



**APPROVED 9-11-2023**

## **Glacier View Fire Protection District**

1414 Green Mountain Dr. • Livermore • Colorado • 80536

August 14th at 7:00pm

Meeting was called to order at 7:00 PM

Board of Directors present: President Dave Burk, Vice President Warren Jones, Treasurer David Thompson, Secretary Lee Lamb, and Director Steve Groeteke

Fire Department members present: Fire Chief Dan Knox, Assistant Chiefs Jim Perry and Peter Henderson, District Administrator Cheryl Franz, member Mike Leaverton, Chris Serafin

Public members: 5

1. **Secretary's Report** - Report was submitted and made part of the Board Packet. The Secretary's Report was reviewed as submitted.

**Secretary Lamb moved to approve the Board Meeting Minutes from July 17<sup>th</sup>, 2023, as presented. President Burk seconded. Call for discussion. The Board discussed and reviewed the Minutes Procedure as laid out in the July Board minutes. Upon Board approval of the July minutes, the Minutes Procedure will stand. No further discussion. All in favor. Motion approved 5-0.**

2. **Treasurer's Report** - Report was submitted and made part of the Board Packet. Treasurer Thompson highlighted Checks Over \$1K: Checks for \$1,032.95 and \$2,749.75 were for Wildland gear and Fire shelters and \$1,590.18 was issued to the US Treasury for Quarter 2 payroll taxes.

**Vice President Jones moved to accept the Treasurer's Report as presented. President Burk seconded. Call for further discussion, no further discussion. All in favor. Motion approved 5-0.**

3. **Chief's Report** - Report submitted and made part of the Board Packet. The Chief's Report was presented as submitted

**President Burk moved to approve the Chief disposing of the reported used equipment at his discretion. Treasurer Thompson seconded. Call for discussion. No discussion. All in favor. Motion approved 5-0.**

A definition of the acronym DFPC was requested by the Board. That acronym stands for the Colorado Department of Fire Prevention and Control. Board discussion followed on grant options.

4. **District Administrator Report** – Report submitted and made part of the Board Packet. The District Administrator Report was presented as submitted. The District Administrator made additional comments on the status of the IT install, and vendor approval for the generator and fencing project by the State Homeland Security Grant (SHSG)

**President Burk read Resolution 2023-08-14-0 as submitted. Secretary Lamb moved to accept the Resolution. Director Groeteke seconded. Call for discussion.** It was mentioned that LETA is a seven-member board that represents fire districts, City of Fort Collins, hospitals, Larimer County, City of Loveland, Estes Park, and Colorado State University. Fire Chief Steve Charles of Berthoud Fire is the representative for the Fire Districts. **No further discussion. All in favor. Motion approved 5-0.**

The Board discussed the Board’s attorney contact policy. Although no decision was made, Vice President Jones said that he would work with the Secretary to write a motion to be presented at the September Board meeting under Unfinished Business.

5. **Alliance Report** – (Tom Hausfeld) Report submitted and made part of the Board Packet. Report presented as submitted. Tom added that assessment forms and a waiver were sent out to the President and District Administrator. Board discussion followed. The forms will be sent to Legal, GVFPD insurance for review, before the Ambassadors go out into the communities.

Fire Adapted Colorado will provide an acceptance form to GVFPD for a signature to accept the grant award received.

Board discussion included an update to the CWPP recommendations being brought to the Board next year. Also discussed was the earlier proposal about the GVFPD organization changing to place FACA under the Fire Chief. The Fire Chief indicated that he would consider this reorganization.

6. **Committee Reports:**

**b. Handbook Committee** – (Cheryl Franz, Dan Knox) The Non-Emergency Volunteer Handbook is being reviewed by the Fire Chief with anticipation of having the final for review next month.

**c. Budget Committee** – (Fred Delano, Dan Knox, David Thompson, Cheryl Franz, Tom Hausfeld) Fred submitted the Budget Report to the Board. The Budget Report was presented as submitted. A 2024 Proposed Budget will be brought to the September Work Session. The September Board Work Session will be September 11<sup>th</sup> at 6:00PM prior to the Regular Board Meeting.

7. **Unfinished Business:**

**New Generator** – In District Administrator report

**Non-Emergency Volunteer Handbook** – Committee Report

**IT Upgrade** – In District Administrator Report

**Attorney Contact** – forward to September Agenda

8. **New Business:** No new business
9. **Public Comment** – CMV representative Mr. Hudson stated that the CMV group has completed the Iron Mountain mitigation project.
10. **Director Comments** –  
Treasurer Thompson expressed his appreciation to the Apparatus Committee, and the effort of the FACA group on their presentation.

Vice President Jones He agrees that a lot of progress has been made and appreciates the work from the Apparatus Committee that will set GVFPD up for success in the future. He thanked Tom for his work and Assistant Chief Henderson for the technical knowledge he brings to the department.

Director Groeteke asked a question about attending the SDA Conference and stated that he would like to attend if we send anybody. A discussion followed including that there is approximately \$800 left in the Budget. Vice President Jones suggested that if someone is interested in going, we should send them. Director Groeteke said he would like to attend if possible. He thanked the Apparatus Committee for the presentation and appreciated the discussion. He acknowledged Tom for the good reviews Tom had received from the presentation he gave. He thanked CMV and the mitigation work they have done and Operations for the work they do on emergency calls.

Secretary Lamb encouraged public attendance. He appreciates the mitigation work and feels it is important. He is pleased with what everyone is doing. He looks forward to getting with the Fire Chief to better understand the Operation's procedures.

President Burk thanked the public for attending and the committees for all the work they are doing. He thanked Tom for representing GVFPD and the mitigation efforts well in front of the County and the mitigation efforts.

**BOARD ACTIONS TAKEN:**

**Secretary's Report – July 17<sup>th</sup>, 2023 – approved**

**Treasurer's Report – July 2023 – approved**

**Surplus Property Disposal – approved**

**LETA911 Amendment – Resolution - approved**

**Attorney Contact – no motion taken, moved to September**

**Adjournment: President Burk moved to adjourn the meeting at 08:13PM. Director Groeteke seconded. Call for any further discussion, no discussion. All in favor. Meeting adjourned.**

Respectfully submitted by  
Berton Lee Lamb - Secretary  
Cheryl Franz – Recording Secretary

**Next Scheduled Meetings: Monday, September 11<sup>th</sup>, 2023**  
**Budget Work Session – 6:00PM and**  
**Board Meeting 7:00PM – in-person – Station 1**