENDIX B

RESOLUTION TO ADOPT BUDGET FOR 2025

(PURSUANT TO 29-1-108, CRS)

A RESOLUTION summarizing expenditures and revenues for each fund and adopting a budget for the GLACIER VIEW FIRE PROTECTION DISTRICT, Larimer County, Colorado for the calendar year beginning on the first day of January 2025 and ending on the last day of December 2025.

Whereas, the Board of Directors of the GLACIER VIEW FIRE PROTECTION DISTRICT has appointed Ashley Johnson, Administrative Officer, to prepare and submit a proposed budget to said governing body at the proper time, and

Whereas, upon due and proper notice, published and posted in accordance with the law, said budget hearing was held on October 14th, 2024 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and

Whereas, whatever increases may have been made in the expenditures, like increases have also been added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GLACIER VIEW FIRE PROTECTION DISTRICT, LARIMER COUNTY, COLORADO:

Section 1. That the estimated expenditures for each fund are as follows:

General Fund: \$273,000.

Fixed Liabilities Fund: \$7,400.

TOTAL EXPENDITURES: \$280,400.

APPROPRIATED RESERVES:

Reserve for Tabor: \$8,190.

Operating Reserves: \$147,609.

Capital Equipment Reserve: \$150,000.

Capital Facilities Reserve: \$45,500.

Contingency Reserve: \$20,000.

TOTAL EXPENDITURES AND RESERVES: \$371,299.

Section 2. That the estimated Revenues for above funds are as follows:

General Property Tax: \$483,768.

Other Revenue: \$25,299.

Beginning Cash Balance: \$134,442.

TOTAL REVENUES: \$643,509.

Section 3. That the annual budget as submitted, amended, and hereby summarized by fund, is hereby approved and adopted by the GLACIER VIEW FIRE PROTECTION DISTRICT for the year stated above.

Section 4. That the annual budget hereby approved and adopted shall be signed by the appropriate Directors of the Board and made a part of the public records of the District.

ADOPTED THIS 9th DAY of DECEMBER 2024.

President

Attest: _____
GVFPD Board of Director

APPENDIX C

RESOLUTION TO SET MILL LEVIES (PURSUANT TO 39-5-128 & 39-1-111, CRS)

A RESOLUTION levying the general property taxes for the year 2025 to help defray the costs of government for the GLACIER VIEW FIRE PROTECTION DISTRICT, Larimer County, Colorado for the 2025 budget year.

Whereas, the Board of Directors of the GLACIER VIEW FIRE PROTECTION DISTRICT has adopted the annual budget in accordance with the Local Government Budget Law, on December 9th, 2024, and

Whereas, the amount of money necessary to balance the budget for general operating expenses is \$273,000 and

Whereas, the amount of money necessary to balance the budget for bonds and interest is none, and

Whereas, amount of money necessary to balance the budget for capital expenditures is none, and

Whereas, amount of money necessary to balance the budget for contractual obligations is none, and

Whereas, the 2024 valuation for assessment for the GLACIER VIEW FIRE PROTECTION DISTRICT is \$39,808,343.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GLACIER VIEW FIRE PROTECTION DISTRICT, LARIMER COUNTY, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses during the 2025 budget year there is hereby a tax of 10.50 mills upon each dollar of the total valuation for assessment of all taxable property for the District for the year 2024.

Section 2. That for the purpose of meeting all contractual obligations and interest expenses during the 2025 budget year there is hereby a tax of 1.15 mills upon each dollar of the total valuation for assessment of all taxable property for the District for the year 2024.

Section 3. That for the purpose of meeting all the Division of Local Affairs approved capital expenditures during the 2025 budget year there is hereby a tax of no mills upon each dollar of the total valuation for assessment of all taxable property for the District for the year 2024.

Section 4. That the Treasurer of the GLACIER VIEW FIRE PROTECTION DISTRICT is hereby authorized and directed to immediately certify to the Board of County Commissioners of Larimer County, Colorado, the mill levies for the GLACIER VIEW FIRE PROTECTION DISTRICT as herein determined and set.

ADOPTED THIS 9th Day of December, 2024

President

Attest: _____
GVFPD – Board of Director

Seal

APPENDIX D

RESOLUTION TO APPROPRIATE SUMS OF MONEY FOR BUDGET YEAR 2025

A RESOLUTION appropriating sums of money to the various funds and spending agencies, in the amount and purpose as set forth below, for the GLACIER VIEW FIRE PROTECTION DISTRICT, Larimer County, Colorado for the calendar year beginning on the first day of January 2025 and ending on the last day of December 2025.

Whereas, the Board of Directors of the GLACIER VIEW FIRE PROTECTION DISTRICT has adopted the annual budget in accordance with the Local Government Budget Law, on December 9th, 2024, and

Whereas, the GLACIER VIEW FIRE PROTECTION DISTRICT has made provisions therein for revenue in an amount equal to or greater than the proposed expenditures as set forth in such budget, and

Whereas, it is not only required by law, but also necessary to appropriate the revenues in the budget to and for the purposed described below, thereby establishing a limit on expenditures for the operations of the GLACIER VIEW FIRE PROTECTION DISTRICT.

