



Glacier View Fire Protection District

1414 Green Mountain Dr. • Livermore • Colorado • 80536

September 13th, 2021 at 7:00pm

Meeting was called to order at 7:5 PM via in-person and ZOOM

Board of Directors present: Vice President Randy Golden, Treasurer David Thompson, Secretary Gordon Cunningham, Director Bill Salmon via Zoom

Excused Absence: President Dave Burk, District Administrator Franz

Fire Department members present: Chief Dan Knox and Warren Jones via Zoom

Public members: 3

Confirmation that there are no changes to the agenda.

1. **Secretary's Report:** Report was submitted and made part of the minutes. Secretary Cunningham reported that the August Board Meeting minutes were acceptable and ready for approval. Vice President Golden made a motion to approve the Board Meeting Minutes from September 13th, 2021, as presented. Director Salmon accepted the motion. Secretary Cunningham seconded. Call for discussion. No further discussion. All in favor, the motion carried.
2. **Treasurer's Report:** Treasurer Thompson presented the June Treasurer's Report. He reviewed the monthly reports. Treasurer Thompson noted the vehicle purchase of a Chevy Tahoe for 10,000 to be used as Squad 1 and the transfer of \$10,000 came out of the MM – Capital Equipment Replacement. There were equipment purchases in August of \$23,000 for new rescue tools and struts. \$19,776 was transferred out of MM – Capital Equipment Replacement to cover the rescue tools. The remaining amount was in the budget line of Equipment Purchase Expense for the struts. The Training Expense of \$6,800 is being used for the three members attending EMT training at Front Range Community College. \$1,382 were for repairs for E502. Donations were \$750. One donation was made in Steve Switzer's name and Treasurer Thompson made a recommendation to use the \$250 to purchase the plaque for Steve. Chief Knox added that both the EMT training and strut purchase are on grants. The reimbursement for EMT tuition will be in 2022. The grant for the struts is a 50% match and will be reimbursed later this year. Vice President Golden made a motion to accept the Treasurer's Report as presented. Secretary Cunningham accepted the motion. Vice President Golden seconded. Call for discussion, no discussion. All in favor, the motion carried.

3. Chief's Report: Report submitted to Board.

In addition to his report, Chief Knox added that he was working with the Officers to complete a list of items to purchase with the remainder of the Cameron Peak Fire Donations. This presentation will be presented at the October Board Meeting. Chief Knox will be getting with District Administrator Franz on the actual amount remaining in the Cameron Peak Fire Donations.

Director Salmon suggested some of the remaining funds be put towards CWPP Mitigation Projects for the coming year. Treasurer Thompson noted that during the 2022 Budget process CWPP was discussed and it was stated that there would be no CWPP mitigation plan for next year, Chief Knox agreed, and there is also no money budgeted in 2022 for the CWPP project.

Chief Knox announced that Mountain View Fire Protection District donated an extra set of extrication tools along with some fire hose nozzles. He stated that the donation totaled around \$12,000. Mountain View Fire will bring up the rescue equipment and do a demo for GVFD members. A thank you will go out and everyone was invited to sign the thank you.

Vice President Golden asked about the new rescue tools. Chief Knox reported that the GVFD members had a successful training and taught the members some new techniques for extrication. Knox thanked Treasurer Thompson for coming and taking pictures. Chief Knox is putting together a plan to dispose of the old extrication equipment.

4. District Administrator Report: Report submitted to Board

District was at EMT class.

Treasurer Thompson reported that the first payment for The Ember Alliance was \$4,000. \$3,500 was taken out of the Firewise Expense as budgeted in 2021. The remainder was \$500 was transferred out of the MM - Cameron Peak Donations of designated funds to cover the additional cost. There will also be a new expense line for CWPP that will fall under Firewise and will hold the remaining funds to pay for CWPP in 2022. Treasurer Thompson will discuss this further at the October Board meeting.

5. Committee Reports:

(a) **Handbook Committee** – (Dan Knox, Dave Burk, Bill Salmon, Cheryl Franz) Chief Knox reported that the committee has been working on the Member Handbook and has a completed copy, which they are working on for correct wording and content. The Handbook will go to Legal for review. The Board will be given a copy for a final review and hopefully ready for Board approval at the October Meeting.

(b) **Patronage Committee** - (David Thompson, Gordon Cunningham) There was nothing to report

(Committee Reports – continued)

(c) Budget Committee – (Dave Burk, Fred Delano, David Thompson, Cheryl Franz, Ops member)

Treasurer Thompson discussed the Grant Reserve in the Money Market and stated that it was a non-specific account that held money to be used if there was a grant opportunity that needed matching funds. \$3,000 is currently in the Reserve and he proposed to close the reserve and place that amount into sub-account for Equipment Purchases Expense. This will provide more transparency as to money being spend on grant items. This expense would be funded every year for \$10,000, as originally approved, with limitations that anything up to \$2,000 could be accessed without having to come to the Board for approval, above \$2,000 would need Board approval.