Whereas, whatever increases may have been made in the expenditures, like increases have also been added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE GLACIER VIEW FIRE PROTECTION DISTRICT, LARIMER COUNTY, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, for the purposes stated:

General Fund:	\$273,000.
Fixed Liabilities Fund:	\$7,400.
Reserve for Tabor:	\$8,190.
Operating Reserves:	\$147,609.
Capital Equipment Reserve:	\$150,000.
Capital Facilities Reserve:	\$45,500.
Contingency Reserve:	\$20,000.

TOTAL EXPENDITURES AND RESERVES: \$371,299.

ADOPTED THIS 9th DAY of DECEMBER 2024.

President

Attest: _____
GVFPD – Board of Director

Seal

Treasurer's Report

Treasurer Thompson provided the Treasurer's Report including the Balance Sheet the Annual Profit & Loss Statement to date for December 31, 2024. The reports provided were reviewed.

Highlights from the Balance Sheet December 31, 2024

Operating Account Balance \$141,990.56
Money Market Account Balance \$454,956.98
Total Assets \$1,046,947.54

Highlights from the Annual Profit & Loss Statement December 31, 2024

Total Available Funds \$239,836.18
Total Expenses \$304,720.81
Net Other Income (\$26,530.83)
Net Income (\$91,415.46)

Chief's Report

GVFD ran 11 medical calls in December, 2024.

Administration/facilities

Update on new Email Addresses

The transition to using the new email addresses is in progress. If anyone is having issues getting started with the new email account, let Ashley know and we can work through the process.

To transfer emails to the new email accounts, it will be best to forward them to the new email accounts and then organize them there. If you have hundreds of emails to transfer over, we will need to work with Chad Shields to work out a way to download them directly.

I met with Ashley and Ed for their employee performance reviews for 2024, those have been placed in their personnel files. I do not have any performance issues to report to the Board.

Administrative Officer's report – Ashley Johnson:

- Updated GVFPD website to remove meeting documents from 2020-2022. I will begin to remove 2023 documents this month. Currently I have all the old documents that are not remediated in archive and available status, so our website accessibility score is 100%.
- Submitted Mill Levy Certification to Larimer County Commissioners Office and DOLA before December 15th deadline
- Submitted the Notice of No Boundary Change to DOLA, Larimer County Clerk and Recorder, and Larimer County Assessor before January 1st deadline
- Submitted the Transparency to DOLA, Larimer County Clerk and Recorder, and Larimer County Assessor, Larimer County Treasurer, Larimer County Commissioners and SDA before January 15th deadline
- Once the Approved 2025 Budget is signed by Board President and Treasurer, I will submit the packet to DLG before the January 31st deadline.
- Processed all invoices and payments before the end of the year to wrap up 2025 spending and reconciled our accounts to close out the year.
- Entered in new budget to Quickbooks to begin 2025 year

Operations

- GVFPD members ran 113 calls in 2024, up from 82 calls in 2023. We had 88 medical, 6 fire and 19 other types of calls. We averaged 6-7 members per call in 2024.
- We are currently at 17 emergency response members, of which 9 are interior fire qualified and 4 are also EMT's. We will have 3 more EMT's after they become NREMT/State certified in January. We will continue to recruit new members in 2025 and offer EMT training. We currently have 9 CWPP IT members and hope to increase that number in 2025.
- 2024 accomplishments - Engine 1 and Tender 1 replacement plan and apparatus order, integrated CWPP IT into a new section (non-emergency response members) within the organization, replaced the District Admin who resigned Dec of 2023, moved the CWPP IT and paid employees in the district organization chart from under the board to the Chief, replaced upcoming out of date bunker gear using a grant, handheld radio replacement, stretcher replacement using a partial grant, finished station 1 parking lot grading project, added new members to replace members who resigned, 3 members attended EMT class, live fire training for interior firefighters, CWPP trailer purchase using a grant, GVFPD partial award of a 9+ million dollar grant, the Ambassador program, collaborated with DFPC (Colorado Division of Fire Prevention and Control) to burn GVM slash pile using their air curtain burner at no cost to GVFPD, gear/equipment/apparatus maintenance and organization, cover built for the propane regulator and generator. Along with several other projects not mentioned here.
- 2025 planned projects – Exhaust system for station 1 on a grant, Water tank system at station 2, collaboration with DU on the emergency service building with water tank system, update handbooks as needed, place Engine 1 and Tender 1 in service, possible Squad 2 replacement, upgrade or replace out of date equipment, other grants for needed equipment/apparatus, increased member training opportunities both within and outside the department, serve our community through our response to calls and with other community events.
- Grants- We have a few grants that are available to us coming up in the 1st quarter. The DFPC grant just opened up, which is up to \$20,000 for PPE and certain equipment that they have listed. There will be a small Larimer County Grant available in February-March, up to \$8000. The EMTS (Emergency Medical and Trauma Service) grant will be opening up, which is 50%

match for emergency medical equipment. We can reapply for the Firehouse grant in April for the UTV.