Fred confirmed that the Board approved \$10,000 to be put into the 2021 Grant Reserve. This will need to be unapproved as the recommendation is to put the money into carryover for 2021 and for 2022 Budget it would then show up in the sub-expense line for Equipment Purchases, then eliminating the Grant Reserve – The 3,000 sitting in the Grant Reserve would be removed and put into the sub-expense line for Equipment Purchases.

Vice President Golden motioned to establish an Unplanned Grant Sharing expense sub-account line, transfer the balance of \$3,000 in Grants Reserve to the Unplanned Grant Sharing line item to zero Grants Reserve, cancel the Board approved \$10,000 that was to be placed into the 2021 Grants Reserve and put it into the 2021 carryover, eliminate the Grants Reserve account, and put the \$10,000 into the 2022 Budget sub-account Unplanned Grant Sharing line. Director Salmon seconded. Call for further discussion, no discussion. All in favor, the motion carried.

Treasurer Thompson talked about the Money Market Account and how the money transfers move back into the Operating Account. He recommended adding an Income Transfer line that would show up on the reports when money is transferred to make it more transparent. This will part of the 2022 Budget.

Fred reviewed the questions from the Budget Workshop for 2022 expenses for FF Administration, Building Maintenance/Repair, and Wildland Fire Expenses that District Administrator Franz provided to him. Dan Knox added items that will be purchased in the 2022 Equipment expense: hose replacement on large hosing, hose testing, replacement of appliances.

Vice President Golden motioned to approve the 2022 Dual Proposed Budget as presented. Director Salmon seconded. Call for further discussion, no discussion. All in favor, the motion carried.

(d) **CWPP Committee** - (Warren Jones, Peter Henderson, Casey Johnson, Bill Salmon, Randy Golden) Warren reviewed his report stating that things were moving along. The Core Team met last week. The Ember Alliance completed their first draft of the risk analysis maps and they were reviewed at the Core Team meeting. During the next planning meeting with Ember Alliance, the Core Team will look for interpretation of the maps and what they mean. GVFD member Casey Johnson and Warren found discrepancies in the road mapping with Larimer County and got them corrected. There will be a first run through of a Stakeholders meeting at the end of the month involving key leaders in the community. Later in the Fall there will be another meeting with emergency response partners, and mid-winter there is a plan to hold several general community meetings. Director Salmon added that the Ember Alliance is doing a lot of work and the Core Team was able to add input and ask questions, which Ember Alliance was very receptive too.

6. **Unfinished Business: Sunset of the 1.15 Mill Levy** - This will be put on the October Board Meeting

7. **New Business:**

8. **Public Comment:**

Mr. Petrie felt the Budget presentation might be confusing to others and Treasurer Thompson stated that he would make every effort to make it as clear as possible to the public.

9. **Directors Comments:**

Director Salmon thanked Chief Knox for his long-term views and grant opportunity outlooks for GVFD. He thanked the Budget Committee for all the work that was done and commented on the excellent Budget Workshop that was presented by the Budget Committee. He thanked Fred Delano for his steady hand in the budget process. Director Salmon expressed his view of the "amazing work" that is going on at GVFD from the group in EMT class to the CWPP. Director Salmon stated that it was an honor to be a part of the Board.

Secretary Cunningham agreed with Director Salmon and added that he has been asked questions by community members on the CWPP and hoping that he will be able to provide some answers based on the data that GVFD will be receiving to share with them.

Treasurer Thompson stated that he is aware that some of the budget sounds confusing, but he stressed that if there are ever questions to please contact him and he would be glad to discuss any issues. He thanked the Budget Committee, and Chief Knox and Operations team for their input in the budget process.

Vice President Golden shared that once CWPP started rolling it was apparent to him that the CWPP is a good thing and what he sees really coming out of this is where the work needs to be done, what areas are the most susceptible, and when it comes to evacuation, what we will need to do, and the specific items needed for mitigation. He believes once the maps are established it will be clear to see how to move forward.

(Director's Comments – continued)

Vice President Golden recognized Chief Knox and complimented him on his focus and energy he has brought into the organization, and what a good job he is doing for GVFD.

Adjournment: Vice President Golden motioned to adjourn the meeting. Treasurer Thompson seconded. Meeting adjourned at 8:04PM.

Respectfully submitted by
Cheryl Franz
District Administrator

Next Scheduled Board Meeting: Monday, October 11thth, 2021
The Board meeting WILL BE in-person.