- We are continuing to work on numbering and entering our equipment into an inventory spreadsheet to keep track of it. I am also updating the depreciation schedule for 2025.
- Training – No updates
- I met with DU in December about the emergency services/evacuation equipment station that they are building. They have downsized the building due to funding, but GVFPD will still have 1 bay for apparatus and a 4000 gallon water storage system available to us for fire operations. The county permits are almost completed, one thing they needed was a wildland fire mitigation plan, so Tom Hausfeld and another Ambassador met with them and performed an inspection so DU can turn in their plan. Thanks to Tom for completing that so quickly. DU still plans to have the building completed by fall 2025. We are working on an agreement which I will bring to the Board and lawyers next month.
- Squad 2 – I was unable to meet with Treasurer Thompson due to the holidays and my work schedule, I will schedule to meet with him in January and bring a staff report back to the board at the February meeting.
- Our EMT students completed their class to become EMT's, and they should be able to start running calls as EMT's in late January or early February after they receive their NREMT certification and State licenses.
- We had a low frequency/high acuity set of medical calls at the end of December. We were dispatched to a chest pain medical call, then dispatched to a cardiac arrest overdose call 8 minutes later. Crews were able to split personnel/apparatus between the calls. The chest pain patient (who was having a heart attack) was attended to, then transported to an LZ and flown out by helicopter to the hospital. The other crew performed CPR, got ROSC (return of spontaneous circulation), gave Narcan for the overdose, and the pt was awake and talking when UCH and the second helicopter arrived on scene. That crew had a cardiac arrest save, which is not easy to do, especially up here. A Chief from another local mountain department said he listened to the calls over the radio and was impressed with how we ran the 2 calls. I want to congratulate our members on the organization and work they performed on both calls, and let them know how proud I am of them, their ability to act under pressure, and their commitment to the community.
- We would like to thank our Board members for your support with our members receiving the training, equipment, apparatus and gear that we need to serve our communities within and around the district in 2024. We appreciate the help and work that you each do for the department and the community. We look forward to a great 2025.

Respectfully submitted,
Dan Knox – GVFPD Chief

CWPP IT Coordinator's Report

The CWPP IT Coordinator's report includes a short video.

The big Air Curtain Burner project for 2024 has been completed. John Sanfilippo, head of the CDPS Air Curtain Burner Team, seems pleased with the results. John found tools to better separate slash and dirt. This slash will be burned at a later time with an open air burn. Ted Sammond will work with Pete Henderson to discuss the next burn date with John Sanfilippo.

Community Mitigation Volunteers (CMV) are currently working on Montcalm and Mt Blanc Roads. Their operations will be limited to days when there is not snow on the ground.

The Mitigation Volunteers applied for a FRWRM Grant to purchase a tractor to haul slash for removal. The grant application has been received.

Our team of applicants was awarded \$9,696,438 for the Community Wildfire Defense Grant (CWDG). The draft of the grant contract is still being worked. A full team meeting was held with Larimer County, Office of Emergency Management (LC OEM), CPRW, and the four districts on November 7 to begin discussions on how to implement the grant. Another meeting is scheduled for January 16 at 1:00 at the Innosphere. Tom Hausfeld and Ted Sammond plan to attend.

Tom Hausfeld will attend the Larimer County Woody Biomass Strategy / Community Solutions Workshop at the Larimer County OEM Offices in Johnston on January 21, 2025, at 1:00 pm. They will discuss long term solutions to eliminating slash and other biomass waste.

The CWPP IT has now completed 38 Wildfire Assessments, 1 more than last month. The one completed in December was for the future equipment barn at the DU Kennedy Mountain Campus. Twenty-one more are pending. Assessments cannot be performed with snow on the ground, so progress through the winter will be limited. Ambassadors will continue to contact property owners to schedule and complete the requested assessments. Property owners that have had assessments have been sent an email asking them to be recruited to be Wildfire Ambassadors. Five new ambassador candidates have expressed interest in joining. The Board is requested to help recruit new Ambassadors. A new training class is planned for January 2025.

New CWPP IT t-shirts were purchased and distributed. Pictures for photo ID's of the CWPP IT Members were taken.

The CWPP IT appreciates being invited to the GVFPD Holiday Party this Saturday!

Tom Hausfeld participated in a video highlighting the impact of the Larimer County Office of Emergency Management Community Mitigation Grants. It will be used to encourage others to apply for the grants. GVFPD cannot apply this year because we have won grants the past two years, but Glacier View Meadows (GVM) and Red Feather Highlands might apply. The video link can be found at <https://www.youtube.com/watch?v=sKuUzn453K8>

A tentative date of June 7, 2025 is being discussed for our annual Firewise event.

Tom Hausfeld
CWPP IT Coordinator